



## LETTER TO THE COMMISSION

**LTC No: 25-205**

**TO:** Honorable Mayor and Members of the Fort Lauderdale City Commission  
**FROM:** Rickelle Williams, City Manager *RW*  
**DATE:** October 23, 2025  
**SUBJECT:** **Vacancy Report – September 2025**

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The purpose of this Letter to the Commission (LTC) is to transmit the monthly vacancy report prepared by the Human Resources Department for awareness of position vacancies throughout the organization.

Attached is the latest vacancy analysis as of September 30, 2025, along with a list of positions currently on hold. Human Resources staff will continue to analyze data regarding vacancies and issue reports monthly to inform management and the City Commission.

For any questions regarding this report please reach out to Jerome Post, Human Resources Director, at [JPost@fortlauderdale.gov](mailto:JPost@fortlauderdale.gov) or 954-828-5307.

**Attachments:**

1. Analysis of Vacancies as of September 30, 2025
2. Positions on Hold as of September 30, 2025

c: D'Wayne M. Spence, Interim City Attorney  
David R. Soloman, City Clerk  
Patrick Reilly, City Auditor  
City Manager's Office  
Department Directors

## ANALYSIS OF VACANCIES AS OF SEPTEMBER 30, 2025

As of September 30, 2025, there were 192 vacant positions representing a vacancy rate of 6.65% (based on 2,886 full-time regular budgeted positions). Below is a table reflecting the vacancy data per department.

Vacancy Report Department Name	Budgeted Positions	Total Number of Vacancies	Vacant Positions on Hold**	% Vacant	Average Days Vacant*
City Attorney	31	4	3	12.90%	384
City Auditor	7	1	0	14.29%	151
City Clerk	10	0	0	0.00%	0
City Commission	15	0	0	0.00%	0
City Manager	57	2	1	3.51%	379
Development Services	284	14	4	4.93%	94
Finance	70	4	0	5.71%	442
Fire-Rescue	547	8	0	1.46%	82
Fire-Rescue (Sworn)	379	4	0	1.06%	96
Fire-Rescue (Non-sworn)	168	4	0	2.38%	69
General Govt CRA Admin	11	1	0	9.09%	114
Human Resources	41	2	1	4.88%	617
Information Technology Service	75	8	3	10.67%	238
Office of Management and Budget	16	1	0	6.25%	86
Parks and Recreation	342	24	1	7.02%	122
Police	785	46	7	5.86%	262
Police (Sworn)	571	6	0	1.05%	40
Police (Non-sworn)	214	40	7	18.69%	295
Public Works	502	66	4	13.15%	313
Transportation and Mobility	93	11	0	11.83%	199
<b>Totals</b>	<b>2,886</b>	<b>192</b>	<b>24</b>	<b>6.65%</b>	<b>221</b>
*Average Days Vacant Includes Positions on Hold					
** Part of Total Number of Vacancies					

### Positions on Hold as of September 30, 2025

Position Number	Position Title
<b>Development Services Department</b>	
S004	Assistant Building Official
S117	Assistant Director/Division Manager
S137	Deputy Director
S108	Permit Services Technician
<b>Human Resources</b>	
H067	Training Specialist
<b>FXE</b>	
MA84	Division Manager
<b>ITS</b>	
I041	Senior Geographic Information Systems Analyst
I063	Division Manager
I044	Technology Strategist
<b>Public Works</b>	
U783	Engineering Aide
U612	Engineering Technician
U019	Administrative Assistant
U869	Division Manager
<b>City Attorney</b>	
AT11	Legal Assistant
AT12	Assistant City Attorney II
AT20	Assistant City Attorney II
<b>Parks &amp; Recreation</b>	
R183	Facilities Worker II
<b>Police</b>	
P616	Administrative Aide
P002	Administrative Aide
P849	Administrative Aide
P1095	Senior Systems Engineer
P1202	Administrative Assistant
P223	Senior Police Records Clerk
<b>Total:</b>	<b>23</b>