



Memorandum

Memorandum No: 25-177

TO: Honorable Mayor and Members of the Fort Lauderdale City Commission

FROM: Rickelle Williams, City Manager *RW*

DATE: September 22, 2025

SUBJECT: Designation of Acting City Manager

I have been summoned to serve jury duty on Thursday, September 25, 2025. During this time, Chris Cooper, Assistant City Manager, will assume the duties and responsibilities of the City Manager. Please contact Chris for general and urgent matters.

In the event my service extends beyond Thursday, additional information will be provided.

Chris' contact information is as follows:

Office: (954) 828-5980

Cell: (352) 870-9331

Email: ccooper@fortlauderdale.gov

c: D'Wayne M. Spence, Interim City Attorney
David R. Soloman, City Clerk
Patrick Reilly, City Auditor
City Manager's Office
Department Directors