



## Memorandum

**Memorandum No: 25-161**

**TO:** Honorable Mayor and Members of the Fort Lauderdale City Commission

**FROM:** Rickelle Williams, City Manager *RW*

**DATE:** September 2, 2025

**SUBJECT: City Manager's Report: Waiver of Application of the Mandatory Commission Approval Amount to Purchases of Goods or Services, including purchases of goods or services via Change Order during the City Commission's Summer Recess**

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On June 30, 2025, the City Commission adopted Resolution No. 25-117 waiving the *Mandatory Commission Approval Amount* to purchase goods and services as defined and provided for in Section 2-176, Code of Ordinances of the City of Fort Lauderdale. The Resolution provided for a waiver period during the City Commission's recess to allow the City Manager to take said action on behalf of the City Commission to purchase goods or services, including change orders exceeding \$100,000.

Resolution No. 25-117 requires that the City Manager report to the City Commission on or before September 30, 2025, all purchases of goods or services, including purchases of goods or services via change order, made pursuant to the Resolution, if any, during the City Commission's recess.

This memorandum serves as the report as required by the Resolution that no such action was taken by me on behalf of the City Commission.

c: D'Wayne M. Spence, Interim City Attorney  
David R. Soloman, City Clerk  
Patrick Reilly, City Auditor  
City Manager's Office  
Department Directors