



Memorandum

Memorandum No: 25-131

TO: Honorable Mayor and Members of the Fort Lauderdale City Commission

FROM: Rickelle Williams, City Manager *RW*

DATE: July 31, 2025

SUBJECT: Vacancy Report - June 2025

The purpose of this memorandum is to transmit the monthly vacancy report prepared by the Human Resources Department for awareness of position vacancies throughout the organization.

Attached is the latest vacancy analysis as of June 30, 2025, along with a list of positions currently on hold. Human Resources staff will continue to analyze data regarding vacancies and issue reports monthly to inform management and the City Commission.

For any questions regarding this report please reach out to Jerome Post, Human Resources Director, at jpost@fortlauderdale.gov or 954-828-5307.

Attachments:

1. Vacancy Report for June 2025
2. Table of Positions on Hold

c: D'Wayne M. Spence, Interim City Attorney
David R. Soloman, City Clerk
Patrick Reilly, City Auditor
City Manager's Office
Department Directors



ANALYSIS OF VACANCIES AS OF JUNE 30, 2025

As of June 30, 2025, there were 198 vacant positions representing a vacancy rate of 6.88% (based on 2879 full-time regular budgeted positions). Below is a table reflecting the vacancy data per department.

Vacancy Report Department Name	Budgeted Positions	Total Number of Vacancies	Vacant Positions on Hold**	% Vacant	Average Days Vacant*
City Attorney	31	4	3	12.90%	292
City Auditor	7	2	0	28.57%	605
City Clerk	10	0	0	0.00%	0
City Commission	15	0	0	0.00%	0
City Manager	58	4	2	6.90%	251
Development Services	284	13	0	4.58%	107
Finance	70	4	0	5.71%	396
Fire-Rescue	547	14	0	2.56%	57
Fire-Rescue (Sworn)	378	7	0	1.85%	61
Fire-Rescue (Non- Sworn)	169	7	0	4.14%	52
General Govt CRA Admin	11	1	0	9.09%	22
Human Resources	41	3	1	7.32%	404
Information Technology Service	75	8	1	10.67%	193
Office of Management and Budget	15	0	0	0.00%	0
Parks and Recreation	342	22	1	6.43%	146
Police	779	40	1	5.13%	275
Police (Sworn)	571	7	0	1.23%	115
Police (Non-Sworn)	208	33	1	15.87%	309
Public Works	500	72	6	14.40%	281
Transportation and Mobility	94	11	4	11.70%	135
Totals	2879	198	19	6.88%	218
*Average Days Vacant Includes Positions on Hold					
** Part of Total Number of Vacancies					

HUMAN RESOURCES DEPARTMENT

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Positions on Hold as of 6/30/2025

Position Number	Position Title
Human Resources	
H067	Training Specialist
Parks and Recreation	
R450	Facilities Worker II
Public Works	
U783	Engineering Aide
U612	Engineering Technician
U001	Senior Assistant to the Director
U019	Administrative Assistant
U936	Assistant Public Works Director
U869	Division Manager
City Attorney	
AT11	Legal Assistant
AT12	Assistant City Attorney II
AT20	Assistant City Attorney II
Transportation and Mobility	
T211	Program Manager
T193	Planner III
T238	Planner III
T240	Construction Worker
City Manager	
MA72	Airport Business Assistance Administrator
MA84	Airport Operations Supervisor
Information Technology Services	
I010	Assistant Director - ITS
Police	
P800	Public Safety Aide
Total:	19