



## Memorandum

**Memorandum No: 25-095**

**TO:** Honorable Mayor and Members of the Fort Lauderdale City Commission

**FROM:** Rickelle Williams, City Manager *RW*

**DATE:** June 27, 2025

**SUBJECT:** Vacancy Report – May 2025

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The City Commission has requested a copy of the monthly vacancy report prepared by the Human Resources Department for awareness of position vacancies throughout the organization.

Attached is the latest vacancy analysis as of May 31, 2025, along with a list of positions currently on hold. Human Resources staff will continue to analyze data regarding vacancies and issue reports monthly to inform management and the City Commission.

For any questions regarding this report please reach out to Jerome Post, Human Resources Director, at [jpost@fortlauderdale.gov](mailto:jpost@fortlauderdale.gov) or 954-828-5307.

Attachments:

1. Vacancy Report for May 2025
2. Table of Positions on Hold

c: D'Wayne M. Spence, Interim City Attorney  
David R. Soloman, City Clerk  
Patrick Reilly, City Auditor  
City Manager's Office  
Department Directors



**ANALYSIS OF VACANCIES AS OF MAY 31, 2025**

As of May 31, 2025, there were 215 vacant positions representing a vacancy rate of 7.47% (based on 2879 full-time regular budgeted positions). Below is a table reflecting the vacancy data per department.

Vacancy Report Department Name	Budgeted Positions	Total Number of Vacancies	Vacant Positions on Hold**	% Vacant	Average Days Vacant*
City Attorney	31	4	3	12.90%	262
City Auditor	7	2	0	28.57%	575
City Clerk	10	0	0	0.00%	0
City Commission	15	0	0	0.00%	0
City Manager	58	5	2	8.62%	191
Development Services	284	16	0	5.63%	95
Finance	70	4	0	5.71%	364
Fire-Rescue	547	12	0	2.19%	52
Fire-Rescue (Sworn)	378	7	0	1.85%	49
Fire-Rescue (Non-Sworn)	169	5	0	2.96%	56
General Govt CRA Admin	11	1	0	9.09%	76
Human Resources	41	3	1	7.32%	374
Information Technology Service	75	9	1	12.00%	176
Office of Management and Budget	15	0	0	0.00%	0
Parks and Recreation	342	26	1	7.60%	229
Police	779	46	0	5.91%	241
Police (Sworn)	571	12	0	2.10%	118
Police (Non-Sworn)	208	34	0	16.35%	285
Public Works	500	78	6	15.60%	273
Transportation and Mobility	94	9	4	9.57%	175
<b>Totals</b>	<b>2879</b>	<b>215</b>	<b>18</b>	<b>7.47%</b>	<b>211</b>
*Average Days Vacant Includes Positions on Hold					
** Part of Total Number of Vacancies					

**HUMAN RESOURCES DEPARTMENT**

100 NORTH ANDREWS AVENUE, FORT LAUDERDALE, FLORIDA 33301

TELEPHONE (954) 828-5300

[WWW.FORTLAUDERDALE.GOV](http://WWW.FORTLAUDERDALE.GOV)



## Positions on Hold as of 5/31/2025

Pos #	Position Title
<b>Human Resources</b>	
H067	Training Specialist
<b>Parks and Recreation</b>	
R450	Facilities Worker II
<b>Public Works</b>	
U783	Engineering Aide
U612	Engineering Technician
U001	Sr. Assist to the Director
U019	Administrative Assistant
U936	Asst PW Director
U869	Divison Manager
<b>City Attorney</b>	
AT11	Legal Assistant
AT12	Assistant City Attorney II
AT20	Assistant City Attorney II
<b>TAM</b>	
T211	Program Manager
T193	Planner III
T238	Planner III
T240	Construction Worker
<b>City Manager</b>	
MA72	Airport Business Asst ADM
MA84	Airport Ops Supervisor
<b>ITS</b>	
I010	Assistant Director - ITS
<b>Total:</b>	<b>18</b>