



## Community Development Block Grant – Disaster Recovery Data Request – Federal Emergency Management Agency (FEMA) Individual Assistance and National Flood Insurance Program Data

HUD and FEMA have entered into a data sharing agreement that allows for HUD to make available FEMA Individual and Household Program (IHP) assistance and damage assessment data, along with National Flood Insurance Program data, to CDBG-DR grantees. CDBG-DR grantees may become parties to the FEMA-HUD Computer Matching Agreement. Data sharing under the FEMA-HUD agreement is governed by the Privacy Act of 1974, as amended by the Computer Matching and Privacy Act of 1988 and the Computer Matching and Privacy Protections Amendment of 1990. Upon request from the grantee, HUD will obtain FEMA and NFIP data and make it available to the grantee in accordance with the data sharing agreement.

### 1) Requestor/Grantee Information

<b>(a.)</b>	Date:	
<b>(b.)</b>	Grantee Name:	City of Fort Lauderdale
<b>(c.)</b>	Grantee State/Disaster Number(s):	2023 Disaster Grant for DR-4709.
<b>(d.)</b>	Requestor Name:	Rickelle Williams
<b>(e.)</b>	Requestor Contact Information:	Rickelle.williams@fortlauderdale.gov
<b>(f.)</b>	Purpose:	a. Planning and Marketing <input checked="" type="checkbox"/> b. Duplication of Benefits Review <input type="checkbox"/> c. Both a and b <input type="checkbox"/>
<b>(g.)</b>	Type of Request: (select one)	Initial Request <input checked="" type="checkbox"/> Modified Request <input type="checkbox"/> Data Refresh (no changes to questions 3, 4, 5 below) <input type="checkbox"/> If Data Refresh, enter date of previous request: [date field]

**2) Authorized Receiver(s).** Note this is a list of individuals to receive data directly from HUD. It is not an exhaustive list of all authorized users of the data.

	Name (first, last)	Phone and Email Contact Information
User 1	Rachel Williams	954-828-5391 rwilliams@fortlauderdale.gov
User 2	Deneice Graham	954-828-4523 dgraham@fortlauderdale.gov
User 3	Porshia Garcia	954-828-5249 pgarcia@fortlauderdale.gov
User 4	Mark Hagerty	954-828-6133 MHagerty@fortlauderdale.gov
User 5		



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### 3) Attestation

**Planning and Marketing Purpose:** “By selecting agree, I attest that the data received in response to this request will support the development and implementation of eligible activities for which the grantee has received, or HUD has informed the grantee that is likely to receive, an allocation of CDBG-DR funds for disaster recovery.”

Agree:

**Duplication of Benefits Review Purpose:** “By selecting agree, I attest that the data received in response to this request will support the implementation of eligible activities described in an approved or proposed CDBG-DR action plan.”

Agree:  Not Applicable for Planning and Marketing

### 4) Purpose

#### a) Planning and Marketing Data Request

- i) Is this a request for all available FEMA IA/NFIP data fields or a subset of FEMA IA/NFIP data fields?

All  Subset

If 'Subset' is checked above, enter data parameters for the requested subset.

- ii) Is this a request for all available geographic areas or a subset of geographic areas (specific counties)?

All  Subset



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If 'Subset' is checked above, enter data parameters for the requested subset.

b) Duplication of Benefits Data Request

i) Is this a request for all available FEMA IA/NFIP data fields or a subset of FEMA IA/NFIP data fields?

All  Subset  Not Applicable for Planning and Marketing

If 'Subset' is checked above, enter data parameters for the requested subset.

Not Applicable for Planning and Marketing

ii) Is this a request for all available geographic areas or a subset of geographic areas (specific counties)?

All  Subset  Not Applicable for Planning and Marketing

If 'Subset' is checked above, enter data parameters for the requested subset.

Not Applicable for Planning and Marketing



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5) Signature of Grantee Representative Authorized to Request Data:

*Rickelle Williams*



## Community Development Block Grant – Disaster Recovery Data Request – Federal Emergency Management Agency (FEMA) Individual Assistance and National Flood Insurance Program Data Form Instructions

To fill out this form, position your cursor within a light blue field, click and begin typing or select the appropriate check box.

### Form Sections

#### 1. Requestor/Grantee Information

- a. **Date** = Select date of request from date selector.
- b. **Grantee Name** = Enter name of organization responsible for the grant.
- c. **Grantee State/Disaster Number(s)** = Enter state of the declared disaster and the included FEMA Disaster number(s). This can be multiple if appropriate.
- d. **Requestor Name** = Enter name of person completing the request.
- e. **Requestor Contact Information** = Enter name and email address of the person completing the request.
- f. **Purpose** = Select either "Planning and Marketing" or "Duplication of Benefits Review" or both.

*\*Note: See request type description in the accompanying Data Request Form Definitions.*

- g. **Type of Request.** Select Initial, Modified or Data Refresh. Select Initial Request if this is the grantee's first data request for the specified disaster. Select Modified Request if the grantee intends to notify HUD of new data parameters or otherwise alter the data requested in a previous request. Select Data Refresh if the grantee is not changing the data request but requires only updated data under the same parameters as the previous request for the same disaster.

#### 2. Authorized Receiver(s)

- a. **Name (first/last)** = Enter first and last name of users who are authorized by the grantee to receive the associated data set.
- b. **Phone and Email Contact Information** = Enter the phone number and email address of the authorized receiver entered in item (g).

#### 3. Attestation

Select 'Agree' in the appropriate check box to provide attestation for use of the requested data associated with the appropriate data sharing document type. Select both if applicable.

*\*Note: Document type definitions for Data Sharing Agreement and Computer Matching Agreement are provided in the accompanying definitions section of this form.*

#### 4. Purpose

Select Purpose 4a (Planning and Marketing) or Purpose 4b (Duplication of Benefits) or both.

In 4a(i) and/or 4b(i), indicate specific FEMA IA/NFIP data fields if any for the data. Select "All" to request all available FEMA IA/NFIP data or select Subset and specify parameters for a subset of available data.

*\*Note: A definition and example of a data request that include specific parameters is provided in the accompanying definitions section of this form.*



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In 4a (ii) and/or 4b (ii), indicate specific geographic areas if any for the data. Select “All” to request all available geographic areas or select Subset and specify parameters for a subset of available data.

*\*Note: A definition of designated area is provided in the accompanying definitions section of this form.*

**5. Grantee Representative Authorized to Request Signature**

Insert signature of grantee representative authorized to request the data.

**Form Definitions**

<b>Planning and Marketing Purpose</b>	This purpose should be used when the data being requested is to be utilized for grantee planning and marketing purposes. This purpose is associated with activities for the data associated with an actual or potential CDBG-DR allocation.
<b>Duplication of Benefits Purpose</b>	This purpose should be used when the data being requested is to be utilized for grantee duplication of benefits checks. This purpose is associated with activities for the data associated with a CDBG-DR grant for which an Action Plan has been proposed, submitted for approval, or approved.
<b>Attestation</b>	Attestation provides substantiation that the intended use for the data is warranted.
<b>Data Parameters</b>	Data parameters are described as specific conditions applied to data in an effort to narrow the universe of the FEMA applicants which data is needed to represent.
<i>Example of data parameters</i>	<i>Example: As opposed to programs being provided to all FEMA applicants programs are only being provided to a universe of applicants who meet the specific criteria of: Homeowners and not renters Gross income is less than \$20,000 Damaged dwelling is in Somewhere County FEMA real property verified loss is greater than \$10,000</i>
<b>Designated Area</b>	Counties in a declared disaster area.
<b>Authorized Receivers</b>	Authorized Receivers are individuals the grantee has designated to receive FEMA data shared under the FEMA-HUD CMA. They must be authorized users as defined in the CMA, and thus must be employees, agents (including contractors or subcontractors), or subrecipients (including an agent or employee of its subrecipients) who have entered an agreement with the Grantee to comply with all requirements on the use of data.