

**MEETING MINUTES
CITY OF FORT LAUDERDALE
PARKS, RECREATION AND BEACHES ADVISORY BOARD MEETING
FIRE STATION # 2
528 NW 2ND STREET
WEDNESDAY, DECEMBER 4, 2024 – 6:30 P.M.**

Cumulative Attendance

Board Members	Attendance	Present	Absent
Alex Collazo	P	2	0
Ruchel Coetzee	P	2	0
Caleb Gunter, Chair	P	2	0
Mary Peloquin	P	2	0
Charlie Leikauf, Vice Chair	P	2	0
Solomon Schoonover	P	1	1
Zillah Tarkoe	P	2	0
Idan Eckstein	P	2	0
Joy Oglesby	P	2	0
Marta Reczko [arrive 6:57 P.M]	P	2	0
Barbara Magill	P	2	0
Samantha Sisler	P	2	0
Stacy Ritter	A	0	2

Oct 2024 - Sept 2025

As of this date, there are 13 appointed members to the Board, which means 7 would constitute a quorum. A quorum was present.

Staff

Amy Jean-Baptiste -- *Deputy Director of Parks and Recreation*
 Brittany Henry – *Senior Administrative Assistant /Special Events Coordinator*
 Leana Suarez – *Senior Administrative Assistant*
 Patricia SaintVil-Joseph – *Assistant City Attorney*
 Alex Torres – *Senior Project Manager*

Others

Leslie Harmon – *Prototype-Inc.*

Pledge of Allegiance

Chair Gunter led the Board in the Pledge of Allegiance.

Approval of the October 23, 2024, Meeting Minutes

Motion was made by Barbara Magill and seconded by Alex Collazo, to approve the October 23, 2024, meeting minutes, as distributed. In a voice vote, the motion passed 11-0.

1. Department Update (Amy Jean Baptiste)

Ms. Jean-Baptiste stated the dog park regulations passed, noting staff was working on signage. She provided additional updates on upcoming events. Additionally, she

updated the Board on the Park Bond Program.

2. Palm Aire Village Park and Palm Aire Park (Alex Torres)

Mr. Alex Torres, Senior Project Manager, introduced himself and reviewed the park location and original bond allocation. Ms. Jean-Baptiste requested a motion for change in scope and budget.

Discussion ensued about the request and an appropriate motion.

Chair Gunter passed the gavel to Vice Chair Leikauf.

Motion was made by Caleb Gunter and seconded by Mary Peloquin, to correct the scrivener's error for the scope of work associated with Palm Aire Park project to Palm Aire Village Park project and conversely move the scope of work from the Palm Aire Village Park project to the Palm Aire Park. In a voice vote, the motion passed 11-0.

Motion was made by Caleb Gunter and seconded by Barbara Magill, to move the funding in the amount of \$510,800 for the Palm Aire Park project to the Palm Aire Village Park project and conversely move the funding in the amount of \$212,500 from the Palm Aire Village Park project to the Palm Aire Park project. In a voice vote, the motion passed 11-0.

3. Special Events Ordinance (Brittany Henry)

Ms. Jean-Baptiste introduced Brittany Henry, Special Events Manager.

Ms. Henry provided an overview of her role, Special Events process, and described the changes in the Special Events Ordinance.

In response to Mr. Schoonover's inquiry, Ms. Henry explained the application and impact fees.

Ms. Reczko arrived at 6:57 P.M.

Discussion ensued about the purpose, various special events, fees, and impact. Attorney SaintVil-Joseph noted the fees are generally low, when compared to other local cities.

Ms. Henry further explained the matrix which is utilized in order to assess the application fees.

Discussion continued, with Ms. Oglesby suggesting the opportunity to compare the fees from other cities. Ms. Henry noted the data was provided at a recent City Commission meeting, which satisfied Ms. Oglesby.

Motion was made by Joy Oglesby and seconded by Charlie Leikauf, to approve the proposed Ordinance amendments in Section 15-182 through Section 15-186.

Chair Gunter asked about non-profits and Attorney SaintVil-Joseph noted there was a specific process.

Ms. Oglesby noted two typos in the proposed ordinance changes.

Motion to amend was made by Joy Oglesby and seconded by Charlie Leikauf, to approve the proposed Ordinance amendments in Section 15-182 through Section 15-186 and to include the minor edits as noted in the December 4, 2024, Parks, Recreation and Beaches Board meeting. In a voice vote, the motion passed 11-1, with Mr. Schoonover voting in opposition.

4. New Business (Caleb Gunter)

Ms. Jean-Baptise thanked Chair Gunter for his service as he was termed out and this was his last meeting. She noted Vice Chair Leikauf would be termed out next year.

The Board thanked Chair Gunter for his service.

5. Adjournment (Caleb Gunter)

The meeting was adjourned at 7:41 P.M.

[Minutes prepared by TBaclawski, Prototype-Inc.]