



**APPROVED**  
**BUDGET ADVISORY BOARD MEETING**  
**CITY OF FORT LAUDERDALE**  
**September 18, 2024 – 5:00 P.M.**  
**101 NE 3<sup>rd</sup> Avenue, Tower 101,**  
**11<sup>th</sup> Floor Conference Room,**  
**Fort Lauderdale, FL 33301**

<b>Board Member</b>	<b>Attendance</b>	<b>10/2023 through 9/2024</b>	
		<b>Cumulative Attendance Present</b>	<b>Absent</b>
Jeff Lowe, Chair	P	8	0
William Brown, Vice Chair	P	8	0
Carl Berkelhammer	P	1	0
Jeremiah Carter	P	5	0
Ross Cammarata	P	7	1
Rich DeGirolamo	P	1	0
Mildred Lowe	A	2	3
Melissa Milroy	A	7	1
Prabhuling Patel	A	6	2
John Rodstrom	P	6	2

**Staff**

Susan Grant, Acting City Manager  
 Anthony Fajardo, Assistant City Manager  
 Laura Reece, Acting Assistant City Manager  
 Ben Rogers, Acting Assistant City Manager  
 Christopher Cooper, Acting Assistant City Manager  
 William Schultz, Police Chief  
 Stephen Gollan, Fire Chief  
 Aricka Johnson, Structural Innovation Manager  
 Yvette Matthews, Acting Director, Office of Management and Budget  
 Keith Farrell, Acting Assistant Budget Manager  
 D'Wayne Spence, Deputy City Attorney  
 Jerome Post, Director of Human Resources  
 Charmaine Crawford, OMB Department and Board Liaison  
 J. Opperlee, Prototype Inc. Recording Secretary

**Communications to the City Commission**

None

**I. Call to Order**

The meeting of the Budget Advisory Board was called to order at 5:04 p.m.

## **II. Roll Call**

Roll was called, and it was determined a quorum was present. Chair Lowe welcomed new Board members, Rich DeGirolamo and Carl Berkelhammer, who introduced themselves to the Board.

## **III. Approval of Meeting Minutes – August 14, 2024**

**Motion** made by Mr. Brown, seconded by Mr. Carter to approve the minutes of the August 14, 2024 meeting. In a voice vote, motion passed unanimously.

## **IV. Floor Open for Neighbor Input**

None

## **V. Old Business**

None

## **VI. New Business**

### **a. Fire Rescue and Emergency Medical Services (EMS) Special Districts Presentation – Office of Management and Budget (OMB)**

Keith Farrell, Acting Assistant Budget Manager, provided the presentation, a copy of which is attached to these minutes for the public record.

Mr. Farrell said the millage rate increase to make up the \$41.7 million for assessable costs would be .7353 mills with an impact of \$426 to the average family.

Ms. Grant said the Special Taxing District could be implemented incrementally, starting with 25% cost recovery in year one and working up to 100%.

Ms. Grant said the Fire Rescue Advisory Committee had recommended the Special Taxing District and the City Commission had directed staff to look into it. Mr. Berkelhammer asked why they would utilize a Special Taxing District instead of just increasing the ad valorem and Mr. Brown said this would free up money in the General Fund, providing more flexibility. Chief Pingol stated this would take the burden off of elected officials, allow the City to maintain a flat millage rate and allow them to show exactly where the funds were going for public safety. Ms. Grant noted the millage rate could be reduced if the Special Taxing District were implemented. Mr. Brown said they could maintain the millage rate and use the extra funds in the General Fund for other purposes.

Mr. Spence said the fire assessment in 2000 had included an EMS component but they had removed it pursuant to a court decision.

### **b. Monitoring of Newly Funded Initiatives Presentation – OMB**

Aricka Johnson, Structural Innovation Manager, provided the presentation, a copy of which is attached to these minutes for the public record.

Ms. Reece said this had been created pursuant to a request from the BAB and staff had been using it as a management and reporting tool.

**c. New City Hall Next Steps – City Manager’s Office**

Ben Rogers, Acting Assistant City Manager, provided the presentation, a copy of which is attached to these minutes for the public record.

There were no questions or comments.

**d. Feedback on FY 2025 Department Budget Packets and Meeting Format**

Chair Lowe said they improved every year as the departments communicated better and narrowed their presentations. Mr. Brown agreed and said overall, the process was seamless. Mr. Cammarata agreed the process was improving but thought they were still getting jammed up in May and he would like a little more time with the packages. Ms. Matthews said HR and Finance were internal service departments and suggested they could provide the packets but not make presentations to save the Board time. Mr. Cammarata did not want to forego a Finance presentation. Jerome Post, Director of Human Resources, wanted to have the opportunity to make their presentation to the Board.

**e. Updated Budget Advisory Board Recommendation Matrix**

Ms. Reece had provided Board members with printed copies of the matrix.

Ms. Reece presented Chair Lowe with a gift and thanked him for his service.

**VII. Calendar Discussion**

- i. October 16, 2024
- ii. November 20, 2024
- iii. December 18, 2024

Chair Lowe recommended cancelling the Board’s October, November, and December meetings. Ms. Grant said staff may bring an emergency procurement for homeless housing but this would not require the BAB to meet.

**Motion** made by Mr. Cammarata, seconded by Mr. Carter, to cancel the October, November, and December BAB meetings. In a voice vote, motion passed unanimously.

**VIII. Communications to/from City Commission**

None

**IX. Board Member Comments**

Chair Lowe remarked on how much he had learned serving on the Board. He thanked Board members and staff.

Mr. Brown said someone had remarked at the second budget hearing that there was insufficient transparency regarding the BAB's meetings. Ms. Reece said the BAB met at the same time as the Planning and Zoning Board, which was broadcast live. She would investigate posting the BAB meeting recordings after the fact. Mr. Carter said he had advised residents they could read the minutes, contact Board members and/or City Commission members. Mr. Rodstrom said he looked forward to working with the new Board members.

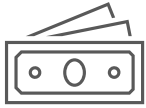
**X. Adjourn**

The meeting was adjourned at 6:17 p.m.

# Monitoring of Newly Funded Initiatives



# Decision Package Lifecycle



## Request Funded

### Departments Submit Requests

Each request outlines the program's scope, anticipated program costs, and detailed performance measures

### Funding Adopted

Department requests are reviewed by the City Manager Budget Advisory Board, and incorporated in the budget adopted by the City Commission



## Implement, Monitor & Report

### Quarterly Reporting

Includes a review of open requests over the last 3 years

### Implementation Status

Report on requests that are not yet fully implemented

### Outcomes

Report on implemented requests that have more than \$100,000 in ongoing funding



## Close

### Transition into Department Program Monitoring

### One-Time Request

Eligible for closure if implemented or no longer funded

### Ongoing Request

Eligible for reporting closure after three (3) years of tracking

# Open General Fund Decision Packages

Department / Charter Office	FY 2022		FY 2023		FY 2024		Grand Total	
	Ongoing	FTEs	Ongoing	FTEs	Current	FTEs	Current	FTEs
City Attorney's Office	\$ -	-	\$ -	-	\$ 170,793	-	\$ 170,793	-
City Auditor's Office	-	-	-	-	-	-	-	-
City Clerk's Office	6,993	-	-	-	-	-	6,993	-
City Commission	-	-	-	-	-	-	-	-
Citywide	970,498	-	118,158	5	-	-	1,088,656	5
City Manager's Office	408,234	1	4,250	-	439,859	1	852,343	2
Development Services	65,069	-	535,252	4	207,127	(1)	807,448	3
Finance	-	-	15,000	-	114,958	1	129,958	1
Fire-Rescue	2,393,855	16	2,289,746	16	2,219,819	10	6,903,420	42
Human Resources	10,454	1	75,000	-	-	-	85,454	1
Office of Management and Budget	-	-	126,980	1	-	-	126,980	1
Parks and Recreation	(27,726)	-	1,892,617	4	170,199	-	2,035,090	4
Police Department	987,484	4	2,597,130	21	2,566,169	14	6,150,783	39
Public Works	-	-	-	-	-	-	-	-
Transportation and Mobility	-	-	202,576	-	1,550,000	-	1,752,576	-
<b>Grand Total</b>	<b>\$ 4,814,861</b>	<b>22</b>	<b>\$ 7,856,709</b>	<b>51</b>	<b>\$ 7,438,924</b>	<b>25</b>	<b>\$ 20,110,494</b>	<b>98</b>

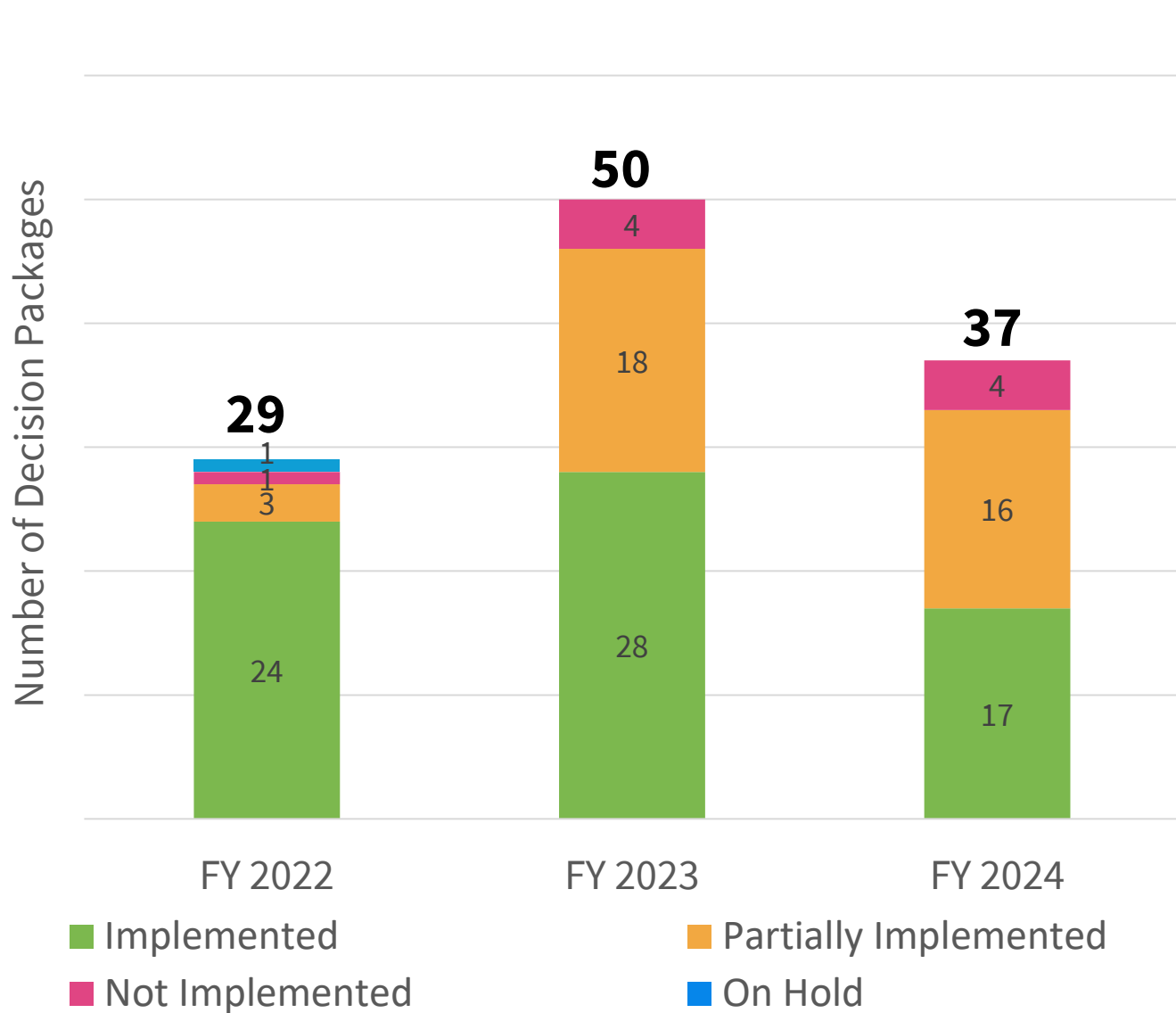
\*Does not include closed decision packages

# All Funds Decision Packages (FY 2022-2024)

Department / Charter Office	General Fund		Other Funds	
	Ongoing	FTEs	Ongoing	FTEs
Fire-Rescue	\$ 6,903,420	42	\$ -	-
Police Department	6,150,783	39	-	-
Parks and Recreation	2,035,090	4	849,601	5
Transportation and Mobility	1,752,576	-	651,281	2
Citywide	1,088,656	5	1,201,362	3
City Manager's Office	852,343	2	236,500	-
Development Services	807,448	3	1,084,881	3
City Attorney's Office	170,793	-	-	-
Finance	129,958	1	-	-
Office of Management and Budget	126,980	1	-	-
Human Resources	85,454	1	105,945	1
City Clerk's Office	6,993	-	-	-
City Auditor's Office	-	-	-	-
City Commission	-	-	-	-
Public Works	-	-	2,963,539	2
Information Technology Services	-	-	3,494,031	-
Community Redevelopment Agency	-	-	192,408	-
<b>Grand Total</b>	<b>\$ 20,110,494</b>	<b>98</b>	<b>\$ 10,779,548</b>	<b>16</b>

\*Not Adjusted for wage growth. Only includes open, ongoing expenses.

# Status of Decision Packages for All Funds



Projects Not Implemented	
<b>FY 2022</b>	
	Cemetery System Administrative Supervisor
<b>FY 2023</b>	
	LauderGO Service Enhancements
	FXE Guidance Document Update
	Leasing Space for a Temporary Ocean Rescue Headquarters
	U.S. Customs and Border Protection (CBP) Facility Floor Replacement
<b>FY 2024</b>	
	Fire Rescue Public Information Specialist
	City Attorney's Office Cloud Document Management Subscription
	Public Affairs Part Time Administrative Aide
	Office of Professional Standards Employee Hotline

# Questions?

