



Memorandum

Memorandum No: 25-004

Date: January 15, 2025

To: Honorable Mayor, Vice Mayor, and Commissioners

From: Susan Grant, Acting City Manager *Susan Grant*

Re: **Designation of Acting-Acting City Manager**

I will be out of the office attending a meeting in Washington, D.C., regarding the New River Crossing. Attending with me will be Ben Rogers, Acting Assistant City Manager.

We will be out of the office from 3:00pm on Thursday, January 16, returning late Friday evening, January 17, 2025.

While I will be available via phone, text and email, during this period, Acting Assistant City Manager, Laura Reece, will assume all duties and responsibilities of the position.

Laura's contact information is as follows:

Office: (954) 828-5894
Cell: (269) 208-5970
Email: LReece@fortlauderdale.gov

c: Anthony G. Fajardo, Assistant City Manager
Laura Reece, Acting Assistant City Manager
Ben Rogers, Acting Assistant City Manager
Christopher Cooper, Acting Assistant City Manager
D'Wayne M. Spence, Interim City Attorney
David R. Soloman, City Clerk
Patrick Reilly, City Auditor
Department Directors
CMO Managers