



CITY OF FORT LAUDERDALE

**MEETING MINUTES
CITY OF FORT LAUDERDALE
FIRE-RESCUE FACILITIES BOND ISSUE
BLUE RIBBON COMMITTEE
THURSDAY, SEPTEMBER 26, 2024
6:00 P.M.**

**1/2024 through 12/2024
Cumulative Attendance**

Board Member	Attendance	Present	Absent
Frank Snedaker, Chair	P	6	0
David Cooper, Vice Chair	A	5	1
Michelle Heiser	P	5	1
John Hooper	P	1	1
John Vratsinas	P	5	1

Also Attending

Ingrid Kindbom, Board Liaison
Michael Owen, Battalion Chief
Gary Foster, Construction Manager

1. Call to Order

The meeting was called to order at 6:00 p.m.

• Roll Call

Roll was called and quorum was present.

2. Approval of Previous Meeting Minutes

- August 22, 2024**

Motion was made by Mr. Vratsinas, and seconded by Ms. Heiser, to approve the minutes of the August 22, 2024 meeting as presented. In a voice vote, the **motion** passed unanimously.

Chair Snedaker invited the new member of the Committee to introduce himself. Mr. Hooper introduced himself and provided a brief overview of his background.

3. Staff Liaison Report

Chair Snedaker highlighted the new format of the staff report and stated it was refreshing to have a new style to the report.

Ingrid Kindbom, Board Liaison, distributed the memorandum dated September 26, 2024 and highlighted changes and updates since the last meeting.

Fire Station #8

Ms. Kindbom stated insulation installation was delayed again, as the price had gone up and a new quote was being sought. She noted the revised goal was for installation to take place in October.

Mr. Vratsinas asked if the Commission had approved the additional spending. Ms. Kindbom advised she did not believe Commission approval was required.

Fire Station #13

Ms. Kindbom shared that everyone had moved out of Fire Station #13 the first week of September, and Temporary Fire Station #13 was in use. She stated the solicitation for a Design Criteria Package (DCP) had closed on September 11, and eight (8) responses were received. She reviewed the list briefly and advised the DCP is in the procurement process. She explained that the first meeting of the evaluation committee was scheduled for October 16 and presentations by the short listed companies were tentatively scheduled for the end of October.

Ms. Kindbom followed up on questions asked at the August meeting briefly. She stated the demolition would be part of the new contract, not addressed separately. She advised that she had investigated future restrictions on the site as it was within the State park, and the City Attorney's office had opined that there is a perpetual easement with two (2) conditions, that it has to be for the mentioned purpose as a fire station and that improvements remain within the easement area. She noted the updated preliminary schedule was included in the staff report.

Chair Snedaker asked if those who had submitted for the DCP would be excluded from the design build. Ms. Kindbom confirmed the work would need to be completed by another company to provide checks and balances.

Chair Snedaker asked if the DCP would include the Development Review Committee (DRC) process, or if that would be part of the design build. Ms. Kindbom advised the DCP process would include identifying all permits required and completing pre-meetings with the DRC. Discussion continued regarding the DRC process.

Ms. Kindbom provided a brief overview of the updated financials, which were included in the report appendix. She stated there was \$1.2 million committed for Fire Station #13, and \$338,000 remained encumbered for the previous design firm that was no longer in business. She advised she was working through the process to have that money unencumbered and returned to the project budget.

Ms. Kindbom advised that staff had submitted a grant application to Resilient Florida for infrastructure, with the hope to secure \$6.4 million to offset a portion of construction costs of this fire station. Discussion ensued regarding the previously denied application and changes made between applications.

Temporary Fire Station #13 (This project is funded through other sources and managed by TAM)

Ms. Kindbom stated she had visited Temporary Fire Station #13 and taken photos, but she would no longer include it in the report as it was not part of the fire bond.

Ms. Heiser shared that there were a lot of problems with Temporary Fire Station #13, and they were living in terrible conditions. She stated they had been working with the project manager to have issues corrected, and those conversations were positive, but ongoing. She reviewed a list dated September 10, including issues with water leaks, condensation, mold, air conditioning, sewer and plumbing, outlets, locks, speakers, and gates, and updates dated September 16 and September 25. Discussion continued. Michael Owen, Battalion Chief, provided additional details on how the issues were being addressed and plans for a stabilization period with the next move.

4. Old Business

a. Discussion of Fire Stations

Mr. Vratsinas asked if there would be a narrowed down list of designers available at the next meeting. Ms. Kindbom stated there should be a short list available at that time. She reviewed the evaluation committee process briefly. Chair Snedaker asked that committee meeting information be sent to the committee once available.

Mr. Vratsinas inquired as to whether the calendar for 2025 could be finalized. Ms. Kindbom advised that she would bring a calendar to the October meeting for discussion.

5. Adjournment – Next regular meeting: Thursday, October 24, 2024

There being no further business to come before the Committee at this time, the meeting was adjourned at 6:27 p.m.

Attachments: Memorandum dated September 26, 2024

[Minutes prepared by C. Parkinson, Prototype, Inc.]