



CITY OF FORT LAUDERDALE

**MEETING MINUTES
CITY OF FORT LAUDERDALE
FIRE-RESCUE FACILITIES BOND ISSUE
BLUE RIBBON COMMITTEE
THURSDAY, SEPTEMBER 28, 2023
6:00 P.M.**

**1/2023 through 12/2023
Cumulative Attendance**

Board Member	Attendance	Present	Absent
Frank Snedaker, Chair	A	4	1
Mark Booth	P	3	2
David Cooper, Vice Chair	P	5	0
John Vratsinas	P	5	0

Also Attending

Raymond Nazaire, Senior Project Manager
Danica Grujicic, Project Manager II
Jill Prizlee, Chief Engineer
Robert Bacic, Deputy Fire Chief
Betty Crews, Senior Administrative Assistant
Carla Blair, Prototype, Inc.

1. Call to Order

The meeting was called to order at 6:03 p.m.

• Roll Call

Roll was called and quorum was present.

2. Approval of Previous Meeting Minutes

• August 24, 2023

Motion was made by Mr. Vratsinas, and seconded by Mr. Booth, to approve the minutes of the August 24, 2023 meeting as presented. In a voice vote, the **motion** passed unanimously.

Staff Liaison Report

Raymond Nazaire, Senior Project Manager, read the memorandum dated September 28, 2023. He stated the Expenditure Report through September 18 was attached.

Fire Station #8:

Mr. Nazaire read the staff memorandum for Fire Station No. 8, as follows:

Fire Rescue Station No. 8 is complete and operational. The warranty period for the building and the site expired January 2023. City Staff conducted the one-year warranty inspection, on February 3, 2022. The Contractor is currently working on addressing the unforeseen additional (Florida East Coast Railway (FEC) work) and deficient items (pipe insulation).

FEC signalization work is to synchronize the Fire Station signals with the adjacent railway crossing as a requirement by Broward County Traffic Division. The contractor, Burke Construction Group, Inc. has completed the underground boring part of the signalization work and FEC completed their portion under the tracks. The contractor received a Maintenance of Traffic (MOT) permit on May 18 from Transportation and Mobility (TAM) and submitted a request for extension of this permit. The contractor requested permits for MOT and construction right-of-way from Broward County Traffic Engineering Division to complete work on the control cabinet at the intersection of Andrews Avenue and Southwest 17th Street. This item also includes required pull boxes and demolition/restoration of sidewalk at the control box location. This permit requests were submitted on June 8 and the Broward County permit was received on September 21, 2023. Completion is expected in October 2023.

On September 13, during a construction meeting with City staff, the contractor proposed to install batt insulation (also known as blanket insulation) above the ceiling space over the bunk rooms area first, as Phase 1, then install the sound pipe wrapping as Phase 2, if required. The new proposal for Phase 2 will include existing pipe insulation and work on the existing fire sprinkler system, HVAC ducts and light fixtures. The contractor shall prepare proposals, change order, and breakdowns for both phases for City review.

Vice Chair Cooper noted the Committee had talked about the change order for the funding request the month before, and now they want to go in two (2) phases.

Mr. Nazaire explained they held a meeting in September to discuss options, because if phase two (2) is not needed, it will save money.

Vice Chair Cooper stated that sounded like a good plan.

Fire Station #13

Mr. Nazaire read the staff memorandum for Fire Station No. 13, as follows:

ACAI Associates, Inc., City of Fort Lauderdale's architectural consultant, is working on addressing the remaining comments from the Development Review Committee (DRC) as Site Plan Level II; and continue working on the approved change order: the platting requirement, the offsite improvements and permitting. Consultant submitted the design

documents for the MEP re-design from chilled water to a VRF system on June 30. The Fire Rescue Department, Information Technology Services, and the City's Owner representative (Whiskey Lima) finalized their reviews. These reviews were submitted to ACAI Associates, Inc. on August 23, and September 11, 2023. City Staff contacted Whiskey Lima, City representative in HVAC technology, for a quick design review in June 2023. Whiskey Lima provided comments on the HVAC design in August 2023. These comments were sent to the consultant in August. The consultant provided responses on September 22, 2023, and agreed to make some changes to the original HVAC system. Staff continues to work with the Consultant and City Legal Department on the requirement for platting as per Broward County Planning Council; and Public Information Office (PIO.) The Legal Department is working on the Adjacent Right-of-Way report that is required for the completion of the re-platting process. The Consultant has submitted the required documentation for the re-platting permit and will submit the Adjacent Right-of-Way report when it is completed. The estimated completion date of the platting process is March 2024.

The Grant Administrator submitted the Resilient Florida Infrastructure Implementation Grant application for the construction of the Fire Rescue Station on September 1, 2023.

Construction is estimated to begin in September 2024.

Mr. Vratsinas asked Deputy Fire Chief Robert Bacic how he felt about having the dumpsters in front of the door, and what would happen if Waste Management was serving the dumpsters when the Fire crew needed to roll trucks.

Deputy Chief Bacic responded that there is an actual dumpster there now, and they are in motion while serving the site. He stated the enclosure could hold cans or dumpsters, and they would probably use dumpsters.

Mr. Vratsinas suggested moving the enclosure to the southeast corner so Waste Management was not in the way.

Deputy Chief Bacic stated they would look at it, but they had looked extensively at different situations. He acknowledged he understood the concern, but thought it would be okay as designed. He noted at the existing station when the oil/sand separator is pumped out, they block Engine 2, but they are not there long.

Mr. Vratsinas asked if the dumpsters were serviced by the City. Deputy Chief Bacic explained it was a contracted service.

Mr. Vratsinas asked if the drawings were at 60 percent, and inquired as to what the next milestone would be. Danica Grujicic, Project Manager II, stated the drawings were at 40 percent, and next milestone was 60 percent. She noted an updated schedule from the consultant would be provided.

Deputy Chief Bacic additional detail regarding the flow of the firefighters and minimizing time spent outside. Discussion continued briefly.

Mr. Nazaire stated staff would submit the comment to the contractor.

Mr. Vratsinas asked whether the fire doors were the right ones for the look the Fire Department wants. Deputy Chief Bacic confirmed they are being designed with bi-fold and are the correct doors.

Mr. Vratsinas asked if the doors on the back were just for ventilation. Deputy Chief Bacic stated they were ventilation louvres and did not provide access in and out.

Mr. Vratsinas returned to the question of the drawings, and when 60 percent drawings were expected. Ms. Grujic explained the date had been September 15, but comments were provided to the consultant on September 11, so there would be an adjustment.

Jill Prizlee, Chief Engineer, stated staff would get the Committee an updated schedule at the next meeting. She noted the consultant typically needs 30-60 days for the phases.

Mr. Vratsinas asked if this delay would jeopardize the September 2024 start date. Ms. Prizlee stated it should not, because time would be made up in the planning process.

Temporary Fire Station #13 (This project is funded through other sources and managed by the City of Fort Lauderdale's Transportation and Mobility Division (TAM))

Mr. Nazaire read the staff memorandum for Temporary Fire Station No. 13, as follows:

TAM is coordinating the issuance of permits and legal requirements necessary for the completion of the parking lot before the new trailer purchase, including the financial impact and revenue of the completed part of the parking lot. CAM 23-0523 for the change order for the development of a new surface parking lot and the site improvements was approved at the June 20 City Commission meeting.

The construction progress is at 70 percent of site work, as reported by Craven Thompson and Associates, Inc. The contractor has been remobilized and construction commenced on July 27. Per the City Manager's directive, the Fire Rescue Department will buy a new trailer for Temporary Fire Station No. 13. Therefore, the contractor's scope of work is revised.

Construction is estimated to be completed in December 2023.

Mr. Booth asked how the contractor's scope would be revised. Mr. Nazaire explained the changes briefly.

Mr. Booth asked whether the changes would save money. Mr. Nazaire stated that issue would be reviewed.

Mr. Booth inquired as to whether the completion date was still accurate. Mr. Nazaire noted December 2023 remained the estimated completion date.

3. Discussion of Fire Stations

None.

4. Adjournment – Next regular meeting: Thursday, October 26, 2023

There being no further business to come before the Committee at this time, the meeting was adjourned at 6:21 p.m.

[Minutes prepared by C. Parkinson, Prototype, Inc.]