



CITY OF FORT LAUDERDALE

**AVIATION ADVISORY BOARD MEETING MINUTES
FORT LAUDERDALE EXECUTIVE AIRPORT
RED TAILS CONFERENCE ROOM
6000 NW 21 AVENUE, FORT LAUDERDALE, FLORIDA
THURSDAY, APRIL 27, 2023 – 1:30 P.M.**

	Attendance	Cumulative Attendance 7/2022 - 6/2023	
		Present	Absent
Board Members			
Mark Volchek, Chair	P	6	1
William Gilbert, Vice Chair	P	7	0
David Ash	P	6	1
Jeff Johnson	P	6	1
Dr. Ed Kwoka	A	4	3
Robert Laughlin	P	6	1
Kevin Macelhaney	P	5	2
Valerie Vitale	P	6	1
John Vratsinas	P	6	1
Non-Voting			
Commissioner Marlon Bolton	P	5	2
Jeff Helyer, City of Oakland Park	A	6	1

Airport/City Staff

Rufus James, Airport Director
Carlton Harrison, Assistant Airport Director
Jeri Pryor, Program Manager
Angelia Basto, Senior Financial Administrator
Linda Blanco, Senior Administrative Assistant
Susan Grant, Assistant City Manager
Ryan Frost, Airport Operations Supervisor
Krystal Permanan, Airport Business Development Administrator

Others

Lynda Zur, via Zoom
J. Opperlee, Recording Secretary, Prototype, Inc.

CALL TO ORDER

Vice Chair Gilbert called the meeting to order at 1:34 p.m.

ROLL CALL

Roll was called and a quorum was determined to be present.

Motion made by Mr. Johnson, seconded by Mr. Ash to allow Chair Volchek to attend the meeting via Zoom. Motion passed unanimously.

Mr. James presented former Chair Louis Gavin with a gift in appreciation for his service.

APPROVAL OF MINUTES

- **March 30, 2023**

Motion made by Mr. Johnson, seconded by Mr. Macelhaney, to approve the minutes of the March 30, 2023 meeting as presented. Motion passed unanimously.

VOTING ITEMS

1. Parcel 15 Lease Amendment and Amended Site Plan – FXE Parcel 15, LLC

Mr. James provided the presentation and recommended Board approval.

Motion made by Mr. Ash, seconded by Mr. Vratsinas, to approve the Parcel 15 Lease Amendment and Amended Site Plan – FXE Parcel 15, LLC. Motion passed unanimously.

2. Florida Jet Center, Inc. - Parcel 7A Lease Agreement

Mr. James provided the presentation and recommended Board approval.

Motion made by Mr. Vratsinas, seconded by Mr. Macelhaney, to approve the Florida Jet Center, Inc. - Parcel 7A Lease Agreement. Motion passed unanimously.

UPDATE ITEMS

A. Noise Compatibility Program

Ms. Pryor reported there had been 32 calls this month: 17 from one resident which is comparable to last year. Regarding noise monitor 1, the County had issued a purchase order and they had a contractor so it should be installed in the next couple of weeks. Mr. Vratsinas asked about the military planes that were registering in the noise monitors this weekend due to the air show and Ms. Pryor said she could differentiate the planes that originated from FXE in her report. Mr. Laughlin asked Ms. Pryor to include information about the pilots and owners who were contacted pursuant to a noise call. Ms. Pryor agreed to include this and said she sent letters to the aircrafts' registered owners to inform them that their aircraft had registered over 80 decibels on a noise monitor, including the location. She also notified the tenant if it was a fixed-base aircraft.

Mr. James noted there were also some new Air Traffic Controllers in the tower. He said FXE tried their best to make the tower personnel aware of the noise abatement program and advised pilots of the correct turns to use.

Mr. James said residents in the western quadrant were aware of the construction of the new water treatment plant and FXE was receiving more calls from these residents. Staff would engage with those residents to make them aware of their efforts with the pilots and Air Traffic Controllers.

B. Development and Construction

Mr. Frost reported that taxiways Alpha, Echo and Echo 6 had reopened for operations but this week, taxiways Alpha, Echo 6, Alpha 3, and Alpha 4 were closed for additional paving. He said the paving should be completed the following day and Alpha and Echo should

reopen on the weekend. Alpha would close again for Monday and Tuesday for some grade work. That project would be officially 100% complete on June 1st, but the work should be done by May 2nd.

C. Arrearages

Mr. James reported Lots 23 and 24 were in arrears for \$135.45 in late fees for the February 2023 rent not being paid on time. A default letter as well as a 30-day notice were sent to the Tenant. If needed, staff would bring a termination to the Board at their next meeting.

There were currently no fuel flowage arrearages.

D. Communication to the City Commission

None

E. Other Items

Mr. James referred to the press release from Banyan Air Service identifying Banyan the #1 best U.S. FBO and best independent FBO in the 2023 professional pilot PRASE [Preferences Regarding Aviation Services and Equipment] survey. He said Banyan had handled jet traffic after FLL was closed recently due to flooding. Mr. Campion said his team's purpose was to provide solutions that enhanced the benefit and value of personal aircraft. He said they also viewed themselves as custodians of the City's asset and they had a duty to serve the public in a way that benefited the citizens of the community, visitors and those who utilized aviation.

Mr. Bolton introduced his son Matthew, who was accompanying him for Bring Your Son/Daughter to Work Day.

I. Public Comments

None

ADJOURNMENT

There being no further business to come before the Board at this time, the meeting was adjourned at 2:19 p.m.

NEXT SCHEDULED MEETING DATE: Thursday, May 25, 2023 at 1:30 P.M.

Any written public comments made 48 hours prior to the meeting regarding items discussed during the proceedings have been attached hereto.