



FY 2024 DEPARTMENTAL BUDGET REVIEW SESSIONS WITH THE BUDGET ADVISORY BOARD

Wednesday, May 10, 2023
Fort Lauderdale Executive Airport
Red Tails Conference Room
6000 NW 21st Avenue
Fort Lauderdale, FL 33309

Start Time: 5:00pm

ROLL CALL

Board Member	Attendance
Brian Donaldson, Chair, Mayor Appointee	Present
Jeff Lowe, Vice Chair, Mayor Appointee	Present
Ross Cammarata, District 1	Present
John Rodstrom, District 1	via Zoom
Michael Marshall, District 2	Present
William Brown, District 2	Present
Prabhuling Patel, District 4	Present
Christian Macellari, District 4	Present

Participating Staff

Greg Chavarria, City Manager
Susan Grant, Assistant City Manager
Laura Reece, Office of Management Budget Director
Ben Rogers, Transportation and Mobility Director
Onesi Girona, Senior Financial Administrator
Linda Short, Finance Director
Jerome Post, Human Resources Director
Guy Hine, Risk Manager
Patrick Reilly, City Auditor

Departments Reviewed

- 1. Transportation and Mobility.** Led by Mr. Rogers, staff presented the department's draft FY 2024 General Fund Budget requests. *SEE ATTACHED PRESENTATION.*
<https://www.fortlauderdale.gov/government/departments-a-h/city-clerk-s-office/advisory-boards-committees-authorities-agendas-and-minutes/budget-advisory-board/-folder-2927>
- 2. Finance.** Led by Ms. Short, staff presented the department's draft FY 2024 General Fund Budget requests. *SEE ATTACHED PRESENTATION.*
<https://www.fortlauderdale.gov/government/departments-a-h/city-clerk-s-office/advisory-boards-committees-authorities-agendas-and-minutes/budget-advisory-board/-folder-2927>
- 3. Human Resources.** Led by Mr. Post, staff presented the department's draft FY 2024 General Fund Budget requests. *SEE ATTACHED PRESENTATION.*
<https://www.fortlauderdale.gov/government/departments-a-h/city-clerk-s-office/advisory-boards-committees-authorities-agendas-and-minutes/budget-advisory-board/-folder-2927>

Documents Submitted

Draft FY 2024 Transportation and Mobility Department Budget Request

Draft FY 2024 Finance Department Budget Request

Draft FY 2024 Human Resources Department Budget Request

Adjourn

There were no further discussions to come before the Board. The draft FY 2024 Departmental Budget Review Session was adjourned at 7:04p.m.

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CITY OF FORT LAUDERDALE FY 2024 DEPARTMENT REQUEST

Transportation and Mobility Department



Transportation and Mobility Department

Department Description

The Transportation and Mobility Department (TAM) provides safe, equitable mobility options by strategically elevating transportation policy, planning, and implementation of projects within the City under one umbrella. The Transportation and Mobility Department is focused on developing a transportation ecosystem that functions for all modes of transportation now and adapts to the City as it grows. The department consists of three divisions: Administrative Support, Parking Services, and Transportation.

The Transportation and Mobility Department’s resource allocation and initiatives described in this section advance and achieve the following strategic goals and departmental core processes to become the “City you never want to leave.”

PRESS PLAY FORT LAUDERDALE 2024 STRATEGIC PLAN: GOALS

- Goal 2: Build a multi-modal and pedestrian friendly community
- Goal 3: Build a healthy and engaging community
- Goal 5: Build an attractive global and local economic community marketplace

CORE PROCESSES (Departmental objectives and significant functions)

- Manage and maintain a financially thriving parking operation
- Improve traffic flow while enhancing transportation options
- Provide and manage a safe and accessible community shuttle operation

HIGHLIGHTED PROGRAMS

- Transportation Planning
- Transportation Traffic
- Community Bus
- Transportation and Mobility Admin Support
- Parking Customer Services
- Parking Enforcement
- Parking Lots
- Parking On Street Meters

Transportation and Mobility Department

FY 2024 Projected Organizational Chart

Total FTEs - 85

**TRANSP. & MOBILITY ADMIN
SUPPORT - 5**

Director - Transportation and Mobility	1
Division Manager	1
Assistant to the Director	1
Senior Administrative Assistant	2

TRANSPORTATION - 12

Deputy Director - Transportation and Mobility	1
Division Manager	1
Administrative Supervisor	1
Code Compliance Officer	1
Financial Administrator	1
Planner II	2
Planner III	1
Program Manager I	1
Project Manager II	1
Senior Administrative Assistant	1
Senior Project Manager	1

COMMUNITY BUS - 2

Transportation Manager	1
Planner III	1

PARKING SERVICES - 65

Parking Services Manager	1
Assistant Parking Services Manager	1
Accounting Clerk	2
Administrative Assistant	1
Customer Service Representative	1
Facilities Worker II	7
Financial Administrator	1
Grants and Special Projects Coordinator	1
Parking Enforcement Operations Supervisor	1
Parking Enforcement Shift Coordinator	2
Parking Enforcement Specialist	20
Parking Facility Maintenance Coordinator	2
Parking Facility Maintenance Supervisor	1
Parking Meter Software Support Specialist	1
Parking Meter Technician	7
Parking Meter Technician Trainee	2
Project Manager I	1
Project Manager II	1
Security Guard	4
Senior Accounting Clerk	2
Senior Administrative Assistant	2
Senior Customer Service Representative	2
Senior Financial Administrator	1
Senior Parking Meter Technician	1

**ARTS & SCIENCE DISTRICT
GARAGE - 1**

Facilities Worker II	1
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FY 2023 Adopted	FY 2024 Projected	Difference
84	85	1

Transportation and Mobility Department

Transportation and Mobility Administrative Support

Division Description

The Administration Division is responsible for leading and maintaining the day-to-day operations of the Department. The Division manages the administrative processes of the Department such as payroll, performance management, travel coordination, and other personnel and clerical duties.

The Administrative Support Division also includes the Department's project management team, who oversee the implementation and completion of both transportation and parking projects. The project management team also assists with the development and implementation of projects funded through Broward County's Mobility Advancement Program (MAP) for surtax funding.

FY 2023 Major Accomplishments

- Continued the Transportation and Mobility Department Building Rehabilitation Program including exterior paint, beautification, irrigation, and landscape improvements
- Completed and submitted three surtax project applications to Broward County's Mobility Advancement Program (MAP) for additional funding for transportation improvements

FY 2024 Major Projects and Initiatives

- Continue the Transportation and Mobility Department Building Rehabilitation Program including irrigation, landscape, roof, elevator, and bathroom improvements

Transportation and Mobility Department

Parking Services

Division Description

The Parking Services Division manages, operates, and maintains approximately 11,000 parking spaces Citywide including four garages and 45 surface parking lots. Parking Services is dedicated to increasing sustainable parking initiatives at all facilities. The Division is currently implementing parking demand technologies to assist in reducing the environmental impact of drivers searching for available parking spaces and to improve the customer experience.

The Transportation and Mobility Department's Parking Division is solely responsible for operations and maintenance of the parking garage located in the Arts and Science District within the Downtown Entertainment District. The Division collects revenue and manages the day-to-day operations of the parking garage. All major projects and initiatives are determined by the garage owners: The Downtown Development Authority (DDA) and The Performing Arts Center Authority (PACA). This parking facility has more than 570 parking spaces and services the businesses and visitors along Himmarshee Street.

FY 2023 Major Accomplishments

- Completed improvements in the Galt Lot to include milling, resurfacing, and required Americans with Disabilities Act (ADA) updates
- Continued the replacement of outdated parking meters to the new parking meter technology provider, IPS Group, which has updated technology that permits the City to accept credit card payments at all locations and reduces physical cash collections
- Designed and implemented improvements to the parking lots and adjacent roads along the Commercial Boulevard corridor
- Improved existing parking lots and garages within the parking inventory through the Pavement Rehabilitation Program.
 - George English Lot: Milling and resurfacing
 - Pelican Lot: Milling, resurfacing, irrigation, and landscaping
 - Venice Lot: Milling, resurfacing, irrigation, and landscaping
- Began the Wayfinding Project in the Barrier Island area to install vehicular, parking, bicycle, and pedestrian directional signs in various locations
- Completed the SW 2nd Avenue Median Parking Improvement Project
- Began the first phase of structural improvements to the Riverwalk Center Garage
- Continued construction of the parking lot in the North Beach area

Transportation and Mobility Department

Parking Services, continued

FY 2024 Major Projects and Initiatives

- Complete improvements to the Fort Lauderdale Beach Park parking lot to include additional lighting fixtures and median improvements
- Complete the first phase of structural improvements for the Riverwalk Center Garage
- Complete improvements to the Nautical Lot parking lot including milling, resurfacing, irrigation, and landscaping
- Complete the replacement of outdated parking meters to the new parking meter technology provider, IPS Group, which has updated technology that permits the City to accept credit card payments at all locations and reduce physical cash collections

Transportation and Mobility Department

Transportation

Division Description

The Transportation Division is charged with implementing the City's Fast Forward Fort Lauderdale Vision of being a multimodal, connected community by 2035. The vision forecasts a future in which the single occupancy vehicle is not the only choice and Neighbors are able to walk, bike, and use transit to travel to their various destinations. The Division is responsible for traffic and multi-modal service analysis, transportation planning and programming, program development and implementation, coordination with agency partners on roadway projects, maintenance of traffic (MOT), traffic calming practices, the Community Shuttle Program, Vehicle for Hire, and coordination with area partners to create a more sustainable community while improving traffic flow in the City. The Division is also responsible for the submittal of transportation projects to Broward County's Mobility Advancement Program (MAP) for surtax funding.

FY 2023 Major Accomplishments

- Implemented intersection improvements at Cordova Road and SE 15th Street as identified in the Cordova Road Complete Streets Project
- Completed and approved the design of the model trail segment within the LauderTrail Master Plan
- Completed the design of the Riverland Road Traffic Calming Project and identified funding for construction
- Completed the design of NE 16th Court Traffic Calming Project
- Completed NE 4th Street design plans
- Completed the design of the A1A Streetscape Project
- Continued progress on the construction of the Tunnel Top Plaza Project
- Installed Las Olas intersection traffic calming/intersection improvements
- Selected a contractor and began the design of the Las Olas Concept Vision Plan for the streetscape sections between Andrews Avenue and SE 17th Avenue
- Completed the repainting of pavement markings in the Lauderdale Manors, Dorsey Riverbend, Durrs, and Sunset Civic neighborhoods
- Milled and resurfaced the intersections of Las Olas Boulevard and SE 1st Avenue
- Continued collaborating with the Florida Department of Transportation (FDOT) to scope projects that will enhance multimodal elements with neighborhood input, review design plans, coordinate public meetings, and assist with oversight of City concerns during construction
- Installed six speed radar signs at various locations throughout the City

Transportation and Mobility Department

Transportation, continued

FY 2024 Major Projects and Initiatives

- Begin construction of the model trail segment as part of the LauderTrail Master Plan
- Complete construction of ADA bus stop improvements as part of a joint initiative with Broward County
- Complete construction on the NE 4th Avenue Complete Streets Project
- Complete the design of the Las Olas Concept Vision Plan for the streetscape sections between Andrews Avenue and SE 17th Avenue
- Install traffic calming devices throughout the City to improve traffic flow, which includes speed radar signs and speed cushions
- Continue collaborating with FDOT to scope projects that enhance multimodal elements with neighborhood input, review design plans, coordinate public meetings, and assist with oversight of City concerns during construction
- Submit grant applications to leverage funding opportunities
- Complete construction of the Tunnel Top Plaza Project
- Complete construction of the NW 15th Avenue Complete Streets Project

Transportation and Mobility Department

Community Bus

Division Description

The Community Bus Division enhances and supports the City's Fast Forward Fort Lauderdale Vision of being a multimodal, connected community by 2035 by providing land and sea transit services. The Community Bus Division works in conjunction with Broward County Transit (BCT) to increase access to destinations within the City for neighbors and visitors while maintaining efficient and effective service.

The Division is comprised of three services: LauderGO! Community Shuttle, LauderGO! Water Trolley, and LauderGO! Micro Mover. The LauderGO! Community Shuttle and Micro Mover provide additional first and last mile connections between larger transit networks, such as the Broward County Transit system and Brightline, High-speed Rail, while working in tandem with the LauderGO! Water Trolley to provide additional transportation options in the downtown area. These services are funded through Broward County's Penny for Transportation Surtax Program and the Florida Department of Transportation.

FY 2023 Major Accomplishments

- Partnered with Circuit, a Micro-Transit service provider, to implement a pilot program known as LauderGO! Micro Mover to address first/last mile transit gaps and provide additional transit options within the downtown core and barrier island
- Partnered with Broward County on the planning and construction of new ADA compliant bus stops throughout the City
- Provided additional transit service options during special events between downtown and the barrier island, connecting event attendees to other modes of transportation and parking options while reducing traffic congestion

FY 2024 Major Projects and Initiatives

- Complete construction of ADA bus stop improvements as part of a joint initiative with Broward County
- Continue providing additional transit service options during special events between the downtown core and the barrier island, connecting event attendees to other modes of transportation and parking options while reducing traffic congestion.

Transportation and Mobility Department

Department Core Processes and Performance Measures

Strategic Goal	Core Process	Performance Measure	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected	FY 2023 Target	FY 2024 Target
2	Provide and manage a safe and accessible community shuttle operation	Average time of missed service per LauderGO! Route per month (minutes)	40	425	4,000	≤45	≤45
		Average number of Community Shuttle complaints per month	2	2	3	≤4	≤4
		Average number of riders per hour per route on the Community Shuttle	6.5	8.2	8.1	≥7.1	≥7.1
2	Improve traffic flow while enhancing transportation options	Average time spent on corridors (seconds) ¹	550	587	534	≤480	≤500
		Average speed of vehicles travelling on major corridors per month (miles per hour)	N/A ²	N/A ²	40	≤35	≤35
8	Manage and maintain a financially thriving parking operation	Percent of credit and pay-by-phone meter sales	91%	95%	95%	≥90%	≥90%
		Percent of parking citations paid	61%	63%	63%	≥65%	≥65%
		Average annual revenue per parking space	\$1,666.70	\$1,785.39 ³	\$1,750.00	≥\$1,720.00	≥\$1,800.00

¹This measure tracks the average time spent along Broward Boulevard (between US 1 and SW 18th Avenue), Davie Boulevard (between US 1 and I-95), and Sunrise Boulevard (between State Road 7 and US 1). Data for Sunrise Boulevard was added to measurement effective FY 2022.

² This is a new measure; historical data is incomplete.

³ Data correction due to the adjustment in available parking spaces.

Transportation and Mobility Department General Fund



Transportation and Mobility Department - General Fund

Department Fund Financial Summary

Financial Summary - Funding Source

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Estimate	FY 2024 Budget Recommended	FY 2023 Adopted Budget vs FY 2024 Budget Recommended	Percent Difference
General Fund - 001	\$ 3,986,755	5,786,714	7,363,661	4,739,710	(1,047,004)	(18.1%)
Total Funding	3,986,755	5,786,714	7,363,661	4,739,710	(1,047,004)	(18.1%)

Financial Summary - Program Expenditures

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Estimate	FY 2024 Budget Recommended	FY 2023 Adopted Budget vs FY 2024 Budget Recommended	Percent Difference
Transportation	2,630,270	3,497,616	4,348,450	2,442,333	(1,055,283)	(30.2%)
Community Bus	1,356,485	2,289,098	3,015,211	2,297,377	8,279	0.4%
Total Expenditures	3,986,755	5,786,714	7,363,661	4,739,710	(1,047,004)	(18.1%)

Financial Summary - Category Expenditures

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Estimate	FY 2024 Budget Recommended	FY 2023 Adopted Budget vs FY 2024 Budget Recommended	Percent Difference
Personnel Services	1,361,702	1,743,573	1,471,010	1,867,716	124,143	7.1%
Operating Expenses	2,586,929	3,928,141	5,659,591	2,700,744	(1,227,397)	(31.2%)
Capital Outlay	38,124	115,000	233,060	171,250	56,250	48.9%
Total Expenditures	\$ 3,986,755	5,786,714	7,363,661	4,739,710	(1,047,004)	(18.1%)
Full Time Equivalent (FTEs)	14	14	14	14	-	0.0%

FY 2024 Major Variances

Operating Expenses

- \$(1,000,000) – Decrease in one-time contribution to Sistrunk Blvd railroad crossing improvement project
- (100,000) – Decrease of one-time Las Olas Mobility Assessment consultant
- (76,209) – Decrease in service charge Public Works due to centralized call center charges
- (56,250) – BlueTooth Sensor Program moved to Capital Outlay
- (20,000) – Utility Box Wraps budget moved to City Manager's Office

Capital Outlay

- 75,000 – Continuation of Pavement markings program
- 56,250 – Addition of BlueTooth Sensor Program from operating expenses
- 40,000 – Continuation of Speed Radar Signs program

Descriptions & Line Items by Division



Transportation and Mobility Department

Transportation - General Fund

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
10-1101 - Permanent Salaries	783,877	1,030,807	1,027,807	768,731	1,156,735	1,156,735	125,928	12.22%	
10-1104 - Temporary Salaries	10,977	-	-	-	-	-	-	0.00%	
10-1107 - Part Time Salaries	7,226	24,930	24,930	-	26,426	26,426	1,496	6.00%	
10-1110 - Sick Conv to Cash	656	-	-	-	-	-	-	0.00%	
10-1113 - Vac Mgmt Conv	5,102	-	-	-	-	-	-	0.00%	
10-1119 - Payroll Accrual	(28,959)	-	-	-	-	-	-	0.00%	
10-1199 - Other Reg Salaries	-	-	57,924	57,924	-	-	-	0.00%	
10-1316 - Upgrade Pay	118	-	-	-	-	-	-	0.00%	
10-1401 - Car Allowances	19,195	24,840	24,840	21,470	26,520	26,520	1,680	6.76%	
10-1407 - Expense Allowances	4,380	5,760	5,760	6,240	5,760	5,760	-	0.00%	
10-1413 - Cellphone Allowance	20	-	-	4,640	-	-	-	0.00%	
10-1501 - Overtime 1.5X Pay	30	-	-	-	-	-	-	0.00%	
10-1707 - Sick Termination Pay	1,919	-	-	-	-	-	-	0.00%	
10-1710 - Vacation Term Pay	5,729	-	-	-	-	-	-	0.00%	
20-2119 - Wellness Incentives	3,000	2,500	2,500	2,500	2,500	2,500	-	0.00%	
20-2199 - Other Emp Bene	-	-	17,512	17,512	-	-	-	0.00%	
20-2204 - Pension - General Emp	16,630	13,743	13,743	13,743	-	-	(13,743)	(100.00%)	
20-2210 - Pension - FRS	21,893	53,330	53,330	58,320	95,390	95,390	42,060	78.87%	
20-2290 - Pension - Other	-	2,770	2,770	2,770	3,940	3,940	1,170	42.24%	
20-2299 - Pension - Def Cont	43,913	42,702	42,702	32,675	38,208	38,208	(4,494)	(10.52%)	
20-2301 - Soc Sec/ Medicare	60,548	80,617	80,617	61,071	88,366	88,366	7,749	9.61%	
20-2304 - Supplemental FICA	-	1,910	1,910	1,910	2,022	2,022	112	5.86%	
20-2307 - Year End FICA Accr	(2,267)	-	-	-	-	-	-	0.00%	
20-2401 - Disability Insurance	1,144	1,517	1,517	1,517	1,054	1,054	(463)	(30.52%)	
20-2402 - Life Insurance	515	626	626	626	192	192	(434)	(69.33%)	
20-2404 - Health Insurance	119,736	154,110	154,110	144,127	108,113	108,113	(45,997)	(29.85%)	
20-2410 - Workers' Comp	8,964	8,788	8,788	8,788	8,788	8,788	-	0.00%	
90-9237 - Transfer Out to Special Obligation Bonds	23,100	24,327	24,327	24,327	24,327	24,327	-	0.00%	

Transportation and Mobility Department

Transportation - General Fund

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
90-9239 - Transfer Out to Special Ob Refunding Bonds 2020	5,544	6,429	6,429	6,429	6,429	6,429	-	0.00%	
Personnel Services	1,112,990	1,479,706	1,552,142	1,235,320	1,594,770	1,594,770	115,064	7.78%	
30-3104 - Arch/Eng Serv	83,722	-	0	-	-	-	-	0.00%	
30-3199 - Other Prof Serv	160,662	125,000	261,599	261,599	25,000	25,000	(100,000)	(80.00%)	Removal of one-time funding for Las Olas Mobility Assessment consultant. Funding for outside consultant to review cost estimates for surtax projects, this is required by the County.
30-3201 - Ad/Marketing	1,864	6,500	6,500	6,500	6,500	6,500	-	0.00%	Funding for public outreach meeting ads; legal notices; promotional materials to educate the public about planned projects, construction impacts, and timeliness; development of bike/pedestrian program materials.
30-3216 - Costs/Fees/Permits	240	240	240	240	240	240	-	0.00%	Permits and license fees related to transportation projects and programs.
30-3231 - Food Services	-	100	100	100	100	100	-	0.00%	
30-3243 - Prizes & Awards	-	150	150	150	150	150	-	0.00%	
30-3299 - Other Services	41,832	20,000	42,200	42,200	-	-	(20,000)	(100.00%)	This funding is spent on utility boxes wraps as a neighborhood beautification. Funding moved to City Manager's budget.
30-3304 - Office Equip Rent	-	5,000	5,000	5,000	5,000	5,000	-	0.00%	Funding for the copier used by the Transportation Division.
30-3310 - Other Equip Rent	773	-	-	-	-	-	-	0.00%	
30-3434 - Imp Rep Materials	16,302	-	-	-	-	-	-	0.00%	
30-3437 - Imp Rep & Maint	68,995	115,000	191,226	191,226	115,000	115,000	-	0.00%	BlueTooth Sensor Program (\$5,000), Annual Speed Radar Sign Program (\$10,000), Annual Speed Hump Installations (20 speed cushions for \$100,000).
30-3513 - Photography	200	-	-	-	-	-	-	0.00%	
30-3516 - Printing Serv - Ext	-	4,000	4,000	4,000	4,000	4,000	-	0.00%	Outsourced printing of maps, flyers, program brochures, public documents, and informational posters when not possible to print through our in-house resources.
30-3601 - Electricity	-	5,600	5,600	5,600	6,199	6,199	599	10.70%	
30-3616 - Postage	-	500	500	500	500	500	-	0.00%	

Transportation and Mobility Department

Transportation - General Fund

Division - Fund Budget by Account

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30-3628 - Telephone/Cable TV	6,083	6,210	6,210	6,210	6,518	6,518	308	4.96%	
30-3634 - Water/Sew/Storm	-	1,500	1,500	1,500	1,875	1,875	375	25.00%	
30-3801 - Gasoline	943	1,273	1,273	1,392	1,500	1,500	227	17.83%	
30-3907 - Data Proc Supplies	1,777	18,596	18,596	18,596	16,972	23,596	5,000	26.89%	Annual renewals and new employee software licenses such as Synchro, Adobe Create Cloud, Adobe Acrobat DC, GIS Software, Smart Sheet, Accela License, Remix, Bentley. \$5,000 for Project management software added.
30-3913 - Horticultural Sup	1,188	-	-	-	-	-	-	0.00%	
30-3916 - Janitorial Supplies	-	1,800	1,800	1,800	1,800	1,800	-	0.00%	Janitorial supplies costs of the 290 administration building.
30-3925 - Office Equip < \$5000	70	4,200	4,200	4,200	1,900	3,000	(1,200)	(28.57%)	
30-3928 - Office Supplies	380	4,300	4,300	4,300	4,300	4,300	-	0.00%	Cost of poster boards, public meeting drawing supplies, markers, chalk, oversize flip chart paper pads, and share of general office supplies for the Transportation Division workgroup.
30-3940 - Safety Shoes	-	-	-	-	-	250	250	100.00%	Safety Shoes for Code Compliance Officer.
30-3946 - Tools/Equip < \$5000	17,465	56,250	-	-	-	-	(56,250)	(100.00%)	BlueTooth Sensor Program moved to account for Other Equipment.
30-3949 - Uniforms	297	-	-	-	-	500	500	100.00%	Uniform for Code Compliance Officer.
30-3999 - Other Supplies	32,927	8,780	8,780	8,600	8,780	8,780	-	0.00%	Purchases for multiple supplies are posted to this sub-object such as: Radar Signs batteries, signs supplies, radar signs license, traffic safety supplies, paint, bike racks, and other operational needed supplies.
40-4119 - Training & Travel	19,718	26,600	26,600	26,600	27,200	27,200	600	2.26%	
40-4299 - Other Contributions	637,014	1,000,000	1,528,000	1,798,446	-	-	(1,000,000)	(100.00%)	Removal of one time cost due to the Sistrunk Blvd Railroad Crossing Improvement Project
40-4308 - Overhead-Fleet	1,164	715	715	715	1,275	1,275	560	78.32%	
40-4343 - Servchg-Info Sys	234,876	246,353	246,353	246,353	246,353	246,353	-	0.00%	

Transportation and Mobility Department

Transportation - General Fund

Division - Fund Budget by Account

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40-4346 - Servchg-Pking Sys	104,304	96,830	96,830	96,830	-	112,200	15,370	15.87%	Salary Allocations for Parking Fund-T150, T104, T160, T159, T118, T117.
40-4355 - Servchg-Print Shop	1,024	5,500	5,500	5,500	5,500	5,500	-	0.00%	
40-4361 - Servchg-Pub Works	-	101,577	101,577	101,577	25,368	25,368	(76,209)	(75.03%)	
40-4372 - Servchg-Fleet Replacement	2,880	2,879	2,879	2,879	4,383	4,383	1,504	52.24%	
40-4373 - Servchg-Fleet O&M	1,908	964	964	964	2,733	2,733	1,769	183.51%	
40-4401 - Auto Liability	2,544	1,307	1,307	1,307	1,307	1,307	-	0.00%	
40-4407 - Emp Proceedings	1,776	1,555	1,555	1,555	1,555	1,555	-	0.00%	
40-4410 - General Liability	20,844	18,788	18,788	18,788	18,788	18,788	-	0.00%	
40-4416 - Other Ins Charges	4,380	5,970	5,970	5,970	5,970	5,970	-	0.00%	
40-4428 - Prop/Fire Insurance	9,576	8,873	8,873	8,873	8,873	8,873	-	0.00%	
40-4431 - Pub Officials Liab	1,428	-	-	-	-	-	-	0.00%	
Operating Expenses	1,479,156	1,902,910	2,609,686	2,880,070	555,639	676,313	(1,226,597)	(64.46%)	
60-6499 - Other Equipment	38,124	40,000	158,060	158,060	96,250	96,250	56,250	140.63%	Added \$56,250-Blue Tooth Sensor Program.
60-6599 - Construction	-	75,000	75,000	75,000	75,000	75,000	-	0.00%	\$75K for Pavement Markings.
Capital Outlay	38,124	115,000	233,060	233,060	171,250	171,250	56,250	48.91%	
Transportation - General Fund Total	2,630,270	3,497,616	4,394,888	4,348,450	2,321,659	2,442,333	(1,055,283)	(30.17%)	

Transportation and Mobility Department

Community Bus - General Fund

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
10-1101 - Permanent Salaries	189,966	193,757	193,757	190,052	213,120	213,120	19,363	9.99%	
10-1119 - Payroll Accrual	(6,442)	-	-	-	-	-	-	0.00%	
10-1401 - Car Allowances	6,830	7,080	7,080	5,080	7,080	7,080	-	0.00%	
20-2299 - Pension - Def Cont	16,723	17,438	17,438	14,379	19,180	19,180	1,742	9.99%	
20-2301 - Soc Sec/ Medicare	15,243	15,363	15,363	10,772	16,845	16,845	1,482	9.65%	
20-2307 - Year End FICA Accr	(515)	-	-	-	-	-	-	0.00%	
20-2401 - Disability Insurance	426	618	618	618	670	670	52	8.41%	
20-2402 - Life Insurance	313	138	138	138	68	68	(70)	(50.72%)	
20-2404 - Health Insurance	25,964	29,246	29,246	14,424	15,756	15,756	(13,490)	(46.13%)	
20-2410 - Workers' Comp	204	227	227	227	227	227	-	0.00%	
Personnel Services	248,712	263,867	263,867	235,690	272,946	272,946	9,079	3.44%	
30-3101 - Acct & Auditing	13,300	-	-	-	-	-	-	0.00%	
30-3199 - Other Prof Serv	5,318	4,000	4,000	4,000	4,000	4,000	-	0.00%	
30-3201 - Ad/Marketing	2,313	6,000	6,000	6,000	6,000	6,000	-	0.00%	Funding for public outreach promotional materials for the Community Bus Program
30-3216 - Costs/Fees/ Permits	-	40	40	40	40	40	-	0.00%	
30-3249 - Security Services	-	13,500	13,500	13,500	13,500	13,500	-	0.00%	
30-3299 - Other Services	10,655	-	-	-	-	-	-	0.00%	
30-3407 - Equip Rep & Maint	6,998	-	-	-	-	-	-	0.00%	
30-3516 - Printing Serv - Ext	-	1,500	1,500	1,500	1,500	1,500	-	0.00%	
30-3616 - Postage	-	200	200	200	200	200	-	0.00%	
30-3628 - Telephone/ Cable TV	1,834	1,000	1,000	1,000	200	200	(800)	(80.00%)	
30-3907 - Data Proc Supplies	5,970	33,902	33,902	33,902	33,902	33,902	-	0.00%	\$31,000-LauderGo Enhancements, \$2,902-Acela, Smart Sheet,Visio Pro, Zoom, Adobe Creative Cloud
30-3925 - Office Equip < \$5000	-	400	400	400	400	400	-	0.00%	
30-3928 - Office Supplies	44	-	-	-	-	-	-	0.00%	
30-3999 - Other Supplies	101	1,000	1,000	1,000	1,000	1,000	-	0.00%	
40-4119 - Training & Travel	3,515	5,000	5,000	5,000	5,000	5,000	-	0.00%	

Transportation and Mobility Department

Community Bus - General Fund

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
40-4204 - Oper Subsidies	771,029	1,703,625	1,915,795	1,915,795	1,703,625	1,703,625	-	0.00%	This is a reimbursable expense from the Broward County's Surtax contribution towards the operation of the Community Bus Trolleys. The increase is due to reinstating the Galt route.
40-4299 - Other Contributions	276,852	245,000	527,120	787,120	245,000	245,000	-	0.00%	These funds are used to operate the Water Trolley service.
40-4355 - Servchg-Print Shop	1,556	4,000	4,000	4,000	4,000	4,000	-	0.00%	
40-4361 - Servchg-Pub Works	2,000	-	-	-	-	-	-	0.00%	
40-4407 - Emp Proceedings	276	259	259	259	259	259	-	0.00%	
40-4410 - General Liability	3,204	3,132	3,132	3,132	3,132	3,132	-	0.00%	
40-4416 - Other Ins Charges	1,092	1,194	1,194	1,194	1,194	1,194	-	0.00%	
40-4428 - Prop/Fire Insurance	1,476	1,479	1,479	1,479	1,479	1,479	-	0.00%	
40-4431 - Pub Officials Liab	240	-	-	-	-	-	-	0.00%	
Operating Expenses	1,107,773	2,025,231	2,519,521	2,779,521	2,024,431	2,024,431	(800)	(0.04%)	
Community Bus - General Fund Total	1,356,485	2,289,098	2,783,388	3,015,211	2,297,377	2,297,377	8,279	0.36%	

Transportation and Mobility Department Parking Fund



Transportation and Mobility Department - Parking System Fund

Department Fund Financial Summary

Financial Summary - Funding Source

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Estimate	FY 2024 Budget Recommended	FY 2023 Adopted Budget vs FY 2024 Budget Recommended	Percent Difference
Parking System - 461	\$ 20,377,334	20,193,300	20,559,457	20,525,789	332,489	1.6%
Total Funding	20,377,334	20,193,300	20,559,457	20,525,789	332,489	1.6%

Financial Summary - Program Expenditures

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Estimate	FY 2024 Budget Recommended	FY 2023 Adopted Budget vs FY 2024 Budget Recommended	Percent Difference
Transp. & Mobility Admin Support	949,976	1,492,890	1,542,162	1,496,217	3,327	0.2%
Parking Services	19,427,358	18,572,734	18,889,619	18,898,294	325,560	1.8%
Loans and Notes	-	127,676	127,676	131,278	3,602	2.8%
Total Expenditures	20,377,334	20,193,300	20,559,457	20,525,789	332,489	1.6%

Financial Summary - Category Expenditures

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Estimate	FY 2024 Budget Recommended	FY 2023 Adopted Budget vs FY 2024 Budget Recommended	Percent Difference
Personnel Services	6,163,874	6,551,562	6,629,538	7,031,299	479,737	7.3%
Operating Expenses	13,145,543	13,096,027	13,368,626	13,174,999	78,972	0.6%
Capital Outlay	1,067,917	418,035	433,617	188,213	(229,822)	(55.0%)
Debt Services	-	127,676	127,676	131,278	3,602	2.8%
Total Expenditures	\$ 20,377,334	20,193,300	20,559,457	20,525,789	332,489	1.6%
Full Time Equivalents (FTEs)	74	69	69	70	1	1.4%

FY 2024 Major Variances

Personal Services

\$ 116,508 - Addition of one (1) Project Manager I position

Operating Expenses

- 180,096 - Increase in service charge Public Works due to centralized call center charges
- (200,000) - Decrease in operating subsidies for Tram Operations
- (101,365) - Decrease in salary allocations
- (100,000) - Decrease in operating expenses to manage the Bridgeside Square and City Hall Parking Garages
- (91,130) - Decrease in service charge-Police

Capital Outlay

- 188,213 - Funding for planned fleet replacements
- (145,000) - Decrease for the temporary lease of the TAM Administration Building
- (100,000) - Decrease due to the one-time City Hall Garage improvements

Descriptions & Line Items by Division



Transportation and Mobility Department

Transp. & Mobility Admin Support - Parking System

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
369-900 - Other Miscellaneous Income	40,225	-	-	-	-	-	-	0.00%	
369-902 - Interfund Service Charge	104,304	84,206	84,206	84,206	-	86,838	2,632	3.13%	
Revenue	144,529	84,206	84,206	84,206	-	86,838	2,632	3.13%	
Transp. & Mobility Admin Support - Parking System Total	144,529	84,206	84,206	84,206	-	86,838	2,632	3.13%	

Transportation and Mobility Department

Parking Services - Parking System

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
344-500 - Service Charge - Parking Facilities	22,373,938	20,041,687	20,041,687	20,041,814	22,459,389	22,383,508	2,341,821	11.68%	Venice lot (SE 2nd Ct/ 13th Ave) Oct-Dec in construction revenue projections reflective of this
344-900 - Service Charge - Other Transportation Charges	14,610	10,800	10,800	10,800	26,800	26,800	16,000	148.15%	\$10,800 per agreement is the amount we will charge for internal accounting services; the balance is the estimated revenue % the City will be entitled to per the agreement with One Broward LLC.
354-005 - Storage Fee Dock/Micro	40	-	-	-	-	-	-	0.00%	
354-007 - Parking Citations	3,974,621	3,500,000	3,500,000	3,500,000	3,975,637	3,975,637	475,637	13.59%	Parking Citations
354-008 - Handicap Parking Citations	47,727	25,000	25,000	25,000	47,727	47,727	22,727	90.91%	Handicap Parking Citations
359-013 - Micro Mobility App and Filing Costs	(199)	-	-	-	-	-	-	0.00%	
361-101 - Earnings - Pooled Investments	(709,428)	149,984	149,984	149,984	149,984	149,984	-	0.00%	
362-000 - Rents And Royalties	152,594	155,299	155,299	155,299	206,497	206,497	51,198	32.97%	City's shared of the revenue generated by the Performance Arts Center Garage.
364-001 - Gain/ Loss On Sale Of Vehicles & Equip	19,500	-	-	-	-	-	-	0.00%	
369-900 - Other Miscellaneous Income	15,466	16,000	16,000	16,000	12,000	12,000	(4,000)	(25.00%)	
369-902 - Interfund Service Charge	12,751	5,800	5,800	5,800	-	-	(5,800)	(100.00%)	
Revenue	25,901,620	23,904,570	23,904,570	23,904,697	26,878,034	26,802,153	2,897,583	12.12%	
Parking Services - Parking System Total	25,901,620	23,904,570	23,904,570	23,904,697	26,878,034	26,802,153	2,897,583	12.12%	

Transportation and Mobility Department

Transp. & Mobility Admin Support - Parking System

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
10-1101 - Permanent Salaries	508,648	507,575	507,575	509,125	562,977	562,977	55,402	10.92%	
10-1113 - Vac Mgmt Conv	7,868	-	-	-	-	-	-	0.00%	
10-1119 - Payroll Accrual	(16,241)	-	-	-	-	-	-	0.00%	
10-1199 - Other Reg Salaries	-	-	16,209	16,209	-	-	-	0.00%	
10-1201 - Longevity Pay	2,099	2,240	2,240	2,240	2,240	2,240	-	0.00%	
10-1401 - Car Allowances	11,760	11,760	11,760	11,760	12,360	12,360	600	5.10%	
10-1407 - Expense Allowances	2,880	2,880	2,880	2,880	2,880	2,880	-	0.00%	
10-1501 - Overtime 1.5X Pay	-	1,320	1,320	-	1,399	1,399	79	5.98%	
10-1504 - Overtime 1X Pay	-	270	270	-	286	286	16	5.93%	
10-1604 - Direct Labor Credits	(2,918)	(2,800)	(2,800)	(2,800)	(5,500)	(5,500)	(2,700)	96.43%	One (1) Senior Administrative Assistant position receives hourly pay with benefits.
20-2119 - Wellness Incentives	2,000	2,000	2,000	2,000	2,000	2,000	-	0.00%	
20-2199 - Other Emp Bene	-	-	3,171	3,171	-	-	-	0.00%	
20-2204 - Pension - General Emp	15,221	13,035	13,035	13,035	15,975	15,975	2,940	22.55%	
20-2299 - Pension - Def Cont	37,841	39,167	39,167	41,562	43,651	43,651	4,484	11.45%	
20-2301 - Soc Sec/ Medicare	36,750	36,754	36,754	24,868	40,296	40,296	3,542	9.64%	
20-2304 - Supplemental FICA	-	120	120	120	129	129	9	7.50%	
20-2307 - Year End FICA Accr	(1,201)	-	-	-	-	-	-	0.00%	
20-2401 - Disability Insurance	990	1,390	1,390	1,390	1,526	1,526	136	9.78%	
20-2402 - Life Insurance	303	360	360	360	181	181	(179)	(49.72%)	
20-2404 - Health Insurance	59,427	63,980	63,980	60,658	68,577	68,577	4,597	7.19%	
20-2407 - Unemployment Comp	436	-	-	-	-	-	-	0.00%	
20-2410 - Workers' Comp	636	593	593	593	593	593	-	0.00%	
90-9237 - Transfer Out to Special Obligation Bonds	21,144	23,074	23,074	23,074	23,074	23,074	-	0.00%	
90-9239 - Transfer Out to Special Ob Refunding Bonds 2020	5,076	6,098	6,098	6,098	6,098	6,098	-	0.00%	
Personnel Services	692,719	709,816	729,196	716,343	778,742	778,742	68,926	9.71%	
30-3101 - Acct & Auditing	260	300	300	300	200	200	(100)	(33.33%)	Finance charges for auditing.

Transportation and Mobility Department

Transp. & Mobility Admin Support - Parking System

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
30-3199 - Other Prof Serv	11,950	21,500	59,873	59,873	15,000	15,000	(6,500)	(30.23%)	Financial Sustainability Analysis conducted by Stantec.
30-3201 - Ad/Marketing	-	500	500	500	500	500	-	0.00%	Parking maps and other advertising for special events such as St. Patrick's Day and Fourth of July. Public announcements related to parking rate study and other parking related notices.
30-3216 - Costs/Fees/Permits	103	500	500	500	500	500	-	0.00%	Elevator permits.
30-3222 - Custodial Services	12,333	15,000	16,362	16,362	15,000	15,000	-	0.00%	Services provided by outside vendors for the cleaning of parking lots and the Parking administration building.
30-3231 - Food Services	2,764	1,000	1,000	1,000	4,000	1,000	-	0.00%	Food for Orientation Program.
30-3243 - Prizes & Awards	100	-	-	-	-	-	-	0.00%	
30-3249 - Security Services	330	4,000	4,000	4,000	4,000	4,000	-	0.00%	ADT alarm services, monitoring services, maintenance and repairs of security cameras for the 290 building.
30-3299 - Other Services	870	1,200	1,350	1,350	1,350	1,350	150	12.50%	Pest control services for the 290 Parking administration building.
30-3304 - Office Equip Rent	1,973	1,500	2,432	2,432	2,432	2,432	932	62.13%	Shared costs of the Toshiba color copier on the 2nd floor of the 290 building.
30-3407 - Equip Rep & Maint	3,553	5,000	5,000	5,000	5,000	5,000	-	0.00%	Elevator repairs and maintenance costs outside the Maverick contract.
30-3428 - Bldg Rep & Maint	2,091	1,000	1,000	1,000	2,100	2,100	1,100	110.00%	Maverick basic elevator contract.
30-3437 - Imp Rep & Maint	313	-	-	-	-	-	-	0.00%	
30-3601 - Electricity	13,499	11,100	11,100	11,100	12,288	12,288	1,188	10.70%	
30-3616 - Postage	-	100	100	100	100	100	-	0.00%	
30-3628 - Telephone/Cable TV	4,082	4,800	4,800	4,800	4,800	4,800	-	0.00%	
30-3634 - Water/Sew/Storm	3,223	3,600	3,600	3,600	4,500	4,500	900	25.00%	
30-3801 - Gasoline	108	-	-	-	-	-	-	0.00%	
30-3907 - Data Proc Supplies	1,867	2,100	2,100	2,100	2,100	2,100	-	0.00%	Software renewals-AutoCadd, Photoshop, Adobe Reader.
30-3913 - Horticultural Sup	371	-	-	-	-	-	-	0.00%	
30-3916 - Janitorial Supplies	1,072	3,000	4,928	4,928	4,000	4,000	1,000	33.33%	All janitorial supplies for the 290 building.

Transportation and Mobility Department

Transp. & Mobility Admin Support - Parking System

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
30-3922 - Medical Supplies	-	-	-	-	100	100	100	100.00%	
30-3925 - Office Equip < \$5000	120	800	800	800	800	800	-	0.00%	\$200 per FTE.
30-3926 - Furniture < \$5000	430	-	-	-	-	-	-	0.00%	
30-3928 - Office Supplies	2,809	1,500	1,500	1,500	3,000	3,000	1,500	100.00%	Office supplies for 2nd floor of the 290 parking building such as copier paper, adding machine paper, folders, envelopes, etc.
30-3931 - Periodicals & Mag	112	-	-	-	-	-	-	0.00%	
30-3999 - Other Supplies	9,645	1,500	1,500	1,500	10,000	1,500	-	0.00%	Operational expenses (paint, Home Depot, etc...).
40-4119 - Training & Travel	8,380	12,400	12,400	12,400	12,800	12,800	400	3.23%	
40-4316 - ROI Admin Chg	72,444	72,443	72,443	72,443	72,443	72,443	-	0.00%	
40-4346 - Servchg-Pking Sys	85,680	188,203	188,203	188,203	-	86,838	(101,365)	(53.86%)	Salary Allocations.
40-4355 - Servchg-Print Shop	2,291	4,000	4,000	4,000	4,000	4,000	-	0.00%	
40-4361 - Servchg-Pub Works	-	270,138	270,138	270,138	450,234	450,234	180,096	66.67%	These charges were for the positions moved to the centralized call center.
40-4404 - Fidelity Bonds	36	26	26	26	26	26	-	0.00%	
40-4407 - Emp Proceedings	816	648	648	648	648	648	-	0.00%	
40-4410 - General Liability	9,624	7,828	7,828	7,828	7,828	7,828	-	0.00%	
40-4416 - Other Ins Charges	3,288	2,388	2,388	2,388	2,388	2,388	-	0.00%	
40-4431 - Pub Officials Liab	720	-	-	-	-	-	-	0.00%	
Operating Expenses	257,257	638,074	680,820	680,819	642,137	717,475	79,401	12.44%	
60-6551 - Leases & Rentals	-	145,000	145,000	145,000	-	-	(145,000)	(100.00%)	Removal of Decision Package for 290 Building Relocation.
Capital Outlay	-	145,000	145,000	145,000	-	-	(145,000)	(100.00%)	
Transp. & Mobility Admin Support - Parking System Total	949,976	1,492,890	1,555,016	1,542,162	1,420,879	1,496,217	3,327	0.22%	

Transportation and Mobility Department

Parking Services - Parking System

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
10-1101 - Permanent Salaries	3,360,872	3,442,472	3,442,472	3,400,245	3,682,099	3,682,099	239,627	6.96%	
10-1104 - Temporary Salaries	-	51,700	51,700	51,700	54,802	54,802	3,102	6.00%	
10-1107 - Part Time Salaries	255,143	255,660	255,660	236,051	271,000	271,000	15,340	6.00%	
10-1110 - Sick Conv to Cash	2,999	-	-	-	-	-	-	0.00%	
10-1113 - Vac Mgmt Conv	7,206	-	-	-	-	-	-	0.00%	
10-1116 - Comp Absences	(40,689)	-	-	-	-	-	-	0.00%	
10-1119 - Payroll Accrual	(118,538)	-	-	-	-	-	-	0.00%	
10-1199 - Other Reg Salaries	-	-	61,018	61,018	-	-	-	0.00%	
10-1201 - Longevity Pay	26,044	20,842	20,842	17,825	20,842	20,842	-	0.00%	
10-1304 - Assignment Pay	2,145	-	-	1,500	-	-	-	0.00%	
10-1310 - Shift Differential	8,275	5,330	5,330	5,330	5,330	5,330	-	0.00%	
10-1401 - Car Allowances	17,755	17,160	17,160	17,760	17,760	17,760	600	3.50%	
10-1407 - Expense Allowances	7,500	7,200	7,200	12,960	8,640	8,640	1,440	20.00%	
10-1413 - Cellphone Allowance	405	480	480	1,500	480	480	-	0.00%	
10-1501 - Overtime 1.5X Pay	75,483	158,050	158,050	158,050	167,534	167,534	9,484	6.00%	
10-1504 - Overtime 1X Pay	867	890	890	890	944	944	54	6.07%	
10-1604 - Direct Labor Credits	(19,185)	(23,300)	(23,300)	(23,300)	(23,300)	(23,300)	-	0.00%	Reimbursement from Performing Arts Center for accounting service by parking employees.
10-1707 - Sick Termination Pay	7,221	-	-	-	-	-	-	0.00%	
10-1710 - Vacation Term Pay	20,912	-	-	-	-	-	-	0.00%	
20-2104 - Mileage Reimburse	82	-	-	-	-	-	-	0.00%	
20-2119 - Wellness Incentives	7,000	7,000	7,000	7,000	7,000	7,000	-	0.00%	
20-2199 - Other Emp Bene	-	-	36,629	36,629	-	-	-	0.00%	
20-2204 - Pension - General Emp	231,383	160,503	160,503	160,503	178,982	178,982	18,479	11.51%	
20-2210 - Pension - FRS	165,232	172,011	172,011	288,600	305,671	305,671	133,660	77.70%	
20-2290 - Pension - Other	-	34,900	34,900	34,900	40,406	40,406	5,506	15.78%	
20-2299 - Pension - Def Cont	94,938	90,252	90,252	82,691	68,268	68,268	(21,984)	(24.36%)	
20-2301 - Soc Sec/ Medicare	277,768	266,843	266,843	259,120	283,742	283,742	16,899	6.33%	

Transportation and Mobility Department

Parking Services - Parking System

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
20-2304 - Supplemental FICA	-	40,160	40,160	40,160	37,810	37,810	(2,350)	(5.85%)	
20-2307 - Year End FICA Accr	(11,851)	-	-	-	-	-	-	0.00%	
20-2401 - Disability Insurance	2,541	3,203	3,203	3,378	2,387	2,387	(816)	(25.48%)	
20-2402 - Life Insurance	1,371	2,446	2,446	2,485	1,061	1,061	(1,385)	(56.62%)	
20-2404 - Health Insurance	651,360	692,861	692,861	621,117	686,016	686,016	(6,845)	(0.99%)	
20-2405 - Post Employment Health Obligation	(817)	-	-	-	-	-	-	0.00%	
20-2407 - Unemployment Comp	493	6,500	6,500	6,500	6,500	6,500	-	0.00%	
20-2410 - Workers' Comp	38,660	48,439	48,439	48,439	48,439	48,439	-	0.00%	
90-9237 - Transfer Out to Special Obligation Bonds	321,384	300,682	300,682	300,682	300,682	300,682	-	0.00%	
90-9239 - Transfer Out to Special Ob Refunding Bonds 2020	77,196	79,462	79,462	79,462	79,462	79,462	-	0.00%	
Personnel Services	5,471,155	5,841,746	5,939,393	5,913,195	6,252,557	6,252,557	410,811	7.03%	
30-3101 - Acct & Auditing	4,661	5,700	5,700	5,700	4,700	4,700	(1,000)	(17.54%)	Finance Department charges to the Parking fund for accounting and auditing services.
30-3113 - Fin & Bank Serv	949,943	1,021,890	1,022,988	1,022,988	1,046,000	1,046,000	24,110	2.36%	Bank service fees for credit card transactions online and in person payments. Financial Processing Recovery Charge. Projected increase in revenue.
30-3198 - Backflow Program	605	12,725	12,725	12,725	12,725	12,725	-	0.00%	
30-3199 - Other Prof Serv	13,149	-	7,650	7,650	-	-	-	0.00%	
30-3201 - Ad/Marketing	256	-	2,931	2,931	2,500	-	-	0.00%	
30-3216 - Costs/Fees/Permits	4,698	900	900	900	2,500	2,500	1,600	177.78%	Elevator permits.
30-3222 - Custodial Services	171,424	182,333	195,608	195,608	201,008	201,008	18,675	10.24%	Department estimate based on market conditions. Services provided by outside vendors for the cleaning of parking lots and the Parking administration building.
30-3237 - Lawn & Tree Service	68,550	110,000	122,170	122,170	122,170	122,170	12,170	11.06%	Department estimate based on market conditions. Payments for lawn and hedge maintenance and/or debris removal services on City parking lots and garages.

Transportation and Mobility Department

Parking Services - Parking System

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
30-3240 - Mgmt/Oper Serv	1,212,136	1,505,000	1,505,000	1,505,000	1,405,000	1,405,000	(100,000)	(6.64%)	Bridgeside Square (\$750K), Parking City Hall Garage (\$600,000)- The City is responsible for reimbursement of some operational costs to Merin Hunter (One Broward LLC) (\$55,000). This will directly relate to the revenue the location is making (Bridgeside Sq & Merin Hunter) Merin Hunter receives 100% of the net and Bridgeside 98% of the gross. City Hall Garage lowered based on actuals from past years.
30-3243 - Prizes & Awards	900	-	-	-	-	-	-	0.00%	
30-3249 - Security Services	7,564	11,150	11,711	11,711	11,196	11,196	46	0.41%	Armored car services, alarm monitoring, surveillance monitoring, repair and maintenance as needed.
30-3299 - Other Services	1,082,068	1,225,000	1,358,109	1,358,109	1,406,937	1,393,265	168,265	13.74%	Global Parking Solutions (\$58,410), Paybyphone PP190466 (\$699,370), Broward County pass through of permit revenue with Auto Nation (\$180,000), 70,000 (Las Las Garage Maintenance Decision Package), Hulet Environmental (\$1,835), Merin Hunter (\$10,800- paid to the City for TAM accounting J674 revenue), \$6,000 for bodycamera back office maintenance, Asset Performance Group (17,370), Dri-Stick Decal (20,387), Proxiguard (1,800), Envirowaste (12,456), Honeywell (6,435), IPS Group (194,099), Gloval (13,130), Comsonics (5,250), Northwest Exterminating (3,791), School Board (1,620), Security Trend Corp (1,935), Valley Collection Service (88,577).
30-3304 - Office Equip Rent	6,381	6,287	9,227	9,227	9,009	6,287	-	0.00%	Toshiba copier lease.
30-3401 - Computer Maint	117,008	103,500	108,450	108,450	123,500	123,500	20,000	19.32%	Funding associated with maintenance expense for T2 System.
30-3404 - Components/ Parts	43,697	-	1,773	1,773	-	-	-	0.00%	
30-3407 - Equip Rep & Maint	45,643	18,000	22,469	22,469	18,600	18,600	600	3.33%	Elevator repairs cost outside of the Maverick contract.

Transportation and Mobility Department

Parking Services - Parking System

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
30-3428 - Bldg Rep & Maint	11,605	12,900	13,955	13,955	12,900	12,900	-	0.00%	Maverick elevator contract.
30-3437 - Imp Rep & Maint	555	-	40,000	40,000	-	-	-	0.00%	
30-3601 - Electricity	95,793	98,200	98,200	98,200	108,708	108,708	10,508	10.70%	
30-3613 - Special Delivery	21	500	500	500	500	500	-	0.00%	
30-3616 - Postage	37,435	45,000	45,000	45,000	45,000	45,000	-	0.00%	Customer correspondence, courtesy and late notices for citations, boot notices to customers having three or more unpaid citations.
30-3628 - Telephone/Cable TV	34,189	37,000	37,000	37,000	37,344	37,344	344	0.93%	
30-3634 - Water/Sew/Storm	89,934	123,000	123,000	123,000	153,750	153,750	30,750	25.00%	
30-3801 - Gasoline	37,691	51,560	51,560	39,301	51,600	51,600	40	0.08%	
30-3804 - Diesel Fuel	1,089	450	450	-	1,100	1,100	650	144.44%	
30-3807 - Oil & Lubricants	170	-	-	-	-	-	-	0.00%	
30-3907 - Data Proc Supplies	1,167	6,290	6,290	6,290	6,290	6,290	-	0.00%	Funding for software licenses, software renewal fees, and software upgrades. AdobePro DC, AutoCADD.
30-3916 - Janitorial Supplies	11,273	16,000	20,843	20,843	16,500	16,500	500	3.13%	Janitorial supplies for parking services facilities, such as: cleaning chemicals, trash bags, paper towels.
30-3922 - Medical Supplies	180	500	500	500	500	500	-	0.00%	
30-3925 - Office Equip < \$5000	7,907	-	-	1,500	5,000	5,000	5,000	100.00%	
30-3926 - Furniture < \$5000	751	-	-	-	-	-	-	0.00%	
30-3928 - Office Supplies	10,687	8,500	8,500	8,500	10,000	10,000	1,500	17.65%	Copier paper, printer supplies, forms, file folders, notepads, cashier receipt paper.
30-3937 - Safety/Train Mat	2,239	1,000	1,000	1,000	2,000	2,000	1,000	100.00%	Required equipment for enforcement and security personnel.
30-3940 - Safety Shoes	3,190	7,250	7,711	7,711	5,861	11,722	4,472	61.68%	Required equipment for enforcement and security personnel.
30-3946 - Tools/Equip < \$5000	57,302	8,200	8,200	8,200	8,200	8,200	-	0.00%	Small tools and equipment purchases on a as needed basis for parking services operations.
30-3949 - Uniforms	9,394	29,000	31,578	31,578	28,578	28,578	(422)	(1.46%)	Required by contract for customer service, enforcement, security, and maintenance personnel.

Transportation and Mobility Department

Parking Services - Parking System

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
30-3999 - Other Supplies	141,228	143,000	143,000	143,000	153,000	143,000	-	0.00%	<ul style="list-style-type: none"> • Signs in a Flash-\$8,000 • US Wholesale Pipe and Tube-\$8,200 • Amtec Sales-\$40,000 • Dri-Stick Decal Corp-\$30,000 • American Battery-\$5,000 * Graphic Ticket System-\$6,500 *Hamner Parking Lot car stops \$1,200 *Additional Operational needs for higher revenues/customer traffic approximately \$44,100
40-4119 - Training & Travel	3,557	23,400	23,400	25,600	26,000	26,000	2,600	11.11%	
40-4204 - Oper Subsidies	58,378	200,000	280,000	280,000	200,000	-	(200,000)	(100.00%)	Reduction to Tram operations. Funding requested in a decision package for Microtransit Program Enhancement.
40-4210 - Social Contr	158,533	155,299	155,299	155,299	206,497	206,497	51,198	32.97%	Based on the Tri Party agreement these are the estimated revenues the Parking Fund will receive from the meter & permit sales at the Performing Arts Center Garage, Arts/ Sciences Garage, Revenue offset 362-000 - Rents And Royalties
40-4304 - Indirect Admin Serv	1,116,432	1,139,035	1,139,035	1,139,035	1,139,035	1,139,035	-	0.00%	
40-4308 - Overhead-Fleet	32,244	48,309	48,309	48,309	56,343	56,343	8,034	16.63%	
40-4316 - ROI Admin Chg	3,091,248	3,091,252	3,091,252	3,091,252	3,091,252	3,091,252	-	0.00%	
40-4337 - Servchg-Fire	1,179,204	1,179,204	1,179,204	1,179,204	1	1,179,204	-	0.00%	Lifeguards
40-4343 - Servchg-Info Sys	902,928	1,005,378	1,005,378	1,005,378	1,005,378	1,005,378	-	0.00%	
40-4352 - Servchg-Police	71,083	191,130	116,130	116,130	100,000	100,000	(91,130)	(47.68%)	Please budget according to the Police Department estimates, I do not have access to this sub object. Our estimate is not more than \$100,000 since we will only need the police detail on weekends, they should know best.
40-4355 - Servchg-Print Shop	32,908	30,700	30,700	30,700	40,700	30,700	-	0.00%	Internal fees for the printing and mailing of parking citation notifications and late notices.
40-4361 - Servchg-Pub Works	-	16,500	16,500	16,500	16,500	16,500	-	0.00%	Generators
40-4373 - Servchg-Fleet O&M	73,692	89,394	89,394	89,394	131,703	131,703	42,309	47.33%	
40-4399 - Servchg-Other Funds	-	12,248	12,248	12,248	-	-	(12,248)	(100.00%)	

Transportation and Mobility Department

Parking Services - Parking System

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
40-4401 - Auto Liability	52,056	53,606	53,606	53,606	53,606	53,606	-	0.00%	
40-4404 - Fidelity Bonds	360	361	361	361	361	361	-	0.00%	
40-4407 - Emp Proceedings	9,394	8,950	8,950	8,950	8,950	8,950	-	0.00%	
40-4410 - General Liability	110,676	108,023	108,023	108,023	108,023	108,023	-	0.00%	
40-4416 - Other Ins Charges	31,740	30,449	30,449	30,449	30,449	30,449	-	0.00%	
40-4428 - Prop/Fire Insurance	280,176	283,880	283,880	283,880	283,880	283,880	-	0.00%	
40-4431 - Pub Officials Liab	1,440	-	-	-	-	-	-	0.00%	
50-5901 - Depreciation - Fixed Assets	1,399,754	-	-	-	-	-	-	0.00%	
Operating Expenses	12,888,286	12,457,953	12,696,815	12,687,807	11,511,354	12,457,524	(429)	(0.00%)	
60-6410 - New Services/ Meters	927,870	-	-	-	-	-	-	0.00%	
60-6413 - Office Furniture & Equipment	31,004	-	-	-	-	-	-	0.00%	
60-6416 - Vehicles	-	173,035	173,035	173,035	188,213	188,213	15,178	8.77%	\$148,470-6 vehicle replacements based on fleet replacement plan, \$24,564-Parking Services Facilities Maintenance Pickup Truck,
60-6499 - Other Equipment	109,043	-	115,582	115,582	-	-	-	0.00%	
60-6599 - Construction	-	100,000	-	-	-	-	(100,000)	(100.00%)	Removal of \$100,000-one time City Hall Garage Improvements
Capital Outlay	1,067,917	273,035	288,617	288,617	188,213	188,213	(84,822)	(31.07%)	
Parking Services - Parking System Total	19,427,358	18,572,734	18,924,825	18,889,619	17,952,124	18,898,294	325,560	1.75%	

FY 2024 Decision Packages Transportation and Mobility Department



FY 2024 Decision Package Summary

Transportation and Mobility Department - 001 General Fund

Priority	Request Type	Title of Request	# of Positions	Year 1 Net Cost	Year 2 Net Cost (Ongoing)
1	Program - New	Bayview Drive Landscaping Infrastructure	-	50,000	-
2	Program - New	Temporary Staff - Maintenance of Traffic (MOT) Compliance Pilot Program	1.00	41,572	-
3	Program - New	MicroTransit Program Enhancement	-	1,550,000	1,550,000
4	Program - New	Real Time Traffic Response Center	1.00	139,838	124,950
5	Program - Revised	Citywide Transportation Master Plan	-	800,000	-
6	Program - New	Improving Traffic Flow during Special Events (Pilot Program)	-	875,000	-
7	Program - New	On-Call Technical Assistance	-	300,000	300,000
8	Program - New	Real-Time Traffic Reporting Software	-	24,000	24,000
9	Program - New	Downtown Mobility Improvements	-	250,000	-
10	Program - New	South Middle River Safety and Neighborhood Mobility Master Plan	-	200,000	-
11	Program - Revised	Enhanced Traffic Calming & Special Initiatives	-	180,000	180,000
12	Program - New	Cycling Infrastructure Improvements	-	10,000	10,000
13	Capital Outlay	LauderGo! Community Shuttle Survey	-	30,000	-
14	Program - New	Traffic Calming - Middle River Terrace - NE 16th Court	-	45,000	-
15	Program - New	Reducing Congestion Along Major Corridors	-	70,000	70,000
16	Position Request - New	District Planner	1.00	120,811	113,733
17	Program - Revised	Reorganization-T223-Project Manager II & T211-Program Manager I	(1.00)	1	-
			2.00	\$4,686,222	\$2,372,683

FY 2024 Decision Package Form

Transportation and Mobility Department

Priority Number: 1
Title of Request: Bayview Drive Landscaping Infrastructure
Request Type: Program - New

New Position(s)	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:	Expected
0.00	0.00	0.00	0.00	10/23

Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?

The Transportation and Mobility Department (TAM) is requesting supplemental funding to add landscaping to the median areas of the Bayview Drive Complete Streets Project. This request expands on the collaboration efforts between TAM, the Parks and Recreation Department, and neighbors to design a landscaping plan that creates a consistent pallet throughout the corridor. The project consists of the installation of water meters, electrical conduits where needed, and provides for irrigation setup.

Can this function be better if performed by a third party? Why or why not?

This request will be fulfilled by a third-party vendor with oversight by the City.

Performance Measures:

Measure Description	Current Year Projection	Next Year Without Funding Projection	Next Year Target with Funding Projection
Number of medians improved or installed with landscaping	0	0	5

Strategic Connections:

Focus Area: Public Places
 Goal: Public Places - Healthy and Engaging Community
 Objective: PP-3 Enhance the City's identity through public art, well-maintained green spaces, and streetscapes
 Source of Justification: Press Play Fort Lauderdale 2024, A 5-Year Strategic Plan

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
Expenditures						
8040	30-3237		Lawn & Tree Service	To add landscaping to the new Bayview Drive median areas including two traffic circles and medians.	50,000	-
Total Expenditures					50,000	-
Net					\$50,000	\$-

Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	50,000	-

FY 2024 Decision Package Form

Transportation and Mobility Department

Priority Number: 2
Title of Request: Temporary Staff - Maintenance of Traffic (MOT) Compliance Pilot Program
Request Type: Program - New

New Position(s)	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:	Expected
0.00	0.00	1	1	10/23

Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?

The Transportation and Mobility Department (TAM) is requesting supplemental funding to enhance the Maintenance of Traffic (MOT) Compliance Program as a one-year pilot initiative.

This project supports the FY 2024 Commission Priority to improve traffic congestion along major corridors. This program seeks to create a temporary salary to be used for further enhancement of the Maintenance of Traffic (MOT) program by leveraging fines collected within the program.

The MOT program started in 2015 as a means to address concerns regarding unsafe and unapproved road and sidewalk closures throughout the City. At that time the MOT program did not have any dedicated resources.

In FY 2021, the MOT program expanded to include three full time, dedicated staff members: an Administrative Supervisor, a Senior Administrative Assistant, and a Code Compliance Officer, which significantly improved the intake of MOT applications, shortened the approval process, and increased the volume of enforcement/compliance inspections.

In FY 2022, staff received and processed 985 new MOT applications and collected \$19,970.00 worth of citation fines. Within the first quarter of FY 2023, staff has processed 295 new MOT applications and issued \$26,103.00 worth of citation fines. The Department estimates that approximately \$41,000 will be collected in citation fines for FY 2023.

Currently, MOT inspections are only conducted on weekdays from 9 AM - 5 PM. The part time inspector would ensure compliance on weekends and during special events, ensuring pedestrian and driver safety and minimizing impacts of illegal lane closures to traffic flow.

Can this function be better if performed by a third party? Why or why not?

No, this process needs to be handled by a certified code inspector/City employee.

Performance Measures:

Measure Description	Current Year Projection	Next Year Without Funding Projection	Next Year Target with Funding Projection
Number of inspections completed monthly	40	40	48

Strategic Connections:

Focus Area: Infrastructure
 Goal: Infrastructure - Multi modal and Pedestrian
 Objective: IN-10 Improve roads, sidewalks, and trails to prioritize a safer, more walkable and bikeable community
 Source of Justification: Commission Priorities

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
Expenditures						
8041	10-1107		Part Time Salaries	Part Time Code Compliance Officer	32,162	-
8041	20-2301		Soc Sec/Medicare	Code Compliance Officer SS/Medicare	2,460	-
8041	30-3628		Telephone/Cable TV	Cell Phone and cell phone services	1,000	-
8041	30-3801		Gasoline	Gas	500	-
8041	30-3907		Data Proc Supplies	Accela license and Adobe Pro	2,000	-
8041	30-3925		Office Equip < \$5000	Laptop, monitors, docking station, office phone.	2,700	-

FY 2024 Decision Package Form

Transportation and Mobility Department

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
8041	30-3940		Safety Shoes	Safety Shoes	250	-
8041	30-3949		Uniforms	Uniform	500	-
Total Expenditures					41,572	-
Net					\$41,572	\$-

Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	41,572	-

FY 2024 Decision Package Form

Transportation and Mobility Department

Priority Number: 3
Title of Request: MicroTransit Program Enhancement
Request Type: Program - New

New Position(s)	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:	Expected
0.00	0.00	0.00	0.00	10/23

Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?

The Transportation and Mobility Department is requesting recurring funding to provide micro-transit service, supporting the FY 2024 Commission Priority, to increase transit options and enhance the ability of neighbors and visitors to move throughout the City as development in the downtown area increases.

In August 2022, a pilot program was implemented utilizing all-electric shuttles, provided by Circuit Transit, Inc. The service, known as the LauderGO! Micro Mover, operates on-demand in the Downtown Urban Core and provides fixed-loop rides along the Beach parking area and is accessible by downloading the Ride Circuit App.

In addition to serving the Downtown Urban Core and Beach area, the Micro Mover will expand into the Sistrunk corridor, providing riders with access to destinations in between the LauderGo! Community Shuttle routes. The Sistrunk serviceable area will include the areas south of NW 6th Street, north of West Broward Boulevard, east of NW 21st Avenue, and west of NW 7th Avenue and the Florida East Coast Railway (FEC). The Department is actively developing additional routes to extend service into the Galt and NW 15th Avenue areas.

The number of electric shuttles in operation will increase from 8 to 20 to keep pace with increased demand.

The LauderGO! Micro Mover will operate between 8 AM – 10 PM Monday – Friday, and 10 AM – 10 PM Saturday – Sunday.

This service expands accessibility and mobility in the City through connections to the larger transit network, including Brightline, Broward County Transit, and the LauderGO! Community Shuttle. The service also provides connection to cultural hubs such as the Music & Arts South of Sunrise (MASS) District, the Parker Playhouse, and the Broward Center for the Performing Arts, which are underserved by transit in the evenings and on weekends. During the program's pilot phase, the service's ridership exceeded expectations, averaging approximately 10,000 passengers per month with demand for service steadily increasing. In a recent survey of riders, the service received 4.9 out of 5 stars and has been well-received throughout the community.

The service also provides for a guaranteed advertising revenue of \$750,000, reducing General Operations cost from \$2,500,000, to \$1,750,000.

Can this function be better if performed by a third party? Why or why not?

Yes, this service is operated through a third party vendor.

Performance Measures:

Measure Description	Current Year Projection	Next Year Without Funding Projection	Next Year Target with Funding Projection
Average ridership per hour	32	0	38
Total number of riders (Monthly)	4,000	0	9,600

Strategic Connections:

Focus Area: Infrastructure
 Goal: Infrastructure - Multi modal and Pedestrian
 Objective: IN-9 Improve transportation options and reduce congestion by working with partners
 Source of Justification: Commission Priorities

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
Expenditures						

FY 2024 Decision Package Form

Transportation and Mobility Department

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
8060	40-4204		Oper Subsidies	To increase transit options and enhance the ability of neighbors and visitors to move throughout the City as development downtown increases.	2,300,000	2,300,000
Total Expenditures					2,300,000	2,300,000

Revenues

8060	369-900		Other Miscellaneous Income	Guaranteed advertising revenue	750,000	750,000
Total Revenues					750,000	750,000
Net					\$1,550,000	\$1,550,000

Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	1,550,000	1,550,000

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Transportation and Mobility Department

Priority Number: 4
Title of Request: Real Time Traffic Response Center
Request Type: Program - New

New Position(s)	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:	Expected
1	0.00	0.00	1	10/23

Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?

The Transportation and Mobility Department (TAM) is requesting recurring funding to add an Administrator Supervisor position responsible for the management and dissemination of information generated from the City's Real Time Traffic Response Center.

This position would monitor various data sources (including traffic cameras, BlueTOAD data, and other real time sources) to mitigate the impacts of any major incident (train, vehicle accidents, open bridges, etc.) disrupting the flow of traffic. The position would work closely with Strategic Communications staff to alert the public in real time as well as provide notice to the Florida Department of Transportation (FDOT), Broward County Transportation (BCT), or other agencies.

This request includes \$10,000 for the outfitting of a real-time monitoring center at TAM's Operation Center (290 Building). The Transportation and Mobility Department's long-term strategy is to seat a City employee at the FDOT/Broward County Transportation Management Center to represent City of Fort Lauderdale interests.

Can this function be better if performed by a third party? Why or why not?

Yes, this position could be outsourced to a third party; however, the cost of services should be lower if staffed by the City as outside agencies will build in overhead costs for a single administrative position.

Performance Measures:

Measure Description	Current Year Projection	Next Year Without Funding Projection	Next Year Target with Funding Projection
Number of traffic alerts issued by Real Time Traffic Response Center (monthly)	0	0	4

Strategic Connections:

Focus Area: Infrastructure
 Goal: Infrastructure - Multi modal and Pedestrian
 Objective: IN-9 Improve transportation options and reduce congestion by working with partners
 Source of Justification: Commission Priorities

Position Requests:

Position Type	Job Code	Job Description	Count	Budgeted Salary and Benefits
Add Position	NB006	Administrative Supervisor	1	\$124,441
Totals			1	\$124,441

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
Expenditures						
8041	10-1101		Permanent Salaries	Administrative Supervisor	83,291	83,291
8041	10-1401		Car Allowances	Administrative Supervisor	3,000	3,000
8041	20-2210		Pension - FRS	Administrative Supervisor	12,419	12,419
8041	20-2301		Soc Sec/Medicare	Administrative Supervisor	6,601	6,601
8041	20-2404		Health Insurance	Administrative Supervisor	16,730	17,157
8041	30-3628		Telephone/Cable TV	Monthly cell service/mifi	82	82

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Transportation and Mobility Department

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
8041	30-3907		Data Proc Supplies	Adobe Pro	75	-
8041	30-3925		Office Equip < \$5000	Laptop, laptop universal dock, 2 27" monitors, City cell phone, video phone.	2,640	-
8041	30-3926		Furniture < \$5000	Employee will be housed at TAM until FDOT/BCT are able to house the City's employee	2,600	-
8041	30-3946		Tools/Equip < \$5000	This expense is for the equipment to outfit the monitoring center with live data and camera information from the BlueTOAD traffic monitoring system. This expense will also include any system integration with FDOT/BCT systems for data information sharing.	10,000	-
8041	40-4119		Training & Travel	Administrative Supervisor	2,400	2,400
Total Expenditures					139,838	124,950
Net					\$139,838	\$124,950

Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	139,838	124,950

FY 2024 Decision Package Form

Transportation and Mobility Department

Priority Number: 5
Title of Request: Citywide Transportation Master Plan
Request Type: Program - Revised

New Position(s)	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:	Expected
0.00	0.00	0.00	0.00	10/23

Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?

The Transportation and Mobility Department (TAM) is requesting supplemental funding to conduct a Citywide Transportation Master Plan that identifies and prioritizes transportation needs critical to managing the hundreds of requests received annually for transportation improvements.

The comprehensive Citywide Transportation Plan will include data driven analysis of neighbor complaints, provide relevant updates on previous transportation plans, review current and potential funding sources, and provide an implementation plan to guide short term and long term actions steps.

This request supports the City Commission Priorities to improve traffic congestion along major corridors, enhance the ability of people to move throughout the City as development downtown increases, and leverage more federal and state and surtax funding.

The newly appointed Federal Secretary of Transportation as well as the Florida Department of Transportation (FDOT) have emphasized the importance of multimodal accommodations and Vision Zero, which seek to eliminate roadway fatalities or serious injuries while increasing safe, healthy, equitable mobility for all, making it imperative that the City be prepared with prioritized projects when additional funding programs are made available.

Can this function be better if performed by a third party? Why or why not?

Yes, this master plan will be created by an external vendor.

Performance Measures:

Measure Description	Current Year Projection	Next Year Without Funding Projection	Next Year Target with Funding Projection
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Strategic Connections:

Focus Area: Infrastructure
 Goal: Infrastructure - Multi modal and Pedestrian
 Objective: IN-10 Improve roads, sidewalks, and trails to prioritize a safer, more walkable and bikeable community
 Source of Justification: Commission Priorities

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
Expenditures						
8040	30-3199		Other Prof Serv	The Transportation and Traffic Commission Priority includes three themes that support the need to conduct a citywide Transportation Master Plan.	800,000	-
Total Expenditures					800,000	-
Net					\$800,000	\$-

Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	800,000	-

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Transportation and Mobility Department

Priority Number: 6
Title of Request: Improving Traffic Flow during Special Events (Pilot Program)
Request Type: Program - New

New Position(s)	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:	Expected
0.00	0.00	0.00	0.00	10/23

Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?

The Transportation and Mobility Department (TAM) is requesting supplemental funding to complete a 1-year pilot to reduce the number of vehicles on the barrier island during special events at the Beach.

The pilot would provide alternative transportation options for attendees to special events within the Beach Area, including but not limited to bike valet parking, parking at Riverwalk Garage, dedicated shuttle service, or water taxi/water trolley travel to the event area.

The request provides for alternative transportation funding in the amount of \$875,000 (Option A) for the Fort Lauderdale International Boat Show, Fort Lauderdale Air Show, Tortuga Musical Festival, 4th of July Celebration, Rip Tide Music Festival, Memorial Day weekend, and other large scale beach events.

An alternative request (Option B) would be for \$125,000 to support the transportation needs for City produced special events.

This request supports three elements of the FY 2024 Transportation and Traffic Commission Priority: enhance the ability for people to move throughout the City as development downtown increases, improve traffic congestion along major corridors, and increase micro-mobility options.

Can this function be better if performed by a third party? Why or why not?

No, this pilot program will utilize existing services to reduce traffic congestion at special events.

Performance Measures:

Measure Description	Current Year Projection	Next Year Without Funding Projection	Next Year Target with Funding Projection
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Strategic Connections:

Focus Area: Infrastructure
 Goal: Infrastructure - Multi modal and Pedestrian
 Objective: IN-9 Improve transportation options and reduce congestion by working with partners
 Source of Justification: Commission Priorities

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
Expenditures						
8041	30-3199		Other Prof Serv	Option B: To complete a 1-year pilot to confirm proof of concept and recommend ordinance changes for large scale Special Events (City only events).	125,000	-
8041	30-3299		Other Services	Option A-To complete a 1-year pilot to confirm proof of concept and recommend ordinance changes for large scale Special Events (all City events).	750,000	-
Total Expenditures					875,000	-
Net					\$875,000	\$-

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Transportation and Mobility Department

Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	875,000	-

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Transportation and Mobility Department

Priority Number: 7
Title of Request: On-Call Technical Assistance
Request Type: Program - New

New Position(s)	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:	Expected
0.00	0.00	0.00	0.00	10/23

Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?

The Transportation and Mobility Department (TAM) is requesting recurring funding to contract the technical assistance services of transportation engineering planners from a pool of on-call consultants.

The Department receives a high number of requests for traffic calming and multimodal improvements. Some of those requests require design assistance in order to further advance the effort. Task orders would include but not be limited to developing preliminary concepts for traffic calming at intersections or corridors, providing assistance with warrant studies, performing small planning tasks, reviewing project plans for comments, and developing cost estimates for potential grant projects.

This program will also assist the City with data collection efforts required to perform evaluations associated with traffic engineering requests submitted to Broward County Traffic Engineering Department (BCTED) per the Traffic Engineering Agreement. The City currently has outstanding requests with BCTED to include but not limited to speed humps, stop signs, pedestrian safety, speed radar signs, and crosswalks. Broward County performs data collection for its 31 cities and has limited data equipment.

Under this program, the City would assist with data collection efforts which would expedite the processing of traffic engineering requests submitted to BCTED. The amount requested will support approximately 75 data collection activities, which represent the annual number of requests submitted via the City's Q-alert system, City of Fort Lauderdale Police, and Homeowners Associations.

Can this function be better if performed by a third party? Why or why not?

Yes, this request is intended to be completed by an external vendor.

Performance Measures:

Measure Description	Current Year Projection	Next Year Without Funding Projection	Next Year Target with Funding Projection
Number of transit and traffic studies completed (quarterly)	0	0	18

Strategic Connections:

Focus Area: Infrastructure
 Goal: Infrastructure - Multi modal and Pedestrian
 Objective: IN-10 Improve roads, sidewalks, and trails to prioritize a safer, more walkable and bikeable community
 Source of Justification: Press Play Fort Lauderdale 2024, A 5-Year Strategic Plan

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
Expenditures						
8040	30-3199		Other Prof Serv	This program will provide an annual funding allocation to be able to complete Task Orders for small projects that require engineering or planning assistance from a pool of on-call consultant. Additionally, this program would enable the City to collect traffic counts needed for traffic engineering analysis.	300,000	300,000
Total Expenditures					300,000	300,000
Net					\$300,000	\$300,000

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Transportation and Mobility Department

Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	300,000	300,000

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Transportation and Mobility Department

Priority Number: 8
Title of Request: Real-Time Traffic Reporting Software
Request Type: Program - New

New Position(s)	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:	Expected
0.00	0.00	0.00	0.00	10/23

Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?

The City Manager's Office provided the Transportation and Mobility Department direction to research and implement real-time traffic impact notifications through GPS travel applications such as Waze, Google Maps, and Apple Maps. The City of Fort Lauderdale currently manages a ArcGIS (Geographic Information Systems) Map, LauderStreet, which provides updates on active or upcoming road closures throughout the City. These closures must be manually updated on the ArcGIS map on a regular basis. The Department does not currently have the capacity or software capable of providing live updates to GPS travel applications or other services.

To provide this service, the Department is seeking to license the Travel iQ (FL511) software to provide real-time traffic reporting tools and software. Travel iQ is a real-time traffic response map that allows government agencies the ability to report events or planned construction projects that may impact traffic. Residents and visitors can register for a public account through Travel iQ, which allows users to enter their favorite routes to work, home, or other locations, and receive push notifications if there are delays or impacts to those routes. Additionally, by purchasing this software, the City can integrate the real-time response map with the existing FL511 map which is managed by the Florida Department of Transportation.

Along with real time traffic reporting, the Travel iQ software includes:

- Integration with existing ArcGIS maps, allowing agencies to merge existing maps with real time traffic mapping
- Robust reporting and analytics
- Real-time display of traffic congestion
- Capacity to push agency-entered data, such as events or road closures, to Waze.
- Detailed email and text message alert options to notify public account holders

This request supports the FY 2024 Transportation and Traffic Commission Priority by improving traffic congestion along major corridors and enhancing the ability of people to move throughout the City as development downtown increases.

The Transportation and Mobility Department would like to request a formal recurring budget of \$24,000 to account for the ongoing use of the Real-Time Traffic Software.

Can this function be better if performed by a third party? Why or why not?

No, this request supports the work performed by existing City staff.

Performance Measures:

Measure Description	Current Year Projection	Next Year Without Funding Projection	Next Year Target with Funding Projection
Number of events/road closures notification pushed to GPS travel applications	0	0	100

Strategic Connections:

Focus Area: Infrastructure
 Goal: Infrastructure - Multi modal and Pedestrian
 Objective: IN-9 Improve transportation options and reduce congestion by working with partners
 Source of Justification: Commission Priorities

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
Expenditures						
8041	30-3907		Data Proc Supplies	Software to relay real-time traffic impact notifications through GPS travel applications such as Waze, Google Maps, and Apple Maps.	24,000	24,000

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Transportation and Mobility Department

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
Total Expenditures					24,000	24,000
Net					\$24,000	\$24,000

Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	24,000	24,000

FY 2024 Decision Package Form

Transportation and Mobility Department

Priority Number: 9
Title of Request: Downtown Mobility Improvements
Request Type: Program - New

New Position(s)	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:	Expected
0.00	0.00	0.00	0.00	10/23

Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?

The Transportation and Mobility Department (TAM) is requesting supplemental funding to complete a Downtown Mobility Study. This request supports the FY 2024 Transportation and Traffic Commission Priority to enhance the ability of people to move throughout the City as development downtown increases by investigating operational policy gaps and infrastructure barriers to be able to move about the downtown core without using a car.

The Department's study will include walk audits to identify infrastructure needs due to the limited parking availability downtown, micro-mobility support needs, signal operations, shade needs, transit needs, cyclist needs, and adjustments to policies such as "no turn on red."

The study will assist the Department with planning and prioritizing project scopes, timelines, and cost estimates, allowing the Department to leverage funding through federal and state grants.

Can this function be better if performed by a third party? Why or why not?

Yes, this master plan will be created by an external vendor.

Performance Measures:

Measure Description	Current Year Projection	Next Year Without Funding Projection	Next Year Target with Funding Projection
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Strategic Connections:

Focus Area: Infrastructure
 Goal: Infrastructure - Multi modal and Pedestrian
 Objective: IN-10 Improve roads, sidewalks, and trails to prioritize a safer, more walkable and bikeable community
 Source of Justification: Commission Priorities

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
Expenditures						
8040	30-3199		Other Prof Serv	To create a more multimodal transportation network in the downtown to help reduce vehicle congestion as development occurs in downtown.	250,000	-
Total Expenditures					250,000	-
Net					\$250,000	\$-

Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	250,000	-

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Transportation and Mobility Department

Priority Number: 10
Title of Request: South Middle River Safety and Neighborhood Mobility Master Plan
Request Type: Program - New

New Position(s)	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:	Expected
0.00	0.00	0.00	0.00	10/23

Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?

The Transportation and Mobility Department (TAM) is requesting funding to design and implement traffic calming solutions in the South Middle River neighborhood.

The South Middle River neighborhood is experiencing severe mobility challenges both with speeding cut through vehicle traffic and the lack of multimodal accommodations, creating safety issues as a result of being situated between Powerline Road, NE 4th Avenue, and Sunrise Boulevard.

Several areas within the South Middle River Neighborhood have been identified as being the priority for implementing traffic calming solutions. The areas include the intersection of NW 7th Avenue and NW 11th Street, reducing the speed of traffic along NW 17th Street, and installing sidewalks along NW 16th Street.

In 2021, there were 143 accidents within the South Middle River neighborhood. The intersection of NW 11th Street and NW 7th Avenue alone has seen 43 accidents over the past five years.

This request will assist the South Middle River neighborhood to update their existing neighborhood master plan and develop a prioritized list of projects to move forward for implementation.

Can this function be better if performed by a third party? Why or why not?

Yes, this master plan will be created by an external vendor.

Performance Measures:

Measure Description	Current Year Projection	Next Year Without Funding Projection	Next Year Target with Funding Projection

Strategic Connections:

Focus Area: Infrastructure
 Goal: Infrastructure - Multi modal and Pedestrian
 Objective: IN-10 Improve roads, sidewalks, and trails to prioritize a safer, more walkable and bikeable community
 Source of Justification: Press Play Fort Lauderdale 2024, A 5-Year Strategic Plan

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
Expenditures						
8040	30-3199		Other Prof Serv	Project for traffic calming needs in the South Middle River Neighborhood to implement solutions including NW 7th Avenue and NW 11th Street and addressing traffic calming on NW 17th Street and sidewalks on NW 16th Street.	200,000	-
Total Expenditures					200,000	-
Net					\$200,000	\$-

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Transportation and Mobility Department

Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	200,000	-

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Transportation and Mobility Department

Priority Number: 11
Title of Request: Enhanced Traffic Calming & Special Initiatives
Request Type: Program - Revised

New Position(s)	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:	Expected
0.00	0.00	0.00	0.00	10/23

Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?

The Transportation and Mobility Department (TAM) is requesting recurring funding to centralize several traffic calming initiatives into one comprehensive program. The Department is seeking to consolidate the Speed Radar (\$40,000), Speed Cushion (\$100,000), and Pavement Marking programs (\$75,000) to create efficiencies and help maximize pricing through the bidding process, allowing TAM to receive cost estimates which include equipment and installation costs.

The Department is also requesting an additional \$180,000 be added to the program which will include funding for street renaming requests, additional traffic calming equipment such as Rectangular Reflective Flashing Beacons for mid-block crossings, speed and volume tracking equipment, and funding to allow the Department to purchase additional traffic calming equipment as special requests arise through the direction of the City Manager and Transportation Director.

Over the past two years, TAM has received over 320 Q-Alert requests specifically related to traffic calming solutions, with 116 of those requests being for speed humps. The Department anticipates an increase in requests as the City's population growth and Development in the Downtown Core increases.

Performance Measures:

Measure Description	Current Year Projection	Next Year Without Funding Projection	Next Year Target with Funding Projection
Number of speed radar signs installed (annually)	6	6	8
Number of speed cushions installed (annually)	10	10	12

Strategic Connections:

Focus Area: Infrastructure
 Goal: Infrastructure - Multi modal and Pedestrian
 Objective: IN-10 Improve roads, sidewalks, and trails to prioritize a safer, more walkable and bikeable community
 Source of Justification: Press Play Fort Lauderdale 2024, A 5-Year Strategic Plan

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
Expenditures						
8041	30-3437		Imp Rep & Maint	Centralizing programs (installation of radar signs, speed cushions)	(110,000)	(110,000)
8042	30-3437		Imp Rep & Maint	Increase to existing programs (Radar Signs installation, Pavement Markings, Speed Cushion)	305,000	305,000
8040	60-6499		Other Equipment	Centralizing programs (Radar Signs)	(40,000)	(40,000)
8042	60-6499		Other Equipment	Increase to existing program Radar Signs	100,000	100,000
8041	60-6599		Construction	Centralizing programs (pavement markings)	(75,000)	(75,000)
Total Expenditures					180,000	180,000
Net					\$180,000	\$180,000

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Transportation and Mobility Department

Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	180,000	180,000

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Transportation and Mobility Department

Priority Number: 12
Title of Request: Cycling Infrastructure Improvements
Request Type: Program - New

New Position(s)	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:	Expected
0.00	0.00	0.00	0.00	10/23

Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?

The Transportation and Mobility Department (TAM) is requesting recurring funding to enhance the City's cycling infrastructure and increase multimodal transit options by acquiring and installing new bike racks, bike corrals, and bike repair stations in key areas of unmet need within the City.

In order to encourage multimodal transit, cycling infrastructure needs to be improved to support the use; currently, there are many areas across the City lacking adequate bicycle parking as bicycles are often seen tied to various signs and structures.

The request is to pursue the acquisition and installation of new bike racks, bike repair stations, and bike corals throughout the City in priority areas of need. The cost to purchase and install a bike rack is estimated at \$300 per unit, bike repair station is \$2,200 per unit and bike corals are \$1,200 per unit for a reoccurring funding request of \$10,000.

Can this function be better if performed by a third party? Why or why not?

Yes, the installation of cycling infrastructure improvements can be performed by external vendors.

Performance Measures:

Measure Description	Current Year Projection	Next Year Without Funding Projection	Next Year Target with Funding Projection
Number of multi-modal (cycling) amenities installed annually	0	0	10

Strategic Connections:

Focus Area: Infrastructure
 Goal: Infrastructure - Multi modal and Pedestrian
 Objective: IN-10 Improve roads, sidewalks, and trails to prioritize a safer, more walkable and bikeable community
 Source of Justification: Commission Priorities

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
Expenditures						
8040	30-3299		Other Services	To support multimodal use like bicycles, the infrastructure needs to exist to support the use and many areas across the City where there is a lack of bike parking.	10,000	10,000
Total Expenditures					10,000	10,000
Net					\$10,000	\$10,000

Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	10,000	10,000

FY 2024 Decision Package Form

Transportation and Mobility Department

Priority Number: 13
Title of Request: LauderGo! Community Shuttle Survey
Request Type: Capital Outlay

New Position(s)	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:	Expected
0.00	0.00	0.00	0.00	10/23

Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?

The Transportation and Mobility Department (TAM) is requesting supplemental funding to conduct a LauderGo! Community Shuttle survey to identify areas for improvement related to service quality, shuttle reliability, and the rider's overall level of satisfaction with the service. The results will assist staff in making data-driven decisions aimed at increasing ridership levels.

The survey will yield information on existing Community Shuttle Service including but not limited to:

- Satisfaction rates of current passengers
- Comfort and convenience of service
- Requested improvements that would motivate ridership,
- Modes of transportation used prior to the community shuttle service
- Trip origins and destinations
- Satisfaction level with the City's LauderGo! tracker app

The LauderGo! Community Shuttle Program supports the FY 2024 Transportation and Traffic Commission Priority to improve traffic congestion along major corridors by providing transit services as an option to assist in the reduction of single occupancy trips and provide access to transit dependent neighbors.

Can this function be better if performed by a third party? Why or why not?

Yes, a third party vendor will be contracted to perform the LauderGo! Community Shuttle Survey.

Performance Measures:

Measure Description	Current Year Projection	Next Year Without Funding Projection	Next Year Target with Funding Projection
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Strategic Connections:

Focus Area: Infrastructure
 Goal: Infrastructure - Multi modal and Pedestrian
 Objective: IN-9 Improve transportation options and reduce congestion by working with partners
 Source of Justification: Commission Priorities

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
Expenditures						
8060	30-3199		Other Prof Serv	Cost of a survey to improve service, reliability and ridership of the City's Community Shuttle Service known as LauderGo!	30,000	-
Total Expenditures					30,000	-
Net					\$30,000	\$-

Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	30,000	-

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Transportation and Mobility Department

Priority Number: 14
Title of Request: Traffic Calming - Middle River Terrace - NE 16th Court
Request Type: Program - New

New Position(s)	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:	Expected
0.00	0.00	0.00	0.00	10/23

Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?

The Transportation and Mobility Department (TAM) is requesting funding to provide traffic calming solutions on NE 16th Court in the Middle River Terrace Community.

The Middle River Terrace community has identified NE 16th Court as a priority street within their neighborhood to address the negative impacts of vehicle cut through traffic. A speed and volume study noted that over 900 vehicles traveling in excess of 50 mph share the road with neighbors that currently do not have sidewalks.

City staff collaborated with external consultants to develop the project scope of traffic calming options for the Middle River Terrace Community. The project would install two (2) semi-roundabouts that divert traffic and reduce vehicles speeds. The project will be located at NE 9th Avenue and NE 7th Terrace. A mini median will also be installed just west of NE 7th Avenue.

Can this function be better if performed by a third party? Why or why not?

Yes, the installation of traffic calming improvements can be performed by external vendors.

Performance Measures:

Measure Description	Current Year Projection	Next Year Without Funding Projection	Next Year Target with Funding Projection
Speed (MPH) on the corridor (based on speed/volume study)	50	50	25

Strategic Connections:

Focus Area: Infrastructure
 Goal: Infrastructure - Multi modal and Pedestrian
 Objective: IN-10 Improve roads, sidewalks, and trails to prioritize a safer, more walkable and bikeable community
 Source of Justification: Press Play Fort Lauderdale 2024, A 5-Year Strategic Plan

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
Expenditures						
8040	30-3199		Other Prof Serv	Project to implement a priority traffic calming project for the Middle River Terrace Neighborhood.	45,000	-
Total Expenditures					45,000	-
Net					\$45,000	\$-

Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	45,000	-

FY 2024 Decision Package Form

Transportation and Mobility Department

Priority Number: 15
Title of Request: Reducing Congestion Along Major Corridors
Request Type: Program - New

New Position(s)	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:	Expected
0.00	0.00	0.00	0.00	10/23

Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?

The Transportation and Mobility Department (TAM) is requesting recurring funding to contract the technical assistance services of a qualified traffic consultant to collect and perform analysis on data from TrafficCast's Bluetooth devices (known as BlueTOADs), a travel time forecasting and traffic information software, and other relevant sources.

The City of Fort Lauderdale has nine (9) BlueTOADs devices along the Florida Department of Transportation (FDOT) roadways and within City limits and plans to install an additional 9 devices in FY 2024. The traffic consultant would collect data from TrafficCast and conduct data analysis, utilizing outcomes to identify and prioritize arterials for signalization/traffic flow improvements.

This project supports the FY 2024 Commission Priority to improve traffic congestion along major corridors.

Can this function be better if performed by a third party? Why or why not?

Yes. This request maximizes the current skill set of city staff by exporting analysis and mapping to an external vendor.

Performance Measures:

Measure Description	Current Year Projection	Next Year Without Funding Projection	Next Year Target with Funding Projection
Average travel time along major corridors (seconds)	534	480	460

Strategic Connections:

Focus Area: Infrastructure
 Goal: Infrastructure - Multi modal and Pedestrian
 Objective: IN-9 Improve transportation options and reduce congestion by working with partners
 Source of Justification: Commission Priorities

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
Expenditures						
8041	30-3199		Other Prof Serv	Support program to use a Florida qualified traffic consultant to use the data from TrafficCast and other software sources to perform studies to address traffic signal timing cycling and evaluation. As well as assist staff with support in understanding the County's timing cycling schedule and prioritizing the City's arterials to address the improvement of traffic flow.	70,000	70,000
Total Expenditures					70,000	70,000
Net					\$70,000	\$70,000

Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	70,000	70,000

FY 2024 Decision Package Form

Transportation and Mobility Department

Priority Number: 16
Title of Request: District Planner
Request Type: Position Request - New

New Position(s)	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:	Expected
1	0.00	0.00	1	10/23

Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?

The Transportation and Mobility Department (TAM) is requesting to enhance services by creating a Planner I position to assist in transportation planning activities.

In 2020, the City restructured the Transportation Planning Division and terminated the agreement with the Broward Metropolitan Planning Organization (MPO) for planning services. At that time, three (3) full time positions were allocated and are currently filled. As part of the transition, the City adopted the practice that the MPO implemented in having a dedicated transportation planner for each district. This request is to create the fourth planner position so that each district has its own transportation planner.

The district based planning structure has been successful in being able to listen to neighbors and address their many traffic calming and multimodal transportation needs. The staff positions that have existed have created productive relationships with homeowner association's across the City and have helped pursue and implement various efforts from speed cushions, adding new turn lanes, adding new traffic signals, and adding safety for vehicles and pedestrians in various locations throughout the City.

The lack of a designated planner for each district limits staff engagement with neighbors and reduces the potential for development.

Can this function be better if performed by a third party? Why or why not?

No, planning activities and project oversight would be best handled by City staff.

Performance Measures:

Measure Description	Current Year Projection	Next Year Without Funding Projection	Next Year Target with Funding Projection
Number of transit and traffic calming solutions implemented and completed on time (quarterly)	2	2	3

Strategic Connections:

Focus Area: Infrastructure
 Goal: Infrastructure - Multi modal and Pedestrian
 Objective: IN-9 Improve transportation options and reduce congestion by working with partners
 Source of Justification: Press Play Fort Lauderdale 2024, A 5-Year Strategic Plan

Position Requests:

Position Type	Job Code	Job Description	Count	Budgeted Salary and Benefits
Add Position	FP018	Planner I	1	\$112,431
Totals			1	\$112,431

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
Expenditures						
8040	10-1101		Permanent Salaries	Planner I	75,025	75,025
8040	10-1407		Expense Allowances	Planner I	1,440	1,440
8040	20-2210		Pension - FRS	Planner I	11,186	11,186
8040	20-2301		Soc Sec/Medicare	Planner I	5,850	5,850
8040	20-2404		Health Insurance	Planner I	16,730	17,157

FY 2024 Decision Package Form

Transportation and Mobility Department

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
8040	30-3201		Ad/Marketing	Public communication needs to the public and or neighbors	2,000	-
8040	30-3628		Telephone/Cable TV	Cell phone and Cell phone service	915	600
8040	30-3907		Data Proc Supplies	Adobe Pro	75	75
8040	30-3925		Office Equip < \$5000	Laptop, docking station, ups backup, monitor, office phone	2,690	-
8040	30-3926		Furniture < \$5000	Office furniture	2,500	-
8040	30-3928		Office Supplies	office supplies	200	200
8040	40-4119		Training & Travel	Planner I	2,200	2,200
Total Expenditures					120,811	113,733
Net					\$120,811	\$113,733

Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	120,811	113,733

FY 2024 Decision Package Form

Transportation and Mobility Department

Priority Number: 17
Title of Request: Reorganization-T223-Project Manager II & T211-Program Manager I
Request Type: Program - Revised

New Position(s)	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:	Expected
2	(2)	0.00	0.00	10/23

Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?

The Transportation and Mobility Department (TAM) is requesting to align the General Fund Transportation Project Managers under one cost center.

The Department requests Position T223 -Project Manager II be moved from cost center 8041 (Transportation Traffic) to cost center 8042 (Transportation Surtax) Project Management Team. There will be no cost associated with this request.

Additionally, the Department is requesting to move T211- Program Manager I position from cost center 8040 (General Fund: Transportation Planning) to cost center 8001 (Parking Fund: Transp. & Mobility Admin Support). This is a pre-approved request done through a vacant reclassification of this position.

This request will increase the FTE costs for the Parking Fund and will decrease the same for the General Fund.

The Program Manager I position will oversee the administrative program to include responsibilities like website management, application intake and processing, ordinance revisions, and Policy & Standards Manual (PSM) oversight. The Program Manager I will serve as a department liaison with Structural Innovation and will oversee parking fund administrative staff and their associated work programs.

This request will increase the FTE costs for the Parking Fund and will decrease the same for the General Fund.

Performance Measures:

Measure Description	Current Year Projection	Next Year Without Funding Projection	Next Year Target with Funding Projection

Strategic Connections:

Focus Area: Internal Support
 Goal: Internal Support - Leading Government Organization
 Objective: IS-6 Maintain financial integrity through sound budgeting practices, prudent fiscal management, cost effective operations and long-term financial planning
 Source of Justification: Press Play Fort Lauderdale 2024, A 5-Year Strategic Plan

Position Requests:

Position Type	Job Code	Job Description	Count	Budgeted Salary and Benefits
Add Position	NB214	Program Manager I	1	\$127,131
Removed Position	NB214	Program Manager I	(1)	(\$127,131)
Add Position	FP029	Project Manager II	1	\$131,338
Removed Position	FP029	Project Manager II	(1)	(\$131,338)
Totals			0	\$0

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
Expenditures						
8001	10-1101		Permanent Salaries	Program Manager I	89,460	92,122

FY 2024 Decision Package Form

Transportation and Mobility Department

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
8040	10-1101		Permanent Salaries	Program Manager I	(89,460)	(92,122)
8041	10-1101		Permanent Salaries	Project Manager II	(90,247)	(92,943)
8042	10-1101		Permanent Salaries	Project Manager II	90,247	92,943
8042	10-1199	TAM674	Other Reg Salaries	For Priority 17 to show on the Decision Package Summary Report	1	-
8001	10-1401		Car Allowances	Program Manager I	4,080	4,080
8040	10-1401		Car Allowances	Program Manager I	(4,080)	(4,080)
8041	10-1401		Car Allowances	Project Manager II	(3,000)	(3,000)
8042	10-1401		Car Allowances	Project Manager II	3,000	3,000
8041	20-2210		Pension - FRS	Project Manager II	(13,456)	(13,858)
8042	20-2210		Pension - FRS	Project Manager II	13,456	13,858
8001	20-2299		Pension - Def Cont	Program Manager I	8,051	8,291
8040	20-2299		Pension - Def Cont	Program Manager I	(8,051)	(8,291)
8001	20-2301		Soc Sec/Medicare	Program Manager I	7,155	7,360
8040	20-2301		Soc Sec/Medicare	Program Manager I	(7,155)	(7,360)
8041	20-2301		Soc Sec/Medicare	Project Manager II	(7,133)	(7,339)
8042	20-2301		Soc Sec/Medicare	Project Manager II	7,133	7,339
8001	20-2402		Life Insurance	Program Manager I	29	30
8040	20-2402		Life Insurance	Program Manager I	(29)	(30)
8041	20-2402		Life Insurance	Project Manager II	(29)	(30)
8042	20-2402		Life Insurance	Project Manager II	29	30
8001	20-2404		Health Insurance	Program Manager I	15,756	16,183
8040	20-2404		Health Insurance	Program Manager I	(15,756)	(16,183)
8041	20-2404		Health Insurance	Project Manager II	(15,073)	(15,500)
8042	20-2404		Health Insurance	Project Manager II	15,073	15,500
8001	40-4119		Training & Travel	Program Manager I	2,600	2,600
8040	40-4119		Training & Travel	Program Manager I	(2,600)	(2,600)
8041	40-4119		Training & Travel	Project Manager II	(2,400)	(2,400)
8042	40-4119		Training & Travel	Project Manager II	2,400	2,400
Total Expenditures					1	-
Net					\$1	\$-

Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	1	-

FY 2024 Decision Package Summary

Transportation and Mobility Department - 461 Parking System Fund

Priority	Request Type	Title of Request	# of Positions	Year 1 Net Cost	Year 2 Net Cost (Ongoing)
1	Program - New	Parking Lots/Garages Tree and Landscape Maintenance	-	150,000	150,000
2	Capital Outlay	Parking Pavement Marking Maintenance Program	-	85,000	85,000
3	Capital Outlay	Variable Message Boards	-	45,600	-
3	Program - New	MicroTransit Program Enhancement	-	200,000	200,000
4	Position Request - New	Two Construction Worker Positions	2.00	167,854	165,458
			2.00	\$648,454	\$600,458

FY 2024 Decision Package Form

Transportation and Mobility Department

Priority Number: 1
Title of Request: Parking Lots/Garages Tree and Landscape Maintenance
Request Type: Program - New

New Position(s)	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:	Expected
0.00	0.00	0.00	0.00	10/23

Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?

The Transportation and Mobility Department (TAM) is requesting recurring funding to conduct tree trimming and quarterly landscape maintenance within its parking garages/lots. This service is currently managed by the Parks and Recreation Department with tree trimming services being completed once per year.

The Parking Division continually receives complaints from the public requesting the trees and landscape within City parking facilities be properly maintained. The recently added Las Olas Parking Garage and other parking facilities along A1A and Vistamar Street are not included in the Parks and Recreation Department maintenance contracts and will require maintenance.

This request will increase tree trimming maintenance to four (4) times per year, three (3) times by a contractor and once (1) by the Parks and Recreation Department, to ensure that the City's parking lots and garage landscapes are aesthetically pleasing and maintained at a high standard.

Can this function be better if performed by a third party? Why or why not?

Yes, this request will be completed by a third party vendor.

Performance Measures:

Measure Description	Current Year Projection	Next Year Without Funding Projection	Next Year Target with Funding Projection
Number of tree trimming service maintenance cycles completed per year	1	1	4

Strategic Connections:

Focus Area: Public Places
 Goal: Public Places - Healthy and Engaging Community
 Objective: PP-3 Enhance the City's identity through public art, well-maintained green spaces, and streetscapes
 Source of Justification: Sustainability Action Plan

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
Expenditures						
8014	30-3237		Lawn & Tree Service	To maintain tree and landscape services within the City's parking garages/lots.	150,000	150,000
Total Expenditures					150,000	150,000
Net					\$150,000	\$150,000

Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
Parking System	150,000	150,000

FY 2024 Decision Package Form

Transportation and Mobility Department

Priority Number: 2
Title of Request: Parking Pavement Marking Maintenance Program
Request Type: Capital Outlay

New Position(s)	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:	Expected
0.00	0.00	0.00	0.00	10/23

Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?

The Transportation and Mobility Department (TAM) is requesting recurring funding to replace approximately 8,000 linear feet of faded or non-existing pavement markings for on-street parking, parking lots, and parking garages. Such pavement markings can include, but are not limited to, parking stalls and hatched parking aisles or markers.

Can this function be better if performed by a third party? Why or why not?

Yes, this service will be completed by an external vendor.

Performance Measures:

Measure Description	Current Year Projection	Next Year Without Funding Projection	Next Year Target with Funding Projection
Linear feet of parking pavement markings refurbished (annually)	0	0	8,000

Strategic Connections:

Focus Area: Infrastructure
 Goal: Infrastructure - Multi modal and Pedestrian
 Objective: IN-9 Improve transportation options and reduce congestion by working with partners
 Source of Justification: Press Play Fort Lauderdale 2024, A 5-Year Strategic Plan

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
Expenditures						
8012	30-3437		Imp Rep & Maint	Transportation and Mobility seeks to replace pavement markings for on-street pavement markings, parking lots, and parking garages in the amount of \$85,000 per year.	85,000	85,000
Total Expenditures					85,000	85,000
Net					\$85,000	\$85,000

Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
Parking System	85,000	85,000

FY 2024 Decision Package Form

Transportation and Mobility Department

Priority Number: 3
Title of Request: Variable Message Boards
Request Type: Capital Outlay

New Position(s)	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:	Expected
0.00	0.00	0.00	0.00	10/23

Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?

The Transportation and Mobility Department (TAM) is requesting supplemental funding to purchase three (3) variable message boards.

Variable message boards provide efficient and effective traffic control alerts for construction zone navigation, incident management, and maintenance activities. In addition, the message boards can be utilized for large special events and to provide drivers with updates on weather conditions that significantly affect traffic flow. To provide effective outreach, variable message boards must be placed in high visibility areas a minimum of seven (7) days in advance of an event or scheduled road closure and be active throughout the event or closure.

Currently, the Department only has one (1) variable message board in its inventory and supplements additional message boards using an existing vendor which typically requires a minimum of seven (7) day commitment at a cost of \$39 per message board per day. With the requested resources, the City would be proactive and self-sufficient in controlling traffic advisories.

Can this function be better if performed by a third party? Why or why not?

Yes, this service can be provided by external vendors; however, the request requires several weeks of lead time and can depend on the vendors' availability of message boards.

Performance Measures:

Measure Description	Current Year Projection	Next Year Without Funding Projection	Next Year Target with Funding Projection
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Strategic Connections:

Focus Area: Infrastructure
 Goal: Infrastructure - Multi modal and Pedestrian
 Objective: IN-9 Improve transportation options and reduce congestion by working with partners
 Source of Justification: Commission Priorities

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
Expenditures						
8012	60-6499		Other Equipment	Three (3) variable message boards	45,600	-
Total Expenditures					45,600	-
Net					\$45,600	\$-

Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
Parking System	45,600	-

FY 2024 Decision Package Form

Transportation and Mobility Department

Priority Number: 3
Title of Request: MicroTransit Program Enhancement
Request Type: Program - New

New Position(s)	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:	Expected
0.00	0.00	0.00	0.00	10/23

Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?

The Transportation and Mobility Department is requesting recurring funding to provide micro-transit service, supporting the FY 2024 Commission Priority, to increase transit options and enhance the ability of neighbors and visitors to move throughout the City as development in the downtown area increases.

In August 2022, a pilot program was implemented utilizing all-electric shuttles, provided by Circuit Transit, Inc. The service, known as the LauderGO! Micro Mover, operates on-demand in the Downtown Urban Core and provides fixed-loop rides along the Beach parking area and is accessible by downloading the Ride Circuit App.

In addition to serving the Downtown Urban Core and Beach area, the Micro Mover will expand into the Sistrunk corridor, providing riders with access to destinations in between the LauderGo! Community Shuttle routes. The Sistrunk serviceable area will include the areas south of NW 6th Street, north of West Broward Boulevard, east of NW 21st Avenue, and west of NW 7th Avenue and the Florida East Coast Railway (FEC). The Department is actively developing additional routes to extend service into the Galt and NW 15th Avenue areas.

The number of electric shuttles in operation will increase from 8 to 20 to keep pace with increased demand.

The LauderGO! Micro Mover will operate between 8 AM – 10 PM Monday – Friday, and 10 AM – 10 PM Saturday – Sunday.

This service expands accessibility and mobility in the City through connections to the larger transit network, including Brightline, Broward County Transit, and the LauderGO! Community Shuttle. The service also provides connection to cultural hubs such as the Music & Arts South of Sunrise (MASS) District, the Parker Playhouse, and the Broward Center for the Performing Arts, which are underserved by transit in the evenings and on weekends. During the program's pilot phase, the service's ridership exceeded expectations, averaging approximately 10,000 passengers per month with demand for service steadily increasing. In a recent survey of riders, the service received 4.9 out of 5 stars and has been well-received throughout the community.

The service also provides for a guaranteed advertising revenue of \$750,000, reducing General Operations cost from \$2,500,000, to \$1,750,000.

Can this function be better if performed by a third party? Why or why not?

Yes, this service is operated through a third party vendor.

Performance Measures:

Measure Description	Current Year Projection	Next Year Without Funding Projection	Next Year Target with Funding Projection
Average ridership per hour	32	0	38
Total number of riders (Monthly)	4,000	0	9,600

Strategic Connections:

Focus Area: Infrastructure
 Goal: Infrastructure - Multi modal and Pedestrian
 Objective: IN-9 Improve transportation options and reduce congestion by working with partners
 Source of Justification: Commission Priorities

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
Expenditures						
8018	40-4204		Oper Subsidies	Funds earmarked to supplement the costs of the Circuit program under the Community Bus services.	200,000	200,000

FY 2024 Decision Package Form

Transportation and Mobility Department

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
Total Expenditures					200,000	200,000
Net					\$200,000	\$200,000

Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
Parking System	200,000	200,000

FY 2024 Decision Package Form

Transportation and Mobility Department

Priority Number: 4
Title of Request: Two Construction Worker Positions
Request Type: Position Request - New

New Position(s)	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:	Expected
2	0.00	0.00	2	10/23

Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?

The Transportation and Mobility Department (TAM) is requesting recurring funding to create two (2) Construction Worker positions to conduct basic renovation projects and electrical and plumbing repairs within Parking Facilities.

At present, maintenance requests placed to the Parks and Recreation Department take anywhere between three (3) to five (5) months to complete depending on the scope of work. Providing the Transportation and Mobility Department with these positions will streamline repairs and provide a quicker response to public complaints directed at the City's parking facilities without having to submit work order requests to the Parks and Recreations Department or seek out qualified contractors on the City's contractor lists.

Can this function be better if performed by a third party? Why or why not?

Yes, however, utilizing a third party vendor will extend the required time to complete maintenance requests.

Performance Measures:

Measure Description	Current Year Projection	Next Year Without Funding Projection	Next Year Target with Funding Projection	
Time (days) to complete a maintenance request	120	120		4

Strategic Connections:

Focus Area: Internal Support
 Goal: Internal Support - Leading Government Organization
 Objective: IS-9 Provide safe, well-maintained, and efficient facilities and capital assets
 Source of Justification: Press Play Fort Lauderdale 2024, A 5-Year Strategic Plan

Position Requests:

Position Type	Job Code	Job Description	Count	Budgeted Salary and Benefits
Add Position	TM021	Construction Worker	1	\$82,302
Add Position	TM021	Construction Worker	1	\$82,302
Totals			2	\$164,604

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
Expenditures						
8015	10-1101		Permanent Salaries	Construction Worker	54,854	54,854
8018	10-1101		Permanent Salaries	Construction Worker	54,854	54,854
8015	20-2210		Pension - FRS	Construction Worker	8,179	8,179
8018	20-2210		Pension - FRS	Construction Worker	8,179	8,179
8015	20-2301		Soc Sec/Medicare	Construction Worker	4,196	4,196
8018	20-2301		Soc Sec/Medicare	Construction Worker	4,196	4,196
8015	20-2404		Health Insurance	Construction Worker	15,073	15,500
8018	20-2404		Health Insurance	Construction Worker	15,073	15,500
8015	30-3907		Data Proc Supplies	Tablet-for construction worker	1,000	-

FY 2024 Decision Package Form

Transportation and Mobility Department

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
8018	30-3907		Data Proc Supplies	Tablet for construction worker	1,000	-
8015	30-3940		Safety Shoes	construction worker position	125	-
8018	30-3940		Safety Shoes	construction worker	125	-
8015	30-3949		Uniforms	construction worker	500	-
8018	30-3949		Uniforms	construction worker	500	-
Total Expenditures					167,854	165,458
Net					\$167,854	\$165,458

Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
Parking System	167,854	165,458

FY 2024 Transportation and Mobility Department General Fund CIP Requests



Community Investment Plan (CIP)

Department Submission

RIO VISTA SE 6TH AVE TRAFFIC CALMING

PROJECT #: FY20210979

Project Mgr: Karen Warfel **Department:** Transportation & Mobility **Address:** SE 6th Ave from SE 5th St to Rio Vista Blvd
District: I II III IV **City:** Fort Lauderdale
State: FL **Zip:** 33301

Description: This project will improve safety for all users along SE 6th Avenue, around the Henry Kinney Tunnel, and on SE 9th Avenue in Rio Vista. Improvements on SE 6th Avenue will include a raised crosswalk just north of SE 6th Street, a speed hump just north of SE 5th Street, and a raised intersection at SE 6th Avenue and Rio Vista Boulevard. SE 9th Avenue improvements will include the installation of two solar speed radar signs.

Justification: The ramps on SE 6th Avenue in the project area are for the local surface streets above the Henry Kinney Tunnel. There are significant safety issues along SE 6th Avenue related to vehicle speeds and related to driver confusion as a result of lane drops, both issues negatively impact the safety of pedestrians and cyclists. The safety concerns were identified via a traffic study which showed that 85 percent of vehicles are driving 10 miles above the posted speed limit. Similar speeding concerns were also observed along SE 9th Avenue with radar signs recommended in that study to alleviate the problem. Based on recent inflation costs a 20% increase has been added to the original request.

Source of the Justification: 2035 Vision Plan: Fast Forward Fort Lauderdale **Project Type:** Road and Street Facilities

Project Funding Summary:

Source	Usage	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
GENERAL CAPITAL PROJECTS Internal Engineering Allocation								
Fund 331	60-650	\$0	\$0	\$43,920	\$0	\$0	\$0	\$43,920
GENERAL CAPITAL PROJECTS Consultant Engineering Fees								
Fund 331	60-653	\$0	\$0	\$27,120	\$0	\$0	\$0	\$27,120
GENERAL CAPITAL PROJECTS Construction								
Fund 331	60-659	\$0	\$0	\$216,000	\$0	\$0	\$0	\$216,000
Total Fund 331:		\$0	\$0	\$287,040	\$0	\$0	\$0	\$287,040
Grand Total:		\$0	\$0	\$287,040	\$0	\$0	\$0	\$287,040

Impact on Operating Budget:

Impact	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
GRAND TOTAL:							

Operating Comments:

Strategic Connections:

Focus Area: Infrastructure
Strategic Goals: Infrastructure - Multi modal and Pedestrian
Objective: IN-10 Improve roads, sidewalks, and trails to prioritize a safer, more walkable and bikeable community

Quarters to Perform Tasks

Initiation/Planning 1
Design/Permitting 1
Bidding/Award 1
Construction/Closeout 2
Warranty

Community Investment Plan (CIP)

Department Submission

SE 9TH AVE PEDESTRIAN CONNECTION

PROJECT #: FY20210980

Project Mgr: Karen Warfel **Department:** Transportation & Mobility **Address:** SE 9th Ave and SE 4th Street
District: I II III IV **City:** Fort Lauderdale
State: FL **Zip:** 33301

Description: This project will implement traffic calming measures within the area and create a safer pedestrian connection between Las Olas Boulevard and the water transportation stop at the end of SE 9th Avenue.

Justification: SE 4th Street serves as a parallel road to Las Olas Boulevard and often experiences vehicles traveling at a high rate of speed. The speeding creates dangerous conditions for pedestrians and bicyclists who also use the street, particularly when accessing the water transportation stop or crossing between the Riverside Hotel properties. While there is significant pedestrian crossing at SE 9th Ave, there are no crosswalks at the location; consequently, the addition of crosswalks and a raised intersection aimed at slowing down vehicles will significantly improve safety for all users. Based on current inflation costs a 20% increase to the original request has been added.

Source of the Justification: 2035 Vision Plan: Fast Forward Fort Lauderdale **Project Type:** Road and Street Facilities

Project Funding Summary:

Source	Usage	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
GENERAL CAPITAL PROJECTS Internal Engineering Allocation								
Fund 331	60-650	\$0	\$0	\$30,720	\$0	\$0	\$0	\$30,720
GENERAL CAPITAL PROJECTS Consultant Engineering Fees								
Fund 331	60-653	\$0	\$0	\$19,200	\$0	\$0	\$0	\$19,200
GENERAL CAPITAL PROJECTS Construction								
Fund 331	60-659	\$0	\$0	\$150,000	\$0	\$0	\$0	\$150,000
Total Fund 331:		\$0	\$0	\$199,920	\$0	\$0	\$0	\$199,920
Grand Total:		\$0	\$0	\$199,920	\$0	\$0	\$0	\$199,920

Impact on Operating Budget:

Impact	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING

GRAND TOTAL:

Operating Comments:

Strategic Connections:

Focus Area: Infrastructure
Strategic Goals: Infrastructure - Multi modal and Pedestrian
Objective: IN-10 Improve roads, sidewalks, and trails to prioritize a safer, more walkable and bikeable community

Quarters to Perform Tasks

Initiation/Planning 1
Design/Permitting 2
Bidding/Award 1
Construction/Closeout 2
Warranty

Community Investment Plan (CIP)

Department Submission

BAYVIEW DRIVE NORTH BIKE LANES

PROJECT #: FY20221050

Project Mgr: Karen Warfel **Department:** Transportation & Mobility **Address:** Bayview Drive - NE 60th St to US1/Federal Highway
City: Fort Lauderdale
District: I II III IV **State:** FL
Zip: 33306

Description: This project is designed to complete a missing link in the bike lane network on Bayview Drive. This project will resurface the road and restripe the pavement in order to add in bike lanes, within the existing roadway between NE 60th Street and US1/Federal Highway, and by reducing the excessively wide lane widths from 20 wide to 11 wide. The landscaped buffer on the north side at US1 will be filled with concrete along the shopping plaza to allow bicyclists to be separated from vehicles as they approach the intersection and keep the existing lane configuration and will add a painted bike box at the intersection westbound to allow for bicyclists to safely position at the intersection for turning movements.

Justification: Bayview Drive currently has 4.6 miles of bike lane from Sunrise Boulevard to NE 60th Ave providing a north/south route for bicyclists that connects to the bike lanes on Sunrise Blvd to the Beach but is missing the approximately 1000 feet to connect to US1/Federal Highway and NE 62nd Street. This connection will fill an important gap in the network that is highly used by bicyclists as seen through Strava data and previous bike counts collected by the City. There is existing pavement width to complete this project. Florida Department of Transportation (FDOT) will be completing a resurfacing project on US1 at this area which will improve bike facilities making this an even more important missing link. Based on recent inflation a 20% increase has been added to the original request.

Source of the Justification: Connecting the Blocks Plan **Project Type:** Road and Street Facilities

Project Funding Summary:

Source	Usage	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
GENERAL CAPITAL PROJECTS Internal Engineering Allocation								
Fund 331	60-650	\$0	\$0	\$6,000	\$0	\$0	\$0	\$6,000
GENERAL CAPITAL PROJECTS Consultant Engineering Fees								
Fund 331	60-653	\$0	\$0	\$12,000	\$0	\$0	\$0	\$12,000
GENERAL CAPITAL PROJECTS Construction								
Fund 331	60-659	\$0	\$0	\$0	\$0	\$120,000	\$0	\$120,000
Total Fund 331:		\$0	\$0	\$18,000	\$0	\$120,000	\$0	\$138,000
Grand Total:		\$0	\$0	\$18,000	\$0	\$120,000	\$0	\$138,000

Impact on Operating Budget:

Impact	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
GRAND TOTAL:							

Operating Comments:

Strategic Connections:

Focus Area: Infrastructure
Strategic Goals: Infrastructure - Multi modal and Pedestrian
Objective: IN-9 Improve transportation options and reduce congestion by working with partners

Quarters to Perform Tasks

Initiation/Planning	1
Design/Permitting	2
Bidding/Award	1
Construction/Closeout	1
Warranty	

Community Investment Plan (CIP)

Department Submission

NE 15TH AVENUE COMPLETE STREETS PROJECT

PROJECT #: FY20221065

Project Mgr: Karen Warfel **Department:** Transportation & Mobility **Address:** NE 15th Ave from Sunrise Blvd to Middle River
District: I II III IV **City:** Fort Lauderdale
State: FL **Zip:** 33302 & 33305

Description: The project was identified as a FY24 Commission Priority to move forward with the permanent solution for NE 15th Avenue following the input of impacted neighborhoods. The project is on NE 15th Avenue between Sunrise Boulevard to the South Fork of the Middle River in both Lake Ridge and Poinsettia Heights and includes the hardscape construction of the pilot area between Sunrise Boulevard and NE 13th Street and enhancements between NE 13th Street and the River to add traffic calming, new crosswalks and enhancing existing crosswalks. The Lake Ridge portion is the implementation of their priority project from their Neighborhood Mobility Master Plan completed in 2015. The scope includes adding a landscaped median, ADA improvements to support the crosswalks, and making the interim project permanent based on lessons learned. The interim project has shown the significant safety improvements in this corridor including reducing speeds of vehicles from the 60% of cars traveling over the Average Speed to only 1% and the 85% being reduced to the speed limit. Multimodal counts have shown that now bicyclists have their own place to ride off the sidewalk and do frequently use it and also that pedestrians are utilizing the crosswalks not that they exist. Finally, the number of accidents have been reduced by 50% since the installation. Without this project being made permanent there will be a burden on maintenance to the city until permanent funding is secured with planters, paint and delineators. If the project is removed, the results will be to degrade safety on the street back to its previous condition with a major roadway having sub adequate accommodations for bicyclists and pedestrians as well as safety issues for vehicles trying to cross and turn onto NE 15th Avenue. The speed causes a safety hazard degrading the quality of life for residents.

Justification: While the construction schedule is unknown at this time, the goal is to proceed with construction as soon as possible, thus requesting funding in FY24.

Source of the Justification: Connecting the Blocks Plan **Project Type:** Road and Street Facilities

Project Funding Summary:

Source	Usage	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
GENERAL CAPITAL PROJECTS Consultant Engineering Fees								
Fund 331	60-653	\$0	\$800,000	\$0	\$0	\$0	\$0	\$800,000
GENERAL CAPITAL PROJECTS Construction								
Fund 331	60-659	\$0	\$3,500,000	\$0	\$0	\$0	\$0	\$3,500,000
Total Fund 331:		\$0	\$4,300,000	\$0	\$0	\$0	\$0	\$4,300,000
Grand Total:		\$0	\$4,300,000	\$0	\$0	\$0	\$0	\$4,300,000

Impact on Operating Budget:

Impact	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING

GRAND TOTAL:

Operating Comments:

Strategic Connections:

Focus Area: Infrastructure
Strategic Goals: Infrastructure - Multi modal and Pedestrian
Objective: IN-10 Improve roads, sidewalks, and trails to prioritize a safer, more walkable and bikeable community

Quarters to Perform Tasks

Initiation/Planning: 0
Design/Permitting: 4
Bidding/Award: 0
Construction/Closeout: 8
Warranty: 0

Community Investment Plan (CIP)

Department Submission

RIVERLAND ROAD SAFETY AND TRAFFIC CALMING

PROJECT #: NEW-605883

Project Mgr: Karen Warfel **Department:** Transportation & Mobility **Address:** Riverland Road from SR7 to Davie Road
District: I II III IV **City:** Fort Lauderdale
State: FL **Zip:** 33312

Description: This request supplements funding to the TIGER grant at Riverland Road. It has been a Commission priority for traffic calming following several public meetings, focusing on improving safety.

The project will construct traffic calming improvements along Riverland Road between State Road 7 and Davie Blvd to complement the Complete Streets project, which was constructed by the Broward Metropolitan Planning Organization (MPO) through Transportation Investments Generating Economic Recovery (TIGER) grants. The design was developed through community outreach and includes raised intersections at SW 35th Avenue, Riverland Terrace, SW 27th Avenue, SW 21st Street, and SW 19th Street, as well as converting existing sidewalks to raised crosswalks and adding a median island at the new crossing adjacent to the self-storage entrance to allow for pedestrians to cross Riverland Road prior to the sidewalk ending at the detention pond.

Riverland Road has experienced a significant increase in vehicle cut - through traffic since the advent of GPS navigation apps. Based on a recent study, approximately 30% of the vehicles on this two-lane residential street are traveling from SR 7 to Davie Blvd cutting through. Based on past traffic studies there are also speeding issues occurring which pose safety concerns for pedestrians and bicyclists along this frequently used route. Additionally, since there is a school located on the corridor, children walking or biking to school must frequently contend with safety issues as well.

A funding request has also been submitted for a State appropriation.

Justification: The prior City Manager and prior District 4 Commissioner committed to this project after the TIGER grant was completed.

Source of the Justification: 2035 Vision Plan: Fast Forward Fort Lauderdale **Project Type:** Road and Street Facilities

Project Funding Summary:

Source	Usage	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
GENERAL CAPITAL PROJECTS Construction								
Fund 331	60-659	\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$1,000,000
Total Fund 331:		\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$1,000,000
Grand Total:		\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$1,000,000

Impact on Operating Budget:

Impact	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
GRAND TOTAL:							

Operating Comments:

Strategic Connections:

Focus Area: Infrastructure
Strategic Goals: Infrastructure - Multi modal and Pedestrian
Objective: IN-10 Improve roads, sidewalks, and trails to prioritize a safer, more walkable and bikeable community

Quarters to Perform Tasks

Initiation/Planning 0
Design/Permitting 0
Bidding/Award 4
Construction/Closeout 4
Warranty 0

Community Investment Plan (CIP)

Department Submission

CONSTRUCTION OF MISSING SIDEWALKS

PROJECT #: NEW-720252

Project Mgr: Karen Warfel **Department:** Transportation & Mobility **Address:** Citywide
District: I II III IV **City:** Fort Lauderdale
State: FL **Zip:** 33311

Description: The Transportation & Mobility Department has received over 100 requests to complete missing sidewalk segments from neighbors since 2015, and another 32 locations from Neighborhood Mobility Master Plans where sidewalks were identified as needed (over 10 miles of sidewalk construction requested). Several of these locations have raised to the priority level from City Commissioners and City Manager including NW 16th Street between Andrews Avenue and Powerline Road.

Construction of new sidewalks would improve the safety of all users, improve mobility for our residents, improve walkability of the neighborhoods, reduce number of vehicles and improve quality of life and health of our residents as more residents may choose to walk.

Justification: Currently, the City doesn't have any funding for construction of new sidewalks and staff is unable to address community needs/ concerns for several years. Overall, there is a significant lack of sidewalks/ pedestrian connectivity throughout the City which forces pedestrians to walk in the street.

This is a reoccurring request for \$500,000/year to commence construction of much needed infrastructure.

Source of the Justification: 2035 Vision Plan: Fast Forward Fort Lauderdale **Project Type:** Road and Street Facilities

Project Funding Summary:

Source	Usage	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
GENERAL CAPITAL PROJECTS Construction								
Fund 331	60-659	\$0	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$2,500,000
Total Fund 331:		\$0	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$2,500,000
Grand Total:		\$0	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$2,500,000

Impact on Operating Budget:

Impact	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
GRAND TOTAL:							

Operating Comments:

Strategic Connections:

Focus Area: Infrastructure
Strategic Goals: Infrastructure - Multi modal and Pedestrian
Objective: IN-10 Improve roads, sidewalks, and trails to prioritize a safer, more walkable and bikeable community

Quarters to Perform Tasks

Initiation/Planning 0
Design/Permitting 0
Bidding/Award 4
Construction/Closeout 4
Warranty 0

Community Investment Plan (CIP)

Department Submission

NE 26TH STREET COMPLETE STREETS

PROJECT #: NEW-932113

Project Mgr: Karen Warfel **Department:** Transportation & Mobility **Address:** NE 26 Street between US1 and Bayview Drive
District: I II III IV **City:** Fort Lauderdale
State: FL **Zip:** 33305 & 33306

Description: The Coral Ridge Neighborhood identified the need for improvements to NE 26th Street through their master plan. Staff has worked with the neighborhood to develop a proposed scope of work for NE 26th Street between US1 and Bayview Drive that would improve congestion by lengthening the westbound left turn lane at US1 as well as installing a traffic circle at Bayview Drive. It will also improve the ability to move around by installing a sidewalk on the north side of the street and adding bike lanes to the existing pavement width which will address the previous ADA complaints. This project makes an important connection between the work recently being completed on Bayview Drive, Middle River Terrace and on US1 by FDOT. Request for FY28 \$525,000 for design and staff will pursue \$3,500,000 for construction in FY29.

Justification: This project supports FY24 Commission Priorities of reducing traffic congestion and enhancing the ability of people to move around the City as development downtown increases. This project has been submitted for transportation surtax and CSLIP funding but has not been awarded to date.

Source of the Justification: Commission Priorities **Project Type:** Road and Street Facilities

Project Funding Summary:

Source	Usage	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
GENERAL CAPITAL PROJECTS Consultant Engineering Fees								
Fund 331	60-653	\$0	\$0	\$0	\$0	\$0	\$525,000	\$525,000
Total Fund 331:		\$0	\$0	\$0	\$0	\$0	\$525,000	\$525,000
Grand Total:		\$0	\$0	\$0	\$0	\$0	\$525,000	\$525,000

Impact on Operating Budget:

Impact	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
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GRAND TOTAL:

Operating Comments:

Strategic Connections:

Focus Area: Infrastructure
Strategic Goals: Infrastructure - Multi modal and Pedestrian
Objective: IN-10 Improve roads, sidewalks, and trails to prioritize a safer, more walkable and bikeable community

Quarters to Perform Tasks

Initiation/Planning 0
Design/Permitting 4
Bidding/Award 0
Construction/Closeout 4
Warranty 0

Community Investment Plan (CIP)

Department Submission

BREAKERS AVENUE AND BIRCH ROAD IMPROVEMENTS

PROJECT #: P12435

Project Mgr: Ben Rogers **Department:** City Manager **Address:** Breakers Avenue
District: I II III IV **City:** Fort Lauderdale
State: FL
Zip: 33304

Description: The Breakers Avenue project will implement the streetscape vision established for the North Beach Village Area through the Central Beach Master Planning process. The consensus reached by stakeholders was for the City to prioritize creating Breakers Avenue as a model street that places more prominence on the safe movement of the pedestrian in recognition of the character and destinations on the street. Neighbors prioritized the addition of wider sidewalks on-street parking landscaping street trees string canopy lighting and traffic calming on this 7 block stretch from Riomar Street north to the entrance of the Bonnet House Museum and Gardens. They also emphasized the need to address aging infrastructure and incorporate sustainable design elements and innovative stormwater treatments which will be defined through the design process. The components of the project will be designed to serve multiple functions and provide co-benefits.

Justification: The City Manager has provided direction to advance the redesign efforts for Breakers Avenue Streetscapae Project. The completion of the Breaker's project redesign will align the project with the eligibility requirements of Broward County Surtax, further advancing Commission Priorities to leverage more Federal, State, and County Surtax funding, while the Breakers Avenue Streetscape project exceeds the annual allotment for Broward County Surtax, advancing the project will position Breakers for opportunities to pursue other avenues of funding in the future. The project will address challenges that prevent the area from transforming organically in response to the increased pedestrian activity including expansive asphalt existing back-out parking and a lack of shade and lighting. The Central Beach Area has been designated an Adaptation Action Area (AAA). Infrastructure upgrades will increase the lifecycle of the streetscape investment and increase its overall resiliency. Breakers Avenue is at the highest elevation in the area and provides an opportunity to maximize stormwater retention that will reduce flooding on streets to the west which are at significantly lower elevation and experiencing tidal flooding today.

Source of the Justification: Connecting the Blocks Plan **Project Type:** Road and Street Facilities

Project Funding Summary:

Source	Usage	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
GENERAL CAPITAL PROJECTS Internal Engineering Allocation								
Fund 331	60-650	(\$56,893)	\$0	\$0	\$0	\$0	\$0	(\$56,893)
GENERAL CAPITAL PROJECTS Consultant Engineering Fees								
Fund 331	60-653	(\$682,482)	\$0	\$0	\$0	\$0	\$0	(\$682,482)
GENERAL CAPITAL PROJECTS Administration								
Fund 331	60-655	(\$535)	\$0	\$0	\$0	\$0	\$0	(\$535)
GENERAL CAPITAL PROJECTS Permit Costs								
Fund 331	60-655	(\$5,111)	\$0	\$0	\$0	\$0	\$0	(\$5,111)
GENERAL CAPITAL PROJECTS Construction								
Fund 331	60-659	\$2,569,417	\$9,000,000	\$0	\$0	\$0	\$0	\$11,569,417
Total Fund 331:		\$1,824,396	\$9,000,000	\$0	\$0	\$0	\$0	\$10,824,396
Water and Sewer - General Capital Projects Internal Engineering Allocation								
Fund 454	60-650	(\$53,382)	\$0	\$0	\$0	\$0	\$0	(\$53,382)
Water and Sewer - General Capital Projects Construction								
Fund 454	60-659	\$53,382	\$0	\$0	\$0	\$0	\$0	\$53,382
Total Fund 454:		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Stormwater Internal Engineering Allocation								
Fund 470	60-650	(\$44,247)	\$0	\$0	\$0	\$0	\$0	(\$44,247)
Stormwater Construction								
Fund 470	60-659	\$1,100,000	\$0	\$0	\$0	\$0	\$0	\$1,100,000
Total Fund 470:		\$1,055,753	\$0	\$0	\$0	\$0	\$0	\$1,055,753
Grand Total:		\$2,880,149	\$9,000,000	\$0	\$0	\$0	\$0	\$11,880,149

Impact on Operating Budget:

Community Investment Plan (CIP)

Department Submission

Impact	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
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GRAND TOTAL:

Operating Comments:

Strategic Connections:

Focus Area: Infrastructure

Strategic Goals: Infrastructure - Multi modal and Pedestrian

Objective: IN-10 Improve roads, sidewalks, and trails to prioritize a safer, more walkable and bikeable community

Quarters to Perform Tasks

Initiation/Planning N/A

Design/Permitting N/A

Bidding/Award N/A

Construction/Closeout N/A

Warranty N/A

Community Investment Plan (CIP)

Department Submission

LAS OLAS MOBILITY
PROJECT #: P12796

Project Mgr: Ben Rogers **Department:** Transportation & Mobility **Address:** Las Olas Blvd
District: I II III IV **City:** Fort Lauderdale
State: FL **Zip:** 33301

Description: In 2017 a unified effort was launched to evaluate the transportation, landscaping, planning and urban design needs of the Las Olas Boulevard corridor from Andrews Avenue to SR A1A aimed at building consensus on the future of a world-class corridor. The effort included extensive stakeholder participation by the Las Olas Working Group established that included residents, business owners and property owners along the entire corridor. The project is estimated at \$140 million. Staff is working with Stantec Consulting Services to identify different funding opportunities, of which a special assessment is the most feasible option. Based on prior city projects that used a special assessment model, where the City had a participatory role in the funding, staff is requesting a phased funding approach to advance the initiative through the next phases.

Staff requests funding for FY26 FY27 FY28 to advance the project or as grant matching funds.

Justification: To enhance safety and mobility for all who access Las Olas Boulevard between S. Andrews Avenue and A1A to live, work, or play. In June 2021, the Fort Lauderdale City Commission voted to endorse the Las Olas Conceptual Design Visions for the Eastern and Western Corridors. This was also a 2020 and 2021 City Commission priority.

Source of the Justification: Commission Priorities

Project Type: Road and Street Facilities

Project Funding Summary:

Source	Usage	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
GENERAL CAPITAL PROJECTS Consultant Engineering Fees								
Fund 331	60-653	\$3,000,000	\$2,500,000	\$1,500,000	\$2,000,000	\$2,000,000	\$2,000,000	\$13,000,000
Total Fund 331:		\$3,000,000	\$2,500,000	\$1,500,000	\$2,000,000	\$2,000,000	\$2,000,000	\$13,000,000
Grand Total:		\$3,000,000	\$2,500,000	\$1,500,000	\$2,000,000	\$2,000,000	\$2,000,000	\$13,000,000

Impact on Operating Budget:

Impact	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
GRAND TOTAL:							

Operating Comments:

Strategic Connections:

Focus Area: Infrastructure
Strategic Goals: Infrastructure - Multi modal and Pedestrian
Objective: IN-10 Improve roads, sidewalks, and trails to prioritize a safer, more walkable and bikeable community
Comp Plan: IN - Transportation & Mobility

Quarters to Perform Tasks

Initiation/Planning N/A
Design/Permitting N/A
Bidding/Award N/A
Construction/Closeout N/A
Warranty N/A

Community Investment Plan (CIP)

Department Submission

NE 4TH STREET (US1 to NE 3RD AVENUE)

PROJECT #: NEW-452762

Project Mgr: Karen Warfel **Department:** Transportation & Mobility **Address:** NE 4th (US1 to NE 3rd Avenue)
District: I II III IV **City:** Fort Lauderdale
State: FL **Zip:** 33301

Description: The scope of the project includes adding wide sidewalks, pedestrian lighting and landscaping to complete the street between US1 and NE 3rd Avenue. The project was previously funded, and the design was completed. This request is for construction funding. The northside of the roadway segment has been improved by private developers and this request will fill in the gaps and make southside improvements.

Justification: If funded at this time, the City can leverage with upcoming planned private development.

Source of the Justification: Commission Priorities **Project Type:** Road and Street Facilities

Project Funding Summary:

Source	Usage	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
GENERAL CAPITAL PROJECTS Construction								
Fund 331	60-659	\$0	\$0	\$0	\$0	\$1,250,000	\$0	\$1,250,000
Total Fund 331:		\$0	\$0	\$0	\$0	\$1,250,000	\$0	\$1,250,000
Grand Total:		\$0	\$0	\$0	\$0	\$1,250,000	\$0	\$1,250,000

Impact on Operating Budget:

Impact	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
GRAND TOTAL:							

Operating Comments:

Strategic Connections:

Focus Area: Infrastructure
Strategic Goals: Infrastructure - Multi modal and Pedestrian
Objective: IN-10 Improve roads, sidewalks, and trails to prioritize a safer, more walkable and bikeable community
Comp Plan: IN - Transportation & Mobility

Quarters to Perform Tasks

Initiation/Planning 0
Design/Permitting 0
Bidding/Award 3
Construction/Closeout 6
Warranty

Community Investment Plan (CIP)

Department Submission

BEACHWALK IMPROVEMENTS AT PARK TOWER TUNNEL

PROJECT #: NEW-528306

Project Mgr: Milos Majstorovic **Department:** Transportation & Mobility **Address:** 1151 N Fort Lauderdale Beach
District: I II III IV **City:** Fort Lauderdale
State: **Zip:**

Description: This project would improve aesthetics of the Beachwalk at the Park Tower Tunnel, located at 1151 N Fort Lauderdale Beach. The underground pedestrian tunnel was built years ago to provide pedestrian connectivity between Park Tower on west side of the Florida A1A and the beach. The tunnel has deteriorated and has not been used for sometime. City staff met with Park Tower residents and the Florida Department of Transportation. The Park Tower residents suggested decommissioning the tunnel and FDOT is developing cost estimates for filling in the tunnel with concrete, including over the ground improvements that would need to be done in private property (responsibility of the Park Tower) and within the City's right-of-way (beach side).

Justification: This request will mitigate future risks and liabilities associated with the abandoned tunnel.

Source of the Justification: 2035 Vision Plan: Fast Forward Fort Lauderdale **Project Type:**

Project Funding Summary:

Source	Usage	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
GENERAL CAPITAL PROJECTS Construction								
Fund 331	60-659	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000
Total Fund 331:		\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000
Grand Total:		\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000

Impact on Operating Budget:

Impact	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
GRAND TOTAL:							

Operating Comments:

Strategic Connections:

Focus Area:

Strategic Goals:

Objective:

Quarters to Perform Tasks

- Initiation/Planning
- Design/Permitting
- Bidding/Award
- Construction/Closeout
- Warranty

Community Investment Plan (CIP)

Department Submission

NE 4TH STREET IMPROVEMENTS

PROJECT #: P12318

Project Mgr:

Department: City Manager
District: I II III IV

Address
City Fort Lauderdale
State FL
Zip

Description: The scope of the project includes adding wide sidewalks, pedestrian lighting and landscaping to complete the street between US1 and NE 3rd Avenue and the gaps between the existing and soon to be developed properties mostly on the south side of the street as well as a few missing gaps on the north side. NE 4th Street is a major East/West corridor that connects US1/Federal Highway to the west over the FEC railway yet remains to have gaps in the multimodal network that is appropriate to support the densification of mixed uses in the downtown and especially along NE 4th Street itself. If not completed there will be a major gap in the multimodal network where properties haven't been redeveloped that creates barriers to people being able to move throughout the city.

Justification: This project supports the City Commission Priority of creating transportation network where people can move through the city as development in downtown increases by completing a missing sidewalk connection in downtown adjacent to many new developments on NE 4th Street between US1 and NE 3rd Avenue. Additionally, the District Commissioner has requested status of completion of this project. This project was previously funded through the Downtown Walkability Program that implemented the Plan completed in 2013. The implementation was defunded to fund the Las Olas Boulevard Vision Plan. Design plans were completed with input from adjacent property owners and are awaiting implementation.

Source of the Justification:

Project Type: Road and Street Facilities

Project Funding Summary:

Source	Usage	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
GENERAL CAPITAL PROJECTS Internal Engineering Allocation								
Fund 331	60-650	(\$10,039)	\$0	\$0	\$0	\$0	\$0	(\$10,039)
GENERAL CAPITAL PROJECTS Consultant Engineering Fees								
Fund 331	60-653	(\$197,767)	\$0	\$0	\$0	\$0	\$0	(\$197,767)
GENERAL CAPITAL PROJECTS Construction								
Fund 331	60-659	\$92,561	\$0	\$0	\$0	\$0	\$1,250,000	\$1,342,561
Total Fund 331:		(\$115,245)	\$0	\$0	\$0	\$0	\$1,250,000	\$1,134,755
Grand Total:		(\$115,245)	\$0	\$0	\$0	\$0	\$1,250,000	\$1,134,755

Impact on Operating Budget:

Impact	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
GRAND TOTAL:							

Operating Comments:

Strategic Connections:

Focus Area: Infrastructure
Strategic Goals: Infrastructure - Sustainable and Resilient Community
Objective:

Quarters to Perform Tasks

Initiation/Planning
 Design/Permitting
 Bidding/Award
 Construction/Closeout
 Warranty

Community Investment Plan (CIP)

Department Submission

TRAFFIC FLOW IMPROVEMENTS

PROJECT #: P12600

Project Mgr: LISA MARIE GLOVER
Department: City Manager
District: I II III IV
Address: Citywide
City: Fort Lauderdale
State: FL
Zip: 33301

Description: In order to address a City Commission Priority, Transportation and Traffic, and to improve the traffic flow throughout the City of Fort Lauderdale; the Transportation and Mobility Department is requesting technological improvements to improve critical areas and pinch points. This project will be done in coordination with the Florida Department of Transportation and Broward County Traffic Engineering.

Justification: This project will address a City Commission Priority and will align with an infrastructure objective within the City's strategic plan to improve transportation options and reduce congestion by working with partners.

Source of the Justification: Broward County Transit/City of Fort Lauderdale ILA
Project Type: Road and Street Facilities

Project Funding Summary:

Source	Usage	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
GENERAL CAPITAL PROJECTS Construction								
Fund 331	60-659	\$130,972	\$500,000	\$0	\$0	\$0	\$0	\$630,972
Total Fund 331:		\$130,972	\$500,000	\$0	\$0	\$0	\$0	\$630,972
Grand Total:		\$130,972	\$500,000	\$0	\$0	\$0	\$0	\$630,972

Impact on Operating Budget:

Impact	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING

GRAND TOTAL:

Operating Comments:

Strategic Connections:

Focus Area: Infrastructure
Strategic Goals: Infrastructure - Multi modal and Pedestrian
Objective: IN-10 Improve roads, sidewalks, and trails to prioritize a safer, more walkable and bikeable community

Quarters to Perform Tasks

Initiation/Planning
Design/Permitting
Bidding/Award
Construction/Closeout
Warranty

Community Investment Plan (CIP)

Department Submission

LAUDERTRAIL CONSTRUCTION

PROJECT #: P12627

Project Mgr: Kristin Thompson **Department:** Transportation & Mobility **Address:** Citywide
District: I II III IV **City:** Fort Lauderdale
State: FL **Zip:** 33301

Description: The LauderTrail project consists of various segments that are broken down in several different phases. Transportation and Mobility department is requesting funding for phase 4c, a neighborhood greenway through the River Run, Riverland West and Sunset neighborhoods. The segment runs from Davie Boulevard to SW 17th Street. With new crossings and traffic calming infrastructure, this connection will provide safe bike & pedestrian travel between Sheridan Technical High School and St. Thomas Aquinas High School. Opportunities include connections for safe routes to schools for local families, access to existing transportation networks for further connections, neighborhood greenways' traffic calming efforts meet multiple trail and non-trail related city goals. The LauderTrail Master Plan was accepted by the City Commission in January 2022, and Transportation and Mobility's allocated funds for LauderTrail in the amount of \$5 Million.

Amount requested:
 Fiscal Year: 2028 \$1,500,000.

Justification:

Source of the Justification: Commission Priorities **Project Type:** Parks and Recreation

Project Funding Summary:

Source	Usage	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
GENERAL CAPITAL PROJECTS Construction								
Fund 331	60-659	\$0	\$0	\$0	\$0	\$0	\$1,500,000	\$1,500,000
Total Fund 331:		\$0	\$0	\$0	\$0	\$0	\$1,500,000	\$1,500,000
GO BOND 2020 CONSTRUCTION - PARKS Administration								
Fund 353	60-655	(\$672)	\$0	\$0	\$0	\$0	\$0	(\$672)
GO BOND 2020 CONSTRUCTION - PARKS Construction								
Fund 353	60-659	\$4,767,500	\$0	\$0	\$0	\$0	\$0	\$4,767,500
Total Fund 353:		\$4,766,828	\$0	\$0	\$0	\$0	\$0	\$4,766,828
Grand Total:		\$4,766,828	\$0	\$0	\$0	\$0	\$1,500,000	\$6,266,828

Impact on Operating Budget:

Impact	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
GRAND TOTAL:							

Operating Comments:

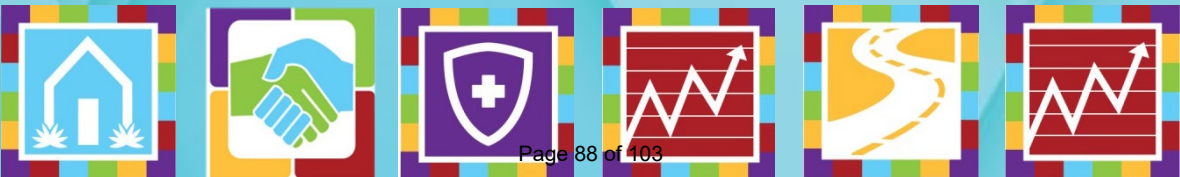
Strategic Connections:

Focus Area: Infrastructure
Strategic Goals: Public Places - Healthy and Engaging Community
Objective: IN-10 Improve roads, sidewalks, and trails to prioritize a safer, more walkable and bikeable community

Quarters to Perform Tasks

Initiation/Planning 0
Design/Permitting 0
Bidding/Award 0
Construction/Closeout 0
Warranty

FY 2024 Transportation and Mobility Surtax Fund CIP Requests



Community Investment Plan (CIP)

Department Submission

ONE-WAY PAIRS

PROJECT #: P12594

Project Mgr: Lisa Glover **Department:** Transportation & Mobility **Address:** Andrews Avenue & NE 3rd Avenue
District: I II III IV **City:** Fort Lauderdale
State: FL **Zip:** 33316

Description: This project will fund a feasibility study for the implementation of one-way pairs on Andrews Avenue and NE 3rd Avenue - starting from Sunrise Blvd and extending through SE 17th Street - to better move vehicles and provide more space for transit and other multimodal accommodations.

Justification: Andrews and NE 3rd Avenue experience traffic congestion during peak commuting times because they serve as the main north/south arterials in and out of downtown Fort Lauderdale. To improve traffic conditions, City staff would like to consider restructuring the streets as one-way pairs. In order to move this proposal forward, staff needs to complete a detailed traffic study through a partnership with Broward County, the Downtown Development Authority (DDA), the Broward Metropolitan Planning Organization, and the Florida Department of Transportation.

Source of the Justification: Connecting the Blocks Plan **Project Type:** Road and Street Facilities

Project Funding Summary:

Source	Usage	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
TRANSPORTATION SURTAX FUND Construction								
Fund 338	60-659	\$0	\$2,762,500	\$0	\$0	\$0	\$0	\$2,762,500
Total Fund 338:		\$0	\$2,762,500	\$0	\$0	\$0	\$0	\$2,762,500
Grand Total:		\$0	\$2,762,500	\$0	\$0	\$0	\$0	\$2,762,500

Impact on Operating Budget:

Impact	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING

GRAND TOTAL:

Operating Comments:

There is no impact on the operating budget at this time.

Strategic Connections:

Focus Area: Infrastructure
Strategic Goals: Infrastructure - Sustainable and Resilient Community
Objective: IN-10 Improve roads, sidewalks, and trails to prioritize a safer, more walkable and bikeable community

Quarters to Perform Tasks

Initiation/Planning	4
Design/Permitting	0
Bidding/Award	0
Construction/Closeout	0
Warranty	

FY 2024 Transportation and Mobility Department Parking Fund CIP Requests



Community Investment Plan (CIP)

Department Submission

OAKLAND PARK PARKING LOT IMPROVEMENTS

PROJECT #: NEW-338020

Project Mgr: Caroline Yeakel **Department:** Transportation & Mobility **Address City:** Fort Lauderdale
District: I II III IV **State:** FL
Zip:

Description: This project will improve the parking and adjacent roads alongside Oakland Park Boulevard. Improvements include: the milling and resurfacing of Oakland Park Boulevard, from the intercoastal to Federal Highway; the addition of ADA (Americans with Disabilities) parking improvements; addition of thermal striping, and other general improvements.

Justification: Update the parking on Oakland Park Boulevard lots to maximize parking availability and maintain existing facilities.

Source of the Justification: Press Play Fort Lauderdale 2024, A 5-Year Strategic Plan **Project Type:** Parking Facilities

Project Funding Summary:

Source	Usage	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
Parking System Construction								
Fund 461	60-659	\$0	\$0	\$2,500,000	\$0	\$0	\$0	\$2,500,000
Total Fund 461:		\$0	\$0	\$2,500,000	\$0	\$0	\$0	\$2,500,000
Grand Total:		\$0	\$0	\$2,500,000	\$0	\$0	\$0	\$2,500,000

Impact on Operating Budget:

Impact	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
GRAND TOTAL:							

Operating Comments:

Strategic Connections:

Focus Area: Infrastructure
Strategic Goals: Infrastructure - Multi modal and Pedestrian
Objective: IN-10 Improve roads, sidewalks, and trails to prioritize a safer, more walkable and bikeable community

Quarters to Perform Tasks

Initiation/Planning 1
Design/Permitting 2
Bidding/Award 3
Construction/Closeout 4
Warranty

Community Investment Plan (CIP)

Department Submission

PARKING FACILITY ELECTRIC VEHICLE CHARGING STATIONS

PROJECT #: NEW-896726

Project Mgr: Bryan Green **Department:** Transportation & Mobility **Address:** Multiple Parking Lots and Garages
City: Fort Lauderdale
District: I II III IV **State:** FL
Zip:

Description: Transportation and Mobility (TAM) is seeking to increase the number of electric vehicles charging station within our Parking Facilities to ensure public services are distributed throughout the community. This also provides public infrastructure to help accelerate decarbonization of the transportation sector.

Justification: To support the cities internal fleet and private drivers, Transportation and Mobility is requesting to add (20) additional charging station within its parking facilities. The estimated cost to add (1) charging station is an estimated \$7500. Cost includes the electric installation (costs for installation vary based on installation needs), charging station post and vehicle charging station. In order to add the requested (20) charging stations, the Parking Fund will request recurring \$150,000 to implement this public service.

In addition to support this cost, our city ordinance allows Parking to charge additional parking fees to any parking space with electric vehicle charging station.

Source of the Justification: Press Play Fort Lauderdale 2024, A 5-Year Strategic Plan **Project Type:** Parking Facilities

Project Funding Summary:

Source	Usage	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
Parking System Equipment Purchases								
Fund 461	60-656	\$0	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$750,000
Total Fund 461:		\$0	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$750,000
Grand Total:		\$0	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$750,000

Impact on Operating Budget:

Impact	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING

GRAND TOTAL:

Operating Comments:

Strategic Connections:

Focus Area: Infrastructure
Strategic Goals: Infrastructure - Multi modal and Pedestrian
Objective: IN-8 Promote energy efficiency and the expansion of renewable energy

Quarters to Perform Tasks

Initiation/Planning 1
Design/Permitting 1
Bidding/Award 2
Construction/Closeout 1
Warranty

Community Investment Plan (CIP)

Department Submission

HOLIDAY PARK PARKING GARAGE

PROJECT #: NEW-898672

Project Mgr: Ben Rogers **Department:** Transportation & Mobility **Address:** 1150 Harold Martin Dr # G
District: I II III IV **City:** Fort Lauderdale
State: FL **Zip:** 33304

Description: As a part of Parks Bond improvements, the City planned to construct a small parking garage at Holiday Park. Since the Parks Bond passed, the War Memorial Auditorium has been leased to the Florida Panthers and the Parker Playhouse (The Parker) has been renovated and is now operational. As a result of the increased demand at Holiday Park, City staff was asked to consider increasing the size of the parking garage to facilitate. The proposed garage would have 1,000 parking spaces. An estimated construction cost of \$30,000,000 is based on \$30,000 per parking space.

Justification: The parking fund is going to advance the project to the design phase and requests funding in the amount of \$1,000,000 to advance the project. The long-term funding decisions will need to be determined while the garage is being designed.

Source of the Justification: 2035 Vision Plan: Fast Forward Fort Lauderdale **Project Type:** Parking Facilities

Project Funding Summary:

Source	Usage	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
Parking System Consultant Engineering Fees								
Fund 461	60-653	\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$1,000,000
Total Fund 461:		\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$1,000,000
Grand Total:		\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$1,000,000

Impact on Operating Budget:

Impact	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
GRAND TOTAL:							

GRAND TOTAL:

Operating Comments:

Strategic Connections:

Focus Area: Business Development
Strategic Goals: NA
Objective: PP-1 Improve access to and enjoyment of our beach, waterways, parks and open spaces for everyone

Quarters to Perform Tasks

Initiation/Planning N/A
Design/Permitting N/A
Bidding/Award N/A
Construction/Closeout N/A
Warranty N/A

Community Investment Plan (CIP)

Department Submission

PARKING ADMINISTRATION AND CITY PARKING GARAGE REP

PROJECT #: P12183

Project Mgr: Caroline Yeakel **Department:** Transportation & Mobility **Address:** 150 SE 2nd Street
District: I II III IV **City:** Fort Lauderdale
State: FL **Zip:** 33301

Description: The Transportation and Mobility Director has requested that staff implement a comprehensive safety plan to support the infrastructure goal of building a sustainable and resilient community. With this goal in mind, our Parking structures are being assessed, redesigned and constructed in a way that is safe and resilient, including a maintenance plan in place for continuous upkeep and care. In 2022, a structural analysis was completed for the Riverwalk City Garage, which included several phases of rehabilitation that would be required. Currently, the first phase of rehabilitation is scheduled for fiscal year 2023.

The scope of the work to be accomplished includes, but is not limited to, concrete repairs, waterproofing repairs, drainage repairs, and limited railing upgrades for safety purposes.

Justification: This request is to ensure that in 2026 and 2028, after the first phase of repairs are completed, TAM is able to dedicate funding to proceed to the second and third phase of the Riverwalk's respective repairs.

Requested amount:
 FY26 \$1,500,000 and FY28 \$1,500,000.

Source of the Justification: Not identified in approved plan **Project Type:** Parking Facilities

Project Funding Summary:

Source	Usage	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
Parking System Internal Engineering Allocation								
Fund 461	60-650	\$299,652	\$0	\$0	\$100,000	\$0	\$0	\$399,652
Parking System Administration								
Fund 461	60-655	(\$396)	\$0	\$0	\$0	\$0	\$0	(\$396)
Parking System Construction								
Fund 461	60-659	(\$1,540,441)	\$546,829	\$0	\$1,400,000	\$0	\$1,500,000	\$1,906,388
Total Fund 461:		(\$1,241,185)	\$546,829	\$0	\$1,500,000	\$0	\$1,500,000	\$2,305,644
Grand Total:		(\$1,241,185)	\$546,829	\$0	\$1,500,000	\$0	\$1,500,000	\$2,305,644

Impact on Operating Budget:

Impact	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING

GRAND TOTAL:

Operating Comments:

Strategic Connections:

Focus Area: Infrastructure
Strategic Goals: Infrastructure - Multi modal and Pedestrian
Objective: IN-10 Improve roads, sidewalks, and trails to prioritize a safer, more walkable and bikeable community

Quarters to Perform Tasks

Initiation/Planning 0
Design/Permitting 1
Bidding/Award 2
Construction/Closeout 20
Warranty

Community Investment Plan (CIP)

Department Submission

FTL BEACH PARKING LOTS IMPROVEMENTS

PROJECT #: P12513

Project Mgr: Caroline Yeakel **Department:** Transportation & Mobility **Address:** 700 Seabreeze Boulevard
District: I II III IV **City:** Fort Lauderdale
State: FL **Zip:** 33316

Description: The Fort Lauderdale Beach Parking Lot improvements has been a priority over the last 6 years to provide accommodations to the City's special events hosted on the beach. The Beach Business Improvement District has approved and provided funding for the scope of work that includes median revisions, landscaping, electrical additions and beautification with a wall mural. The intention of this project is to further advance the goal of building an attractive, global and local economic community marketplace; providing amenities that assist with existing special events, and potentially adds diversity to smaller vendors that could not utilize the lot in the past due to resource constraints. The BID improvement project is currently in its design phase.

Justification: This request is to allow for the expansion of the scope to improve beyond beautification and accommodating staging for special events, city staff wishes to safeguard the lot for its users as well. The improvements would include ADA safety improvements, raised crosswalks, pavement marking and signage enhancements to increase visibility and to slow traffic as it travels through the parking lot. The existing project is currently funded for a portion of the safety improvements, however, due to inflation costs, the \$100,000 request will account for increases that may arise once the construction phase is ready for solicitation.

Requested: \$100,000 for FY 24

Source of the Justification: None **Project Type:** Parking Facilities

Project Funding Summary:

Source	Usage	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
Parking System Internal Engineering Allocation								
Fund 461	60-650	(\$5,090)	\$0	\$0	\$0	\$0	\$0	(\$5,090)
Parking System Consultant Engineering Fees								
Fund 461	60-653	(\$23,200)	\$0	\$0	\$0	\$0	\$0	(\$23,200)
Parking System Administration								
Fund 461	60-655	(\$16,884)	\$0	\$0	\$0	\$0	\$0	(\$16,884)
Parking System Equipment Purchases								
Fund 461	60-656	(\$60,837)	\$0	\$0	\$0	\$0	\$0	(\$60,837)
Parking System Construction								
Fund 461	60-659	\$1,043,620	\$100,000	\$0	\$0	\$0	\$0	\$1,143,620
Total Fund 461:		\$937,609	\$100,000	\$0	\$0	\$0	\$0	\$1,037,609
Grand Total:		\$937,609	\$100,000	\$0	\$0	\$0	\$0	\$1,037,609

Impact on Operating Budget:

Impact	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
GRAND TOTAL:							

Operating Comments:

There is no impact on the operating budget at this time.

Strategic Connections:

Focus Area: Public Places
Strategic Goals: Infrastructure - Multi modal and Pedestrian
Objective: IS-9 Provide safe, well-maintained, and efficient facilities and capital assets

Quarters to Perform Tasks

Initiation/Planning 1
Design/Permitting 1
Bidding/Award 2
Construction/Closeout 4
Warranty

Community Investment Plan (CIP)

Department Submission

PARKING WAYFINDING BARRIER ISLAND SIGNAGE

PROJECT #: P12810

Project Mgr: Caroline Yeakel **Department:** Transportation & Mobility **Address:** Barrier Island
District: I II III IV **City:** Fort Lauderdale
State: FL **Zip:** 33304

Description: There is an existing CIP to design and install wayfinding on the Barrier Island. The project was fully funded before recent inflation and unexpected expenditures to address community feedback. This funding request is to allocate an additional \$50,000 towards the existing project.

Justification: In addition to the standard signage, the Transportation and Mobility Department intends to advance a pilot project of a dynamic electronic board with real time space counts and notifications. The funding request is to allocate an additional \$50,000 to the existing project.

The total project request is for a one-time \$100,000 funding contribution.

Source of the Justification: Press Play Fort Lauderdale 2024, A 5-Year Strategic Plan **Project Type:** Parking Facilities

Project Funding Summary:

Source	Usage	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
Parking System Consultant Engineering Fees								
Fund 461	60-653	(\$58,244)	\$0	\$0	\$0	\$0	\$0	(\$58,244)
Parking System Construction								
Fund 461	60-659	\$600,000	\$100,000	\$0	\$0	\$0	\$0	\$700,000
Total Fund 461:		\$541,757	\$100,000	\$0	\$0	\$0	\$0	\$641,757
Grand Total:		\$541,757	\$100,000	\$0	\$0	\$0	\$0	\$641,757

Impact on Operating Budget:

Impact	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING

GRAND TOTAL:

Operating Comments:

There is no impact on the operating budget at this time.

Strategic Connections:

Focus Area: Neighborhood Enhancement
Strategic Goals: Neighborhood Enhancement - Strong, Beautiful and Healthy Neighborhoods
Objective: IN-9 Improve transportation options and reduce congestion by working with partners
Comp Plan: IN - Transportation & Mobility

Quarters to Perform Tasks

Initiation/Planning 3
Design/Permitting 2
Bidding/Award 3
Construction/Closeout 3
Warranty

Community Investment Plan (CIP)

Department Submission

LAS OLAS GARAGE IMPROVEMENTS

PROJECT #: NEW-487346

Project Mgr: Caroline Yeakel **Department:** Transportation & Mobility **Address:** 200 Las Olas Circle
District: I II III IV **City:** Fort Lauderdale
State: FL **Zip:** 33316

Description: The Las Olas Garage opened in 2019. Staff recommends completing a structural assessment to determine future repair and maintenance needs.

Justification: This project ensures future proper maintenance of the garage.

Source of the Justification: Press Play Fort Lauderdale 2024, A 5-Year Strategic Plan **Project Type:** Parking Facilities

Project Funding Summary:

Source	Usage	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
Parking System Consultant Engineering Fees								
Fund 461	60-653	\$0	\$0	\$250,000	\$0	\$0	\$0	\$250,000
Total Fund 461:		\$0	\$0	\$250,000	\$0	\$0	\$0	\$250,000
Grand Total:		\$0	\$0	\$250,000	\$0	\$0	\$0	\$250,000

Impact on Operating Budget:

Impact	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
GRAND TOTAL:							

Operating Comments:

There is no impact on the operating budget at this time.

Strategic Connections:

Focus Area: Infrastructure
Strategic Goals: Neighborhood Enhancement - Strong, Beautiful and Healthy Neighborhoods
Objective: IS-9 Provide safe, well-maintained, and efficient facilities and capital assets

Quarters to Perform Tasks

Initiation/Planning 2
Design/Permitting 2
Bidding/Award 3
Construction/Closeout 4
Warranty

Community Investment Plan (CIP)

Department Submission

NORTH & SOUTH GALT LOT IMPROVEMENTS

PROJECT #: NEW-500385

Project Mgr: Caroline Yeakel **Department:** Transportation & Mobility **Address:** 3500 Galt Ocean Drive
District: I II III IV **City:** Fort Lauderdale
State: FL **Zip:** 33308

Description: Transportation and Mobility is seeking to improve the North and South Parking lots located at 3500 Galt Ocean Drive. These improvements will enhance ADA accessible ramps from the parking lot to the sidewalks, mill and resurface the parking lot, apply thermal pavement markings, and other general improvements. The Parking fund is requesting \$250,000 for these improvements.

Justification: Existing ADA ramps and ADA parking spaces are currently located at opposite ends of the parking lot and no accessible ramps to existing sidewalks from the mid points of the parking lots.

Source of the Justification: Press Play Fort Lauderdale 2024, A 5-Year Strategic Plan **Project Type:** Parking Facilities

Project Funding Summary:

Source	Usage	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
Parking System Construction								
Fund 461	60-659	\$0	\$250,000	\$0	\$0	\$0	\$0	\$250,000
Total Fund 461:		\$0	\$250,000	\$0	\$0	\$0	\$0	\$250,000
Grand Total:		\$0	\$250,000	\$0	\$0	\$0	\$0	\$250,000

Impact on Operating Budget:

Impact	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING

GRAND TOTAL:

Operating Comments:

There is no impact on the operating budget at this time.

Strategic Connections:

Focus Area: Neighborhood Enhancement
Strategic Goals: Neighborhood Enhancement - Strong, Beautiful and Healthy Neighborhoods
Objective: IS-9 Provide safe, well-maintained, and efficient facilities and capital assets

Quarters to Perform Tasks

Initiation/Planning 1
Design/Permitting 1
Bidding/Award 2
Construction/Closeout 3
Warranty

Community Investment Plan (CIP)

Department Submission

CITY HALL PARKING GARAGE IMPROVEMENTS

PROJECT #: NEW-816112

Project Mgr: Caroline Yeakel **Department:** Transportation & Mobility **Address:** 100 N Andrews Avenue
City: Fort Lauderdale
District: I II III IV **State:** FL
Zip: 33301

Description: Staff recommends completing a structural assessment to determine future repair and maintenance needs of the City Hall Garage.

Justification: This project ensures future proper maintenance of the garage.

Source of the Justification: Facilities Condition Assessment

Project Type: Parking Facilities

Project Funding Summary:

Source	Usage	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
Parking System Construction								
Fund 461	60-659	\$0	\$100,000	\$0	\$1,000,000	\$0	\$0	\$1,100,000
Total Fund 461:		\$0	\$100,000	\$0	\$1,000,000	\$0	\$0	\$1,100,000
Grand Total:		\$0	\$100,000	\$0	\$1,000,000	\$0	\$0	\$1,100,000

Impact on Operating Budget:

Impact	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
GRAND TOTAL:							

Operating Comments:

There are no impacts on the operating budget at this time.

Strategic Connections:

Focus Area: Neighborhood Enhancement
Strategic Goals: Neighborhood Enhancement - Strong, Beautiful and Healthy Neighborhoods
Objective: IS-9 Provide safe, well-maintained, and efficient facilities and capital assets

Quarters to Perform Tasks

Initiation/Planning 3
Design/Permitting 3
Bidding/Award 3
Construction/Closeout 4
Warranty

Community Investment Plan (CIP)

Department Submission

FEDERAL COURTHOUSE PARKING GARAGE

PROJECT #: P12687

Project Mgr: Caroline Yeakel **Department:** Transportation & Mobility **Address:** SE 4th Avenue
District: I II III IV **City:** Fort Lauderdale
State: FL **Zip:** 33316

Description: This project provides for the construction of a 350+ space parking garage for the new Federal Courthouse, located on SE 3rd Avenue and SE 11th street. This project provides for the design and construction of the garage and addresses all necessary requirements as determined by the General Services Administration (GSA).

Justification: The Federal Courthouse relocation project has now been fully funded by the Federal Government. The City of Fort Lauderdale intends to construct and operate a parking garage at the Federal Courthouse site. This funding request is to contribute an additional \$1,250,000 to the CIP account. The project will require a loan for the remaining needs.

Source of the Justification: Press Play Fort Lauderdale 2024, A 5-Year Strategic Plan **Project Type:** Parking Facilities

Project Funding Summary:

Source	Usage	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING
Parking System Construction								
Fund 461	60-659	\$943,019	\$1,250,000	\$0	\$0	\$0	\$0	\$2,193,019
Total Fund 461:		\$943,019	\$1,250,000	\$0	\$0	\$0	\$0	\$2,193,019
Grand Total:		\$943,019	\$1,250,000	\$0	\$0	\$0	\$0	\$2,193,019

Impact on Operating Budget:

Impact	Available \$	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL FUNDING

GRAND TOTAL:

Operating Comments:

There is no impact on the operating budget at this time.

Strategic Connections:

Focus Area: Infrastructure
Strategic Goals: Infrastructure - Multi modal and Pedestrian
Objective: IS-9 Provide safe, well-maintained, and efficient facilities and capital assets

Quarters to Perform Tasks

Initiation/Planning 3
Design/Permitting 3
Bidding/Award 3
Construction/Closeout 4
Warranty

~ Notes ~

DRAFT



CITY OF FORT LAUDERDALE FY 2024 DEPARTMENT REQUEST

Finance Department



Finance Department

Department Description

The mission of the Finance Department is to safeguard the City’s assets and financial affairs, provide for the long-term financial stability, integrity, and accountability of the City’s financial resources, and ensure expenditure of City funds are conducted in a manner that will instill trust in neighbors and provide the best value to the City.

The Department is a valuable internal financial resource to all City departments and strives to provide excellent service to entities conducting financial and purchasing transactions in accordance with accounting and procurement standards for state and local governments. Additionally, the Department provides timely reporting of information to investors and other external stakeholders. To achieve its mission, the Finance Department provides services through the functions of financial administration, accounting and financial reporting, procurement services, treasury, and utility billing and collection.

As an integral Internal Support partner, Finance ensures all City departments follow sound fiscal management procedures and adheres to fair, open, and transparent procurement of goods and services, thereby allowing the City to obtain fiscal efficiencies, while maximizing resources and lessening financial burdens.

The Finance Department’s resource allocation and initiatives described in this section advance and achieve the following strategic goals and departmental core processes to become the “City you never want to leave.”

PRESS PLAY FORT LAUDERDALE 2024 STRATEGIC PLAN: GOALS

Goal 8: Build a leading government organization that manages all resources wisely and sustainably.

CORE PROCESSES (Departmental objectives and significant functions)

- Ensure accurate and prompt financial reporting
- Ensure sound fiscal management
- Manage and administer the City’s cash management and investment strategies
- Ensure purchases are made with efficiency, compliance, and due diligence
- Maintain records of utility billing revenue collections

HIGHLIGHTED PROGRAMS

- Finance Administration
- Utility Billing and Collections
- Central Accounting
- Procurement

Finance Department

FY 2024 Projected Organizational Chart

Total FTEs - 69

ADMINISTRATION - 4

Director - Finance	1
Deputy Director - Finance	1
Assistant to the Director	1
Senior Management Analyst	1

ACCOUNTING AND FINANCIAL REPORTING - 18

Controller	1
Assistant Controller	1
Chief Accountant	1
Accountant	1
Accounting Clerk	3
Accounts Payable Supervisor	1
Payroll Specialist	3
Payroll Supervisor	1
Program Manager I	1
Senior Accountant	3
Senior Accounting Clerk	2

PROCUREMENT - 13

Assistant Director	1
Assistant Procurement and Contracts Manager	1
Administrative Assistant	1
Procurement Administrator	2
Procurement Assistant	1
Procurement Specialist	1
Senior Administrative Assistant	1
Senior Procurement Specialist	5

UTILITY BILLING AND COLLECTIONS - 26

Revenue Collections Manager	1
Assistant Manager	1
Administrative Assistant	1
Billing Coordinator	2
Billing Specialist	6
Customer Service Representative	3
Senior Accounting Clerk	3
Senior Administrative Assistant	1
Senior Billing Specialist	1
Senior Customer Service Representative	7

TREASURY - 8

Treasurer	1
Chief Accountant	1
Accountant	2
Senior Accountant	3
Senior Accounting Clerk	1

FY 2023 Adopted	FY 2024 Projected	Difference
69	69	0

Finance Department

Administration

Division Description

The Administration Division safeguards the City's assets, executes its financial affairs, and provides for the long-term financial stability, integrity, and accountability of resources. This is achieved by sharing information as well as promoting and adopting sound fiscal and operational practices. In addition, the Division oversees the City's investment portfolio, which is currently estimated at over \$1.14 billion.

FY 2023 Major Accomplishments

- Secured financing for the replacement of water meters Citywide to the new Advanced Metering Infrastructure system (AMI)
- Oversaw the issuance of \$60 million in General Obligation Bonds to finance the cost of park improvements
- Modernized financial systems with the implementation of Phase II of the Enterprise Resource Planning (ERP) system, which includes the Payroll and Human Resource modules
- Oversaw the issuance of \$200 million in financing for the Stormwater system to fund the acquisition, construction, renovation, and improvements in key areas of the City vulnerable to flooding.
 - This included \$98 million in financing through the United States Environmental Protection Agency Water Infrastructure Finance and Innovation Act (WIFIA) Program, which provided long-term, low-cost supplemental loans for regionally and nationally significant projects
- Oversaw the financing of the \$45 million Special Obligation Loan – Line of Credit (Police)

FY 2024 Major Projects and Initiatives

- Oversee the issuance of \$60 million in Special Obligation Bonds to finance the cost of the Federal courthouse parking garage
- Oversee the issuance of \$575 million in Water and Sewer Revenue Bonds to finance the construction of a new water treatment plant
- Develop and implement a paperless process for check requests and reimbursement of travel expenses

Finance Department

Accounting and Financial Reporting

Division Description

The Accounting and Financial Reporting Division ensures that financial transactions are properly recorded in accordance with Generally Accepted Accounting Principles (GAAP) and the Governmental Accounting Standards Board (GASB). The Division is responsible for providing departments and the public with timely financial information to ensure accuracy, accountability, and transparency. The Division processes payroll bi-weekly for employees, monthly retirement payments for retirees, and weekly vendor payments.

The Division is responsible for monitoring capital and non-capital project expenditures along with maintaining fixed assets records. The Division also reconciles bank and trust accounts. Financial data is generated for several audiences using a variety of reporting mechanisms: quarterly payroll tax reports for the federal government, the State of Florida Annual Financial Report, the Annual Single Audit Report, the Popular Annual Financial Report (PAFR), and the Annual Comprehensive Financial Report (ACFR) are developed by this Division.

FY 2023 Major Accomplishments

- Converted paper files to an electronic format and uploaded into a document management system
- Implemented the following mandatory GASB Statements:
 - GASB Statement No. 94 – Public-Private and Public-Public Partnerships and availability Payment Arrangements
 - GASB Statement No. 96 – Subscription-Based Information Technology Arrangements

FY 2024 Major Projects and Initiatives

- Implement mandatory GASB Statement No. 100 – Accounting Changes and Error Corrections

Finance Department

Procurement

Division Description

The Procurement Services Division manages and conducts the City's procurement of goods, general services, professional services, and construction in accordance with all applicable laws, ordinances, policies, and procedures, incorporating in its practices the values and guiding principles of maximizing competition in a fair, transparent, ethical, and professional manner. Per Section 2 of the City's Code of Ordinances, it is necessary that commodities and contractual services of suitable standards and in sufficient quantities be available as needed, and that such items be purchased at the best prices available, consistent with City standards of service and quality.

FY 2023 Major Accomplishments

- Created a Procurement SharePoint site with critical information consisting of sections for contacts (staff directory), contracts, vendor performance, forms, policies and procedures, and training for employees
- Revised the Procurement Manual to incorporate organizational conflicts of interest

FY 2024 Major Projects and Initiatives

- Create an online, public-facing list of active contracts, integrated with the Enterprise Resource Planning (ERP) system
- Optimize the ERP system and related procurement processes

Finance Department

Treasury

Division Description

The Treasury Division manages the City's estimated \$1.14 billion investment portfolio, which includes an average of \$76 million in cash equity. The Division also oversees the debt management and revenue tracking functions. The Division facilitates the City's debt issuances and assists in obtaining credit ratings. Treasury Division staff work with external advisors, investment managers, bond counsel, and financial advisors to ensure compliance with securities regulations. The Division is also responsible for recording and reporting revenue properly, accurately, and timely in the City's accounting system. Reporting mechanisms include the Quarterly Investment Report to the City Commission and Annual Bondholder's Report. The Treasury Division is also responsible for assisting with financial management of various state, local, and federal grants.

FY 2023 Major Accomplishments

- Coordinated financing for the replacement of water meters Citywide to the new Advanced Metering Infrastructure system (AMI).
- Coordinated financing for \$60 million of General Obligation Bonds – Parks
- Conducted a review of current processes to increase efficiency, improve accuracy, and ensure the timeliness of revenues being posted
- Coordinated financing for the \$200 million Stormwater Utility System Special Assessment Revenue Bonds
- Coordinated financing for the \$45 million Special Obligation Loan – Line of Credit (Police)

FY 2024 Major Projects and Initiatives

- Coordinate financing for the \$60 million of Special Obligation Bonds – Federal Courthouse Parking Garage
- Coordinate financing for the \$575 million Water and Sewer Revenue Bonds – Water Treatment Plant

Finance Department

Utility Billing and Collections

Division Description

The Utility Billing and Collection Division is responsible for the accurate and timely billing and collection of utility bills, special assessments, and miscellaneous account receivables monthly. The Division also provides the accurate posting of the City's monetary collections and the timely input to the City's financial accounting system. Additional responsibilities include property lien searches and applying liens to properties with delinquent utility balances. The Division strives to deliver excellent customer support to neighbors paying for utility services.

FY 2023 Major Accomplishments

- Partnered with Public Works and Information Technology Services to initiate the replacement of water meters Citywide to the new Advanced Metering Infrastructure system (AMI)

FY 2024 Major Projects and Initiatives

- Coordinate with Public Works and Information Technology Services on the installation of the new Advanced Metering Infrastructure system (AMI)

Finance Department

Department Core Processes and Performance Measures

Strategic Goal	Core Process	Performance Measure	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected	FY 2023 Target	FY 2024 Target
8	Ensure accurate and prompt financial reporting	Number of accounts payable checks issued	14,380	12,916	12,000	≤12,000	≤10,000
		Percent of total payments that are electronic	67%	71%	69%	≥69%	≥75%
8	Ensure sound fiscal management	General fund cash and investments as a percentage of current liabilities ¹	520.9% ²	488.6% ³	500.0%	≥500.0%	≥500.0%
		Percent of 2020A (Parks) bond proceeds spent/committed	36.2%	41.7%	85.0%	≥85.0%	≥100.0%
		Percent of 2020B (Public Safety) bond proceeds spent/committed	5.5%	8.5%	20.0%	≥85.0%	≥40.0%
8	Manage and administer the City's cash management and investment strategies	General obligation bond debt per Capita	\$1,014.29	\$1,000.02 ³	\$1,296.89 ⁴	≤\$1,296.89	≤\$1,141.65
		Benchmark returns for City's surplus cash	25 bps above benchmark	273 bps above benchmark	5 bps above benchmark	≥5 bps above benchmark	≥5 bps above benchmark
		Benchmark returns for City's long-term portfolio	50 bps above benchmark	16 bps above benchmark	5 bps above benchmark	≥5 bps above benchmark	≥5 bps above benchmark
		Governmental debt as a percentage of total governmental expenditures	8.3%	9.4% ³	9.8%	≤9.8%	≤9.0%

¹This measure is benchmarked by the Florida Auditor General.

²FY 2021 data has been updated based on the completed FY 2021 Annual Comprehensive Financial Report (ACFR)

³ Final FY 2022 data is unavailable until post Annual Comprehensive Financial Report (ACFR) completion; consequently, this value is an estimate.

⁴Anticipated increase due to issuance of \$60 million in general obligation bonds for Parks Improvements.

Finance Department

Department Core Processes and Performance Measures, continued

Strategic Goal	Core Process	Performance Measure	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected	FY 2023 Target	FY 2024 Target
8	Ensure purchases are made with efficiency, compliance, and due diligence	P-card volume as a percentage of all purchases	36%	25%	25%	≥25%	≥25%
		P-card purchase dollar amounts (includes E-payable payments)	\$89,420,562	\$79,247,589	\$70,000,000	≥\$70,000,000	≥\$70,000,000
		Net P-card rebates	\$1,070,911	\$932,500 ⁵	\$900,000	≥\$900,000	≥\$900,000
8	Maintain records of utility billing revenue collections	Number of Neighbors walking into the lobby	12,655	16,837	18,000	≤18,000	≤18,000
		Percent of uncollected utility bills ⁶	47.5% ⁷	44.6%	20.0%	≤20.0%	≤20.0%

⁵Data correction

⁶The methodology for this measure evaluates the percent of all uncollected bills over 90 days; amounts over 90 days are reserved in an allowance and are pending write-off.

⁷Due to the COVID-19 pandemic, the City did not shut off water service to neighbors unable to pay. This resulted in an increase in the percent of uncollected utility bills in FY 2021.

General Fund



Finance Department - General Fund

Department Fund Financial Summary

Financial Summary - Funding Source

		FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Estimate	FY 2024 Budget Recommended	FY 2023 Adopted Budget vs FY 2024 Budget Recommended	Percent Difference
General Fund - 001	\$	6,808,580	7,527,443	7,532,238	7,730,410	202,967	2.7%
Total Funding		6,808,580	7,527,443	7,532,238	7,730,410	202,967	2.7%

Financial Summary - Program Expenditures

		FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Estimate	FY 2024 Budget Recommended	FY 2023 Adopted Budget vs FY 2024 Budget Recommended	Percent Difference
Administration		1,784,396	1,950,486	1,821,673	1,976,209	25,723	1.3%
Accounting and Financial Reporting		2,105,617	2,355,282	2,492,192	2,389,346	34,064	1.4%
Treasury		1,460,799	1,572,108	1,489,391	1,584,117	12,009	0.8%
Procurement		1,457,768	1,649,567	1,728,981	1,780,738	131,171	8.0%
Total Expenditures		6,808,580	7,527,443	7,532,238	7,730,410	202,967	2.7%

Financial Summary - Category Expenditures

		FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Estimate	FY 2024 Budget Recommended	FY 2023 Adopted Budget vs FY 2024 Budget Recommended	Percent Difference
Personnel Services		5,315,566	5,761,890	5,710,574	6,020,818	258,928	4.5%
Operating Expenses		1,493,014	1,765,553	1,821,664	1,709,592	(55,961)	(3.2%)
Total Expenditures	\$	6,808,580	7,527,443	7,532,238	7,730,410	202,967	2.7%
Full Time Equivalent (FTEs)		43	43	43	43	-	0.0%

Descriptions & Line Items by Division



Finance Department

Administration - General Fund

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
10-1101 - Permanent Salaries	507,239	543,086	543,086	458,354	543,438	543,438	352	0.06%	
10-1110 - Sick Conv to Cash	1,968	-	-	-	-	-	-	0.00%	
10-1113 - Vac Mgmt Conv	10,941	-	-	-	-	-	-	0.00%	
10-1119 - Payroll Accrual	(17,412)	-	-	-	-	-	-	0.00%	
10-1201 - Longevity Pay	2,296	2,560	2,560	2,560	2,560	2,560	-	0.00%	
10-1401 - Car Allowances	10,580	12,360	12,360	12,410	15,360	15,360	3,000	24.27%	
10-1407 - Expense Allowances	1,920	1,440	1,440	480	-	-	(1,440)	(100.00%)	
10-1413 - Cellphone Allowance	2,900	3,120	3,120	2,500	1,800	1,800	(1,320)	(42.31%)	
20-2119 - Wellness Incentives	1,500	1,500	1,500	1,500	1,500	1,500	-	0.00%	
20-2204 - Pension - General Emp	15,231	12,991	12,991	12,991	18,098	18,098	5,107	39.31%	
20-2210 - Pension - FRS	21,179	20,767	20,767	37,146	55,182	55,182	34,415	165.72%	
20-2299 - Pension - Def Cont	21,718	25,845	25,845	7,624	7,651	7,651	(18,194)	(70.40%)	
20-2301 - Soc Sec/ Medicare	34,029	36,198	36,198	21,582	37,505	37,505	1,307	3.61%	
20-2307 - Year End FICA Accr	(1,018)	-	-	-	-	-	-	0.00%	
20-2401 - Disability Insurance	566	907	907	171	267	267	(640)	(70.56%)	
20-2402 - Life Insurance	1,275	386	386	375	123	123	(263)	(68.13%)	
20-2404 - Health Insurance	48,904	61,838	61,838	36,492	64,921	64,921	3,083	4.99%	
20-2410 - Workers' Comp	564	634	634	634	634	634	-	0.00%	
90-9237 - Transfer Out to Special Obligation Bonds	346,248	353,347	353,347	353,347	353,347	353,347	-	0.00%	
90-9239 - Transfer Out to Special Ob Refunding Bonds 2020	83,172	93,380	93,380	93,380	93,380	93,380	-	0.00%	
Personnel Services	1,093,800	1,170,359	1,170,359	1,041,546	1,195,766	1,195,766	25,407	2.17%	
30-3216 - Costs/Fees/ Permits	80	80	80	80	80	80	-	0.00%	Certified Government Finance Officer recertification
30-3231 - Food Services	265	250	250	250	500	500	250	100.00%	Audit Advisory Board and working lunches
30-3243 - Prizes & Awards	-	-	-	-	1,500	1,500	1,500	100.00%	Neighbor Support Night
30-3299 - Other Services	-	3,500	3,500	3,500	3,500	3,500	-	0.00%	Citywide Amazon Prime Business account
30-3616 - Postage	-	200	200	200	-	-	(200)	(100.00%)	
30-3628 - Telephone/ Cable TV	1,304	1,300	1,300	1,300	1,304	1,304	4	0.31%	

Finance Department

Administration - General Fund

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
30-3907 - Data Proc Supplies	180	-	-	138	-	-	-	0.00%	
30-3925 - Office Equip < \$5000	70	800	800	662	800	800	-	0.00%	Chairs and computer monitors
30-3928 - Office Supplies	400	-	-	-	-	-	-	0.00%	
30-3931 - Periodicals & Mag	1,049	700	700	471	925	925	225	32.14%	\$495 Sun Sentinel; \$430 Wall Street Journal
30-3949 - Uniforms	43	-	-	-	200	200	200	100.00%	Polo shirts
30-3999 - Other Supplies	2,396	100	100	100	100	100	-	0.00%	
40-4113 - Memberships/ Dues	215	-	-	-	-	-	-	0.00%	
40-4119 - Training & Travel	4,962	10,600	10,600	10,600	10,800	10,800	200	1.89%	
40-4343 - Servchg-Info Sys	660,444	739,609	739,609	739,609	739,609	739,609	-	0.00%	
40-4355 - Servchg-Print Shop	-	-	-	-	100	100	100	100.00%	Business cards
40-4361 - Servchg-Pub Works	-	4,187	4,187	4,187	2,224	2,224	(1,963)	(46.88%)	Call Center Support allocation.
40-4404 - Fidelity Bonds	6,624	6,675	6,675	6,675	6,675	6,675	-	0.00%	
40-4407 - Emp Proceedings	540	519	519	519	519	519	-	0.00%	
40-4410 - General Liability	6,420	6,261	6,261	6,261	6,261	6,261	-	0.00%	
40-4416 - Other Ins Charges	2,184	2,388	2,388	2,388	2,388	2,388	-	0.00%	
40-4428 - Prop/Fire Insurance	2,940	2,958	2,958	2,958	2,958	2,958	-	0.00%	
40-4431 - Pub Officials Liab	480	-	-	-	-	-	-	0.00%	
Operating Expenses	690,596	780,127	780,127	779,898	780,443	780,443	316	0.04%	
Administration - General Fund Total	1,784,396	1,950,486	1,950,486	1,821,444	1,976,209	1,976,209	25,723	1.32%	

Finance Department

Accounting and Financial Reporting - General Fund

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
10-1101 - Permanent Salaries	1,394,514	1,448,963	1,448,963	1,488,793	1,529,917	1,529,917	80,954	5.59%	
10-1110 - Sick Conv to Cash	6,442	-	-	-	-	-	-	0.00%	
10-1113 - Vac Mgmt Conv	8,611	-	-	2,979	-	-	-	0.00%	
10-1119 - Payroll Accrual	(47,273)	-	-	-	-	-	-	0.00%	
10-1199 - Other Reg Salaries	4,346	16,429	71,528	47,452	7,981	7,981	(8,448)	(51.42%)	
10-1201 - Longevity Pay	9,837	10,450	10,450	13,029	10,450	10,450	-	0.00%	
10-1316 - Upgrade Pay	152	-	-	-	-	-	-	0.00%	
10-1401 - Car Allowances	30,840	30,840	30,840	30,840	30,840	30,840	-	0.00%	
10-1407 - Expense Allowances	1,440	1,440	1,440	2,520	1,440	1,440	-	0.00%	
10-1413 - Cellphone Allowance	3,960	3,960	3,960	4,860	3,960	3,960	-	0.00%	
10-1501 - Overtime 1.5X Pay	1,482	-	-	-	-	-	-	0.00%	
10-1707 - Sick Termination Pay	1,070	-	-	-	-	-	-	0.00%	
10-1710 - Vacation Term Pay	7,440	-	-	-	-	-	-	0.00%	
20-2119 - Wellness Incentives	5,950	4,500	4,500	4,500	4,500	4,500	-	0.00%	
20-2199 - Other Emp Bene	-	-	25,396	25,396	-	-	-	0.00%	
20-2204 - Pension - General Emp	75,637	63,096	63,096	63,096	70,733	70,733	7,637	12.10%	
20-2210 - Pension - FRS	66,403	78,702	78,702	88,256	116,641	116,641	37,939	48.21%	
20-2299 - Pension - Def Cont	34,495	35,111	35,111	40,902	36,219	36,219	1,108	3.16%	
20-2301 - Soc Sec/ Medicare	108,376	115,041	115,041	109,817	119,357	119,357	4,316	3.75%	
20-2307 - Year End FICA Accr	(3,656)	-	-	-	-	-	-	0.00%	
20-2401 - Disability Insurance	911	1,246	1,246	952	1,265	1,265	19	1.52%	
20-2402 - Life Insurance	1,916	1,030	1,030	2,080	430	430	(600)	(58.25%)	
20-2404 - Health Insurance	209,361	223,462	223,462	245,710	231,461	231,461	7,999	3.58%	
20-2410 - Workers' Comp	1,488	1,691	1,691	1,691	1,691	1,691	-	0.00%	
Personnel Services	1,923,742	2,035,961	2,116,456	2,172,873.25	2,166,885	2,166,885	130,924	6.43%	
30-3101 - Acct & Auditing	84,572	91,600	91,600	91,600	80,600	80,600	(11,000)	(12.01%)	
30-3199 - Other Prof Serv	2,000	87,000	87,000	87,000	2,000	2,000	(85,000)	(97.70%)	Reduction due to one-time consultant expenses to comply with new GASB lease management reporting requirement
30-3201 - Ad/Marketing	331	-	-	-	-	-	-	0.00%	

Finance Department

Accounting and Financial Reporting - General Fund

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
30-3216 - Costs/Fees/Permits	-	1,010	1,010	1,010	1,010	1,010	-	0.00%	Award fees for Annual Comprehensive Financial Report (ACFR) and Popular Annual Financial Report (PAFR)
30-3231 - Food Services	52	150	150	150	-	-	(150)	(100.00%)	
30-3243 - Prizes & Awards	318	250	250	250	250	-	(250)	(100.00%)	Funding transitioned to the Administration Division
30-3299 - Other Services	6,732	20,500	20,500	20,500	20,500	20,500	-	0.00%	Paperless Pay (electronic pay \$6,900 & W-2's \$3,000). 1099-R, W-2s forms & envelopes (\$600) & FRS expenses \$10,000
30-3304 - Office Equip Rent	2,127	2,730	2,730	6,124	-	3,600	870	31.87%	Provided by IT - Funds for Toshiba copier rental
30-3401 - Computer Maint	-	15,000	15,000	11,604	15,000	15,000	-	0.00%	DebtBook software maintenance
30-3407 - Equip Rep & Maint	160	-	-	-	-	-	-	0.00%	
30-3616 - Postage	37	50	50	50	50	50	-	0.00%	FedEx funds to send the Annual Comprehensive Financial Report (ACFR) to the Auditor General
30-3628 - Telephone/Cable TV	432	500	500	500	500	500	-	0.00%	
30-3904 - Books & Manuals	-	250	250	250	250	250	-	0.00%	Governmental Accounting, Auditing, and Financial Reporting ("GAAFR" or "Blue Book") from the GFOA. New publications
30-3907 - Data Proc Supplies	134	1,600	1,600	1,600	1,000	1,000	(600)	(37.50%)	AP & Payroll Printers and Microsoft Licenses. SHI International
30-3925 - Office Equip < \$5000	771	3,600	3,600	3,600	3,600	3,600	-	0.00%	
30-3928 - Office Supplies	16,151	13,500	13,500	13,500	13,500	13,500	-	0.00%	
30-3949 - Uniforms	337	200	200	200	270	270	70	35.00%	City Polo Shirts (15) includes AP and Payroll
30-3999 - Other Supplies	34	-	-	-	-	-	-	0.00%	
40-4113 - Memberships/Dues	1,045	-	-	100	-	-	-	0.00%	
40-4119 - Training & Travel	6,279	24,800	24,800	24,700	24,800	24,800	-	0.00%	

Finance Department

Accounting and Financial Reporting - General Fund

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
40-4355 - Servchg-Print Shop	6,387	3,800	3,800	3,800	3,000	3,000	(800)	(21.05%)	Annual Comprehensive Financial Report (ACFR) and Popular Annual Financial Report (PAFR) printing charges
40-4407 - Emp Proceedings	2,448	2,336	2,336	2,336	2,336	2,336	-	0.00%	
40-4410 - General Liability	28,872	28,178	28,178	28,178	28,178	28,178	-	0.00%	
40-4416 - Other Ins Charges	8,208	8,956	8,956	8,956	8,956	8,956	-	0.00%	
40-4428 - Prop/Fire Insurance	13,248	13,311	13,311	13,311	13,311	13,311	-	0.00%	
40-4431 - Pub Officials Liab	1,200	-	-	-	-	-	-	0.00%	
Operating Expenses	181,875	319,321	319,321	319,319	219,111	222,461	(96,860)	(30.33%)	
Accounting and Financial Reporting - General Fund Total	2,105,617	2,355,282	2,435,777	2,492,192	2,385,996	2,389,346	34,064	1.45%	

Finance Department

Treasury - General Fund

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
10-1101 - Permanent Salaries	616,643	711,075	711,075	622,193	713,995	713,995	2,920	0.41%	
10-1110 - Sick Conv to Cash	2,633	-	-	-	-	-	-	0.00%	
10-1113 - Vac Mgmt Conv	8,560	-	-	1,747	-	-	-	0.00%	
10-1119 - Payroll Accrual	(19,026)	-	-	-	-	-	-	0.00%	
10-1199 - Other Reg Salaries	2,324	2,357	2,357	-	2,465	2,465	108	4.58%	
10-1201 - Longevity Pay	10,077	7,005	7,005	5,355	7,005	7,005	-	0.00%	
10-1401 - Car Allowances	14,580	16,080	16,080	10,080	16,080	16,080	-	0.00%	
10-1407 - Expense Allowances	2,640	2,880	2,880	2,880	2,880	2,880	-	0.00%	
10-1413 - Cellphone Allowance	1,400	1,200	1,200	1,200	1,200	1,200	-	0.00%	
10-1501 - Overtime 1.5X Pay	35	-	-	-	-	-	-	0.00%	
10-1701 - Retirement Gifts	-	200	200	200	-	-	(200)	(100.00%)	
10-1707 - Sick Termination Pay	5,925	-	-	913	-	-	-	0.00%	
10-1710 - Vacation Term Pay	10,202	-	-	4,767	-	-	-	0.00%	
10-1799 - Other Term Pay	-	23,736	23,736	23,736	-	-	(23,736)	(100.00%)	One-time cost for planned retirement.
20-2119 - Wellness Incentives	3,500	3,500	3,500	4,000	3,500	3,500	-	0.00%	
20-2204 - Pension - General Emp	95,742	66,825	66,825	66,825	66,836	66,836	11	0.02%	
20-2210 - Pension - FRS	18,829	30,233	30,233	30,233	42,783	42,783	12,550	41.51%	
20-2299 - Pension - Def Cont	6,118	6,104	6,104	1,852	6,351	6,351	247	4.05%	
20-2301 - Soc Sec/ Medicare	49,912	56,654	56,654	40,963	56,122	56,122	(532)	(0.94%)	
20-2307 - Year End FICA Accr	(1,467)	-	-	-	-	-	-	0.00%	
20-2401 - Disability Insurance	146	217	217	-	222	222	5	2.30%	
20-2402 - Life Insurance	1,253	505	505	1,137	201	201	(304)	(60.20%)	
20-2404 - Health Insurance	83,767	90,083	90,083	61,743	91,753	91,753	1,670	1.85%	
20-2410 - Workers' Comp	732	830	830	830	830	830	-	0.00%	
Personnel Services	914,525	1,019,484	1,019,484	880,654.25	1,012,223	1,012,223	(7,261)	(0.71%)	
30-3113 - Fin & Bank Serv	19,370	30,600	30,600	30,600	20,200	20,200	(10,400)	(33.99%)	Wells Fargo custody \$14,400; deposit tickets \$800; Overage of \$5,000 not offset by interest for analysis fees
30-3114 - Bank Analysis Fees	96,195	100,000	100,000	100,000	107,000	107,000	7,000	7.00%	Bank Analysis Fees - Offset by 361-103 - \$107,000

Finance Department

Treasury - General Fund

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
30-3115 - Lien Search Services	138,878	157,200	188,244	188,244	170,000	170,000	12,800	8.14%	Per Revenue Collections Manager, 9,000 searches @ \$15 each; merchant fees - \$35,000
30-3116 - Invest Mgmt Serv	169,693	200,000	205,719	205,719	215,000	215,000	15,000	7.50%	PFM Asset Management LLC Average of \$17,926/mo FY23
30-3199 - Other Prof Serv	9,000	12,500	21,850	21,850	12,500	12,500	-	0.00%	PFM Financial Advisor
30-3231 - Food Services	-	350	350	350	350	350	-	0.00%	Working lunches
30-3243 - Prizes & Awards	106	-	-	-	250	-	-	0.00%	
30-3401 - Computer Maint	-	5,000	5,000	5,000	-	-	(5,000)	(100.00%)	SymPro maintenance moved to IT budget
30-3616 - Postage	1,031	1,164	1,164	1,164	1,164	1,164	-	0.00%	
30-3628 - Telephone/Cable TV	400	500	500	500	500	500	-	0.00%	
30-3907 - Data Proc Supplies	24	-	10,000	10,000	-	-	-	0.00%	One time SymPro data extract in FY2023
30-3925 - Office Equip < \$5000	2,632	1,600	1,600	1,600	1,600	1,600	-	0.00%	
30-3928 - Office Supplies	3,544	3,500	3,500	3,500	3,500	3,500	-	0.00%	
30-3949 - Uniforms	-	200	200	200	320	320	120	60.00%	Shirts - \$40/employee - 8 employees
30-3999 - Other Supplies	-	250	250	250	-	-	(250)	(100.00%)	
40-4113 - Memberships/Dues	1,590	-	-	930	-	-	-	0.00%	
40-4119 - Training & Travel	2,204	16,600	16,600	14,565	16,600	16,600	-	0.00%	
40-4355 - Servchg-Print Shop	69	100	100	100	100	100	-	0.00%	Business Cards; Annual Report to the Bond Holders printing
40-4407 - Emp Proceedings	1,092	1,038	1,038	1,038	1,038	1,038	-	0.00%	
40-4410 - General Liability	12,828	12,524	12,524	12,524	12,524	12,524	-	0.00%	
40-4416 - Other Ins Charges	3,828	3,582	3,582	3,582	3,582	3,582	-	0.00%	
40-4428 - Prop/Fire Insurance	5,892	5,916	5,916	5,916	5,916	5,916	-	0.00%	
40-4431 - Pub Officials Liab	840	-	-	-	-	-	-	0.00%	
50-5604 - Writeoff A/R & Other	77,058	-	-	-	-	-	-	0.00%	
Operating Expenses	546,274	552,624	608,737	607,632	572,144	571,894	19,270	3.49%	
Treasury - General Fund Total	1,460,799	1,572,108	1,628,221	1,488,286	1,584,367	1,584,117	12,009	0.76%	

Finance Department

Procurement - General Fund

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
10-1101 - Permanent Salaries	994,589	1,108,467	1,108,467	1,158,412	1,166,714	1,166,714	58,247	5.25%	
10-1113 - Vac Mgmt Conv	8,767	-	-	-	-	-	-	0.00%	
10-1119 - Payroll Accrual	(36,303)	-	-	-	-	-	-	0.00%	
10-1199 - Other Reg Salaries	6,769	6,867	6,867	-	-	-	(6,867)	(100.00%)	
10-1201 - Longevity Pay	15,378	7,727	7,727	5,527	7,727	7,727	-	0.00%	
10-1401 - Car Allowances	13,010	14,760	14,760	17,840	14,760	14,760	-	0.00%	
10-1407 - Expense Allowances	8,760	10,080	10,080	10,080	10,080	10,080	-	0.00%	
10-1413 - Cellphone Allowance	3,430	3,600	3,600	4,620	1,800	1,800	(1,800)	(50.00%)	
10-1501 - Overtime 1.5X Pay	3	-	-	-	-	-	-	0.00%	
10-1701 - Retirement Gifts	512	-	-	-	-	-	-	0.00%	
10-1707 - Sick Termination Pay	12,722	-	-	-	-	-	-	0.00%	
10-1710 - Vacation Term Pay	32,259	-	-	-	-	-	-	0.00%	
20-2119 - Wellness Incentives	3,000	3,000	3,000	3,000	3,000	3,000	-	0.00%	
20-2204 - Pension - General Emp	37,958	56,701	56,701	56,701	31,978	31,978	(24,723)	(43.60%)	
20-2210 - Pension - FRS	82,454	88,164	88,164	126,884	150,688	150,688	62,524	70.92%	
20-2301 - Soc Sec/ Medicare	82,152	86,826	86,826	79,652	89,089	89,089	2,263	2.61%	
20-2307 - Year End FICA Accr	(2,847)	-	-	-	-	-	-	0.00%	
20-2402 - Life Insurance	2,013	788	788	1,599	330	330	(458)	(58.12%)	
20-2404 - Health Insurance	117,637	147,812	147,812	149,891	168,484	168,484	20,672	13.99%	
20-2410 - Workers' Comp	1,236	1,294	1,294	1,294	1,294	1,294	-	0.00%	
Personnel Services	1,383,499	1,536,086	1,536,086	1,615,500	1,645,944	1,645,944	109,858	7.15%	
30-3199 - Other Prof Serv	-	-	-	-	15,000	15,000	15,000	100.00%	Specification Writing Training
30-3201 - Ad/Marketing	-	-	-	-	1,500	1,500	1,500	100.00%	Advertising and marketing on doing business with the City and Disadvantaged Business Enterprise (DBE) program
30-3216 - Costs/Fees/ Permits	1,765	760	760	760	2,000	2,000	1,240	163.16%	Application of the National Procurement Institute (NPI) achievement award, FAPPO awards, and NIGP awards

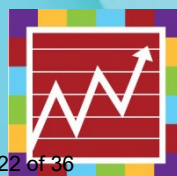
Finance Department

Procurement - General Fund

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
30-3231 - Food Services	200	600	600	600	600	600	-	0.00%	Food provided at Southeast Florida Chapter of NIGP/ Southeast Coop hosted by the City
30-3243 - Prizes & Awards	212	-	-	-	212	212	212	100.00%	Trade shows
30-3299 - Other Services	15,000	35,000	35,000	32,911	35,000	35,000	-	0.00%	BidSync procurement software
30-3304 - Office Equip Rent	987	2,000	2,000	2,000	2,000	2,000	-	0.00%	Toshiba copier/network printer
30-3616 - Postage	-	-	-	39	300	100	100	100.00%	US Certified Mail - Executed agreements/contracts, protest responses, appeal responses, correspondences, etc.
30-3628 - Telephone/ Cable TV	1,761	1,400	1,400	1,400	1,761	1,761	361	25.79%	
30-3907 - Data Proc Supplies	2,600	-	-	2,050	2,600	2,600	2,600	100.00%	NIGP Periscope license fees for commodity codes
30-3925 - Office Equip < \$5000	1,870	2,800	2,800	2,800	2,800	2,600	(200)	(7.14%)	Printers, scanners, office furniture
30-3928 - Office Supplies	1,408	5,000	5,000	5,000	4,000	4,000	(1,000)	(20.00%)	
30-3999 - Other Supplies	1,274	500	500	500	1,500	1,500	1,000	200.00%	
40-4113 - Memberships/ Dues	1,523	-	-	385	-	-	-	0.00%	
40-4119 - Training & Travel	-	25,800	25,800	25,415	25,800	25,800	-	0.00%	
40-4355 - Servchg-Print Shop	405	2,000	2,000	2,000	2,500	2,500	500	25.00%	Printed materials for presentations, conferences, training, workshops, meetings, etc.
40-4407 - Emp Proceedings	2,040	1,687	1,687	1,687	1,687	1,687	-	0.00%	
40-4410 - General Liability	24,060	20,351	20,351	20,351	20,351	20,351	-	0.00%	
40-4416 - Other Ins Charges	6,564	5,970	5,970	5,970	5,970	5,970	-	0.00%	
40-4428 - Prop/Fire Insurance	11,040	9,613	9,613	9,613	9,613	9,613	-	0.00%	
40-4431 - Pub Officials Liab	1,560	-	-	-	-	-	-	0.00%	
Operating Expenses	74,269	113,481	113,481	113,481	135,194	134,794	21,313	18.78%	
Procurement - General Fund Total	1,457,768	1,649,567	1,649,567	1,728,981	1,781,138	1,780,738	131,171	7.95%	

Water and Sewer Fund



Finance Department - Water and Sewer Fund

Department Fund Financial Summary

Financial Summary - Funding Source

		FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Estimate	FY 2024 Budget Recommended	FY 2023 Adopted Budget vs FY 2024 Budget Recommended	Percent Difference
Water and Sewer - 450	\$	3,193,364	3,579,645	3,452,014	3,799,086	219,441	6.1%
Total Funding		3,193,364	3,579,645	3,452,014	3,799,086	219,441	6.1%

Financial Summary - Program Expenditures

		FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Estimate	FY 2024 Budget Recommended	FY 2023 Adopted Budget vs FY 2024 Budget Recommended	Percent Difference
Utility Billing and Collections		3,193,364	3,579,645	3,452,014	3,799,086	219,441	6.1%
Total Expenditures		3,193,364	3,579,645	3,452,014	3,799,086	219,441	6.1%

Financial Summary - Category Expenditures

		FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Estimate	FY 2024 Budget Recommended	FY 2023 Adopted Budget vs FY 2024 Budget Recommended	Percent Difference
Personnel Services		1,681,080	1,911,888	1,768,198	2,026,192	114,304	6.0%
Operating Expenses		1,500,104	1,667,757	1,668,456	1,772,894	105,137	6.3%
Capital Outlay		12,180	-	15,360	-	-	0.0%
Total Expenditures	\$	3,193,364	3,579,645	3,452,014	3,799,086	219,441	6.1%
Full Time Equivalents (FTEs)		26	26	26	26	-	0.0%

Descriptions & Line Items by Division



Finance Department

Utility Billing and Collections - Water and Sewer

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
10-1101 - Permanent Salaries	1,137,248	1,263,585	1,263,585	1,205,583	1,357,865	1,357,865	94,280	7.46%	
10-1113 - Vac Mgmt Conv	2,946	-	-	-	-	-	-	0.00%	
10-1119 - Payroll Accrual	(34,253)	-	-	-	-	-	-	0.00%	
10-1199 - Other Reg Salaries	-	-	69,291	-	-	-	-	0.00%	
10-1201 - Longevity Pay	2,448	2,712	2,712	2,712	2,712	2,712	-	0.00%	
10-1316 - Upgrade Pay	206	-	-	230	-	-	-	0.00%	
10-1401 - Car Allowances	8,760	8,760	8,760	10,260	8,760	8,760	-	0.00%	
10-1407 - Expense Allowances	-	-	-	960	1,440	1,440	1,440	100.00%	
10-1413 - Cellphone Allowance	600	600	600	2,900	600	600	-	0.00%	
10-1501 - Overtime 1.5X Pay	10,115	6,000	6,000	11,887	6,360	6,360	360	6.00%	
10-1504 - Overtime 1X Pay	1,133	-	-	332	-	-	-	0.00%	
10-1707 - Sick Termination Pay	1,157	-	-	122	-	-	-	0.00%	
10-1710 - Vacation Term Pay	2,112	-	-	2,875	-	-	-	0.00%	
20-2119 - Wellness Incentives	4,000	4,000	4,000	(500)	4,000	4,000	-	0.00%	
20-2199 - Other Emp Bene	-	-	22,055	22,055	-	-	-	0.00%	
20-2204 - Pension - General Emp	35,189	19,111	19,111	19,111	23,445	23,445	4,334	22.68%	
20-2210 - Pension - FRS	76,535	88,578	88,578	106,772	147,326	147,326	58,748	66.32%	
20-2299 - Pension - Def Cont	27,003	32,417	32,417	21,606	18,772	18,772	(13,645)	(42.09%)	
20-2301 - Soc Sec/ Medicare	85,026	97,588	97,588	84,693	104,699	104,699	7,111	7.29%	
20-2304 - Supplemental FICA	-	460	460	460	487	487	27	5.87%	
20-2307 - Year End FICA Accr	(2,518)	-	-	-	-	-	-	0.00%	
20-2401 - Disability Insurance	706	1,150	1,150	483	656	656	(494)	(42.96%)	
20-2402 - Life Insurance	167	894	894	185	393	393	(501)	(56.04%)	
20-2404 - Health Insurance	260,332	341,788	341,788	231,227	304,432	304,432	(37,356)	(10.93%)	
20-2407 - Unemployment Comp	224	-	-	-	-	-	-	0.00%	
20-2410 - Workers' Comp	1,332	1,475	1,475	1,475	1,475	1,475	-	0.00%	
90-9237 - Transfer Out to Special Obligation Bonds	48,876	33,830	33,830	33,830	33,830	33,830	-	0.00%	
90-9239 - Transfer Out to Special Ob Refunding Bonds 2020	11,736	8,940	8,940	8,940	8,940	8,940	-	0.00%	
Personnel Services	1,681,080	1,911,888	2,003,234	1,768,197.75	2,026,192	2,026,192	114,304	5.98%	

Finance Department

Utility Billing and Collections - Water and Sewer

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
30-3107 - Data Proc Serv	198,760	239,800	266,600	266,600	329,800	329,800	90,000	37.53%	Melissa Data - Mailers+4 \$4,600; Invoice Cloud \$300,000; Cayenta modifications (dashboard, reporting) \$24,000; Kiosk gateway fees \$1,200
30-3113 - Fin & Bank Serv	42,237	50,000	56,670	56,670	45,000	45,000	(5,000)	(10.00%)	Lowered due to decrease in volume of mail payments processed via lockbox
30-3216 - Costs/Fees/Permits	6,831	13,000	17,919	17,919	11,000	11,000	(2,000)	(15.38%)	80 Liens/Releases per month = 960/annually X \$10 per lien/ release - \$9,600; \$1,400 Lockbox
30-3231 - Food Services	-	150	150	269	150	150	-	0.00%	
30-3243 - Prizes & Awards	6	-	-	-	-	-	-	0.00%	
30-3249 - Security Services	9,379	13,650	13,650	13,650	10,560	10,560	(3,090)	(22.64%)	Armored car pick up service and alarm monitoring
30-3299 - Other Services	-	7,500	7,500	6,575	15,000	15,000	7,500	100.00%	Collection services RFP currently out on the streets. Current contract expires March 2023
30-3304 - Office Equip Rent	1,293	1,965	1,965	2,061	1,965	1,965	-	0.00%	Toshiba copier at \$97.03 per month = \$1,165. \$800 is allotted for estimated excess
30-3316 - Building Leases	59,400	59,400	59,400	-	59,400	59,400	-	0.00%	
30-3401 - Computer Maint	158,663	199,964	219,247	219,247	211,795	211,795	11,831	5.92%	Annual maintenance contract for various software systems
30-3407 - Equip Rep & Maint	2,561	1,300	1,300	1,300	1,630	1,630	330	25.38%	Currency counters maintenance contracts
30-3616 - Postage	175,524	190,800	193,377	193,377	184,800	184,800	(6,000)	(3.14%)	
30-3628 - Telephone/ Cable TV	966	800	800	800	966	966	166	20.75%	
30-3907 - Data Proc Supplies	-	500	500	500	500	500	-	0.00%	
30-3925 - Office Equip < \$5000	606	5,200	5,200	5,200	5,000	5,200	-	0.00%	Computer monitors, printers, cash drawers
30-3926 - Furniture < \$5000	218	-	-	109	1,000	-	-	0.00%	Chairs
30-3928 - Office Supplies	22,254	30,600	30,600	30,600	39,000	39,000	8,400	27.45%	Drastic increase in the price of envelopes
30-3949 - Uniforms	-	-	-	-	800	800	800	100.00%	Shirts
30-3999 - Other Supplies	394	-	-	451	-	-	-	0.00%	
40-4119 - Training & Travel	6,253	5,600	5,600	5,600	7,800	7,800	2,200	39.29%	

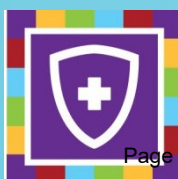
Finance Department

Utility Billing and Collections - Water and Sewer

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
40-4304 - Indirect Admin Serv	491,628	527,732	527,732	527,732	527,732	527,732	-	0.00%	
40-4343 - Servchg-Info Sys	148,440	156,689	156,689	156,689	156,689	156,689	-	0.00%	
40-4355 - Servchg-Print Shop	50,395	37,200	37,200	37,200	37,200	37,200	-	0.00%	
40-4404 - Fidelity Bonds	132	137	137	137	137	137	-	0.00%	
40-4407 - Emp Proceedings	3,540	3,374	3,374	3,374	3,374	3,374	-	0.00%	
40-4410 - General Liability	41,712	40,702	40,702	40,702	40,702	40,702	-	0.00%	
40-4416 - Other Ins Charges	11,484	14,329	14,329	14,329	14,329	14,329	-	0.00%	
40-4428 - Prop/Fire Insurance	67,188	67,365	67,365	67,365	67,365	67,365	-	0.00%	
40-4431 - Pub Officials Liab	240	-	-	-	-	-	-	0.00%	
Operating Expenses	1,500,104	1,667,757	1,728,006	1,668,456	1,773,694	1,772,894	105,137	6.30%	
60-6405 - Computer Software	12,180	-	15,360	15,360	-	-	-	0.00%	
Capital Outlay	12,180	-	15,360	15,360	-	-	-	0.00%	
Utility Billing and Collections - Water and Sewer Total	3,193,364	3,579,645	3,746,600	3,452,014	3,799,886	3,799,086	219,441	6.13%	

Decision Packages



FY 2024 Decision Package Summary

Finance Department - 001 General Fund

Priority	Request Type	Title of Request	# of Positions	Year 1 Net Cost	Year 2 Net Cost (Ongoing)
1	Position Request - New	Assistant Treasurer	1.00	168,287	164,409
2	Program - New	Independent Audit Professional Services	-	102,000	102,000
3	Position Request - New	Senior Procurement Specialist - Construction Projects	1.00	115,856	113,058
			2.00	\$386,143	\$379,467

FY 2024 Decision Package Form

Finance Department

Priority Number: 1
Title of Request: Assistant Treasurer
Request Type: Position Request - New

New Position(s)	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:	Expected
1	0.00	0.00	1	10/23

Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?

The Finance Department (FIN) is requesting to add a new position of Assistant Treasurer in order to address several strategic initiatives including: 1) increased debt oversight, 2) audit compliance, and 3) succession planning.

Adding the Assistant Treasurer position will encourage dual levels of responsibility in more technical roles, such as bond administration and accounting, investment liaison, and system administration, creating a tiered financial reporting process within the Treasury Division. This tiered management system will allow additional checks and balances to exist within the Division and lead to enhanced process documentation necessary for succession planning.

The primary duties of the Assistant Treasurer would include oversight of grant funds, accounts receivables, revenues, and cash management.

The Assistant Treasurer will be the primary point of contact in coordinating and completing the Single Audit with the external auditors. The Single Audit can take six to nine months to complete and has strict submission deadlines needed to meet State and Federal regulatory requirements. Last year's Single Audit was submitted past the required deadline, causing the City to be considered a high-risk auditee. One of the critical objectives of the Assistant Treasurer will be to submit the Single Audit on time so that the City will no longer be considered high-risk.

The Division oversees the City's debt management function. The Assistant Treasurer would prove resourceful in facilitating the City's debt issuances and assisting the Department in obtaining favorable credit ratings, which reduce the City's cost of borrowing. The number and frequency of debt issuances has increased. The increased debt issuances require additional oversight and compliance monitoring.

In FY 2024, the City's financing plan includes the following debt issuances:

- \$13 million Parking Revenue Bonds - Federal Courthouse Parking Garage
- \$200 million Revenue Bonds – Water and Sewer

Can this function be better if performed by a third party? Why or why not?

No, this position is necessary for succession planning and increased oversight of debt management and financial reporting.

Performance Measures:

Measure Description	Current Year Projection	Next Year Without Funding Projection	Next Year Target with Funding Projection
Number of days to complete Single Audit	270	270	180
Investment Accounts Reconciliation Cycle Time (days within month end reporting)	60	60	30

Strategic Connections:

Focus Area: Internal Support
Goal: Internal Support - Leading Government Organization
Objective: IS-6 Maintain financial integrity through sound budgeting practices, prudent fiscal management, cost effective operations and long-term financial planning
Source of Justification: Press Play Fort Lauderdale 2024, A 5-Year Strategic Plan

Position Requests:

Position Type	Job Code	Job Description	Count	Budgeted Salary and Benefits
Add Position	NB028	Assistant Controller	1	\$163,302
Totals			1	\$163,302

Funding Requests:

FY 2024 Decision Package Form

Finance Department

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
Expenditures						
2020	10-1101		Permanent Salaries	Assistant Controller	113,887	113,887
2020	10-1401		Car Allowances	Assistant Controller	4,080	4,080
2020	20-2210		Pension - FRS	Assistant Controller	16,980	16,980
2020	20-2301		Soc Sec/Medicare	Assistant Controller	9,025	9,025
2020	20-2404		Health Insurance	Assistant Controller	16,730	17,157
2020	30-3107		Data Proc Serv	Software solutions such as Microsoft Office Suite and Adobe Acrobat	355	-
2020	30-3628		Telephone/Cable TV	One time \$50, \$40 monthly cost	530	480
2020	30-3925		Office Equip < \$5000	Laptop, office phone, docking station and monitors	3,000	-
2020	30-3926		Furniture < \$5000	Desk, Varidesk and Office Chair	900	-
2020	30-3928		Office Supplies	\$200/FTE allocation for supplies	200	200
2020	40-4119		Training & Travel	Assistant Controller	2,600	2,600
Total Expenditures					168,287	164,409
Net					\$168,287	\$164,409

Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	168,287	164,409

FY 2024 Decision Package Form

Finance Department

Priority Number: 2
Title of Request: Independent Audit Professional Services
Request Type: Program - New

New Position(s)	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:	Expected
0.00	0.00	0.00	0.00	10/23

Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?

The Finance Department (FIN) is requesting funding to procure the services of an independent audit professional to audit the Department's P-Card, City issued credit card, program and review the Department's internal controls, policies, and procedures.

In 2013, the City's Internal Audit function (separate from City Auditor's Office) was eliminated, leaving Finance management without an independent appraisal process to help conduct performance audits. This function was absorbed into the regular assigned duties of the Senior Management Analyst, Senior Accountant, and other experienced members within the Department. Contracting the services of an independent auditor will allow Finance Department personnel to focus on high-level projects that enhance service delivery. Furthermore, an independent auditor will provide an impartial perspective and increase the Department's commitment to transparency and accountability.

The independent auditor will perform routine P-Card program audits to assess whether P-Card purchases are in compliance with the P-card and travel policies. The P-card program is highly utilized by all City departments with approximately 27,000 card-in-hand transactions, totaling more than \$9 million in FY 2022.

The independent auditor will also examine and provide recommendations for revisions to the Department's internal controls, policies, and procedures. With the implementation of Infor, the City's Enterprise Resource Planning (ERP) system, all policies and procedures need to be reviewed and updated to account for operational changes.

Can this function be better if performed by a third party? Why or why not?

Yes, this request will be performed by an external vendor.

Performance Measures:

Measure Description	Current Year Projection	Next Year Without Funding Projection	Next Year Target with Funding Projection
Percentage of transactions in compliance with the City's P-Card Policy (based on sample)	90%	90%	95%
Number of policy/procedure recommendations implemented (Annually)	1	1	7

Strategic Connections:

Focus Area: Internal Support
 Goal: Internal Support - Leading Government Organization
 Objective: IS-6 Maintain financial integrity through sound budgeting practices, prudent fiscal management, cost effective operations and long-term financial planning
 Source of Justification: Press Play Fort Lauderdale 2024, A 5-Year Strategic Plan

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
Expenditures						
				P-card program audit = \$32,000		
				Internal controls / policies and procedures review and updates = \$70,000		
2001	30-3101		Acct & Auditing		102,000	102,000
Total Expenditures					102,000	102,000
Net					\$102,000	\$102,000

FY 2024 Decision Package Form

Finance Department

Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	102,000	102,000

FY 2024 Decision Package Form

Finance Department

Priority Number: 3
Title of Request: Senior Procurement Specialist - Construction Projects
Request Type: Position Request - New

New Position(s)	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:	Expected
1	0.00	0.00	1	10/23

Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?

The Finance Department (FIN) is requesting to add a Senior Procurement Specialist dedicated to construction projects due to the high volume of procurement requests. The Department estimates approximately 30% of all procurement requests are construction related. Currently, the City has capital projects underway with a combined estimated cost of approximately \$1 billion divided between five staff members. Over the next twelve months, an additional \$1 billion of capital projects are expected to be funded, further adding to the workload of the construction projects team.

Can this function be better if performed by a third party? Why or why not?

Yes; however, an external vendor would potentially slow down procurement requests as they would be less familiar with department needs, requiring a steep learning curve and further increasing cycle time.

Performance Measures:

Measure Description	Current Year Projection	Next Year Without Funding Projection	Next Year Target with Funding Projection
Construction Projects Procurement Cycle Time: Requisition Buyer Assignment to Solicitation Issuance to Solicitation Award (days)	180	180	150

Strategic Connections:

Focus Area: Internal Support
 Goal: Internal Support - Leading Government Organization
 Objective: IS-7 Achieve excellent procurement services through technological advancements, improved procedures and outreach programs
 Source of Justification: Press Play Fort Lauderdale 2024, A 5-Year Strategic Plan

Position Requests:

Position Type	Job Code	Job Description	Count	Budgeted Salary and Benefits
Add Position	FP037	Senior Procurement Specialist	1	\$112,431
Totals			1	\$112,431

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
Expenditures						
2030	10-1101		Permanent Salaries	Senior Procurement Specialist	75,025	75,025
2030	10-1407		Expense Allowances	Senior Procurement Specialist	1,440	1,440
2030	20-2210		Pension - FRS	Senior Procurement Specialist	11,186	11,186
2030	20-2301		Soc Sec/Medicare	Senior Procurement Specialist	5,850	5,850
2030	20-2404		Health Insurance	Senior Procurement Specialist	16,730	17,157
2030	30-3107		Data Proc Serv	Software solutions such as Microsoft Office Suite and Adobe Acrobat	355	-
2030	30-3925		Office Equip < \$5000	Laptop, office phone, docking station and monitors	1,970	-
2030	30-3926		Furniture < \$5000	Desk, Varidesk and Office Chair	900	-

FY 2024 Decision Package Form

Finance Department

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
2030	30-3928		Office Supplies	\$200/FTE allocation for supplies	200	200
2030	40-4119		Training & Travel	Senior Procurement Specialist	2,200	2,200
Total Expenditures					115,856	113,058
Net					\$115,856	\$113,058

Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	115,856	113,058

~ Notes ~

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CITY OF FORT LAUDERDALE FY 2024 DEPARTMENT REQUEST

Human Resources Department



Human Resources Department

Department Description

The Human Resources Department partners with City departments to hire, train, promote, and retain a qualified and diverse professional workforce for the delivery of excellent services. The Department is committed to a fair and inclusive recruitment process, provides learning and development opportunities, and administers competitive employment benefits for City staff. Human Resources represents the City in collective bargaining discussions, union grievance hearings, and promotes conflict resolution. The Department also protects the City's physical and financial assets against loss by maintaining effective insurance programs and minimizing the City's exposure to risk.

The Human Resources Department's resource allocation and initiatives described in this section advance and achieve the following strategic goals and departmental core processes to become the "City you never want to leave."

PRESS PLAY FORT LAUDERDALE 2024 STRATEGIC PLAN: GOALS

Goal 7: Build a values-based organization dedicated to developing and retaining qualified employees.

Goal 8: Build a leaving government organization that manages all resources wisely and sustainably.

CORE PROCESSES (Departmental objectives and significant functions)

- Hire and retain employees
- Train employees
- Ensure employees comply with policies and procedures
- Manage employees' concerns
- Manage employees' health benefits
- Manage the City's liability

HIGHLIGHTED PROGRAMS

- Citywide Training
- Human Resources
- Employee Relations
- Claims Administration
- Benefits Administration

Human Resources Department

FY 2024 Projected Organizational Chart

Total FTEs - 44

TALENT MANAGEMENT - 23

Director - Human Resources	1
Deputy Director - Human Resources	1
Diversity Officer	1
Human Resources Manager - Org Development and Learning	1
Human Resources Manager - Recruitment	1
Administrative Supervisor	1
Financial Administrator	1
Human Resources Analyst	4
Human Resources Assistant	3
Human Resources Specialist	1
Learning and Development Specialist	1
Management Analyst	1
Program Manager I	1
Security Guard	3
Senior Administrative Assistant	1
Senior Human Resources Analyst	1

CLASSIFICATION AND COMPENSATION - 3

Division Manager	1
Human Resources Technician	1
Senior Administrative Assistant	1

RISK MANAGEMENT - 16

Risk Manager	1
Assistant Risk Manager	1
Human Resources Manager - Benefits	1
Benefits Analyst	2
Claims Adjuster	2
Claims Analyst	1
Human Resources Assistant	2
Occupational Safety and Training Coordinator	1
Senior Accounting Clerk	1
Senior Claims Adjuster	2
Training Specialist	2

EMPLOYEE RELATIONS - 2

Employee Relations Manager	1
Assistant Employee Relations Manager	1

FY 2023 Adopted	FY 2024 Projected	Difference
44	44	0

Human Resources Department

Talent Management

Division Description

Talent Management Division provides professional and responsive human resource services, including the recruiting, hiring, onboarding, classification, compensation, organizational culture, orientation, and training of a diverse workforce. Outreach extends to the leaders of tomorrow through career expositions and mentoring programs, such as Kids and the Power of Work (KAPOW) and the annual Summer Youth Employment Program (SYEP). Talent Management fosters organizational excellence by providing employees with personal growth and professional development opportunities.

FY 2023 Major Accomplishments

- Analyzed and revised the recruitment scoring and ranking process for Paramedic/Firefighter candidates to ensure a more diverse and qualified pool of candidates
- Continued to work with departments to update job descriptions
- Completed the process for reviewing and standardizing background requirements, medical policies, and procedures for job positions
- Developed a framework, in collaboration with departments, for implementing a Citywide succession plan
- Continued Phase Two of the Laserfiche Document Management System (Personnel Records Digitalization Project) to include consolidating manual personnel records from departments into Laserfiche; this phase includes reviewing, scanning, archiving, and eliminating duplicate personnel records
- Conducted a Citywide career opportunity fair to build public awareness of the City's existing employment opportunities as well as educate attendees about the different functions of City
- Launched a leadership mentor program

FY 2024 Major Projects and Initiatives

- Conduct a Citywide career opportunity fair to build public awareness of the City's existing employment opportunities as well as educate attendees about the different functions of the City
- Graduate the first class of the City's leadership mentor program
- Revise compliance training and relaunch to City staff
- Introduce harassment and discrimination training for executive staff

Human Resources Department

Employee Relations

Division Description

The Employee Relations Division oversees and manages employee relations issues, union contract and policy compliance, conflict resolution, and internal investigations. Employee Relations facilitates and actively participates in labor management, which includes collective bargaining with four labor organizations representing the City's workforce and administering six collective bargaining agreements. Employee Relations consults with and trains managers and supervisors in best employee relations practices and strategies for managing conflicts and employee grievances, ensures organizational compliance with labor and employment laws and City policies and procedures, analyzes operational and emerging employer issues and makes recommendations, and assists management in policy and organizational development.

FY 2023 Major Accomplishments

- Revised the performance evaluation system and updated the Employee Performance Rating System Supervisor's Handbook
- Continued updates to the City's Policy and Standards Manual
- Partnered with the Talent Management Division to update job descriptions
- Partnered with the Talent Management Division to update medical and drug screening policies
- Transitioned bulk trash employees to new positions within the City following the outsourcing of bulk trash services

FY 2024 Major Projects and Initiatives

- Continue updating policies in the City's Policy and Standards Manual
- Initiate review of job titles within Federation and Teamsters to submit to the Public Employers Relations Commission (PERC)
- Train staff on changes to the collective bargaining agreements following the completion of collective bargaining
- Implement the Employee Relations module in the ERP

Human Resources Department

Classification and Compensation

Division Description

The Classification and Compensation Division is responsible for the City's pay structure. The Division researches competitive compensation practices, analyzes data in the job market, and monitors market conditions and government regulations to ensure that the City's pay rates are current and competitive. The Division also manages the City's job descriptions and ensures they accurately describe the functions of any given position. Classification and Compensation governs the establishment of job classifications and reviews to approve or deny reclassification requests as well as unscheduled meritorious pay increase requests. The Division is also responsible for all matters of Fair Labor Standards Act (FLSA) determination, Family and Medical Leave Act (FMLA) applications, and interpretation of relevant Federal and State statutes as well as local ordinances.

FY 2023 Major Accomplishments

- Continued the effort to review and update all City job descriptions
- Continued Personnel Records Digitalization Project (Phase Two) to include consolidating manual personnel records from departments into Laserfiche
- Completed the process for reviewing and standardizing background requirements, medical policies, and procedures for job positions
- Prepared design and tests of the Global Human Resources Module (GHR) in the City's Enterprise Resource Planning (ERP) in preparation for implementation

FY 2024 Major Projects and Initiatives

- Implement the Global Human Resources (GHR) module in the City's Enterprise Resource Planning (ERP) system
- Develop and propose a pay bonus system for City employees
- Complete the review of all City job descriptions
- Streamline and improve the Service Awards process

Human Resources Department

Risk Management

Division Description

The Risk Management Division manages programs in the areas of employee safety, loss prevention, property, casualty, and employee benefits. Risk Management protects the City's physical and financial assets against loss by maintaining effective insurance and self-insurance programs, minimizing the City's exposure to risk, providing for appropriate reserve levels, funding incurred liabilities, and providing for the proper cost allocation of incurred losses. Risk Management provides internal investigative services on claims arising out of automobile, general, police professional, and employment practices liability exposures. The Division conducts safety and regulatory training for employees. Furthermore, Risk Management also supervises workers' compensation and related legal expenditures being handled by a third-party administrator. The Division is responsible for managing employee benefits including medical, dental, vision, life insurance, and other associated coverages. In addition, the Division supervises an employee Health and Wellness Center operated by a third-party administrator.

FY 2023 Major Accomplishments

- Completed a request for proposal (RFP) and secured vendor contracts for the following services:
 - City's Medical and Pharmacy Administration Services
 - City's Dental coverage
 - Property Appraisal Consultant
- Increased utilization of the City's Employee Health and Wellness Center
- Conducted an Employee Health and Wellness Fair to increase employee awareness of offered benefits and services
- Completed Riskmaster claims database system upgrade
- Implemented a vehicle camera system pilot program in conjunction with Fleet on 280 vehicles

FY 2024 Major Projects and Initiatives

- Implement a camera system program in conjunction with Fleet for more than 1,500 City vehicles
- Conduct an Employee Health and Wellness Fair to increase employee awareness of offered benefits and services
- Complete claim audits on:
 - Medical
 - Workers' compensation
 - Liability
- Complete an audit of Automatic External Defibrillators (AEDs) throughout City Hall to ensure proper functionality
- Implement the City employee's safety record reporting and training database in the ERP
- Continue updating policies in the City's Policy and Standards Manual related to risk management including vehicle accident reporting and injured worker reporting policies

Human Resources Department

Department Core Processes and Performance Measures

Strategic Goal	Core Process	Performance Measure	FY 2021 Actual	FY 2022 Actual	FY 2023 Projection	FY 2023 Target	FY 2024 Target
7	Hire and Retain Employees	Average number of working days to complete an active recruitment	141	155	151	≤180	≤160
		Citywide employee turnover rate	8.9%	12.1%	8.0%	≤5.0%	≤5.0%
		Citywide vacancy rate	7.4%	7.2%	8.2%	≤6.0%	≤6.0%
		Number of employees who did not successfully complete initial probation	6	14	13	0	0
7	Train Employees	Citywide percent of employees receiving compliance training	93.5%	N/A ¹	100%	100.0%	100.0%
		Average number of training hours per employee	23.6	50.3 ²	28.0	≥30.0	≥30.0
7	Manage Employees' Concerns	Percent of employee conflicts resolved prior to arbitration	N/A ³	N/A ³	95%	≥95%	≥95%
7	Manage Employees' Health Benefits	Changes in revenues and expenditures for the health fund annually	R: 3.6% E: 18.6%	R: -0.2% E: -9.6%	R: 9.0% E: 9.0%	R: 9.0% E: 9.0%	R: 9.0% E: 9.0%
		Utilization rate of the employee health and wellness center	N/A ⁴	71.3%	80.0%	≥90.0%	≥90.0%
8	Manage the City's Liability	Citywide number of on-the-job injuries (Workers' Compensation Claims filed)	362	439	350	≤401 ⁵	≤395 ⁵
		Percent of employee driver caused crashes	48.9%	51.2%	50.1%	≤50.1% ⁵	≤50.7% ⁵

¹Compliance training is currently undergoing revisions due to recent regulation (House Bill 7). The City Attorney's Office and Human Resources are reviewing resources that will adequately inform the workforce and remain in compliance with the new law. As such, training was not offered in FY 2022.

²FY 2021 reported data excludes Fire Rescue training hours as they were not available at the time of publication.

³This is a new performance measure; historical data is not available.

⁴Data is unavailable for this period due to a methodology change by the provider.

⁵Target based upon rolling 2-year average of actual annual results.

General Fund



Human Resources Department - General Fund

Department Fund Financial Summary

Financial Summary - Funding Source

		FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Estimate	FY 2024 Budget Recommended	FY 2023 Adopted Budget vs FY 2024 Budget Recommended	Percent Difference
General Fund - 001	\$	4,263,710	4,745,202	4,797,512	4,902,951	157,749	3.3%
Total Funding		4,263,710	4,745,202	4,797,512	4,902,951	157,749	3.3%

Financial Summary - Program Expenditures

		FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Estimate	FY 2024 Budget Recommended	FY 2023 Adopted Budget vs FY 2024 Budget Recommended	Percent Difference
Talent Management		3,909,793	4,378,285	4,427,938	4,212,025	(166,260)	(3.8%)
Classification and Compensation		-	-	-	325,413	325,413	100.0%
Employee Relations		353,917	366,917	369,574	365,513	(1,404)	(0.4%)
Total Expenditures		4,263,710	4,745,202	4,797,512	4,902,951	157,749	3.3%

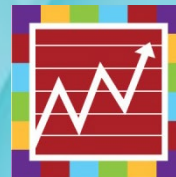
Financial Summary - Category Expenditures

		FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Estimate	FY 2024 Budget Recommended	FY 2023 Adopted Budget vs FY 2024 Budget Recommended	Percent Difference
Personnel Services		3,233,516	3,572,498	3,525,572	3,687,569	115,071	3.2%
Operating Expenses		1,002,894	1,172,704	1,260,240	1,215,382	42,678	3.6%
Capital Outlay		27,300	-	11,700	-	-	0.0%
Total Expenditures	\$	4,263,710	4,745,202	4,797,512	4,902,951	157,749	3.3%
Full Time Equivalents (FTEs)		28	28	28	28	-	0.0%

FY 2024 Major Variances

No major variances

Descriptions & Line Items by Division



Human Resources Department
Talent Management - General Fund
Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
10-1101 - Permanent Salaries	1,946,998	2,209,776	2,209,776	2,128,953	2,068,873	2,068,873	(140,903)	(6.38%)	Decrease due to three (3) positions being transferred to the new Classification and Compensation division.
10-1107 - Part Time Salaries	81,777	82,390	82,390	86,731	87,333	87,333	4,943	6.00%	
10-1110 - Sick Conv to Cash	5,236	-	-	2,040	-	-	-	0.00%	
10-1113 - Vac Mgmt Conv	19,701	-	-	3,220	-	-	-	0.00%	
10-1119 - Payroll Accrual	(61,241)	-	-	-	-	-	-	0.00%	
10-1199 - Other Reg Salaries	1,379	1,399	35,190	-	-	-	(1,399)	(100.00%)	
10-1201 - Longevity Pay	15,623	11,818	11,818	8,111	11,818	11,818	-	0.00%	
10-1310 - Shift Differential	780	780	780	780	780	780	-	0.00%	
10-1313 - Standby Pay	-	2,000	2,000	-	-	-	(2,000)	(100.00%)	
10-1401 - Car Allowances	33,810	38,880	38,880	38,820	35,280	35,280	(3,600)	(9.26%)	
10-1407 - Expense Allowances	10,320	10,080	10,080	12,960	11,520	11,520	1,440	14.29%	
10-1413 - Cellphone Allowance	4,950	3,000	3,000	9,780	3,360	3,360	360	12.00%	
10-1501 - Overtime 1.5X Pay	6,249	15,000	15,000	1,132	15,900	15,900	900	6.00%	
10-1511 - O/T - Unplanned - 1.5X Pay	72	-	-	-	-	-	-	0.00%	
10-1701 - Retirement Gifts	250	-	-	-	-	-	-	0.00%	
10-1707 - Sick Termination Pay	10,917	-	-	4	-	-	-	0.00%	
10-1710 - Vacation Term Pay	29,803	-	-	17,569	-	-	-	0.00%	
20-2104 - Mileage Reimburse	-	100	100	100	-	-	(100)	(100.00%)	
20-2119 - Wellness Incentives	7,500	7,500	7,500	7,500	7,500	7,500	-	0.00%	
20-2199 - Other Emp Bene	-	-	7,693	7,693	-	-	-	0.00%	
20-2204 - Pension - General Emp	68,219	43,765	43,765	43,765	30,096	30,096	(13,669)	(31.23%)	
20-2210 - Pension - FRS	36,639	54,862	54,862	105,079	137,524	137,524	82,662	150.67%	
20-2290 - Pension - Other	-	9,150	9,150	9,150	13,021	13,021	3,871	42.31%	
20-2299 - Pension - Def Cont	122,709	128,364	128,364	106,720	69,392	69,392	(58,972)	(45.94%)	
20-2301 - Soc Sec/ Medicare	153,797	168,463	168,463	158,193	159,643	159,643	(8,820)	(5.24%)	
20-2304 - Supplemental FICA	-	7,450	7,450	7,450	7,897	7,897	447	6.00%	

Human Resources Department
Talent Management - General Fund

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
20-2307 - Year End FICA Accr	(4,221)	-	-	-	-	-	-	0.00%	
20-2401 - Disability Insurance	3,179	4,554	4,554	2,358	2,425	2,425	(2,129)	(46.75%)	
20-2402 - Life Insurance	2,785	1,568	1,568	2,401	470	470	(1,098)	(70.03%)	
20-2404 - Health Insurance	280,613	326,909	326,909	318,920	271,772	271,772	(55,137)	(16.87%)	
20-2407 - Unemployment Comp	604	-	-	-	-	-	-	0.00%	
20-2410 - Workers' Comp	4,092	4,849	4,849	4,849	4,849	4,849	-	0.00%	
90-9237 - Transfer Out to Special Obligation Bonds	94,752	77,471	77,471	77,471	77,471	77,471	-	0.00%	
90-9239 - Transfer Out to Special Ob Refunding Bonds 2020	22,764	20,474	20,474	20,474	20,474	20,474	-	0.00%	
Personnel Services	2,900,056	3,230,602	3,272,086	3,182,223.04	3,037,398	3,037,398	(193,204)	(5.98%)	
30-3125 - Medical Services	57,756	65,000	65,000	65,000	65,000	67,000	2,000	3.08%	Post-Job Offer Medical Services (physicals and drug screenings), fit-for-duty evaluations (\$55,000), and medical director fee (\$12,000).
30-3199 - Other Prof Serv	75,236	112,000	139,800	139,800	112,000	112,000	-	0.00%	Professional services including public safety tests and assessments for Fire-Rescue & Police Departments (\$112,000).
30-3201 - Ad/Marketing	14,067	65,000	65,000	65,000	75,000	90,000	25,000	38.46%	Citywide Advertising expenses, including: employment ads in newspapers, professional journals, online posting websites, and online subscription to Careers in Government. National Market Advertising & Recruitment Campaign - billboards, college fairs, trade & assoc. websites, etc.
30-3216 - Costs/Fees/Permits	280	700	700	700	700	700	-	0.00%	Various licenses and permits for employees and outside training facilitators
30-3231 - Food Services	3,198	1,500	1,500	1,500	1,500	1,500	-	0.00%	Catered lunches, snacks and refreshments for training sessions and meetings.
30-3249 - Security Services	36,703	42,000	47,292	43,978	42,000	42,000	-	0.00%	City Hall security guard services.
30-3299 - Other Services	71,386	259,900	315,541	250,438	259,900	259,900	-	0.00%	Professional services including credit checks, pre-employment background screenings, criminal histories, drivers license checks (\$39,900). In addition to Citywide trainings (\$220,000).

Human Resources Department
Talent Management - General Fund

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
30-3304 - Office Equip Rent	3,396	4,800	5,263	4,718	4,800	4,800	-	0.00%	Office equipment rental includes 12 month lease of color copier.
30-3310 - Other Equip Rent	480	-	-	439	-	-	-	0.00%	
30-3322 - Other Facil Rent	8,447	8,750	8,750	-	8,750	-	(8,750)	(100.00%)	Rentals for the community builder service awards program. Expense has been moved to Classification and Compensation division.
30-3401 - Computer Maint	187,276	48,000	48,000	113,103	48,000	52,000	4,000	8.33%	Annual maintenance for software applications - NeoGov Insight (\$30.2k), GovernmentJobs.com (\$4.1K), NeoGov IN to HRIS (\$1.2k), and NeoGov Onboard (\$16.3K).
30-3407 - Equip Rep & Maint	500	500	500	500	500	500	-	0.00%	Maintenance of shredders and time stamps.
30-3513 - Photography	1,100	500	500	500	500	250	(250)	(50.00%)	Photography services for employee service luncheon awards and City receptions. A portion of the expenses have been transferred to the Classification and Compensation division.
30-3616 - Postage	655	250	250	250	250	-	(250)	(100.00%)	Postage costs and package deliveries. Expenses have been transferred to the Classification and Compensation division.
30-3628 - Telephone/Cable TV	4,934	5,200	5,200	5,200	5,310	5,310	110	2.12%	Monthly phone expenses.
30-3907 - Data Proc Supplies	3,210	5,500	5,500	5,500	5,500	4,675	(825)	(15.00%)	Purchase of data processing, presentation supplies, and Laserfiche subscription licenses. A portion of expenses have been transferred to the Classification and Compensation division.
30-3925 - Office Equip < \$5000	5,676	5,200	5,200	5,200	5,200	4,600	(600)	(11.54%)	Equipment replacements due to routine wear and tear. Portion of expenses have been transferred to the Classification and Compensation division.
30-3928 - Office Supplies	15,590	16,200	16,200	16,200	16,200	16,200	-	0.00%	Materials and supplies such as preprinted forms, stationery paper, toner, copier paper, etc.
30-3931 - Periodicals & Mag	263	250	250	250	250	250	-	0.00%	Printed publications.
30-3940 - Safety Shoes	106	375	375	375	375	750	375	100.00%	Safety shoes for security guards per Teamster contract.

Human Resources Department
Talent Management - General Fund

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
30-3949 - Uniforms	1,602	1,250	1,383	1,383	1,250	1,600	350	28.00%	City Hall security guard uniforms.
30-3999 - Other Supplies	37,680	27,750	36,923	36,923	27,750	27,750	-	0.00%	Labor law posters, employee access cards, promotional items for city events.
40-4119 - Training & Travel	41,272	42,200	42,200	42,200	41,600	41,600	(600)	(1.42%)	
40-4343 - Servchg-Info Sys	323,040	349,921	349,921	349,921	349,921	349,921	-	0.00%	Internal service charge from IT.
40-4355 - Servchg-Print Shop	9,036	8,500	8,500	8,500	8,500	8,500	-	0.00%	Internal service charge from printing shop for executive recruitment brochures, color org charts, Civil Services Board (meeting agenda packets, appeal correspondence, election related materials) & replacement business cards (post-pay study & job fairs).
40-4361 - Servchg-Pub Works	-	-	-	-	6,384	6,384	6,384	100.00%	Service charge for citywide call center.
40-4407 - Emp Proceedings	3,540	3,374	3,374	3,374	3,374	3,374	-	0.00%	
40-4410 - General Liability	41,712	40,702	40,702	40,702	40,702	40,702	-	0.00%	
40-4416 - Other Ins Charges	13,128	13,135	13,135	13,135	13,135	13,135	-	0.00%	
40-4428 - Prop/Fire Insurance	19,140	19,226	19,226	19,226	19,226	19,226	-	0.00%	
40-4431 - Pub Officials Liab	2,028	-	-	-	-	-	-	0.00%	
Operating Expenses	982,437	1,147,683	1,246,186	1,234,015	1,163,577	1,174,627	26,944	2.35%	
60-6405 - Computer Software	27,300	-	11,700	11,700	-	-	-	0.00%	FY 2023 expenses reflect one-time implementation fee for the Learning Management System (LMS).
Capital Outlay	27,300	-	11,700	11,700	-	-	-	0.00%	
Talent Management - General Fund Total	3,909,793	4,378,285	4,529,972	4,427,938	4,200,975	4,212,025	(166,260)	(3.80%)	

Human Resources Department

Employee Relations - General Fund

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
10-1101 - Permanent Salaries	253,469	254,734	254,734	225,305	249,296	249,296	(5,438)	(2.13%)	Decrease in salaries due to employee turnover.
10-1113 - Vac Mgmt Conv	3,951	-	-	3,220	-	-	-	0.00%	
10-1119 - Payroll Accrual	(8,130)	-	-	-	-	-	-	0.00%	
10-1316 - Upgrade Pay	540	-	-	-	-	-	-	0.00%	
10-1401 - Car Allowances	8,210	8,160	8,160	8,960	8,760	8,760	600	7.35%	
10-1413 - Cellphone Allowance	1,200	1,200	1,200	800	-	-	(1,200)	(100.00%)	
20-2119 - Wellness Incentives	1,000	1,000	1,000	1,000	1,000	1,000	-	0.00%	
20-2210 - Pension - FRS	15,830	16,228	16,228	23,601	18,850	18,850	2,622	16.16%	
20-2299 - Pension - Def Cont	9,360	9,780	9,780	10,909	11,059	11,059	1,279	13.08%	
20-2301 - Soc Sec/ Medicare	19,594	19,934	19,934	22,026	19,741	19,741	(193)	(0.97%)	
20-2307 - Year End FICA Accr	(653)	-	-	-	-	-	-	0.00%	
20-2401 - Disability Insurance	256	347	347	251	387	387	40	11.53%	
20-2402 - Life Insurance	666	181	181	524	40	40	(141)	(77.90%)	
20-2404 - Health Insurance	27,903	30,035	30,035	26,847	30,603	30,603	568	1.89%	
20-2410 - Workers' Comp	264	297	297	297	297	297	-	0.00%	
Personnel Services	333,460	341,896	341,896	323,739.68	340,033	340,033	(1,863)	(0.54%)	
30-3125 - Medical Services	8,718	11,492	12,696	12,696	11,492	11,492	-	0.00%	Random drug testing program expenses.
30-3216 - Costs/Fees/ Permits	40	40	40	40	40	40	-	0.00%	Various licenses and permits for employees.
30-3231 - Food Services	253	300	300	300	300	300	-	0.00%	Refreshments for negotiation sessions, arbitrations and ADA compliant name/job title signs.
30-3628 - Telephone/ Cable TV	659	600	600	600	659	659	59	9.83%	Monthly phone expenses.
30-3904 - Books & Manuals	-	100	100	100	100	100	-	0.00%	Professional manuals including arbitrator list.
30-3925 - Office Equip < \$5000	-	400	400	400	400	400	-	0.00%	Replacement of office equipment less than \$5,000 such as printers, office furniture and chairs as needed.
30-3928 - Office Supplies	93	600	600	600	600	600	-	0.00%	Materials and supplies such as preprinted forms, stationery paper, toner, copier paper, etc.
30-3931 - Periodicals & Mag	-	125	125	125	125	125	-	0.00%	Daily print publications.
40-4119 - Training & Travel	3,443	5,200	5,200	5,200	5,600	5,600	400	7.69%	

Human Resources Department
Employee Relations - General Fund

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
40-4355 - Servchg-Print Shop	963	100	100	100	100	100	-	0.00%	Internal service charge for printing collective bargaining agreement draft proposals and legal notices
40-4407 - Emp Proceedings	276	260	260	260	260	260	-	0.00%	
40-4410 - General Liability	3,204	3,131	3,131	3,131	3,131	3,131	-	0.00%	
40-4416 - Other Ins Charges	1,092	1,194	1,194	1,194	1,194	1,194	-	0.00%	
40-4428 - Prop/Fire Insurance	1,476	1,479	1,479	1,479	1,479	1,479	-	0.00%	
40-4431 - Pub Officials Liab	240	-	-	-	-	-	-	0.00%	
Operating Expenses	20,457	25,021	26,225	26,225	25,480	25,480	459	1.83%	
Employee Relations - General Fund Total	353,917	366,917	368,121	349,965	365,513	365,513	(1,404)	(0.38%)	

Human Resources Department

Classification and Compensation - General Fund

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
10-1101 - Permanent Salaries	-	-	-	-	229,892	229,892	229,892	100.00%	New Classification and Compensation division created in FY 2024.
10-1401 - Car Allowances	-	-	-	-	3,000	3,000	3,000	100.00%	
10-1407 - Expense Allowances	-	-	-	-	1,440	1,440	1,440	100.00%	
20-2210 - Pension - FRS	-	-	-	-	15,300	15,300	15,300	100.00%	
20-2299 - Pension - Def Cont	-	-	-	-	11,455	11,455	11,455	100.00%	
20-2301 - Soc Sec/ Medicare	-	-	-	-	17,927	17,927	17,927	100.00%	
20-2401 - Disability Insurance	-	-	-	-	400	400	400	100.00%	
20-2402 - Life Insurance	-	-	-	-	41	41	41	100.00%	
20-2404 - Health Insurance	-	-	-	-	30,683	30,683	30,683	100.00%	
Personnel Services	-	-	-	-	310,138	310,138	310,138	100.00%	
30-3322 - Other Facil Rent	-	-	-	-	-	8,750	8,750	100.00%	Rentals for the community builder service awards program.
30-3513 - Photography	-	-	-	-	-	250	250	100.00%	Photography services for employee service luncheon awards and City receptions.
30-3616 - Postage	-	-	-	-	-	250	250	100.00%	Postage costs and package deliveries
30-3907 - Data Proc Supplies	-	-	-	-	-	825	825	100.00%	Purchase of data processing, presentation supplies, and Laserfiche subscription licenses.
30-3925 - Office Equip < \$5000	-	-	-	-	-	600	600	100.00%	Equipment replacements due to routine wear and tear.
40-4119 - Training & Travel	-	-	-	-	4,600	4,600	4,600	100.00%	Employee training and conferences.
Operating Expenses	-	-	-	-	4,600	15,275	15,275	100.00%	
Classification and Compensation - General Fund Total	-	-	-	-	314,738	325,413	325,413	100.00%	

City Insurance Fund



Human Resources Department - City Insurance Fund

Department Fund Financial Summary

Financial Summary - Funding Source

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Estimate	FY 2024 Budget Recommended	FY 2023 Adopted Budget vs FY 2024 Budget Recommended	Percent Difference
City Property and Casualty Insurance - 543	\$ 18,426,508	21,090,737	20,993,868	22,314,106	1,223,369	5.8%
Total Funding	18,426,508	21,090,737	20,993,868	22,314,106	1,223,369	5.8%

Financial Summary - Program Expenditures

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Estimate	FY 2024 Budget Recommended	FY 2023 Adopted Budget vs FY 2024 Budget Recommended	Percent Difference
Risk Management	4,157,583	4,550,197	4,411,301	4,666,716	116,519	2.6%
Self Insurance Claims	5,599,003	7,668,065	7,668,065	8,778,415	1,110,350	14.5%
Self Insurance Claims - Workers Compensation	8,669,922	8,872,475	8,914,502	8,868,975	(3,500)	(0.0%)
Total Expenditures	18,426,508	21,090,737	20,993,868	22,314,106	1,223,369	5.8%

Financial Summary - Category Expenditures

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Estimate	FY 2024 Budget Recommended	FY 2023 Adopted Budget vs FY 2024 Budget Recommended	Percent Difference
Personnel Services	1,279,024	1,501,466	1,356,511	1,619,388	117,922	7.9%
Operating Expenses	17,147,484	19,589,271	19,637,357	20,694,718	1,105,447	5.6%
Total Expenditures	\$ 18,426,508	21,090,737	20,993,868	22,314,106	1,223,369	5.8%
Full Time Equivalent (FTEs)	9	11	11	11	-	0.0%

FY 2024 Major Variances

Operating Expenses

- \$ 981,350 - Increase in all risk property carrier insurance
- 85,000 - Increase in general liability claims
- 55,000 - Increase for cybersecurity risk consulting services

Descriptions & Line Items by Division



Human Resources Department

Risk Management - City Property and Casualty Insurance

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
10-1101 - Permanent Salaries	911,228	973,901	973,901	835,562	1,056,639	1,056,639	82,738	8.50%	
10-1107 - Part Time Salaries	45,584	-	-	6,852	-	-	-	0.00%	
10-1110 - Sick Conv to Cash	3,374	5,500	5,500	5,500	5,500	5,500	-	0.00%	
10-1113 - Vac Mgmt Conv	4,892	9,500	9,500	9,500	10,070	10,070	570	6.00%	
10-1116 - Comp Absences	(19,487)	-	-	-	-	-	-	0.00%	
10-1119 - Payroll Accrual	(34,987)	-	-	-	-	-	-	0.00%	
10-1199 - Other Reg Salaries	4,346	4,449	56,227	56,227	4,610	4,610	161	3.62%	
10-1201 - Longevity Pay	14,375	9,596	9,596	9,596	9,596	9,596	-	0.00%	
10-1401 - Car Allowances	20,910	20,160	20,160	20,160	20,160	20,160	-	0.00%	
10-1407 - Expense Allowances	2,880	5,040	5,040	2,400	5,760	5,760	720	14.29%	
10-1413 - Cellphone Allowance	4,200	4,200	4,200	4,200	4,200	4,200	-	0.00%	
10-1501 - Overtime 1.5X Pay	199	-	-	-	-	-	-	0.00%	
10-1701 - Retirement Gifts	207	-	-	-	-	-	-	0.00%	
10-1707 - Sick Termination Pay	341	-	-	134	-	-	-	0.00%	
10-1710 - Vacation Term Pay	880	-	-	1,157	-	-	-	0.00%	
20-2104 - Mileage Reimburse	22	100	100	100	50	50	(50)	(50.00%)	Expense for claim adjuster scene investigations.
20-2113 - Safe Driver Awards	9,360	6,500	6,500	7,240	9,150	9,150	2,650	40.77%	Expense for awarding safe employee drivers program.
20-2119 - Wellness Incentives	3,000	3,000	3,000	3,000	3,000	3,000	-	0.00%	
20-2199 - Other Emp Bene	-	-	10,991	10,991	-	-	-	0.00%	
20-2204 - Pension - General Emp	74,180	44,586	44,586	44,586	31,490	31,490	(13,096)	(29.37%)	
20-2210 - Pension - FRS	19,623	28,870	28,870	25,965	57,259	57,259	28,389	98.33%	
20-2220 - Change In Net Pension Liability	(155,482)	-	-	-	-	-	-	0.00%	
20-2299 - Pension - Def Cont	39,988	42,228	42,228	34,669	37,074	37,074	(5,154)	(12.21%)	
20-2301 - Soc Sec/ Medicare	74,393	76,938	76,938	55,070	82,455	82,455	5,517	7.17%	
20-2307 - Year End FICA Accr	(4,262)	-	-	-	-	-	-	0.00%	
20-2401 - Disability Insurance	1,054	1,490	1,490	1,490	1,296	1,296	(194)	(13.02%)	
20-2402 - Life Insurance	1,607	610	610	1,569	289	289	(321)	(52.62%)	

Human Resources Department

Risk Management - City Property and Casualty Insurance

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
20-2404 - Health Insurance	128,967	156,016	156,016	120,761	172,008	172,008	15,992	10.25%	
20-2405 - Post Employment Health Obligation	(156)	-	-	-	-	-	-	0.00%	
20-2407 - Unemployment Comp	-	9,000	9,000	-	9,000	9,000	-	0.00%	
90-9237 - Transfer Out to Special Obligation Bonds	103,032	78,924	78,924	78,924	78,924	78,924	-	0.00%	
90-9239 - Transfer Out to Special Ob Refunding Bonds 2020	24,756	20,858	20,858	20,858	41,716	20,858	-	0.00%	
Personnel Services	1,279,024	1,501,466	1,564,235	1,356,511	1,640,246	1,619,388	117,922	7.85%	
30-3101 - Acct & Auditing	15,254	16,600	16,600	16,600	12,900	12,900	(3,700)	(22.29%)	
30-3110 - Emp Assist Prog	74,507	80,000	80,000	80,000	80,000	80,000	-	0.00%	Expense for Employee Assistance Program (EAP) at \$2.20 per employee per month.
30-3199 - Other Prof Serv	71,804	129,960	129,960	129,960	121,000	122,400	(7,560)	(5.82%)	Expense for risk insurance broker and consultant (\$65,000), cybersecurity consultant (\$50,000), actuarial services (\$6,000), and ISO claim searches (\$1,400).
30-3216 - Costs/Fees/Permits	460	250	250	250	500	500	250	100.00%	Expense for Risk Management employees meter parking passes and State license fees.
30-3231 - Food Services	1,663	-	-	(17)	-	-	-	0.00%	
30-3237 - Lawn & Tree Service	9	-	-	-	-	-	-	0.00%	
30-3299 - Other Services	231	-	-	-	-	-	-	0.00%	
30-3304 - Office Equip Rent	7,745	3,500	3,889	3,889	8,500	8,500	5,000	142.86%	Expense for Risk Management and Safety Training equipment.
30-3316 - Building Leases	53,196	53,200	53,200	53,200	53,200	53,200	-	0.00%	Expense for rent allocation charge.
30-3401 - Computer Maint	24,985	60,000	60,000	60,000	60,000	50,000	(10,000)	(16.67%)	Expense for claims information database fees (\$50,000).
30-3407 - Equip Rep & Maint	1,047	-	-	-	-	-	-	0.00%	
30-3437 - Imp Rep & Maint	20	-	-	-	-	-	-	0.00%	
30-3613 - Special Delivery	-	50	50	50	50	50	-	0.00%	Expense for claims and insurance information.
30-3616 - Postage	119	-	-	-	-	-	-	0.00%	
30-3628 - Telephone/Cable TV	3,541	3,100	3,100	3,100	3,541	3,541	441	14.23%	Expense for safety training facility.
30-3634 - Water/Sew/Storm	35,472	20,900	20,900	26,784	26,125	26,125	5,225	25.00%	Expense for safety training.
30-3801 - Gasoline	159	311	311	114	200	200	(111)	(35.69%)	Expense for safety training.

Human Resources Department

Risk Management - City Property and Casualty Insurance

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
30-3904 - Books & Manuals	-	250	250	250	200	200	(50)	(20.00%)	Expense for risk management and safety training.
30-3907 - Data Proc Supplies	78	500	500	500	500	500	-	0.00%	Expense for risk management and safety training.
30-3916 - Janitorial Supplies	-	500	500	500	500	500	-	0.00%	Expense for safety training facility.
30-3925 - Office Equip < \$5000	6,973	3,700	3,700	3,700	3,700	3,700	-	0.00%	Expense for risk management and safety training.
30-3926 - Furniture < \$5000	169	-	-	-	-	-	-	0.00%	
30-3928 - Office Supplies	4,659	8,000	8,000	8,000	8,000	8,000	-	0.00%	Expense for risk management and safety supplies.
30-3937 - Safety/Train Mat	28,219	20,000	20,000	20,000	20,000	20,000	-	0.00%	Expense for risk management and safety materials such as first-aid training supplies and for day training rentals.
30-3949 - Uniforms	301	-	-	-	-	-	-	0.00%	
30-3999 - Other Supplies	855	250	250	250	250	250	-	0.00%	Expense for risk management and safety supplies.
40-4119 - Training & Travel	12,307	21,400	21,400	21,400	23,600	23,600	2,200	10.28%	
40-4304 - Indirect Admin Serv	2,299,500	2,334,937	2,334,937	2,334,937	2,334,937	2,334,937	-	0.00%	
40-4308 - Overhead-Fleet	372	766	766	766	2,615	2,615	1,849	241.38%	
40-4343 - Servchg-Info Sys	228,216	277,905	277,905	277,905	277,905	277,905	-	0.00%	
40-4355 - Servchg-Print Shop	1,382	5,000	5,000	5,000	3,500	3,500	(1,500)	(30.00%)	Expense for risk and safety materials printing.
40-4361 - Servchg-Pub Works	-	-	-	-	1,984	1,984	1,984	100.00%	
40-4373 - Servchg-Fleet O&M	936	1,081	1,081	1,081	5,650	5,650	4,569	422.66%	
40-4416 - Other Ins Charges	4,380	6,571	6,571	6,571	6,571	6,571	-	0.00%	
Operating Expenses	2,878,559	3,048,731	3,049,120	3,054,790	3,055,928	3,047,328	(1,403)	(0.05%)	
Risk Management - City Property and Casualty Insurance Total	4,157,583	4,550,197	4,613,355	4,411,301	4,696,174	4,666,716	116,519	2.56%	

Self Insurance

Self Insurance Claims - City Property and Casualty Insurance

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
30-3310 - Other Equip Rent	118,554	-	-	-	-	-	-	0.00%	
50-5101 - All Risk Prop Carrier	2,501,214	2,745,565	2,745,565	2,745,565	3,726,915	3,726,915	981,350	35.74%	Expense for property insurance. Property insurance saw an increase at 25% in Fiscal Year (FY) 2023 and will likely increase for FY 2024.
50-5102 - Property Claims	-	50,000	50,000	50,000	50,000	50,000	-	0.00%	Expense for property insurance deductible.
50-5104 - Auto Liab Claims	441,092	921,000	921,000	921,000	921,000	921,000	-	0.00%	Expense for auto-liability claims, which are based on the projected actuarial report.
50-5107 - Collision Repairs/Claims	946,886	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	-	0.00%	Expense for auto-collision claims.
50-5108 - Firefighter Claims	-	25,000	25,000	25,000	25,000	25,000	-	0.00%	Expense for Firefighter cancer claims.
50-5113 - General Liab Claims	848,891	1,776,000	1,776,000	1,776,000	1,940,000	1,861,000	85,000	4.79%	Expense for self-insured general liability claims, which are based on the risk actuarial report.
50-5114 - Legal Services-GL	27,680	20,000	20,000	20,000	25,000	25,000	5,000	25.00%	Expense for legal services claims outside of the City Attorney's Office.
50-5116 - Labor Rel Claims	247,355	545,000	545,000	545,000	378,000	543,000	(2,000)	(0.37%)	Expense for employment practices claims, which are based on a projected actuarial report, which includes the public official and employment practices claims.
50-5119 - Pol Prof Liab Claims	239,554	350,000	350,000	350,000	298,000	336,000	(14,000)	(4.00%)	Expense for police liability claims, which are based on a projected actual report.
50-5135 - Other Carrier Premiums	141,152	147,000	147,000	147,000	202,000	202,000	55,000	37.41%	Expense for multiple insurance policies: cybersecurity (\$100,500), Firefighter cancer (\$32,000), Police and Fire AD&D (\$22,400), watercraft (\$19,900), weather event for 4th of July (\$11,800), aviation (\$7,900), and crime (\$7,500).
50-5150 - Active Shooter Carrier	88,273	88,500	88,500	88,500	91,400	88,500	-	0.00%	Expense for active shoot insurance.
50-5199 - Other Self Ins Claim	(1,648)	-	-	-	-	-	-	0.00%	
Operating Expenses	5,599,003	7,668,065	7,668,065	7,668,065	8,657,315	8,778,415	1,110,350	14.48%	
Self Insurance Claims - City Property and Casualty Insurance Total	5,599,003	7,668,065	7,668,065	7,668,065	8,657,315	8,778,415	1,110,350	14.48%	

Self Insurance

Self Insurance Claims - Workers Compensation - City Property and Casualty Insurance

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
40-4399 - Servchg-Other Funds	1,689,168	2,039,975	2,039,975	2,039,975	2,039,975	2,039,975	-	0.00%	Interfund service charge for claim expenses.
50-5122 - Work Comp Carrier	385,827	450,500	450,500	483,180	556,000	556,000	105,500	23.42%	Expense for insurance policy with a 15% increase.
50-5124 - Work Comp Admin	270,890	500,000	500,000	509,347	500,000	500,000	-	0.00%	Expense for claims administration.
50-5125 - Work Comp Claims	6,324,037	5,882,000	5,882,000	5,882,000	5,677,000	5,773,000	(109,000)	(1.85%)	Expenses for employee claims based on a projected actuarial report.
Operating Expenses	8,669,922	8,872,475	8,872,475	8,914,502	8,772,975	8,868,975	(3,500)	(0.04%)	
Self Insurance Claims - Workers Compensation - City Property and Casualty Insurance Total	8,669,922	8,872,475	8,872,475	8,914,502	8,772,975	8,868,975	(3,500)	(0.04%)	

Health Benefits Fund



Human Resources Department - Self-Insured Health Benefits Fund

Department Fund Financial Summary

Financial Summary - Funding Source

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Estimate	FY 2024 Budget Recommended	FY 2023 Adopted Budget vs FY 2024 Budget Recommended	Percent Difference
Self-Insured Health Benefits - 545	\$ 38,010,080	42,684,305	42,630,683	45,676,552	2,992,247	7.0%
Total Funding	38,010,080	42,684,305	42,630,683	45,676,552	2,992,247	7.0%

Financial Summary - Program Expenditures

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Estimate	FY 2024 Budget Recommended	FY 2023 Adopted Budget vs FY 2024 Budget Recommended	Percent Difference
Risk Management	921,748	1,068,411	929,931	1,075,644	7,233	0.7%
Self-Insured Health Benefits	37,088,332	41,615,894	41,700,752	44,600,908	2,985,014	7.2%
Total Expenditures	38,010,080	42,684,305	42,630,683	45,676,552	2,992,247	7.0%

Financial Summary - Category Expenditures

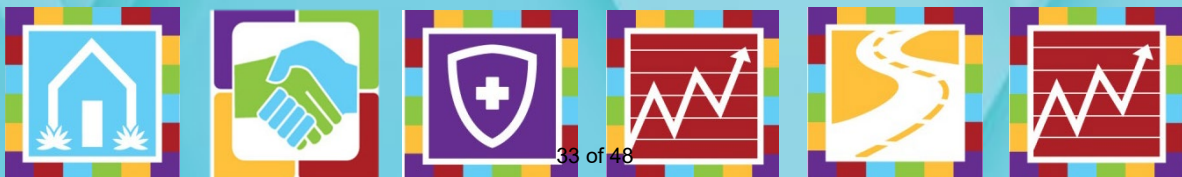
	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Estimate	FY 2024 Budget Recommended	FY 2023 Adopted Budget vs FY 2024 Budget Recommended	Percent Difference
Personnel Services	427,087	548,275	409,795	555,467	7,192	1.3%
Operating Expenses	37,582,993	42,136,030	42,220,888	45,121,085	2,985,055	7.1%
Total Expenditures	\$ 38,010,080	42,684,305	42,630,683	45,676,552	2,992,247	7.0%
Full Time Equivalents (FTEs)	5	5	5	5	-	0.0%

FY 2024 Major Variances

Operating Expenses

- \$ 1,493,274 - Increase for health benefits for the Fraternal Order of Police (FOP) bargaining unit
- 1,138,987 - Increase in projected health claims
- 652,680 - Increase in health plan administration cost and stop-loss insurance

Descriptions & Line Items by Division



Human Resources Department

Risk Management - Self-Insured Health Benefits

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
10-1101 - Permanent Salaries	302,573	379,597	379,597	289,794	385,460	385,460	5,863	1.54%	
10-1113 - Vac Mgmt Conv	3,274	-	-	-	-	-	-	0.00%	
10-1116 - Comp Absences	(21,972)	-	-	-	-	-	-	0.00%	
10-1119 - Payroll Accrual	(12,868)	-	-	-	-	-	-	0.00%	
10-1199 - Other Reg Salaries	-	-	4,102	-	-	-	-	0.00%	
10-1316 - Upgrade Pay	506	-	-	-	-	-	-	0.00%	
10-1401 - Car Allowances	8,490	10,080	10,080	7,080	10,080	10,080	-	0.00%	
10-1413 - Cellphone Allowance	2,500	2,400	2,400	1,200	1,200	1,200	(1,200)	(50.00%)	
10-1501 - Overtime 1.5X Pay	350	12,580	12,580	500	13,335	13,335	755	6.00%	
10-1504 - Overtime 1X Pay	282	-	-	-	-	-	-	0.00%	
10-1707 - Sick Termination Pay	13,121	-	-	-	-	-	-	0.00%	
10-1710 - Vacation Term Pay	21,133	-	-	-	-	-	-	0.00%	
20-2119 - Wellness Incentives	1,500	1,500	1,500	1,500	1,500	1,500	-	0.00%	
20-2199 - Other Emp Bene	-	-	802	802	802	-	-	0.00%	
20-2210 - Pension - FRS	8,090	17,926	17,926	18,959	35,207	35,207	17,281	96.40%	
20-2299 - Pension - Def Cont	19,978	19,642	19,642	13,027	13,440	13,440	(6,202)	(31.58%)	
20-2301 - Soc Sec/ Medicare	25,783	29,994	29,994	19,477	30,351	30,351	357	1.19%	
20-2304 - Supplemental FICA	-	960	960	960	1,020	1,020	60	6.25%	
20-2307 - Year End FICA Accr	(2,697)	-	-	-	-	-	-	0.00%	
20-2401 - Disability Insurance	534	697	697	697	470	470	(227)	(32.57%)	
20-2402 - Life Insurance	249	269	269	269	100	100	(169)	(62.83%)	
20-2404 - Health Insurance	55,853	72,187	72,187	55,087	62,861	62,861	(9,326)	(12.92%)	
20-2410 - Workers' Comp	408	443	443	443	443	443	-	0.00%	
Personnel Services	427,087	548,275	553,179	409,795	556,269	555,467	7,192	1.31%	
30-3198 - Backflow Program	-	145	145	145	145	145	-	0.00%	
30-3316 - Building Leases	35,004	35,000	35,000	35,000	35,000	35,000	-	0.00%	Expense for rent allocated associated with benefit employees.
30-3628 - Telephone/ Cable TV	441	400	400	400	441	441	41	10.25%	
30-3907 - Data Proc Supplies	833	-	-	-	500	-	-	0.00%	
30-3925 - Office Equip < \$5000	1,451	1,000	1,000	1,000	1,000	1,000	-	0.00%	

Human Resources Department

Risk Management - Self-Insured Health Benefits

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
40-4119 - Training & Travel	2,219	7,400	7,400	7,400	7,400	7,400	-	0.00%	
40-4304 - Indirect Admin Serv	418,392	433,552	433,552	433,552	433,552	433,552	-	0.00%	
40-4343 - Servchg-Info Sys	26,892	34,136	34,136	34,136	34,136	34,136	-	0.00%	
40-4355 - Servchg-Print Shop	585	-	-	-	500	-	-	0.00%	
40-4404 - Fidelity Bonds	24	26	26	26	26	26	-	0.00%	
40-4407 - Emp Proceedings	684	649	649	649	649	649	-	0.00%	
40-4410 - General Liability	8,016	7,828	7,828	7,828	7,828	7,828	-	0.00%	
40-4431 - Pub Officials Liab	120	-	-	-	-	-	-	0.00%	
Operating Expenses	494,661	520,136	520,136	520,136	521,177	520,177	41	0.01%	
Risk Management - Self-Insured Health Benefits Total	921,748	1,068,411	1,073,315	929,931	1,077,446	1,075,644	7,233	0.68%	

Self Insurance

Self-Insured Health Benefits - Self-Insured Health Benefits

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
30-3199 - Other Prof Serv	73,213	70,000	71,516	71,516	92,000	92,000	22,000	31.43%	Expense for benefits consultant and actuary for health plan.
30-3231 - Food Services	-	2,000	2,000	1,592	2,000	2,000	-	0.00%	Expense for health plan lunch and learn sessions.
30-3249 - Security Services	498	500	500	516	500	500	-	0.00%	Expense for security services at the health center.
30-3299 - Other Services	-	1,000	1,000	-	1,000	1,000	-	0.00%	Expense for wellness benefit education and health plan open enrollment items.
30-3319 - Office Space Rent	76,139	78,500	78,500	78,500	78,500	80,800	2,300	2.93%	Expense for health center rent.
30-3401 - Computer Maint	62,930	107,000	107,000	107,000	107,000	107,000	-	0.00%	Expense for health benefits open enrollment data system.
30-3425 - Bldg Rep Materials	-	500	500	-	500	500	-	0.00%	Expense for health center office items.
30-3428 - Bldg Rep & Maint	1,031	1,000	1,000	3,084	1,000	1,000	-	0.00%	Expense for health center repairs.
30-3601 - Electricity	87	400	400	208	443	443	43	10.75%	Expense for electricity costs.
30-3613 - Special Delivery	-	50	50	50	50	50	-	0.00%	Expense for health plan administrative deliveries.
30-3616 - Postage	-	50	50	50	50	50	-	0.00%	Expense for postage.
30-3628 - Telephone/ Cable TV	7,050	7,100	7,100	7,100	7,100	7,100	-	0.00%	Expense for health center telephone and cable TV services.
30-3928 - Office Supplies	626	4,000	4,000	4,000	3,500	3,500	(500)	(12.50%)	Expense for health plan administrative supplies.
30-3999 - Other Supplies	33,384	376,500	376,500	376,500	100,000	100,000	(276,500)	(73.44%)	Expense for Cigna wellness incentive program and a decrease due to a one-time increase that occurred in Fiscal Year 2023.
40-4299 - Other Contributions	6,803,958	7,369,650	7,369,650	7,369,650	7,369,650	8,862,924	1,493,274	20.26%	FOP health plan expense based upon union contract. Contract rate for 3 months at \$1,182 per month and 9 months at \$1,288 per month for 550 FOP employees.
40-4355 - Servchg-Print Shop	2,611	1,500	1,500	1,500	2,000	2,000	500	33.33%	Expense for printing services.
40-4416 - Other Ins Charges	7,063	-	-	(8,845)	-	-	-	0.00%	
50-5125 - Work Comp Claims	(14,880)	-	-	-	-	-	-	0.00%	
50-5130 - Health Ins Adm FF	2,131,112	2,381,600	2,381,600	2,381,600	3,034,280	3,034,280	652,680	27.41%	Expense for health plan administration and stop-loss insurance.
50-5131 - Health Ins Claims	24,698,568	27,784,844	27,816,693	27,816,693	28,923,831	28,923,831	1,138,987	4.10%	Expense for health plan claims based on a projected actuarial claims report.

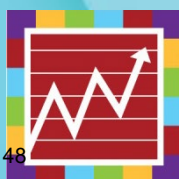
Self Insurance

Self-Insured Health Benefits - Self-Insured Health Benefits

Division - Fund Budget by Account

Account Name	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2023 Amended Budget	FY 2023 Estimate	FY 2024 Department Requested	FY 2024 Budget Recommended	FY 2023 Adopted vs FY 2024 Budget Recommended	% Dif	Justification
50-5132 - Section 125 Benefits	29,288	42,300	52,144	52,144	40,800	40,800	(1,500)	(3.55%)	Expense for FSA and COBRA admin fees.
50-5135 - Other Carrier Premiums	233,938	275,000	325,494	325,494	305,150	164,730	(110,270)	(40.10%)	Expense is decreasing due to increased participation in the Florida Retirement System (FRS) retirement plan which provides short-term disability coverage.
50-5139 - Health Supplement-Police	14,400	14,400	14,400	14,400	14,400	15,200	800	5.56%	FOP retiree health payment per Florida Statue 112.19(h) based upon \$1,288 per month.
50-5140 - Dental Carrier Premiums	1,722,909	1,869,500	1,869,500	1,869,500	1,858,500	1,858,500	(11,000)	(0.59%)	Expense for dental plan insurance.
50-5199 - Other Self Ins Claim	1,204,407	1,228,500	1,228,500	1,228,500	1,302,700	1,302,700	74,200	6.04%	Expense for health center administration.
Operating Expenses	37,088,332	41,615,894	41,709,596	41,700,752	43,244,954	44,600,908	2,985,014	7.17%	
Self-Insured Health Benefits - Self-Insured Health Benefits Total	37,088,332	41,615,894	41,709,596	41,700,752	43,244,954	44,600,908	2,985,014	7.17%	

Decision Packages



FY 2024 Decision Package Summary

Human Resources Department - City Insurance Fund

Priority	Request Type	Title of Request	# of Positions	Year 1 Net Cost	Year 2 Net Cost (Ongoing)
1	Program - New	Expanded Vehicle Camera Program for General Employees	-	40,580	81,160
			-	\$40,580	\$81,160

FY 2024 Decision Package Form

Human Resources Department

Priority Number: 1
Title of Request: Expanded Vehicle Camera Program for General Employees
Request Type: Program - New

New Position(s)	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:	Expected
0.00	0.00	0.00	0.00	12/23

Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?

In Fiscal Year (FY) 2023, the City is implementing dual-facing dashboard cameras in general City employee vehicles, which aims at reducing preventable vehicle collisions and automobile incident claims. Staff estimates that, on average, 156 accidents (and related claims) could have been reduced with the use of these cameras, which carried an average cost of \$1,445,605 per year. The goal of this program is to increase accountability and transparency for general employee related vehicle incidents and determine the at-fault party. Therefore, staff is requesting to expand and equip all general employee vehicles with dual-facing dashboard cameras with a phased approach, with the goal being to reduce both accidents and claims by 50% with a target date of FY 2028.

Initially, the City leased 280 dual-facing dashboard cameras to be attached general employee vehicles, which cost approximately \$117,600. For FY 2024, the City intends to increase this amount to 554 cameras, which will account for 50% of the City's general employee fleet vehicles. Since the Samsara technology is based on a leased subscription model, the total cost for 554 cameras for the first year will be \$232,680 and the second year will be \$465,360 which accounts for the full 1,108 general employee fleet vehicles. This phased implementation will be offset partially with projected automobile claim costs.

Can this function be better if performed by a third party? Why or why not?

This is not applicable as the City already uses the Samsara telematic device system.

Performance Measures:

Measure Description	Current Year Projection	Next Year Without Funding Projection	Next Year Target with Funding Projection
Number of vehicle collisions preventable by the City employee driver	69	67	60
Vehicle claims costs	\$362,961	\$353,824	\$316,665

Strategic Connections:

Focus Area: Internal Support
 Goal: Internal Support - Values Based Organization
 Objective: IS-2 Improve employee safety and wellness
 Source of Justification: Press Play Fort Lauderdale 2024, A 5-Year Strategic Plan

Funding Requests:

Cost Center	Account	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
Expenditures					
7070	60-6499	Other Equipment	Leased purchases for Samsara technology for dual-facing dashboard cameras	232,680	465,360
9050	50-5104	Auto Liab Claims	Estimated savings in claims	(96,050)	(192,100)
9050	50-5107	Collision Repairs/Claims	Estimated savings in collision repair costs	(96,050)	(192,100)
Total Expenditures				40,580	81,160
Net				\$40,580	\$81,160

Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
City Property and Casualty Insurance	(192,100)	(384,200)
Vehicle Rental (Fleet)	232,680	465,360

FY 2024 Decision Package Summary

Human Resources Department - 545 Self-Insured Health Benefits Fund

Priority	Request Type	Title of Request	# of Positions	Year 1 Net Cost	Year 2 Net Cost (Ongoing)
1	Program - New	Health Fund Claims Administration Audit	-	65,000	-
			-	\$65,000	\$-

FY 2024 Decision Package Form

Self Insurance

Priority Number: 1
Title of Request: Health Fund Claims Administration Audit
Request Type: Program - New

New Position(s)	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:	Expected
0.00	0.00	0.00	0.00	06/24

Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?

The City of Fort Lauderdale operates a self-insurance insurance health model of which Cigna administers nearly \$24.5 million annually. Industry best practices dictate to periodically conduct claims audit to validate the administrator's accuracy of handling and paying claims in accordance with contractual performance standards. The cost of conducting the audit is estimated with a 3% Consumer Price Index (CPI) increase since the last audit that was conducted in June 2017.

Can this function be better if performed by a third party? Why or why not?

Yes, this request is for a third-party to perform an independent, external audit.

Performance Measures:

Measure Description	Current Year Projection	Next Year Without Funding Projection	Next Year Target with Funding Projection

Strategic Connections:

Focus Area: Internal Support
 Goal: Internal Support - Leading Government Organization
 Objective: IS-6 Maintain financial integrity through sound budgeting practices, prudent fiscal management, cost effective operations and long-term financial planning
 Source of Justification: Press Play Fort Lauderdale 2024, A 5-Year Strategic Plan

Funding Requests:

Cost Center	Account	Activity Code	Account Title	Cost Description	Budget Request	Year 2 (Ongoing)
Expenditures						
9070	30-3199		Other Prof Serv	Estimated cost of medical claims audit	65,000	-
Total Expenditures					65,000	-
Net					\$65,000	\$-

Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
Self-Insured Health Benefits	65,000	-

~ Notes ~