



CITY OF FORT LAUDERDALE

**AVIATION ADVISORY BOARD MEETING MINUTES  
FORT LAUDERDALE EXECUTIVE AIRPORT  
RED TAILS CONFERENCE ROOM  
6000 NW 21 AVENUE, FORT LAUDERDALE, FLORIDA  
THURSDAY, MARCH 30, 2023 – 1:30 P.M.**

	<b>Attendance</b>	<b>Cumulative Attendance 7/2022 - 6/2023</b>	
		<b>Present</b>	<b>Absent</b>
<b>Board Members</b>			
Mark Volchek, Chair	P	5	1
William Gilbert, Vice Chair	P	6	0
David Ash	P	5	1
Jeff Johnson	P	5	1
Dr. Ed Kwoka	P	4	2
Robert Laughlin	A	5	1
Kevin Macelhaney	P	4	2
Valerie Vitale	A	5	1
John Vratsinas	A	5	1
<b>Non-Voting</b>			
Commissioner Marlon Bolton	A	4	2
Jeff Helyer, City of Oakland Park	P	6	0

**Airport/City Staff**

Carlton Harrison, Assistant Airport Director  
Khant Myat, Project Manager II  
Jeri Pryor, Program Manager I  
Linda Blanco, Senior Administrative Assistant  
Ryan Frost, Airport Operations Supervisor  
Krystal Permanan, Airport Business Development Administrator  
Angelia Basto, Senior Financial Administrator  
Giovanni Miranda, Visual Communications Designer  
Matthew Bilello, Airport Intern

**Others**

J. Opperlee, Recording Secretary, Prototype, Inc.  
Stephanie Toothaker, attorney for Broward Health

**CALL TO ORDER**

Vice Chair Volchek called the meeting to order at 1:30 p.m.

**ROLL CALL**

Roll was called and a quorum was determined to be present.

**Motion** was made by Dr. Kwoka, seconded by Mr. Gilbert to allow Commissioner Bolton to attend via Zoom. Motion passed unanimously. [But Commissioner Bolton did not attend]

## **APPROVAL OF MINUTES**

- **January 26, 2023**

**Motion** made by Mr. Johnson, seconded by Mr. Macelhaney, to approve the minutes of the January 26, 2023 meeting as presented. Motion passed unanimously.

## **ELECTIONS**

- Election for Chair

Dr. Kwoka nominated himself for Chair. Mr. Ash also nominated Dr. Kwoka for Chair. Mr. Volchek nominated himself for Chair. Each candidate discussed his qualifications for serving as Chair.

In a roll call vote, Mr. Volchek was elected Chair 4-2, with Dr. Kwoka and Mr. Ash voting for Dr. Kwoka.

- Election for Vice Chair

Chair Volchek nominated Mr. Gilbert for Vice Chair. Mr. Ash nominated Dr. Kwoka for Vice Chair. In a roll call vote, Mr. Gilbert was elected Vice Chair 6-0.

## **VOTING ITEMS**

1. **Unified Land Development Regulations Change in Use from Office to Senior Citizen Center Use - Broward Health**

Mr. Harrison provided the presentation and recommended Board approval.

Stephanie Toothaker, attorney for Broward Health, provided a presentation.

**Motion** made by Dr. Kwoka, seconded by Mr. Macelhaney, to approve the Unified Land Development Regulations Change in Use from Office to Senior Citizen Center Use - Broward Health. Motion passed unanimously.

2. **Contract Award for Runway 31 Bypass and Taxiway Golf Pavement Rehabilitation to Weekley Asphalt Paving, Inc.**

Mr. Myat provided the presentation and recommended awarding the project to Weekley Asphalt Paving Inc.

**Motion** made by Dr. Kwoka, seconded by Mr. Macelhaney, to approve the contract award for Runway 31 Bypass and Taxiway Golf Pavement Rehabilitation to Weekley Asphalt Paving, Inc. Motion passed unanimously.

3. **Revised Site Plan for Parcel 8CE, 10, 11– Lynx FBO Fort Lauderdale - Atlantic Aviation**

Mr. Harrison provided the presentation and recommended Board approval.

**Motion** made by Mr. Ash, seconded by Mr. Gilbert, to approve the Revised Site Plan for Parcel 8CE, 10, 11 – Lynx FBO Fort Lauderdale - Atlantic Aviation. Motion passed unanimously.

## **UPDATE ITEMS**

### **A. Noise Compatibility Program**

Ms. Pryor described issues with the January data due to a data processing issue, which would be corrected by the next meeting. She reported Mr. Gilbert helped resolve the FPL issue with noise monitor 1 and she hoped it would be operational again within 30 days. She said residents in the area were upset the monitor was not functioning. Ms. Pryor recalled that the monitor was removed approximately two years ago when the County removed the adjacent water tower.

### **B. Development and Construction**

Mr. Frost reported Taxiway Alpha/Echo realignment was now substantially complete. He described the current naming rules for the taxiways. Dr. Kwoka asked if and when the high-speed exit at Alpha 4 would be removed. Mr. Myat stated there was a realignment project coming up that would include this.

Operational statistics were included in the Board's packet. Mr. Frost said operations and customs activity were up in January and February.

Pursuant to a recent issue with someone at the Customs office, Mr. Macelhaney asked if the Airport had "landing rights." Mr. Frost said as a port of entry, prior permission was not needed to land and clear Customs. A "user fee" airport was different. Mr. Harrison remarked that Customs was a bit understaffed and said the Airport had a good working relationship with them so if there were any issues the Board wants to address with them, he would be happy to do so on their behalf.

### **C. Arrearages**

Mr. Harrison said there were currently no rent or fuel flowage arrearages.

### **D. Communication to the City Commission**

None

### **E. Other Items**

#### **I. Federal Aviation Administration Article RE Fuel Saving Arrival Routes**

Mr. Harrison provided a presentation and said they were looking forward to input from users to share with the FAA. Chair Volchek noted this (procedure) only worked if the aircraft was going 450 knots. Mr. Gilbert thought this had made things worse, not better. Mr. Harrison said they understood what the FAA was trying to do. Board members discussed how this was supposed to work, and how it did not work.

## **II. Summary of Special Events**

Ms. Pryor reported on recent events, including Neighbor Support Night on February 16, which was put on by City Hall and the Council of Civic Associations. This year's event highlighted careers with the City. FXE staff represented aviation careers.

Ms. Pryor reported the Achievements in Community Excellence [ACE] Awards was held on February 22, recognizing business, individuals, FBOs, tenants, and non-profits for their community work. The Broward County Sheriff's office received the 2023 ACE award for their work at the Airport. Four honorees received the Distinguished Service Award: OSM Aviation Academy; Fire Marshal Jeff Lucas; Sidney Cooley, Jr., former Air Traffic Manager at FXE, and John Abresch of Silver Linings Catering. She asked the Board members to let her know about outstanding businesses for nominations next year.

Ms. Pryor said the Claim Your Future Showcase, was held on February 28 with the Greater Fort Lauderdale Alliance highlighting careers in aviation for high school Juniors and Seniors.

Ms. Pryor informed the Board that FXE hosted STEMfest on February 4, along with Broward County Schools and Barrington Irving's Flying Classroom. Kids learned about STEM [Science, Technology, Engineering and Math], and how that could be applied to aviation. Kids used a flight simulator, participated in live experiments and spoke with pilots.

## **III. FXE 2022 Year in Review Presentation**

Ms. Permanan provided the presentation. Mr. Harrison introduced new staff members: Angelia Basto, Senior Financial Administrator; Giovanni Miranda, Visual Communications Designer and Matthew Bilello, Airport Intern.

## **IV. Public Comments**

None

## **ADJOURNMENT**

There being no further business to come before the Board at this time, the meeting was adjourned at 2:57 p.m.

**NEXT SCHEDULED MEETING DATE: Thursday, April 27, 2023 at 1:30 P.M.**

Any written public comments made 48 hours prior to the meeting regarding items discussed during the proceedings have been attached hereto.

Minutes prepared by J. Opperlee, Prototype, Inc.