

**CITY OF FORT LAUDERDALE
CENTRAL CITY REDEVELOPMENT ADISORY BOARD (CCRAB)**

RESCHEDULED REGULAR MEETING

WEDNESDAY – April 26, 2023

3:30 P.M.

**LOCATION: FIRE STATION ADMIN BUILDING- 3RD FLR CONFERENCE ROOM
528 NW 2 STREET
FORT LAUDERDALE, FL 33311**

I.	The Pledge of Allegiance	Ray Thrower Chairperson
II.	Call to Order & Determination of Quorum	
III.	Introduction of Board Members and Staff	Ray Thrower Chairperson
IV.	Approval of Regular Meeting Minutes March 1, 2023	Ray Thrower Chairperson
V.	Program and Project Status Update	Cija Omengebar CRA Planner
	1) NE 4th Avenue Streetscape Project	
	○ Budget Amendment \$20,000	
	○ 23-0394 May 2, 2023 CRA Board Commissioners Meeting	
	2) Façade & Landscape Program	
	○ Delegating Authority to the CRA Executive Director	
	○ 23-0362 May 2, 2023 CRA Board of Commissioners Meeting	
	3) Non-Residential Incentive Programs	
	4) Rezoning Project	
	○ Phase 1: NWQ Proposal May 16, 2023 City Commission Adoption Meeting	
	○ Phase 2: Under Review Mixed Use District Proposal	
	5) Streetlights Installation Project	
VI.	Communication to City Commission	Ray Thrower CCRAB Chair
VII.	Old/New Business	Cija Omengebar CRA Planner
	• May Regular CCRAB Meeting Discussion	
	• Miscellaneous	
VIII.	Adjournment	Ray Thrower CCRAB Chair

THE NEXT CCRAB REGULAR MEETING WILL BE HELD ON WEDNESDAY – MAY 3, 2023

Purpose: To review the Plan for the Central City CRA and recommend changes; make recommendations regarding the exercise of the City Commission's powers as a community redevelopment agency in order to implement the Plan and carry out and effectuate the purposes and provisions of Community redevelopment Act in the Central City Redevelopment CRA; receive input from

members of the public interested in redevelopment of the Central City Redevelopment CRA and to report such information to the City Commission sitting as the Community Redevelopment Agency.

Note: Two or more Fort Lauderdale City Commissioners or Members of a City of Fort Lauderdale Advisory Board may be in attendance at this meeting.

Note: If any person decides to appeal any decision made with respect to any matter considered at this public meeting or hearing, he/she will need a record of the proceedings and for such purpose he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Anyone needing auxiliary services to assist in participation at the meeting should contact the City Clerk at (954) 828-5002, two days prior to the meeting.

Note: Advisory Board members are required to disclose any conflict of interest that may exist with any agenda item prior to the item being discussed.

Note: If you desire auxiliary services to assist in viewing or hearing the meeting or reading agendas or minutes for the meetings, please contact the City Clerk's Office at 954-828-5002 and arrangements will be made to provide these services.

I. The Pledge of Allegiance

**Ray Thrower
Chairperson**

THE PLEDGE OF ALLEGIANCE

"I pledge allegiance to the flag of the United States of America,
and to the republic for which it stands,
one nation under God,
indivisible,
with liberty and justice for all."

II. Call to Order & Determination of Quorum

III. Introduction of Board Members and Staff

**IV. Approval of Regular Meeting Minutes
March 1, 2023**



CITY OF FORT LAUDERDALE

DRAFT
REGULAR MEETING MINUTES
CITY OF FORT LAUDERDALE
CENTRAL CITY REDEVELOPMENT ADVISORY BOARD
WEDNESDAY, MARCH 1, 2023 – 3:30 PM
CITY HALL – 8TH FLOOR CONFERENCE ROOM
100 NORTH ANDREWS AVENUE
FORT LAUDERDALE, FL 33301

Board Members	Present/Absent	Cumulative Attendance	
		September 2022-August 2023	Present
Ray Thrower, Chair	P	7	0
Edward Catalano	P	6	1
Linda Fleischman	P	5	0
Justin Greenbaum	P	6	1
Jason Hoffman	P	5	2
Shane Jordan	A	5	2
Christina Robinson [arrived 3:45]	P	5	2
Scott Sheckman	A	3	2

At this time, there are 8 appointed members to the Board; therefore, 5 constitute a quorum.

Staff:

Cija Omengebar, CRA Planner/Liaison
Clarence Woods, CRA Manager
Carla Blair, Recording Secretary, Prototype Inc.

Others

Nikola Stan
Troy Liggett

Communication to the City Commission:

None

I. Pledge of Allegiance

Board members recited the pledge of allegiance.

II. Call to Order & Determination of Quorum

Chair Thrower called the meeting to order at 3:36 p.m. Roll was called, and it was noted that a quorum was present.

III. Introduction of Board Members and Staff

Board members and staff introduced themselves.

IV. Approval of Meeting Minutes

- Regular Meeting: February 1, 2023

Chair Thrower requested changes to the minutes.

Motion by Mr. Catalano, seconded by Mr. Greenbaum to approve the minutes of the February 1, 2023 meeting as amended. In a voice vote, motion passed unanimously.

V. Rezoning Proposal of the NWQ Discussion

Mr. Woods said they were waiting for the Planning and Zoning Board to approve the rezoning. At the request of the Planning and Zoning Board, Ms. Omengebar had mailed flyers in Creole, English, and Spanish. He and Ms. Omengebar had distributed doorknockers on 300 doors in the northwest quadrant. There would also be another public meeting at 6 PM that day at City Hall. Mr. Woods said they would go back before the Planning and Zoning Board on March 15. He encouraged supporters to attend.

Mr. Catalano said the neighborhood civic association had distributed door knockers and attached the same letter Ms. Omengebar had circulated. They would continue the distribution in another neighborhood that weekend. Board members discussed getting supporters from the affected area to attend the Planning and Zoning Board meeting and voice their support. Chair Thrower thought the people who opposed the rezoning were renters who feared displacement.

VI. Program and Project Status Update

- NE 4th Avenue Streetscape Project

Ms. Omengebar said they were in the bidding process for the construction company.

- Non-residential Incentive Programs

Ms. Omengebar stated no one had submitted an application yet.

- Residential Façade and Landscape Program

Ms. Omengebar had submitted two applications to legal: 1200 and 1206 NW 4th Avenue. One of the applicants indicated a Haitian family lived in one of the homes and Ms. Omengebar wanted to take an interpreter to the property to explain the process to the family.

VII. Communication to City Commission

None

VIII. Old/New Business

- Miscellaneous

Ms. Robinson asked about the box wraps and Ms. Omengebar agreed to follow up and report back.

- Lighting Installation at Road Closures Project Update

Ms. Omengebar was awaiting a new price quote [the old one was only valid until September 2022.] Mr. Woods said the previous City Manager had signed off on the memo but they needed confirmation that Parks and Recreation would make the payment.

Mr. Woods reminded Board members that the CRA could no longer fund events but Ms. Omengebar said they could provide flyers at events.

- April Agenda Item Suggestions

Ms. Omengebar would report back about the box wraps. She said the rezoning would be on the agenda as well.

Troy Liggett said there was a two-block section of 12th Street in the Middle River area that had never been paved. This made the entire area difficult to develop. He asked the Board to discuss ways to fund the paving. Ms. Omengebar said Public Works had put this on a list of projects and she would ask if it would be done in 2023 or 2024. Mr. Woods agreed to visit the area.

Chair Thrower requested help to find a Board member to represent Lauderdale Manors.

- Meeting Reminders:
 1. NWQ Proposal Public Participation at 6PM, today - City Hall Chamber
 2. NWQ Proposal PZB Presentation March 15, 2023

IX. Adjournment

There being no further business, the meeting was adjourned at 4:41 p.m.

The next meeting will be held on April 5, 2023.

[Minutes written by J. Opperlee, Prototype, Inc.]

V. Program and Project Status Update

1) NE 4th Avenue Streetscape Project

- Budget Amendment \$20,000
- 23-0394 | May 2, 2023 CRA Board Commissioners Meeting

2) Façade & Landscape Program

- Delegating Authority to the CRA Executive Director
- 23-0362 | May 2, 2023 CRA Board of Commissioners Meeting

3) Non-Residential Incentive Programs

4) Rezoning Project

- Phase 1: NWQ Proposal May 16, 2023 City Commission Adoption Meeting
- Phase 2: Under Review Mixed Use District Proposal

5) Streetlights Installation Project



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
CRA BOARD MEETING

#23-0394

TO: CRA Chairman & Board of Commissioners
Fort Lauderdale Community Redevelopment Agency

FROM: Greg Chavarria, CRA Executive Director

DATE: May 2, 2023

TITLE: Resolution Authorizing Budget Amendment – Reappropriate \$20,000 for the NE 4th Avenue Complete Street Project – **(Commission District 2)**

Recommendation

Staff recommends the Community Redevelopment Agency (CRA) Board of Commissioners approve a transfer of \$20,000 to The Northeast (NE) 4th Avenue Complete Street Project.

Background

On July 11, 2017, the Fort Lauderdale CRA adopted Resolution 17-04 supporting and authorizing the submittal of an application for grant funding through the Broward County Redevelopment Program for the NE 4th Avenue Complete Street Project.

On March 5, 2019, the Broward County Commission approved funding for the project in an amount not to exceed \$1,000,000 for engineering design, construction, and inspection.

The NE 4th Avenue Complete Street Project currently has a remaining project budget of \$848,675. Based on the most recent bid solicitation #12735-1033, the lowest bid came in \$20,000 above budget.

Staff recommends a reappropriation of the Central City Incentive program funds to fund the construction project shortage.

Consistency with the Central City CRA Redevelopment Plan

This project will help implement the Central City Community Redevelopment Plan. The CRA Plan identifies the redevelopment of NE 4th Avenue Corridor as an Economic Development Strategy in infrastructure and neighborhood improvements. The NE 4th Avenue Complete Street Project will be a catalyst for job creation as the project will result in new businesses opening along the corridor, an increase in new private investment and an increase in sales volume in existing businesses resulting in new hires.

Resource Impact

Funds for this transfer in the amount of \$20,000 are available in the accounts listed below.

05/02/2023

Page 1 of 2

CAM #23-0394

Source:

Funds available as of March 31, 2023					
ACCOUNT NUMBER	COST CENTER NAME (Program)	CHARACTER/ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
20-121-1521-552-40-4203-CRA092308	Commercial Façade Improvement Program CC FY23	Other Operating Expense/Redevelopment Projects	\$250,000	\$250,000	\$20,000
TOTAL AMOUNT ►					\$20,000

Use:

Funds available as of March 31, 2023					
ACCOUNT NUMBER	COST CENTER NAME (Program)	CHARACTER/ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
20-348-9100-541-P12557A	The NE 4 th Ave Complete Street Project	Capital Outlay/Construction	\$1,000,000	\$848,675	\$20,000
TOTAL AMOUNT ►					\$20,000

Strategic Connections

This item supports the *Press Play Fort Lauderdale 2024* Strategic Plan, specifically advancing:

- The Business Development Focus Area
- Goal 5: Build an attractive and proactive business climate to attract emerging industries
- Objective: Nurture and support local businesses

- The Internal Support Focus Area
- Goal 8: Build a leading government organization that manages all resources wisely and sustainably
- Objective: Maintain financial integrity through sound budgeting practices, prudent fiscal management, cost effective operations, and long-term planning

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are Community and We Are Prosperous

Related CAM

#23-0089

Prepared by: Vanessa Martin, CRA Business Manager
Clarence Woods, CRA Manager

CRA Executive Director: Greg Chavarria



TO: CRA Chairman & Board of Commissioners
Fort Lauderdale Community Redevelopment Agency

FROM: Greg Chavarria, CRA Executive Director

DATE: May 2, 2023

TITLE: Resolution Delegating Authority to the Executive Director to Approve Awards for Qualified Applicants and to Execute Any and All Documents Relating to Central City Residential Façade & Landscaping Program for the Central City Area - **(Commission Districts 2 and 3)**

Recommendation

Staff recommends the Community Redevelopment Agency (CRA) Board of Commissioners approve a Resolution to delegate authority to the Executive Director to approve awards for qualified applicants to the Central City Residential Façade & Landscaping (RFL) Program.

Background

On November 1, 2022, the CRA Board approved a modified version of the Northwest-Progresso-Flagler Heights Community Redevelopment Agency Façade & Landscaping Program for Central City CRA, along with a budget of \$150,000. The RFL is designed to provide funding for the beautification of single-family residential homes and includes external painting and landscaping (Exhibit 1).

On February 2, 2023, “Apply Now” information flyers were sent to 30 properties located on NW 4th Avenue between NW 13th Street and NW 11th Street, and only received 2 applications. Application approval will be contingent on CRA Board delegating authority to the Executive Director to approve the awards. Doing so will speed up the processing of applications of awards not exceeding \$5,000.

Staff plans on distributing informational door hangers on NW 4th Avenue and will allow two weeks for prospective applicants to apply. Thereafter, if funding is still available, staff intend on expanding the program to neighboring NW 3rd Avenue and NW 5th Avenue. A copy of the flyer and door hanger is provided as Exhibit 2.

Under the RFL Program, the Central City CRA will administer the program application. Eligible homesteaded properties will receive up to \$5,000, and eligible investment properties will receive 50% of the total improvement cost, not to exceed \$2,500, with applicable restrictions. The budget of \$150,000 is adequate to fund 30 homestead

properties or 25 homestead and 10 tenant owned properties. The difference between the RFL Program in the NPF CRA and the Central City CRA RFL Program is the distinction and different level of funding between a homestead property and investment owned property. The former may receive up to the maximum benefit of \$5,000, the investment owned property may receive only 50% of the improvement cost not to exceed \$2,500. The program description and homestead and investor application and agreements are provided as Exhibit 3.

Consistency with the Central City CRA Community Redevelopment Plan

Section A., titled "Purpose", recommends several strategies and programs to address conditions of the neighborhood and needs of its residents and property owners. In particular, under "Housing Strategy", the conservation of existing homes.

The RFL program is used to improve the visual impact of the residential properties and to enhance the pride of ownership, as well as the property values, in the entire redevelopment area. This project is consistent with the Central City Community Redevelopment Plan which provides for physical improvements to enhance the overall environment and improve the quality of life.

Resource Impact

There is no fiscal impact associated with this action.

Strategic Connections

This item supports the *Press Play Fort Lauderdale 2024* Strategic Plan, specifically advancing:

- The Public Places Focus Area
- Goal 3: Build a healthy and engaging community.
- Objective: Enhance the City's identity through public art, well-maintained green spaces and streetscapes

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are Community and We Are Prosperous.

This item supports the *Advance Fort Lauderdale 2040* Comprehensive Plan, specifically advancing:

- The Neighborhood Enhancement Focus Area
- The Housing Element
- Goal 2: Be a community of strong, beautiful, and healthy neighborhoods.

Attachments

Exhibit 1 - CAM 22-0707 and Resolution 22-15

Exhibit 2 - Program Flyer and Door Hanger

Exhibit 3 - CRA Residential Façade and Landscaping Program

Exhibit 4 - Resolution

Prepared by: Clarence Woods, CRA Manager

CRA Executive Director: Greg Chavarria



TO: CRA Chairman & Board of Commissioners
Fort Lauderdale Community Redevelopment Agency

FROM: Greg Chavarria, CRA Executive Director

DATE: November 1, 2022

TITLE: Resolution Adopting a Modified Version of the Northwest-Progresso-Flagler Heights Community Redevelopment Agency Residential Façade & Landscaping Program for the Central City Area and Approving a Budget of \$150,000 - **(Commission Districts 2 and 3)**

Recommendation

Staff recommends the Community Redevelopment Agency (CRA) Board of Commissioners approve a Resolution to adopt a modified version of the Northwest-Progresso-Flagler Heights (NPF) CRA Residential Façade & Landscaping (RFL) Program for the Central City Area and approve a budget of \$150,000.

Background

At the May 4, 2022 and June 1, 2022 Central City Redevelopment Advisory Board (CCRAB) meetings, staff presented two types of home improvement programs that are currently in operation in the NPF Area. One was a Residential Façade and Landscaping Program and the other a Home Repairs and Renovation Program administered by *Rebuilding Together Broward County Inc.* The CCRAB discussed the benefits of collaborating with *Rebuilding Together* in a similar partnership, tailored to the housing profile of the Central City CRA area. Pursuant to the Central City Community Redevelopment Plan, 32% of housing is owner-occupied and 68% is renter-occupied. As such, consensus was reached that the program would primarily benefit owner-occupied, single-family detached properties. Renter-occupied, single-family detached properties would be secondary. This is to ensure that the revitalization efforts of the program can be visible throughout the area. The approved meeting minutes are provided as Exhibit 1.

On July 6, 2022, in a (5-1) vote, the CCRAB recommended the approval of \$150,000 to fund the CRA Residential Façade and Landscaping (RFL) Program, in partnership with *Rebuilding Together Broward County*. The level of funding depends on whether the property is homestead or investment-owned. Homestead properties would receive up to \$5,000 in assistance. Renter-occupied properties would receive 50% of the total improvement cost, not to exceed \$2,500. The approved meeting minutes have been provided as Exhibit 2.

While discussions with the CCRAB demonstrated a strong preference to collaborate with *Rebuilding Together*, in order to provide the improvement services, the RFL Program must first be established as an ongoing program in the area. CRA staff recommends the adoption of a modified version of the RFL Program, and funding in the amount of \$150,000 to provide external painting and low maintenance landscaping services for eligible single-family homes in the Central City Area. The program description and application form are provided as Exhibit 3.

Under the RFL Program, the Central City CRA will administer the program application. Eligible homesteaded properties will receive up to \$5,000, and eligible investment properties will receive 50% of the total improvement cost, not to exceed \$2,500, with applicable restrictions. The budget of \$150,000 is adequate to fund 30 homestead properties or 25 homestead and 10 tenant owned properties. The difference between the RFL Program in the NPF CRA and the Central City CRA RFL Program is the distinction and different level of funding between a homestead property and investment owned property. The former may receive up to the maximum benefit of \$5,000, the investment owned property may receive only 50% of the improvement cost not to exceed \$2,500.

Objective

The objective of the CRA Residential Façade and Landscaping Program is to improve the visual landscape of the Central City CRA area, to enhance the pride of ownership, and to improve the property values by enhancing the homes and landscapes.

AWARD GUIDELINES AND FUNDING CONDITIONS

The properties eligible for improvements are detached single-family homes in the Central City residential core area. The program favors homestead/owner-occupied properties. Investment/tenant-occupied properties will be allowed on a case-by-case basis. Staff will identify priority streets to roll out the program (Exhibit 4). All homes must be approved by the Area Manager.

Once approved, property owners must submit a completed application as well as a right of entry and liability waiver agreement (Exhibit 5 and Exhibit 6). Three estimates from licensed and insured contractors are also required. The application and right of entry and liability waiver agreement is reviewed by the CRA staff and approved by the Executive Director prior to the commencement of any exterior improvements.

Low maintenance landscaping is designed specifically for areas that are susceptible to drought, or for properties where water conservation is indicated. Non-eligible expenses include, but are not limited to, sprinkler system, driveway gate, paving or improvements to a driveway, removal and/or trimming of trees, backyard landscaping, and fencing. Participation is subject to availability of funds and is subject to change without notice.

Payment for completed improvements shall be contingent on inspection and sign-off by CRA staff to ensure that the completed work is satisfactory. The CRA will only reimburse for external painting and low maintenance landscaping. The following conditions apply:

- Award(s) are a one-time benefit per property, duplicate funding is restricted in future years.
- The CRA will pay 100% of improvement cost, not to exceed \$5,000, for homestead/owner-occupied, single-family detached homes.
- The CRA will pay 50% of the improvement cost, not to exceed \$2,500, for investor owned/renter-occupied, single-family detached homes.
- The Executive Director or his designee reserves the right to waive the eligibility requirements and allow multi-family properties that consist of two (2) to four (4) units. The property must also have a need for painting and landscaping upon CRA inspection.

Consistency with the Central City CRA Community Redevelopment Plan

Section A., titled “Purpose”, recommends several strategies and programs to address conditions of the neighborhood and needs of its residents and property owners. In particular, under “Housing Strategy”, the conservation of existing homes.

The RFL program is used to improve the visual impact of the residential properties and to enhance the pride of ownership, as well as the property values, in the entire redevelopment area. This project is consistent with the Central City Community Redevelopment Plan which provides for physical improvements to enhance the overall environment and improve the quality of life.

Resource Impact

Funds for this transaction are contingent upon the approval of a Fiscal Year 2023 budget transfer.

Funds available as of October 25, 2022					
ACCOUNT NUMBER	COST CENTER NAME (Program)	CHARACTER / ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
20-121-1521-552-40-4203-CRA092314	Residential Façade & Landscaping CC FY23	Other Operating Expenses/Redevelopment Projects	\$0	\$0	\$150,000
TOTAL AMOUNT ►					\$150,000

Strategic Connections

This item supports the *Press Play Fort Lauderdale 2024* Strategic Plan, specifically advancing:

- The Public Places Focus Area
- Goal 3: Build a healthy and engaging community
- Objective: Enhance the City’s identity through public art, well-maintained green spaces and streetscapes
- The Neighborhood Enhancement Focus Area
- Goal 4: Build a thriving and inclusive community of neighborhoods

- Objective: Work with partners to reduce homelessness by promoting independence and self-worth through advocacy, housing and comprehensive services
- Objective: Ensure a range of affordable housing options
- Objective: Create a continuum of education services and support

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are Community and We Are Prosperous.

Attachments

Exhibit 1 - May 4, 2022 and June 1, 2022 Approved Minutes

Exhibit 2 - July 6, 2022 Approved Minutes

Exhibit 3 - CRA Residential Façade and Landscaping Program

Exhibit 4 - Location Map

Exhibit 5 - Application and Agreement – Homestead Property Owner

Exhibit 6 - Application and Agreement – Investment Property Owner

Exhibit 7 - Resolution

Prepared by: Clarence Woods, CRA Manager

CRA Executive Director: Greg Chavarria

RESOLUTION NO. 22-15 (CRA)

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE FORT LAUDERDALE COMMUNITY REDEVELOPMENT AGENCY ADOPTING A RESIDENTIAL FAÇADE AND LANDSCAPING PROGRAM FOR THE CENTRAL CITY REDEVELOPMENT AREA; APPROVING A BUDGET OF \$150,000; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on May 4, 2022, and June 1, 2022, two Home Improvement Programs were presented to the Central City Redevelopment Advisory Board ("CCRAB"); the first being a Residential Façade & Landscaping Program and the second a Home Repair and Renovation Program Administered by Rebuilding Together Broward County, Inc.; and

WHEREAS, the Central City Community Redevelopment plan estimates that 32% of housing stock within the specified Central City Redevelopment Area is owner occupied, while 68% is renter occupied; and

WHEREAS, on July 6, 2022, in a 5-1 vote the CCRAB recommended approval of \$150,000 to fund the Central City Residential Façade and Landscaping Program ("RFL"); and

WHEREAS, the level of funding is dependent upon whether the property is homestead or investment owned; and

WHEREAS, homestead properties would receive a maximum of \$5,000 in assistance; and

WHEREAS, renter occupied properties would receive 50% of the total improvement cost, not to exceed \$2,500.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE FORT LAUDERDALE COMMUNITY REDEVELOPMENT AGENCY:

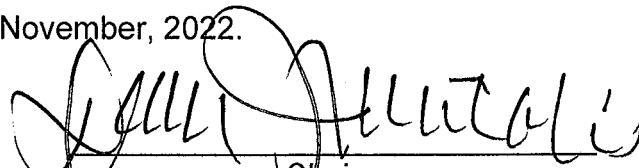
SECTION 1. The foregoing recitals are true and correct and incorporated herein by reference.

SECTION 2. That the Board of Commissioners of the Fort Lauderdale Community Redevelopment Agency hereby adopts and approves the Central City Redevelopment Area Residential and Façade Landscaping Program.

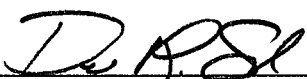
SECTION 3. The Board of Commissioners adopt and approve the budget of \$150,000 for the RFL Program.

SECTION 4. That this Resolution shall be in full force and effect immediately upon and after its passage.

ADOPTED this 1st day of November, 2022.


Chair
DEAN J. TRANTALIS

ATTEST:


CRA Secretary
DAVID R. SOLOMAN

Dean J. Trantalis	<u>Nay</u>
Heather Moraitis	<u>Not Present</u>
Steven Glassman	<u>Yea</u>
Robert L. McKinzie	<u>Yea</u>
Ben Sorensen	<u>Yea</u>

APPROVED AS TO FORM:


General Counsel
ALAIN E. BOILEAU



CITY OF FORT LAUDERDALE

Residential Facade & Landscaping Program



APPLY NOW!

Applications are being accepted for detached single family homestead and tenant occupied homes.

Receive up to \$5,000 in Home Improvements for Exterior Painting and Landscaping

Conditions Apply

**Submit Applications to the Fort Lauderdale
Community Redevelopment Agency**

**914 Sistrunk Blvd, Suite 200 (1st Floor)
Fort Lauderdale, FL 33311**

For more information, application and guidelines, please call
(954) 828-6130 or visit www.fortlauderdale.gov/RFLP

Participation in the program is subject to availability of funds and is subject to change without notice.



APPLY NOW!



RESIDENTIAL FAÇADE & LANDSCAPING PROGRAM

ELIGIBLE DETACHED SINGLE-FAMILY HOMES

RECEIVE UP TO **\$5,000** IN HOME IMPROVEMENTS

**EXTERIOR PAINTING
& XERISCAPE LANDSCAPING**
FUNDING IS LIMITED & CONDITIONS APPLY

For more information, application and guidelines
call (954) 828-6130 or visit
WWW.FORTLAUDERDALE.GOV/RFLP

SUBMIT APPLICATIONS:

Fort Lauderdale Community Redevelopment Agency
914 Sistrunk Blvd, Suite 200 (1st Floor)
Fort Lauderdale, FL 33311



CITY OF FORT LAUDERDALE





**FORT LAUDERDALE COMMUNITY REDEVELOPMENT AGENCY
CENTRAL CITY REDEVELOPMENT AREA
RESIDENTIAL FACADE AND LANDSCAPING PROGRAM**

PROGRAM OVERVIEW

The Residential Facade and Landscaping Program is designed to provide funding for the beautification of single-family residential homes with exterior painting and landscaping of the front yard only. The CRA will prioritize beautification project for homestead/owner-occupied single-family homes and consider investor-owned properties as secondary projects. Priority projects may receive 100% of improvement cost, not to exceed \$5,000. Investor-owned properties will be evaluated on a case-by-case basis and may only receive 50% of the improvement cost, not to exceed \$2,500.

To qualify for the Program, a property shall be located in the residential core of the Central City Area not affected by the Rezoning Project and in need of painting and landscaping. Only one (1) application per household will be accepted. Inspection is mandatory throughout the project life. Payments are made after completion of work and upon final inspection by the CRA.

Participation in the program is subject to availability of funds and is subject to change without notice. The application submission period will close after 30 days from the date of advertisement and may be extended at the discretion of the CRA. Applications will be reviewed for completeness and will be inspected and prioritized based on need, eligibility, and availability of funds.

Qualifying property owners shall execute a Right of Entry and Liability Agreement with the CRA. The owner will be responsible for securing (3) painting and landscaping contractor quotes to be submitted to the CRA. Contractor quotes must be separate, independent, and non-collusive.

The Owners, at their own expense, shall maintain the landscaping and will be held responsible for problems occurring after the work has been completed. Owners will be required to properly care for and maintain the landscaping. Failure to maintain the landscaping will result in ineligibility for future landscape programs and could subject the Owners and Property to City code enforcement action.

AWARD GUIDELINES AND FUNDING CONDITIONS

In order to participate in the program, an owner must meet the following requirements:

- 1) Property must be located within the Central City CRA Residential Core Area.
- 2) Property must be a detached single-family residence.
- 3) Property shall not have any open code violations or liens resulting from code enforcement, nuisance abatement action or liens for water, gas or other Utility service by the City.
- 4) Property shall have a source of water available from the front of the house.

ELIGIBILITY CONDITIONS

- 1) **Priority Project** – detached single-family homestead/owner occupied property may receive 100% of the improvement cost, not to exceed \$5,000.
 - a. Property must be an owner occupied detached, single-family residential property.
 - b. Owner(s) and must be registered as a homestead property with the Broward County Property Appraiser.
- 2) **Secondary Projects** – Investor owned/tenant-occupied, detached single-family homes properties will be evaluated on a case-by-case basis. Such property may only receive 50% of improvement cost not to exceed \$2,500.
 - a. Only (2) investor-owned properties are allowed. Exceptions may be made in the following scenarios:
 - b. The 3rd property is located on the same street as participating properties owned by the same owner.
 - c. The 3rd property is located on a street where adjacent properties are participating in the program.
- 3) Improvement cost exceeding the established funding limits will be the responsibility of the property owner. The homeowner shall be responsible for all or any additional or remaining costs.
- 4) Award(s) are a one-time benefit per property, duplicate funding is restricted in future years.
- 5) *****Payments or Reimbursements will not be provided for any work done on properties prior to approving CRA approval.**
- 6) The Executive Director or his designee reserves the right to waive the eligibility requirements and allow multi-family properties that consist of two (2) to four (4) units. The property must also have a need for painting and landscaping upon CRA inspection.

NON-ELIGIBLE EXPENSES

Non-eligible expenses include, but are not limited to:

- 1) Sprinkler system.

- 2) Driveway gate
- 3) Paving or any improvements to a driveway
- 4) Removal and/or trimming of trees.
- 5) Backyard landscaping.
- 6) Fencing.

APPLICATION PROCESS

- 1) Submit Residential Façade and Landscaping Program Application NOTE: All Applications must be signed by the homeowner(s) and notarized.
- 2) CRA staff will review application for completeness and may schedule an Inspection as needed. Additional inspections shall be scheduled as needed.
- 3) Homeowners will be notified by CRA staff if they are approved for the program.
- 4) Upon approval, all homeowners are required to submit the following before the commencement of work on the eligible property: **(a)** Execute a Right of Entry and Liability Waiver Agreement **(b)** three written estimates from contractors for landscaping and/or painting. Contractor quotes must be separate, independent, and non-collusive. These estimates must include the contractors name, address, license number, description of work and cost associated with each item. A copy of a certificate of insurance is also required, **(c)** a copy of the work contract signed by both the contractor and property owner, and **(d)** a Notice of Commencement form.
- 5) Upon completion of work, the homeowner must contact the CRA staff to arrange a completion inspection.
- 6) The CRA will pay or reimburse 100% of the total improvement project costs, not to exceed \$5,000 for homestead properties.
- 7) The CRA will pay or reimburse 50% of the total improvement project cost, not to exceed \$2,500 for investor-owned properties.

HAND-DELIVER SIGNED AND NOTARIZED APPLICATIONS TO THE FOLLOWING ADDRESS:

Fort Lauderdale Community Redevelopment Agency
914 Sistrunk Blvd, Suite 2 (1st Floor)
Fort Lauderdale, FL 33311

QUESTIONS

For questions or information regarding the *Residential Façade and Landscape Program* please contact the Community Redevelopment Agency at 954-828-4776 or email CRA Planner, Cija Omengbar: comengbar@fortlauderdale.gov .



**THE CITY FORT LAUDERDALE COMMUNITY REDEVELOPMENT AGENCY
CENTRAL CITY AREA
RESIDENTIAL FACADE AND LANDSCAPING PROGRAM APPLICATION - HOMESTEAD
PROPERTY OWNER**

INSTRUCTIONS: You must be the property owner to complete this application. Only one (1) application per household will be processed. For more information or to request assistance in completing this application, please contact the Fort Lauderdale Community Redevelopment Agency at (954) 828-6130 or 4776.

SUBMIT TO: The City of Fort Lauderdale Community Redevelopment Agency, 914 Sistrunk Boulevard, Suite 200, Fort Lauderdale, FL 33311.

NAME: _____

PROPERTY ADDRESS: _____

MAILING ADDRESS (IF DIFFERENT FROM ABOVE): _____

HOME PHONE: (____) _____ CELL PHONE: (____) _____

E-MAIL ADDRESS: _____

TYPE OF IMPROVEMENT REQUESTED: Paint _____ Landscape _____

I HEREIN CERTIFY, REPRESENT AND WARRANT THAT I AM THE SOLE PROPERTY OWNER OF THE ADDRESS ABOVE AND NO OTHER PARTY'S SIGNATURE IS REQUIRED TO APPROVE THE IMPROVEMENTS. I FURTHER CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

APPLICANT'S SIGNATURE: _____ DATE: _____

PRINT NAME: _____

Revised 10/19/2022

RIGHT OF ENTRY AND LIABILITY WAIVER AGREEMENT

HOMESTEAD PROPERTY OWNER

This Agreement is by and between, _____
(the "Owner(s)") of the property commonly identified as:

Folio No(s): _____

_____, _____

City/Town

Street (attach legal description if available) (referred to hereafter as the "Property")

And

Fort Lauderdale Community Redevelopment Agency, a community redevelopment agency organized pursuant to Chapter 163, Part III of the Florida Statutes ("CCCRA").

RECITALS

Whereas, the CCCRA was created in part to the improve the appearance of the Central City Community Redevelopment Area ("CRA Area"); and

Whereas, the CCCRA has created a program for exterior improvements for owners in the CRA Area, which may provide, at the discretion of the CCCRA, up to \$5,000 for certain exterior improvements to existing homes.

TERMS

Now therefore, in consideration of one or more of the following activities to be conducted on the Property, the Owner(s) thereof hereby grants to CCCRA a right of entry and access to the Property and a waives liability against CCCRA, its employees, agents and public officials, for activities conducted under this Agreement in order to conduct one or more activities on the Property:

- _____ (1) painting of the exterior, in accordance with the selection made by the Owner;
- _____ (2) landscaping, in accordance with the selections made by the Owner.

Owner may select a contractor from a list of approved contractors created by CCCRA. Alternatively, Owner may select a qualified contractor of its own choosing. Before the CCCRA

Revised 10/19/2022

will make any disbursements, the Owner must provide adequate and sufficient documentation that it has procured a minimum of three (3) bids from qualified contractors. Contractor quotes must be separate, independent, and non-collusive. Upon selecting one of the bids, Owner must provide a copy of the contract between the Owner and the Contractor, a copy of the contractor's license and proof of insurance and such other information as requested by the CCCRA. The CCCRA reserves the right to reject any contractor it deems unqualified in its sole discretion. Further, if a notice of commencement is required, the CCCRA must be listed on the Notice as an additional party to receive notice to owner. The CCCRA shall make one disbursement to the Owner when the work is completed and inspected by the CCCRA. Notwithstanding, the CCCRA reserves the right to issue a joint check payable to the Owner and the Contractor and to withhold payment to the Owner and issue a check directly to a subcontractor or lien or providing notice to owner to the CCCRA. In some instances, the CCCRA may require partial and/or final releases of liens in its sole discretion.

This right of entry and waiver of liability granted by the Owner(s) is a requirement in order to access the funds under the Residential and Landscaping Program (the "Program"), which was established by the Fort Lauderdale Community Redevelopment Agency Board of Commissioners. The purpose of the Program is to provide assistance to qualified home owners to landscape, paint the exterior of their homes and/or complete other improvements to the façade of their homes.

This right of entry and access to the Property is hereby granted by the Owner to the CCCRA and its contractors and their subcontractors thereof, employees, and authorized agents, for the purpose of accomplishing the above purpose. The Owner agrees and warrants to hold harmless CCCRA, its officers, agents, employees or assigns for damage of any type, whatsoever, either to the above described Property or to any persons present thereon and hereby releases, discharges and waives and releases CCCRA from any action against CCCRA, its officers, agents, employees, or assigns from all liability to Owner(s), Owner(s)'s children, relatives, guests, representatives, assigns, or heirs, for defects in the work product, bodily injury, death or property damage that Owner(s) may suffer in connection with any activities on the Property, whether caused solely or partially by the CCCRA, its officers, agents, employees, or assigns.

I/we have read this Right of Entry and Liability Waiver Agreement, or it has been read to me/us, and I/we fully understand its terms, understand that I have given up substantial rights by signing it, am aware of its legal consequences, and have signed it freely and voluntarily without any inducement, assurance, or guarantee being made to me and intend for my signature to be a complete and unconditional release of all liability to the greatest extent allowed by law.

After the improvements are completed, Owner agrees to maintain the improvements at his or her expenses. CCCRA shall have no obligation to maintain the improvements. Further, CCCRA shall have no liability for any defects in the quality of the work product.

Owner understands and acknowledges if it does not understand the legal consequence of signing this Agreement, it is encouraged to seek the advice and counsel of an attorney.

WHEREOF, the undersigned has caused this Right of Entry and Waiver of Liability Agreement to be executed on this ____ day of _____, 20__.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement on the date first above written.

Property Owner(s):

[Print Name]

[Print Name]

[Signature]

[Signature]

Witness:

[Signature]

[Print Name]

**STATE OF FLORIDA
COUNTY OF BROWARD**

The foregoing instrument was acknowledged before me this ___ day of _____,
_____, by _____ and _____ by
means of physical presence or online notarization this ___ day of _____, 2022.

He / She is personally known to me _____ or has presented the following
_____ as identification.

(SEAL)

Notary Public, State of Florida

Name of Notary Typed, Printed or Stamped

My Commission expires: _____
Commission Number: _____

IN WITNESS WHEREOF, the Parties hereto have made and execute this Agreement on the date first above written.

AGENCY:

WITNESSES:

FORT LAUDERDALE COMMUNITY REDEVELOPMENT AGENCY, a body corporate and politic of the State of Florida created pursuant to Part III, Chapter 163

By: _____
Greg Chavarria, Executive Director

[Witness print or type name]

[Witness print or type name]

ATTEST:

APPROVED AS TO FORM:
D'Wayne Spence, Interim General Counsel

David R. Soloman,
CRA Secretary

Lynn Solomon,
Assistant General Counsel

STATE OF FLORIDA
COUNTY OF BROWARD

The foregoing instrument was acknowledged before me by means of physical presence or online, this ___ day of _____, 2023, by GREG CHAVARRIA, Executive Director of the Fort Lauderdale Community Redevelopment Agency, a body corporate and politic of the State of Florida created pursuant to Part III, Chapter 163.

Notary Public, State of Florida

Name of Notary Typed, Printed or Stamped

Personally Known _____ OR Produced Identification _____

Type of Identification Produced _____

Paint Color Selection Agreement

NOTE: Please pick a Main (Body) Color, Trim Color and Accent Color from the color swatch.

PROPERTY OWNER NAME (PRINT): _____

PROPERTY ADDRESS (PRINT): _____

MAIN (BODY) COLOR (PRINT): _____

TRIM COLOR (PRINT): _____

ACCENT COLOR (PRINT): _____

The undersigned property owner hereby agrees to the paint color selection described Above. I understand that once the color selection is made, colors cannot be changed.

Property Owners Signature

Date

Revised 10/19/2022

Landscaping Design Selection Agreement

Property Owner Name: _____
(Please print)

Property Address: _____
(Please print)

The undersigned property owner agrees to meet with the landscaper to discuss their individual design.

Property Owner's Signature

Date

Revised 10/19/2022

Property Maintenance Agreement

Property Owner Name: _____
(Please print)

Property Address: _____
(Please print)

The undersigned property owner agrees to maintain the property improvements and landscaping.

Property Owner's Signature

Date



RESIDENTIAL FAÇADE AND LANDSCAPING APPLICATION CHECKLIST FOR HOMEOWNER

- Submit Completed Residential Façade and Landscaping Program Application.

AFTER RECEIPT OF APPROVAL LETTER

- Submit three detailed estimates from licensed and insured contractors for landscaping and/or painting. Contractor quotes must be separate, independent, and non-collusive. These estimates must include the contractors name, address, phone number, license number, description of work and cost associated with each item. **Please note chosen contractor.**
- Submit a signed contract for each chosen contractor. (The contract is the estimate signed by both the contractor and the homeowner agreeing to the scope of work)
- Submit a copy of the license and the certificate of liability insurance for each chosen contractor. (The Fort Lauderdale CRA, 914 Sistrunk Boulevard, Suite 200, Fort Lauderdale, FL 33311 must be listed as additional insured)
- Provide swatch/chips of selected paint colors.
- Submit the completed Notice of Commencement. (Included with Approval Letter)

**** Once the above is received, CRA staff will set up an inspection of the home with the Contractor/s, CRA Project Manager, and Homeowner/s. After the inspection is complete, work can begin on the home. ****

AFTER WORK IS COMPLETE AT THE HOME

- Contact CRA staff to arrange a final inspection when satisfied with the completed job.
- Submit final invoice(s).

AFTER RECEIPT OF PAYMENT CHECK

- Submit photocopy or picture of payment check.
- Submit paid receipts from contractor(s).



**THE CITY FORT LAUDERDALE COMMUNITY REDEVELOPMENT AGENCY
CENTRAL CITY AREA
RESIDENTIAL FACADE AND LANDSCAPING PROGRAM APPLICATION – INVESTMENT
PROPERTY OWNER**

INSTRUCTIONS: You must be the property owner to complete this application. Only one (1) application per household will be processed. For more information or to request assistance in completing this application, please contact the Fort Lauderdale Community Redevelopment Agency at (954) 828-6130 or 4776.

SUBMIT TO: The City of Fort Lauderdale Community Redevelopment Agency, 914 Sistrunk Boulevard, Suite 200, Fort Lauderdale, FL 33311.

NAME: _____

PROPERTY ADDRESS: _____

MAILING ADDRESS (IF DIFFERENT FROM ABOVE): _____

HOME PHONE: (____) _____ CELL PHONE: (____) _____

E-MAIL ADDRESS: _____

TYPE OF IMPROVEMENT REQUESTED: Paint _____ Landscape _____

I HEREIN CERTIFY, REPRESENT AND WARRANT THAT I AM THE SOLE PROPERTY OWNER OF THE ADDRESS ABOVE AND NO OTHER PARTY'S SIGNATURE IS REQUIRED TO APPROVE THE IMPROVEMENTS. I FURTHER CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

APPLICANT'S SIGNATURE: _____ DATE: _____

PRINT NAME: _____

RIGHT OF ENTRY AND LIABILITY WAIVER AGREEMENT

INVESTMENT PROPERTY OWNER

This Agreement is by and between, _____
(the "Owner(s)") of the property commonly identified as:

Folio No(s): _____

_____, _____

City/Town

Street (attach legal description if available) (referred to hereafter as the "Property")

And

Fort Lauderdale Community Redevelopment Agency, a community redevelopment agency organized pursuant to Chapter 163, Part III of the Florida Statutes ("CCCRA").

RECITALS

Whereas, the CCCRA was created in part to the improve the appearance of the Central City Community Redevelopment Area ("CRA Area"); and

Whereas, the CCCRA has created a program for exterior improvements for owners in the CRA Area, which may provide, at the discretion of the CCCRA, up to \$2,500 for certain exterior improvements to existing homes.

TERMS

Now therefore, in consideration of one or more of the following activities to be conducted on the Property, the Owner(s) thereof hereby grants to CCCRA a right of entry and access to the Property and a waives liability against CCCRA, its employees, agents and public officials, for activities conducted under this Agreement in order to conduct one or more activities on the Property:

- _____ (1) painting of the exterior, in accordance with the selection made by the Owner;
- _____ (2) landscaping, in accordance with the selections made by the Owner.

Owner may select a contractor from a list of approved contractors created by CCCRA. Alternatively, Owner may select a qualified contractor of its own choosing. Before the CCCRA

Revised 10/19/2022

will make any disbursements, the Owner must provide adequate and sufficient documentation that it has procured a minimum of three (3) bids from qualified contractors. Contractor quotes must be separate, independent and non-collusive. Upon selecting one of the bids, Owner must provide a copy of the contract between the Owner and the Contractor, a copy of the contractor's license and proof of insurance and such other information as requested by the CCCRA. The CCCRA reserves the right to reject any contractor it deems unqualified in its sole discretion. Further, if a notice of commencement is required, the CCCRA must be listed on the Notice as an additional party to receive notice to owner. The CCCRA shall make one disbursement to the Owner when the work is completed and inspected by the CCCRA. Notwithstanding, the CCCRA reserves the right to issue a joint check payable to the Owner and the Contractor and to withhold payment to the Owner and issue a check directly to a subcontractor or lien or providing notice to owner to the CCCRA. In some instances, the CCCRA may require partial and/or final releases of liens in its sole discretion.

This right of entry and waiver of liability granted by the Owner(s) is a requirement in order to access the funds under the Residential and Landscaping Program (the "Program"), which was established by the Fort Lauderdale Community Redevelopment Agency Board of Commissioners. The purpose of the Program is to provide assistance to qualified home owners to landscape, paint the exterior of their homes and/or complete other improvements to the façade of their homes.

This right of entry and access to the Property is hereby granted by the Owner to the CCCRA and its contractors and their subcontractors thereof, employees, and authorized agents, for the purpose of accomplishing the above purpose. The Owner agrees and warrants to hold harmless CCCRA, its officers, agents, employees or assigns for damage of any type, whatsoever, either to the above described Property or to any persons present thereon and hereby releases, discharges and waives and releases CCCRA from any action against CCCRA, its officers, agents, employees, or assigns from all liability to Owner(s), Owner(s)'s children, relatives, guests, representatives, assigns, or heirs, for defects in the work product, bodily injury, death or property damage that Owner(s) may suffer in connection with any activities on the Property, whether caused solely or partially by the CCCRA, its officers, agents, employees, or assigns.

I/we have read this Right of Entry and Liability Waiver Agreement, or it has been read to me/us, and I/we fully understand its terms, understand that I have given up substantial rights by signing it, am aware of its legal consequences, and have signed it freely and voluntarily without any inducement, assurance, or guarantee being made to me and intend for my signature to be a complete and unconditional release of all liability to the greatest extent allowed by law.

After the improvements are completed, Owner agrees to maintain the improvements at his or her expenses. CCCRA shall have no obligation to maintain the improvements. Further, CCCRA shall have no liability for any defects in the quality of the work product.

Owner understands and acknowledges if it does not understand the legal consequence of signing this Agreement, it is encouraged to seek the advice and counsel of an attorney.

WHEREOF, the undersigned has caused this Right of Entry and Waiver of Liability Agreement to be executed on this ____ day of _____, 20__.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement on the date first above written.

Property Owner(s):

[Print Name]

[Print Name]

[Signature]

[Signature]

Witness:

[Signature]

[Print Name]

**STATE OF FLORIDA
COUNTY OF BROWARD**

The foregoing instrument was acknowledged before me this ___ day of _____, _____, by _____ and _____ by means of physical presence or online notarization this ___ day of _____, 2022.

He / She is personally known to me _____ or has presented the following _____ as identification.

(SEAL)

Notary Public, State of Florida

Name of Notary Typed, Printed or Stamped

My Commission expires: _____
Commission Number: _____

IN WITNESS WHEREOF, the Parties hereto have made and execute this Agreement on the date first above written.

AGENCY:

WITNESSES:

FORT LAUDERDALE COMMUNITY REDEVELOPMENT AGENCY, a body corporate and politic of the State of Florida created pursuant to Part III, Chapter 163

By: _____
Greg Chavarria, Executive Director

[Witness print or type name]

[Witness print or type name]

ATTEST:

APPROVED AS TO FORM:
D'Wayne Spence, Interim General Counsel

David R. Soloman,
CRA Secretary

Lynn Solomon,
Assistant General Counsel

STATE OF FLORIDA
COUNTY OF BROWARD

The foregoing instrument was acknowledged before me by means of physical presence or online, this ___ day of _____, 2023, by GREG CHAVARRIA, Executive Director of the Fort Lauderdale Community Redevelopment Agency, a body corporate and politic of the State of Florida created pursuant to Part III, Chapter 163.

Notary Public, State of Florida

Name of Notary Typed, Printed or Stamped

Personally Known _____ OR Produced Identification _____

Type of Identification Produced _____

Paint Color Selection Agreement

NOTE: Please pick a Main (Body) Color, Trim Color and Accent Color from the color swatch.

PROPERTY OWNER NAME (PRINT): _____

PROPERTY ADDRESS (PRINT): _____

MAIN (BODY) COLOR (PRINT): _____

TRIM COLOR (PRINT): _____

ACCENT COLOR (PRINT): _____

The undersigned property owner hereby agrees to the paint color selection described Above. I understand that once the color selection is made, colors cannot be changed.

Property Owners Signature

Date

Landscaping Design Selection Agreement

Property Owner Name: _____
(Please print)

Property Address: _____
(Please print)

The undersigned property owner agrees to meet with the landscaper to discuss their individual design.

Property Owner's Signature

Date

Revised 10/19/2022

Property Maintenance Agreement

Property Owner Name: _____
(Please print)

Property Address: _____
(Please print)

The undersigned property owner agrees to maintain the property improvements and landscaping.

Property Owner's Signature

Date



RESIDENTIAL FAÇADE AND LANDSCAPING APPLICATION CHECKLIST FOR HOMEOWNER

- Submit Completed Residential Façade and Landscaping Program Application.

AFTER RECEIPT OF APPROVAL LETTER

- Submit three detailed estimates from licensed and insured contractors for landscaping and/or painting. Contractor quotes must be separate, independent, and non-collusive. These estimates must include the contractors name, address, phone number, license number, description of work and cost associated with each item. **Please note chosen contractor.**
- Submit a signed contract for each chosen contractor. (The contract is the estimate signed by both the contractor and the homeowner agreeing to the scope of work)
- Submit a copy of the license and the certificate of liability insurance for each chosen contractor. (The Fort Lauderdale CRA, 914 Sistrunk Boulevard, Suite 200, Fort Lauderdale, FL 33311 must be listed as additional insured)
- Provide swatch/chips of selected paint colors.
- Submit the completed Notice of Commencement. (Included with Approval Letter)

**** Once the above is received, CRA staff will set up an inspection of the home with the Contractor/s, CRA Project Manager, and Homeowner/s. After the inspection is complete, work can begin on the home. ****

AFTER WORK IS COMPLETE AT THE HOME

- Contact CRA staff to arrange a final inspection when satisfied with the completed job.
- Submit final invoice(s).

AFTER RECEIPT OF PAYMENT CHECK

- Submit photocopy or picture of payment check.
- Submit paid receipts from contractor(s).

VI. Communication to City Commission

VII. Old/New Business

- May Regular CCRAB Meeting Discussion
- Miscellaneous

VIII. Adjournment

**Ray Thrower
CCRAB Chair**