



CITY OF FORT LAUDERDALE

**DRAFT**

**REVENUE ESTIMATING CONFERENCE COMMITTEE  
MEETING MINUTES**

**City Hall, 8<sup>th</sup> Floor Conference Room  
April 20, 2022 – 3:30 P.M.**

- I. Call to Order at 3:33 p.m.
- II. Roll Call

		<b>03/23/2022 – 04/20/2022</b>	
		<b>Cumulative Attendance</b>	
<b>Committee Member</b>	<b>Attendance</b>	<b>Present</b>	<b>Absent</b>
Pamela Winston	P	3	0
Joey Epstein	P	3	0
Prabhuling Patel	P	2	1
Yvette Matthews	P	3	0

**Also Attending**

Laura Reece, Director, Office of Management and Budget  
 Carl Williams, Deputy Director, Parks & Recreation  
 Enrique Sanchez, Deputy Director, Parks & Recreation  
 Vedasha Roopnarine, Senior Financial Administrator, Parks & Recreation  
 Jonathan Luscomb, Marine Facilities Supervisor, Parks & Recreation  
 Anthony Fajardo, Director, Development Services  
 Alfred Battle, Deputy Director, Development Services  
 Christopher Cooper, Deputy Director, Development Services  
 Juan Rodriguez, Division Manager, Development Services  
 Aukela Holloway, Management Analyst, Development Services  
 Marco Hausy, Assistant City Auditor III  
 Jonathan Frisard, Assistant City Auditor II  
 Tamieka McGibbon, Principal Budget and Management Analyst  
 Parth Patel, Principal Budget and Management Analyst

- III. Approval of Meeting Minutes
  - Motion made by Mrs. Matthews and seconded by Mr. Patel – Approved Unanimously
- IV. Floor Open for Neighbor Input - There were no comments from the public.
- V. New Business
  - Discussion of Parks & Recreation Revenue Reviews
  - The Committee reviewed and reached consensus for estimates for the following revenue sources:

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Revenues Reviewed Parks & Recreation	FY 2023 Department Estimate	FY 2023 Budget Estimate	FY 2023 Revenue Estimating Conference Committee Revenue Consensus
Program Fees-Day Camp	\$ 200,000	\$ 173,546	\$ 200,000
Athletics Fees-Youth Programs	\$ 175,000	\$ 170,630	\$ 175,000
Electric Fees-Docks	\$ 251,400	\$ 247,763	\$ 251,400
Commercial Yacht Fees	\$ 133,750	\$ 203,300	\$ 200,000
Yacht Fees-Docks	\$ 1,096,999	\$ 1,200,000	\$ 1,200,000
Tennis Lessons	\$ 400,000	\$ 347,317	\$ 400,000
Softball Complex-Mills Pond	\$ 150,000	\$ 138,201	\$ 150,000
Swim Club Contract-Hall of Fame	\$ 325,000	\$ 322,474	\$ 325,000
Miscellaneous Recreation Revenues	\$ 219,000	\$ 219,523	\$ 219,000
Beach Cabana Rentals	\$ 640,000	\$ 843,843	\$ 850,000

- Discussion on Commercial Yacht Fees, department advised the RECC board that CPI is utilized in setting the annual fees.
- Discussion of Development Services Revenue Reviews
- The Committee reviewed and reached consensus for estimates for the following revenue sources:

Revenues Reviewed Development Services	FY 2023 Department Estimate	FY 2023 Budget Estimate	FY 2023 Revenue Estimating Conference Committee Revenue Consensus
Business Tax	\$ 3,000,000	\$ 3,039,851	\$ 3,000,000
Landscaping Permits	\$ 400,000	\$ 436,269	\$ 436,000
Permits/Misc. Eng. Charges	\$ 250,000	\$ 469,549	\$ 250,000
Development Review Fees	\$ 255,000	\$ 343,534	\$ 300,000
Planning & Zoning Board	\$ 56,600	\$ 65,309	\$ 65,000
Zoning Review	\$ 1,150,000	\$ 1,268,484	\$ 1,200,000
Zoning Inspection	\$ 204,000	\$ 59,430	\$ 60,000
Administrative Review	\$ 53,450	\$ 52,553	\$ 53,500
Building Permit - Premium Fee	\$ 700,000	\$ 585,989	\$ 700,000
Special Magistrate Board Fines	\$ 550,000	\$ 602,374	\$ 600,000

- Discussion on Business Tax, the department is working through the backlog of businesses that are not compliant and discussed possible revamping of the program.
- Discussion on Permits/Miscellaneous Engineering Charges, this revenue is tied to Engineering Inspections, which was created in FY 2021, with 58% of new revenue to be posted in the new revenue source.
- Discussion on Zoning Inspection, this should be renamed Zoning Re-inspection. This revenue is tied to Zoning Review.

VI. It was discussed that FY 24 meetings may be reduced to two (2), combining the following departments:

- Finance and Fire Rescue/Police
- Parks and Recreation and Development Services

VII. Adjourn at 4:25 p.m.

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**PLEASE NOTE THAT AS MEMBERS OF THE REVENUE ESTIMATING CONFERENCE COMMITTEE, TWO-WAY COMMUNICATION BETWEEN MEMBERS IS PROHIBITED BY SUNSHINE LAW. DO NOT REPLY TO ANY BOARD OR COMMITTEE MEMBER. DISCUSSION SHOULD TAKE PLACE AT THE SCHEDULED COMMITTEE MEETING.**

**PURPOSE:** The purpose and duties are to serve as subject matter experts in reviewing revenue estimates for the City of Fort Lauderdale's budget process. **Note:** Two or more City of Fort Lauderdale Commissioners or members of a Fort Lauderdale Advisory Board or Committee may be in attendance at this meeting. If a person decides to appeal any decision made with respect to any matter considered at this public meeting or hearing, he/she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. If you desire auxiliary services to assist in viewing or hearing the meeting or reading agendas and minutes for the meetings, please contact the City Clerk's Office at 954-828-5002 and arrangements will be made to provide these services to you.

**PLEASE NOTE:** Florida has a very broad public records law. Most written communications to or from city officials regarding City business are public records available to the public and media upon request. Your e-mail communications may be subject to public disclosure.

