



CITY OF FORT LAUDERDALE

**DRAFT**  
**REVENUE ESTIMATING CONFERENCE COMMITTEE**  
**MEETING MINUTES**

**City Hall, 8<sup>th</sup> Floor Conference Room**  
**March 22, 2023 – 3:30 P.M.**

- I. Call to Order at 3:30 p.m.
- II. Introduction – Laura Reece, Director, Office of Management and Budget
- III. Selection of Officers
  - A. Chair – Ross Cammarata
  - B. Vice Chair – David Brown
  - C. Secretary – Yvette Matthews

IV. Roll Call

		<b>03/22/2023 – 03/29/2023</b>	
		<b>Cumulative Attendance</b>	
<b>Committee Member</b>	<b>Attendance</b>	<b>Present</b>	<b>Absent</b>
David Brown	P	1	0
Ross Cammarata	P	1	0
Pamela Harrell	P	1	0
Yvette Matthews	P	1	0

**Also Attending**

Laura Reece, Director of Office of Management and Budget  
 Linda Short, Director of Finance (virtual)  
 Garrett Pingol, Battalion Chief  
 Jeff Lucas, Fire Marshall  
 Jason Boutilier, Senior Management Analyst  
 Paul Vanden Berge, Public Safety Administrator, Fire Rescue  
 Dr. Kenneth Campbell, Business Operations Manager, Police  
 Tamieka McGibbon, Principal Budget and Management Analyst  
 Danielle Murray, Budget and Management Analyst  
 Robin Wolf, Budget and Management Analyst  
 Keith Farrell, Senior Budget and Management Analyst  
 Parth Patel, Principal Budget and Management Analyst  
 Michael Dudley, Principal Budget and Management Analyst  
 Marco Hausy, Senior Assistant City Auditor

- V. Floor Open for Neighbor Input - There were no comments from the public.
- VI. New Business
  - The Committee reviewed and reached consensus for estimates for the following revenue sources for Police and Fire Rescue:

Revenues Reviewed	FY 2024 Department Estimate	FY 2024 Budget Estimate	FY 2024 Revenue Estimating Conference Committee Revenue Consensus
Fines & Forfeitures	\$ 350,000	\$ 308,783	\$ 360,000
Alarm Response Fees - Police	\$ 190,000	\$ 600,000	\$ 398,000
Alarm Response Fees - Fire	\$ 210,000	\$ 400,000	\$ 351,000
Fire Inspection Fees	\$ 712,094	\$ 681,532	\$ 712,094
Fire Hi-rise Test Fees	\$ 650,000	\$ 644,622	\$ 644,622
Fire Plan Review Fees	\$ 850,000	\$ 902,965	\$ 875,000
EMS Service Fees	\$ 400,000	\$ 456,009	\$ 456,009
Fire/Rescue Transport Fee	\$ 6,200,000	\$ 6,354,672	\$ 6,200,000

- Discussion on Police revenues received from Fines and Forfeitures – The significant decrease reflects a trend in the decreased number of tickets being issued. The Police Department also shared that there may be a backlog in processing by the court system.
- Discussion on Alarm Response Fees for both Police and Fire Rescue - The departments advised they will re-start billing within the next month once the third-party system is set up and in place. Fire recently had an ordinance change to the fees to update the number of units that will respond to an alarm.
- Discussion on the Fire Inspection Fees - The fee schedule has not been updated since 2010. The department will be working on a fee increase with an automatic increase built into the updated ordinance.
- Discussion on the Fire Transport Fees (EMS Service Fees) - The Department estimates that there is a 45% collection rate. A third party is used for the billing and collections.
- The Committee reviewed and reached a consensus for estimates for the following revenue sources for Finance:

Revenue Estimating Conference Committee

March 22, 2023

Page 2

Revenues Reviewed	FY 2024 Department Estimate	FY 2024 Budget Estimate	FY 2024 Revenue Estimating Conference Committee Revenue Consensus
Utility Service Tax - Electricity	\$22,423,644	\$ 29,556,357	\$ 29,556,357
Utility Service Tax - Water	\$ 7,326,910	\$ 8,347,935	\$ 8,347,935
Utility Service Tax - Gas	\$ 765,306	\$ 766,780	\$ 766,780
Franchise Fee - Electricity	\$19,086,928	\$ 24,864,727	\$ 24,864,727
Franchise Fee - Gas	\$ 644,896	\$ 638,763	\$ 638,763
Franchise Fee - Solid Waste	\$ 8,815,455	\$ 11,170,008	\$ 11,170,008
State Revenue Sharing - Alcoholic Beverage License Tax	\$ 300,000	\$ 301,407	\$ 300,000
State Revenue Sharing - Fuel Tax Refunds and Credits	\$ 200,000	\$ 205,900	\$ 200,000
Lien Research Fees	\$ 1,125,000	\$ 1,108,015	\$ 850,000
Pcard Rebates Procurement	\$ 900,000	\$ 935,166	To be re-reviewed on 3/28/2023

- Discussion of Franchise Fee – Electricity and Utility Service Tax - Electricity – The variance between Finance and the Office of Management and Budget’s (OMB) estimates is due to OMB accounting for the rate increase that is currently being proposed by FPL. OMB shared that they are also accounting for the increase in the City’s expenditure projections.
- The Committee requested to review the P-Card Rebate revenues at the next RECC meeting. At that time Finance will provide additional information on whether FPL will accept the P-Card moving forward.

VII. Adjourn at 5:15 p.m.

**PLEASE NOTE THAT AS MEMBERS OF THE REVENUE ESTIMATING CONFERENCE COMMITTEE, TWO-WAY COMMUNICATION BETWEEN MEMBERS IS PROHIBITED BY SUNSHINE LAW. DO NOT REPLY TO ANY BOARD OR COMMITTEE MEMBER. DISCUSSION SHOULD TAKE PLACE AT THE SCHEDULED COMMITTEE MEETING.**

**PURPOSE:** The purpose and duties are to serve as subject matter experts in reviewing revenue estimates for the City of Fort Lauderdale’s budget process. **Note:** Two or more City of Fort Lauderdale Commissioners or members of a Fort Lauderdale Advisory Board or Committee may be in attendance at this meeting. If a person decides to appeal any decision made with respect to any matter considered at this public meeting or hearing, he/she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. If you desire auxiliary services to assist in viewing or hearing the meeting or reading agendas and minutes for the meetings, please contact the City Clerk’s Office at 954-828-5002 and arrangements will be made to provide these services to you.

**PLEASE NOTE:** Florida has a very broad public records law. Most written communications to or from city officials regarding City business are public records available to the public and media upon request. Your e-mail communications may be subject to public disclosure.