

**APPROVED**

**AUDIT ADVISORY BOARD SPECIAL MEETING  
CITY OF FORT LAUDERDALE  
City Hall 8<sup>th</sup> Floor Conference Room  
Thursday, April 28, 2022 5:00 PM**

<b><u>Board Member</u></b>	<b><u>Attendance</u></b>	<b>Cumulative Attendance</b>	
		<b><u>Present</u></b>	<b><u>Absent</u></b>
D. Keith Cobb, Chairman	A	3	1
Lane Hacker	P	3	1
Joey Epstein	P	4	0
Thomas Bradley	P	3	1
David Brown*	P	1	0

\*Term started on March 15, 2022

**Staff Present**

Susan Grant, Director, Finance  
Linda Short, Deputy Director, Finance  
Patrick Reilly, Interim City Auditor  
Laura Garcia, Controller, Finance  
Marco Hausy, Assistant City Auditor III  
Maria Panyi, Assistant City Auditor III  
Aricka Johnson, Manager, Structural Innovation  
Debra Conyers, Board Liaison

**Other Attendees**

Michelle Blackstock, Crowe, LLP

**Call to Order**

Vice Chairman Tom Bradley called the meeting to order at 4:58 PM.

**Roll Call**

At the time of roll call, three appointed members to the Board were present, allowing for a quorum. Board member Lane Hacker joined the meeting at 5:08 PM.

### **Review of Meeting Minutes for Approval**

Vice Chairman Tom Bradley directed the review of the previous meeting minutes.

Joey Epstein motioned to approve the January 27, 2022 and March 3, 2022 meeting minutes. Tom Bradley seconded. The meeting minutes were approved unanimously in a voice vote.

### **Floor Open for Public Input**

Vice Chairman Bradley opened the floor for public input. No members of the public came forward.

### **Quarterly Audit Compliance Report- March 2022**

David Brown expressed concern regarding the City's outstanding code enforcement liens. Mr. Brown requested a representative from the Development Services Department (DSD) be present at the next regularly scheduled Audit Advisory Board meeting. He would like to discuss the number of code enforcement liens currently outstanding, the dollar value of these outstanding liens, and the liens aging process.

Further discussion ensued between City staff and the board members (see attached handout).

### **Audit Status Report / ACFR Update**

Michele Blackstock, Crowe LLP, discussed that the audit is in process, and they are still waiting on the Police and Fire Pension Board to submit financial statement reports. As a result, Laura Garcia asked for an extension through May 31, 2022. Susan Grant expressed that a recodification of the Police and Fire Pension ordinance is being done and it will now include a financial statement report due date.

### **Revenue Estimating Committee Update**

Joey Epstein gave a brief update what the Revenue Estimating Committee does and explained that different departments present their budgets, the committee reviews it and is then given the opportunity to ask questions.

### **ERP Update**

Linda Short expressed the ERP implementation is going well and that the City is five months away from the go live date. Ms. Short stated the first round of testing was completed and that the second round of testing will start at the end of June. Susan Grant discussed that the ERP process was done in two phases to ensure the success of the project.

### **City Auditor Update**

Pat Reilly has been appointed as the Interim City Auditor. Mr. Reilly spoke briefly about his background and that he was formally the Chief Auditor for Broward County Schools.

Further discussion ensued between City staff and the board.

### **Other Business**

Vice Chairman Bradley asked for a motion to approve the May 25, 2022 special meeting. Joey Epstein made the motion and Tom Bradley seconded. The meeting date was approved unanimously in a voice vote.

### **Communication to the City Commission**

N/A

### **Adjournment**

The next regularly scheduled Audit Advisory Board meeting will be July 28<sup>th</sup>, 2022 at 5:00 PM.

The meeting adjourned at 5:37 PM

[Minutes prepared by Debra Conyers, Board Liaison]