



CITY OF FORT LAUDERDALE

APPROVED
Meeting Minutes
City of Fort Lauderdale
Community Services Board
City Commission Chambers, City Hall
December 12, 2022 – 4:00 P.M.

MEMBERS		PRESENT	ABSENT
Christi Rice, Chair	P	3	0
William J. Dunne, Vice Chair	P	3	1
Wismy Cius	P	8	1
Elizabeth Cupido	A	0	3
Gary Hensley	A	7	1
Sharon Hughes	A	1	2
Ronald Pierre	A	2	3

Staff Present

Rachel Williams, Housing and Community Development Manager
Eveline Dsouza, Administrative Supervisor, Housing and Community Development
Jason Adams, Administrative Assistant
Jamie Opperlee, Recording Secretary, Prototype, Inc.

I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

- **Quorum Requirement – As of December 1, 2022, there are 7 appointed members to the Board, which means 4 constitutes a quorum**

Chair Rice called the meeting to order at 4:08 p.m. Roll was called and it was noted a quorum was not present.

II. WELCOME / BOARD AND STAFF INTRODUCTIONS

III. APPROVAL OF MINUTES – Aug 8th, October 10th and November 14 meetings, 2022

In the absence of a quorum, minutes could not be approved at this time.

IV. GOOD OF THE ORDER

Ms. Williams reviewed Ordinance C-18-36, which addresses how Community Service Board (CSB) members are appointed. She explained that the newly elected City Commissioners have six months in which they may nominate new members for appointment to City advisory boards or committees. If a Commissioner fails to reappoint an incumbent member or appoint a successor within that time frame, the City Clerk will notify the appointee of the expiration of their term, and that seat shall remain vacant until it is filled.

Ms. Williams continued that because the CSB conducts important City business, including funding award recommendations for nonprofit agencies, she hoped the Commissioners will allow current members to remain on the Board. Each district has at least one vacancy, so new members may be added.

Chair Rice asked if the Board members should take the proactive stance of communicating with their appointing Commissioners to explain what the CSB does and advocating for the appointment of additional members. Ms. Williams confirmed this, adding that while the Board may not send a communication to the City Commission in the absence of a quorum, Staff will emphasize the importance of the CSB's work.

Chair Rice requested additional information on the Board's upcoming planning meeting. Ms. Dsouza advised that this meeting is scheduled for January 9, 2023. Public notice has been sent to all prospective Community Development Block Grant (CDBG) and other grant applicants. This planning meeting is mandatory for any agency that wishes to apply for fiscal year (FY) 2023-2024 CDBG funds. Ms. Williams further explained that the planning meeting will include a review of all grants administered by the City, eligible uses for these grants, and how agencies may apply for them. There will also be a Fair Housing presentation to educate the community on their fair housing rights and provide education on this topic. Ms. Dsouza encouraged the Board members to disseminate information about this meeting in their communities.

Ms. Williams also advised that the reallocation of CDBG funds approved by the Board has been approved by the City Commission as well. Staff is currently developing the agreement between the City and Habitat for Humanity. She continued that there will be discussion in the future on how to make Housing Opportunities for Persons with HIV/AIDS (HOPWA) dollars go further toward the purpose of housing individuals, particularly in the current environment of increasing rents. There have been requests from new providers to participate in the HOPWA program.

Mr. Cius requested additional information about the HOPWA request for proposal (RFP) cycle. Ms. Williams explained that the HOPWA RFP is sent out every three years and includes annual renewal based on performance. Thus far, no agencies have been dropped from the program; however, the City's Procurement Office will work with any agencies submitting reasonable proposals to determine if they may receive some funding outside the RFP cycle, contingent upon the availability of funding. There is one year remaining in the current HOPWA RFP cycle.

V. PUBLIC COMMENTS

None.

VI. ITEMS FOR THE NEXT AGENDA

Ms. Williams asked if the Board members would like Staff to bring back additional details regarding the recent HOPWA inquiries. Chair Rice confirmed this.

VII. COMMUNICATIONS TO CITY COMMISSION

None.

VIII. ADJOURNMENT

There being no further business to come before the Board at this time, the meeting was adjourned at 4:20 p.m.

Any written public comments made 48 hours prior to the meeting regarding items discussed during the proceedings have been attached hereto.

[Minutes prepared by K. McGuire, Prototype, Inc.]