

**AVIATION ADVISORY BOARD MEETING MINUTES
FORT LAUDERDALE EXECUTIVE AIRPORT
RED TAILS CONFERENCE ROOM
6000 NW 21 AVENUE, FORT LAUDERDALE, FLORIDA
WEDNESDAY, OCTOBER 27, 2022 – 1:30 P.M.**

	Attendance	Cumulative Attendance 7/2022 - 6/2023	
		Present	Absent
Board Members			
Louis Gavin, Chair	P	3	0
Mark Volchek, Vice Chair	P	2	1
David Ash	P	2	1
William Gilbert	P	3	0
Jeff Johnson	P	3	0
Dr. Ed Kwoka	P	2	1
Robert Laughlin	P	3	0
Kevin Macelhaney	P	2	1
Valerie Vitale [arrived 1:34]	P	3	0
John Vratsinas	P	3	0
Non-Voting			
Commissioner Marlon Bolton	P	2	1
Jeff Helyer, City of Oakland Park	P	3	0

Airport/City Staff

Rufus A. James, Airport Director
 Carlton Harrison, Assistant Airport Director
 Khant Myat, Project Manager II
 Jeri Pryor, Program Manager I
 Ryan Frost, Operations Supervisor
 Miguel Laca, Financial Administrator
 Linda Blanco, Senior Administrative Assistant

Others

J. Opperlee, Recording Secretary, Prototype, Inc.

CALL TO ORDER

Chair Gavin called the meeting to order at 1:30 p.m.

ROLL CALL

Roll was called and a quorum determined to be present.

Ms. Vitale arrived at 1:34 p.m.

APPROVAL OF MINUTES

- **September 21, 2022**

Motion made by Mr. Laughlin, seconded by Mr. Volchek, to approve the minutes of the September 21, 2022 meeting as presented. Motion passed unanimously.

New Board member, Mr. Macelhaney, introduced himself to the Board.

VOTING ITEMS

1. Public Transportation Grant Agreement from FDOT for Airport Drainage Improvement – Phase 1 - \$540,000

Mr. Myat provided the presentation and recommended Board approval.

Motion made by Dr. Kwoka, seconded by Mr. Laughlin, to approve the Public Transportation Grant Agreement from FDOT for Airport Drainage Improvement - Phase 1 for \$540,000. In a voice vote, the motion passed unanimously.

2. Lease Agreement with the United States of America, Army Reserve

Mr. James provided the presentation and recommended Board approval.

Motion made by Mr. Vratsinas, seconded by Mr. Gilbert, to approve the Lease Agreement with the United States of America, Army Reserve. In a voice vote, the motion passed unanimously.

3. Second Amendment to Public Transportation Grant Agreement from FDOT for Construction of Mid-Field Taxiway Extension and Run-Up Area - \$224,000

Mr. Myat provided the presentation and recommended Board approval.

Motion made by Ms. Vitale, seconded by Mr. Ash, to approve the Second Amendment to Public Transportation Grant Agreement from FDOT for Construction of Mid-Field Taxiway Extension and Run-Up Area for \$224,000. In a voice vote, the motion passed unanimously.

UPDATE ITEMS

A. Noise Compatibility Program

Ms. Pryor reported there were eight noise calls in September, which was normal. She stated Noise Monitor 1 was still out and they just needed FPL to hook up power to the pole.

B. Development and Construction

Mr. Harrison reported the taxiway intersection improvement project was progressing. The new connector, Echo 6, had been completely constructed. They were transitioning from Taxiway Alpha construction to Echo and demolition of Taxiway Hotel. He stated the Operational statistics are in their packet and offered to answer any questions.

C. Arrearages

Regarding the arrearages for lots 23 and 24, Mr. James reported the rent payments had just been wired. He will confirm payment and hopefully will not have to report about the late payments at the next meeting.

Mr. James said there were no fuel flowage arrearages.

Newly hired Operations Supervisor, Ryan Frost, introduced himself to the Board.

D. Communication to the City Commission

None

E. Other Items

i. Public Comments

Chair Gavin attended the recent Greater Fort Lauderdale Alliance meeting and said Ms. Vitale won the 2022 Corporate Council's Leadership Award for Trustbridge Hospice Foundation. She oversees the Foundation's strategic initiatives, fundraising and community partnerships. The award recognized that Trustbridge ensures that everyone in Broward County has access to exceptional hospice and bereavement care. Mr. James stated that Ms. Vitale had invited him to visit their Palm Beach facility and said it was very impressive; he encouraged the Board members to do the same.

Mr. James announced that on Saturday, November 19, FXE would host the 5K On the Runway for Trustbridge Hospice. Last year they raised about \$82,000 and the hope is to raise \$100,000 at this year's event. Ms. Vitale said there were already 350 registrants and last year there were over 1,000. Two routes are created: a 5K and a 1K so participants can choose what they are comfortable with.

ADJOURNMENT

There being no further business to come before the Board at this time, the meeting was adjourned at 2:17 p.m.

NEXT SCHEDULED MEETING DATE: Thursday, December 8, 2022 at 1:30 P.M.

Any written public comments made 48 hours prior to the meeting regarding items discussed during the proceedings have been attached hereto.

Minutes prepared by J. Opperlee, Prototype, Inc.