



CITY OF FORT LAUDERDALE

Approved
MEETING MINUTES
CITY OF FORT LAUDERDALE
AFFORDABLE HOUSING ADVISORY COMMITTEE
100 NORTH ANDREWS AVENUE
CITY COMMISSION CHAMBERS
1ST FLOOR CITY HALL
MONDAY, OCTOBER 10, 2022 – 9:00 A.M.

Cumulative

Committee Members	Attendance	January-December 2022	
		Present	Absent
Brandon Stewart, Chair	P	10	0
Margi Nothard, Vice Chair	A	7	4
Leeann Barber	P	4	1
William Condon	P	9	1
Gary DePew	A	0	1
Leighton Lindo	A	3	3
Reed Solberg	A	6	4
Susan Spragg	A	1	1
Ryan Wipplinger	P	8	2
Mayor Dean Trantalis / Scott Wyman, Alternate	A	8	2

Staff

Avis Wilkinson, Housing Programs Administrator/Staff Liaison
Jamie Opperlee, Recording Secretary, Prototype, Inc.

Communication to the City Commission

None.

I. ROLL CALL / DETERMINATION OF A QUORUM

Chair Stewart called the meeting to order at 9:12 a.m. Roll was called and it was noted a quorum was not present.

II. APPROVAL OF MINUTES – SEPTEMBER 12, 2022

In the absence of a quorum, minutes could not be approved at this time.

Ms. Wilkinson advised that members of the City’s Urban Design and Planning Department will give a presentation in November on a new City Ordinance approved at the September 22, 2022 City Commission meeting. She will send additional information on this presentation to the Committee members in advance of next month’s meeting.

Ms. Wilkinson also noted that the members were sent copies of Broward County’s affordable housing needs assessment.

III. OLD BUSINESS

- **Affordable Housing Trust Fund Balance – Avis A. Wilkinson**

Ms. Wilkinson reported that the balance of the Affordable Housing Trust Fund remains at \$614,235.09. No funds are encumbered at this time, although there has been a proposal to use this money as a loan. Additional details will be forthcoming.

Chair Stewart asked if the loan recipient will come before the Committee and outline their plans for the use of these funds. Ms. Wilkinson explained that this is currently not a requirement among the Affordable Housing Trust Fund procedures. These procedures would need to be formally changed in order to make presentation before the Committee a requirement.

- **Update on Habitat Housing Project**

Ms. Wilkinson stated that Habitat for Humanity is scheduled to have the plans for its 18- to 20-unit project go before the City's Development Review Committee (DRC) on November 8, 2022. Environmental review for this project is underway.

- **Affordable Housing Incentive Plan update**

Ms. Wilkinson reported that the Affordable Housing Incentive Plan will go before the City Commission at their October 18, 2022 meeting. Once it has been approved by the Commission, she would send the Resolution of approval to the Florida Housing Finance Corporation.

IV. NEW BUSINESS

- **2023 AHAC Meeting Schedule**

In the absence of a quorum, approval of the 2023 meeting schedule was postponed until the next meeting.

- **Affordable Housing Discussion**

Ms. Wilkinson explained that she prepares an annual report reflecting the expenditure of State Housing Initiative Partnership (SHIP) funds, which must be spent within three years of their receipt. The funds received for 2020 have been spent. There are statutory requirements that a percentage of these funds must be set aside for specific uses, such as construction items and home ownership. The City must also use a percentage of these dollars for recipients with special needs. This report has been submitted and approved.

Ms. Wilkinson continued that in 2023, the Committee may wish to meet with the City Commission before developing its Affordable Housing Incentive Plan so both entities can present and share ideas.

V. AGENDA TOPICS FOR NEXT MEETING

Ms. Wilkinson noted that the Committee will need hold elections for Chair and Vice Chair at next month's meeting in addition to the presentation by Urban Design and Planning. She thanked Chair Stewart for his years of service to the Committee.

VI. GOOD OF THE ORDER

None.

VII. NEXT SCHEDULED MEETING DATE: November 14, 2022

VIII. ADJOURNMENT

There being no further business to come before the Committee at this time, the meeting was adjourned at 9:31 a.m.

Any written public comments made 48 hours prior to the meeting regarding items discussed during the proceedings have been attached hereto.

[Minutes prepared by K. McGuire, Prototype, Inc.]