



CITY OF FORT LAUDERDALE

**AVIATION ADVISORY BOARD MEETING MINUTES
FORT LAUDERDALE EXECUTIVE AIRPORT
RED TAILS CONFERENCE ROOM
6000 NW 21 AVENUE, FORT LAUDERDALE, FLORIDA
WEDNESDAY, SEPTEMBER 21, 2022 – 1:30 P.M.**

	Attendance	Cumulative Attendance 7/2022-6/2023	
		Present	Absent
Board Members			
Louis Gavin, Chair	P	2	0
Mark Volchek, Vice Chair	A	1	1
David Ash	A	1	1
William Gilbert	P	2	0
Jeff Johnson	P	2	0
Dr. Ed Kwoka	A	1	1
Robert Laughlin	P	2	0
Kevin Macelhaney	P	1	1
Valerie Vitale	P	2	0
John Vratsinas	P	2	0
Non-Voting			
Commissioner Marlon Bolton	A	1	1
Jeff Helyer, City of Oakland Park	P	2	0

Airport/City Staff

Rufus A. James, Airport Director
Carlton Harrison, Assistant Airport Director
Khant Myat, Project Manager II
Jeri Pryor, Program Manager I
Miguel Laca, Financial Administrator
Linda Blanco, Senior Administrative Assistant

Others

Lynda Zur, Chief Financial Officer, Fort Lauderdale Executive Jet Center
Lars Struck, Fort Lauderdale Executive Jet Center
Johannah Carter, Sheltair Executive South, LLC
Don Campion, Banyan Air Service
J. Oppерlee, Recording Secretary, Prototype, Inc.

CALL TO ORDER

Chair Gavin called the meeting to order at 1:32 p.m.

ROLL CALL

Roll was called and a quorum determined to be present.

APPROVAL OF MINUTES

- **August 25, 2022**

Motion made by Mr. Johnson, seconded by Mr. Laughlin, to approve the minutes of the August 25, 2022 meeting as presented. Motion passed unanimously.

VOTING ITEMS

1. **Second Amendment to Public Transportation Grant Agreement from FDOT for Design and Construction of Taxiway Golf Pavement Rehabilitation - \$612,352**

Mr. Myat provided the presentation and recommended Board approval.

Motion made by Mr. Gilbert, seconded by Mr. Vratsinas, to approve the Second Amendment to Public Transportation Grant Agreement from FDOT for Design and Construction of Taxiway Golf Pavement Rehabilitation. In a voice vote, the motion passed unanimously.

2. **Amendment to Public Transportation Grant Agreement from FDOT for Helistop Layout Plan and Obstruction Survey - \$84,940**

Mr. Myat provided the presentation and recommended Board approval.

Motion made by Mr. Johnson, seconded by Ms. Vitale, to approve the Amendment to Public Transportation Grant Agreement from FDOT for Helistop Layout Plan and Obstruction Survey. In a voice vote, the motion passed unanimously.

UPDATE ITEMS

A. Noise Compatibility Program

Ms. Pryor reported there were 13 noise calls in August, for over 14,000 operations. Four households had called in.

B. Development and Construction

Mr. Harrison reported the taxiway intersection improvement project was coming along nicely; they are beginning paving of the asphalt, which would require some nighttime closures. He included operational statistics for the month in the Board's packet and asked if there were any questions concerning them.

Chair Gavin said there seemed to be a lot of "gear and tire" issues and Mr. Harrison reviewed what happened in each incident and stated these incidents had occurred in various locations and under different circumstances. He said they inspected the

pavement multiple times per day and used the Buffalo Blower to clear the runways and taxiways. He stated there would be an FAA runway safety meeting the following day.

Mr. Harrison informed Mr. Vratsinas that they sent bills for repairs when there were damages and they worked with insurance providers to recover the costs.

C. Arrearages

Mr. James reported on the rent arrearages for lots 23 and 24 in the industrial park for unpaid June and July, 2022 rent. He received an email from the tenant stating they had made the payments, so they needed to determine where the checks were sent. Mr. James said they received rent checks from that tenant for August and September, 2022.

Mr. James said there were no fuel flowage arrearages.

D. Communication to the City Commission

None

E. Other Items

i. Non-Federal Reimbursable Agreement with the Federal Aviation Administration (FAA) to Provide Air Traffic Control Services at FXE

Mr. Laca reviewed the breakdown for salaries the FAA provided. The total annual salary for each Air Traffic Controller was \$220,800. This included: Base salary: \$141,312; Fringe benefits: \$51,225 and the Leave rate: \$28,262.

Mr. Laca reported that the \$220,800 was an estimate and could change depending on which controller was used. The fringe benefits included health benefits. The Leave rate was the cost of leave benefits, such as sick leave and holiday pay.

ii. Public Comments

None

ADJOURNMENT

There being no further business to come before the Board at this time, the meeting was adjourned at 2:03 p.m.

NEXT SCHEDULED MEETING DATE: Thursday, October 27, 2022 at 1:30 P.M.

Any written public comments made 48 hours prior to the meeting regarding items discussed during the proceedings have been attached hereto.

Minutes prepared by J. Opperlee, Prototype, Inc.