



SPECIFICATIONS FOR VACATION OF EASEMENT AND RIGHT-OF-WAY PLAN REVIEW

Applications: Vacation of Easement / Right-of-Way | Rev. 02/26/2026

PLAN SPECIFICATIONS: The specifications listed herein are intended to guide applicants with plan submittal to ensure complete, efficient, and accurate review of applications and plans. Failure to provide the required information will result in the application being deemed incomplete.

All sheets shall be signed and sealed by the individual responsible for preparing the drawing.

A VACATION OF EASEMENT

CURRENT SURVEY

1. Signed and sealed survey of proposed project site excluding portions of lands not included in the proposal.
2. Signed and sealed boundary and topographic survey.
3. Existing above ground improvements including valve boxes, manholes, grates, and other utility features must be shown.
4. Spot elevations of site, at property corners, along property lines (50' min. interval), existing roadway crowns and pavement edges adjacent to property as appropriate. Elevations shall be referenced to the North American Vertical Datum of 1988 (NAVD 88).
5. Existing easements and referencing of recorded documents.
6. Survey shall be based on a Standard Title Commitment issued by a title insurer licensed to do business in Florida or an Opinion of Title issued by an attorney with an effective date no more than thirty days prior to date of submittal of the survey and must be certified to the City of Fort Lauderdale.

SKETCH AND LEGAL DESCRIPTIONS

Sketch and legal descriptions of the proposed area to be vacated prepared by license engineer or survey, signed and sealed.

B VACATION OF RIGHT-OF-WAY

COVER SHEET

1. Project name
2. Location map including address and or parcel number(s)
3. Index of plans submitted including sheet name and number
4. List of all consultants including contact information
5. List of franchise and utility service providers for project.

PLAT

Copy of recorded plat.

CONCEPTUAL SITE PLAN

Conceptual site plan of proposed development which is needed for the vacation request.

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UTILITY LETTERS: Letters must be provided from Florida Power & Light, AT&T, Comcast Cable, TECO Gas and the City of Fort Lauderdale Public Works Department indicating no objections to the vacation. If any easements are required, legal documents must be provided prior to item being scheduled for City Commission. Below is contact list

AT&T	CITY DEPARTMENT OF PUBLIC WORKS	COMCAST
Carlos Lozano Manager - OSP Engineering Design CL448E@att.com 561.310.5185	Igor Vassiliev, P.E. Project Manager II lvassiliev@fortlauderdale.gov 954.828.5862	Richard Sees Construction Specialist Richard_Sees@comcast.com 954.774.9781
COMCAST	FLORIDA POWER & LIGHT (FP&L)	TECO PEOPLES GAS
Ricardo Davidson Construction Supervisor RicardoA_Davidson@comcast.com	Daniel Torres Associate Engineer Daniel.Torres2@fpl.com 954.717.2063	Joan Domning Specialist, Distribution Engineering JDomning@tecoenergy.com 813.275.3783

If any facilities need to be relocated, plans satisfactory to that agency must be approved prior to City Commission submittal and such plans must address the following:

- **Utility Relocation Plan** for the applicable criteria based on application request with point-by-point responses to each criterion stating:



- *Utilities (list below) located within the easement and/or right-of-way must be relocated pursuant to a relocation plan; and*
- *The owner of the utility facilities must consent to the vacation; or*
- *A utilities easement must be retained over the area or portion thereof; or*
- *An easement in a different location must be provided for the utility facilities by the owner to the satisfaction of the City; or*
- *Any combination of same and utilities maintenance are not disrupted.*

FOR QUESTIONS OR ASSISTANCE REGARDING APPLICATION SUBMITTAL

Urban Design and Planning
954-828-6520
planning@fortlauderdale.gov