



CITY OF FORT LAUDERDALE

**APPROVED**  
**REVENUE ESTIMATING CONFERENCE COMMITTEE**  
**MEETING MINUTES**

**City Hall, 8<sup>th</sup> Floor Conference Room**  
**March 23, 2022 – 3:30 P.M.**

- I. Call to Order at 3:43 p.m.
- II. Introduction – Laura Reece, Director, Office of Management and Budget
- III. Selection of Officers
  - A. Chair – Joey Epstein
  - B. Vice Chair – Pamela Winston
  - C. Secretary – Yvette Matthews
- IV. Roll Call

|                         |                   | <b>03/23/2022 – 04/20/2022</b> |               |
|-------------------------|-------------------|--------------------------------|---------------|
|                         |                   | <b>Cumulative Attendance</b>   |               |
| <b>Committee Member</b> | <b>Attendance</b> | <b>Present</b>                 | <b>Absent</b> |
| Pamela Winston          | P                 | 1                              | 0             |
| Joey Epstein            | P                 | 1                              | 0             |
| Prabhuling Patel        | A                 | 0                              | 1             |
| Yvette Matthews         | P                 | 1                              | 0             |

**Also Attending**

Laura Reece, Director of Office of Management and Budget  
 Susan Grant, Director of Finance  
 Tamieka McGibbon, Principal Budget and Management Analyst  
 Jessica Wilkus, Budget and Management Analyst  
 Megan Gaillard, Interim City Auditor  
 Marco Hausy, Assistant City Auditor III  
 Jonathan Frisard, Assistant City Auditor II

- V. Floor Open for Neighbor Input - There were no comments from the public.
- VI. New Business
  - Discussion of Finance Revenue Reviews
  - Discussion of the variance between Finance and Budget’s estimates for FPL Franchise Fees and Utility Tax.

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- The Committee reviewed and reached a consensus for estimates for the following revenue sources:

| Revenues Reviewed                            | FY 2023 Department Estimate | FY 2023 Budget Estimate | FY 2023 Revenue Estimating Conference Committee Revenue Consensus |
|--|-----------------------------|-------------------------|---|
| FPL Franchise Fees                           | \$ 15,896,671               | \$ 19,025,396           | \$ 19,025,396   |
| Peoples Gas Franchise                        | \$ 548,697                  | \$ 590,959              | \$ 590,959  |
| Sanitation Franchise Fees Private Collection | \$ 8,100,000                | \$ 8,107,750            | \$ 8,100,000  |
| FPL Utility Tax                              | \$ 21,400,000               | \$ 25,234,947           | \$ 25,234,947   |
| City Water Utility Tax                       | \$ 6,350,000                | \$ 7,416,385            | \$ 7,400,000  |
| Gas Utility Tax                              | \$ 617,905                  | \$ 609,598              | \$ 610,000  |
| State Gas Tax Refund                         | \$ 200,000                  | \$ 196,726              | \$ 200,000  |
| Alcoholic Beverage License Fees              | \$ 302,140                  | \$ 295,799              | \$ 300,000  |
| Lien Research Fees                           | \$ 1,200,000                | \$ 1,183,958            | \$ 1,200,000  |
| Pcard Rebates Procurement                    | \$ 900,000                  | \$ 1,059,253            | \$ 900,000  |

- Committee discussed combining a few departments lowering the number of meetings to three (3).

VII. Adjourn at 4:08 p.m.

**PLEASE NOTE THAT AS MEMBERS OF THE REVENUE ESTIMATING CONFERENCE COMMITTEE, TWO-WAY COMMUNICATION BETWEEN MEMBERS IS PROHIBITED BY SUNSHINE LAW. DO NOT REPLY TO ANY BOARD OR COMMITTEE MEMBER. DISCUSSION SHOULD TAKE PLACE AT THE SCHEDULED COMMITTEE MEETING.**

**PURPOSE:** The purpose and duties are to serve as subject matter experts in reviewing revenue estimates for the City of Fort Lauderdale's budget process. **Note:** Two or more City of Fort Lauderdale Commissioners or members of a Fort Lauderdale Advisory Board or Committee may be in attendance at this meeting. If a person decides to appeal any decision made with respect to any matter considered at this public meeting or hearing, he/she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. If you desire auxiliary services to assist in viewing or hearing the meeting or reading agendas and minutes for the meetings, please contact the City Clerk's Office at 954-828-5002 and arrangements will be made to provide these services to you.

**PLEASE NOTE:** Florida has a very broad public records law. Most written communications to or from city officials regarding City business are public records available to the public and media upon request. Your e-mail communications may be subject to public disclosure.