



CITY OF FORT LAUDERDALE

**AVIATION ADVISORY BOARD MEETING MINUTES
FORT LAUDERDALE EXECUTIVE AIRPORT
RED TAILS CONFERENCE ROOM
6000 NW 21 AVENUE, FORT LAUDERDALE, FLORIDA
THURSDAY, JANUARY 27, 2022 – 1:30 P.M.**

	Attendance	Cumulative Attendance 7/2021-6/2022	
		Present	Absent
Board Members			
Louis Gavin, Chair	P	4	0
Mark Volchek, Vice Chair	P	3	1
William Gilbert	P	3	1
Jeff Johnson	P	4	0
Dr. Ed Kwoka	P	1	0
Robert Laughlin	P	3	1
Wes Szymonik	A	1	3
Pierre Taschereau	P	4	0
Valerie Vitale	P	4	0
Non-Voting			
Tamarac Vice Mayor Marlon Bolton	P	3	1
Jeff Helyer, City of Oakland Park	P	4	0

Airport Staff

Rufus A. James, Airport Director
Carlton Harrison, Assistant Airport Director
Khant Myat, Project Manager II/Airport Engineer
Jeri Pryor, Program Manager I
Miguel Laca, Financial Administrator
Krystal Permanan, Airport Business Development Administrator
Linda Blanco, Senior Administrative Assistant

Others

J. Opperlee, Recording Secretary, Prototype, Inc.

CALL TO ORDER

Chair Gavin called the meeting to order at 1:33 p.m.

Roll Call

Roll was called and a quorum determined to be present.

APPROVAL OF MINUTES

- **December 2, 2021**

Motion made by Mr. Johnson, seconded by Mr. Volchek, to approve the minutes of the December 2, 2021 meeting as presented. In a voice vote, the motion passed unanimously.

VOTING ITEMS

1. **FDOT Public Transportation Grant Agreement for Construction of Runway 9 Run-Up Area Relocation and South End Taxiways Intersection Improvements Project - \$251,830**

Mr. Myat provided the presentation and recommended approval.

Motion made by Ms. Vitale, seconded by Mr. Gilbert, to approve the grant agreement. In a voice vote, the motion passed unanimously.

2. **Assignment of Lease Agreement from East Group Properties to Cypress Creek Flex, LLC – Lots 1, 2 and Strip**

Mr. James provided the presentation and recommended approval. Tina Spano, CFO of Adler Group, provided additional information.

Motion made by Mr. Laughlin, seconded by Mr. Volchek, to approve the lease agreement. In a voice vote, the motion passed unanimously.

UPDATE ITEMS

- A. **Noise Compatibility Program**

No presentation was available.

- B. **Development and Construction**

Mr. Harrison provided an update on the Runway Incursion Mitigation Project for installing runway guard lights along Runway 1331. We are now in Phase 4 of a Phase 5 project to be completed by the end of February.

Dr. Kwoka asked if this was an extension of previous projects. Mr. Harrison described the Airport's efforts to address incursions. He noted the data pointed to distracted pilots as the main cause of incursions. He stated efforts were helping, and incursions were down. Mr. James discussed how the Airport had progressed in 23 years to reduce incursions.

Dr. Kwoka inquired about tire blow-outs and Mr. Harrison described how areas were kept clear of debris that could cause a puncture.

Dr. Kwoka asked about the gate system and Mr. James explained that they were in the process of changing to all new gate operators.

Mr. Harrison stated operations for 2021 were up 8.5%. For itinerant traffic they had come in third in the country, behind Van Nuys Airport and Denver Centennial Airport. Customs was up 15% and fuel flowage increased 50% over the previous year.

Dr. Kwoka inquired about the disparity between Jet-A and 100 Low-lead fuel sales and how it was so aggravating for some Airports to sell 100 Low-lead fuel. Mr. James noted that their minimum standards require them to store Jet-A fuel and Low-lead fuels.

C. Arrearages

Mr. James reported there were no rent or fuel arrearages.

D. Communication to the City Commission

None

E. Other Items

Mr. James reported Mr. Ward had moved to work at the Cincinnati, Ohio Airport. They were in the process of recruiting for his position.

Mr. James stated they had recently hired Timekka Horton, Administrative Aide and Egecan Tezcan, an aviation management student at Lynn University, had come on as an intern.

i. Public Comments

None

ADJOURNMENT

There being no further business to come before the Board at this time, the meeting was adjourned at 2:12 p.m.

NEXT SCHEDULED MEETING DATE: Thursday, February 24, 2022 at 1:30 P.M.

Any written public comments made 48 hours prior to the meeting regarding items discussed during the proceedings have been attached hereto.