



CITY OF FORT LAUDERDALE

**Approved**  
**MEETING MINUTES**  
**CITY OF FORT LAUDERDALE**  
**AFFORDABLE HOUSING ADVISORY COMMITTEE**  
**100 NORTH ANDREWS AVENUE**  
**CITY COMMISSION CHAMBERS**  
**1<sup>ST</sup> FLOOR CITY HALL**  
**MONDAY, JANUARY 10, 2022 – 9:00 A.M.**

**Cumulative**

<b>Board Members</b>	<b>Attendance</b>	<b>January-December 2022</b>	
		<b>Present</b>	<b>Absent</b>
Brandon Stewart, Chair	P	1	0
William Condon	P	1	0
Nancy Daly	P	1	0
Donnalee Minott	A	0	1
Margi Nothard	P	1	0
Edwin Parke	P	1	0
Reed Solberg	P	1	0
Ryan Wipplinger	P	1	0
Mayor Dean Trantalis/ Scott Wyman, Alternate	P	1	0

**Staff**

Avis Wilkinson, Housing Programs Administrator/Staff Liaison  
Carla Blair, Recording Secretary, Prototype, Inc.

**Communication to the City Commission**

None.

**I. ROLL CALL / DETERMINATION OF A QUORUM**

Chair Stewart called the meeting to order at 9:06 a.m. Roll was called and it was noted a quorum was present.

**II. APPROVAL OF MINUTES – November 8, 2021**

**Motion** made by Mr. Condon, seconded by Ms. Daly, to approve the minutes of the November meeting. In a voice vote, the **motion** passed unanimously.

**III. OLD BUSINESS**

**• Affordable Housing Trust Fund Balance – Avis A. Wilkinson**

Ms. Wilkinson stated that the undesignated Affordable Housing Trust Fund balance is \$305,568.31 in unencumbered funds. The slight increase since this Item was last reported is due to the addition of interest.

- **Update on the 2022-2025 SHIP Local Housing Assistance Plan – Avis A. Wilkinson**

Ms. Wilkinson advised that in December 2021, she has submitted the 2022-2025 State Housing Initiatives Partnership (SHIP) Local Housing Assistance Plan (LHAP) to the Florida Housing Finance Corporation for their conditional review. This review will take approximately 30-60 days before the document is returned. Any necessary corrections will be made, and the LHAP will then be placed on the City Commission Agenda for approval. Once it has been approved by the Commission, the completed LHAP is due at the Florida Housing Finance Corporation by May 1, 2022.

#### **IV. NEW BUSINESS**

Ms. Wilkinson reminded the Board members that they may not miss more than four total meetings per year or three consecutive meetings. She added that per City Commission direction, City Board and Committee meetings must be held in person only, unless a member submits a request to participate via telephone in advance of the meeting.

Ms. Wilkinson also noted that Ms. Daly has informed her that she will be resigning from the Committee in the near future. New member Bill Condon introduced himself at this time.

- **Presentation from Mandy Bartle, Executive Director of South Florida Community Land Trust**

Ms. Wilkinson reported that Ms. Bartle would not be able to attend today's meeting.

The following Item was taken out of order on the Agenda.

#### **VI. GOOD OF THE ORDER**

The Committee briefly discussed the state's Sadowski Trust Fund, with Chair Stewart noting that 2021 Senate Bill (SB) 2512 ensures all documentary stamp revenue will go toward the General Fund. This leaves the Sadowski Fund with approximately half of its previous revenue. Along with this permanent diversion of half the funds from the Sadowski Trust Fund, it was also promised that no housing trust funds will be swept after July 1, 2021.

Ms. Wilkinson explained that the 2021 law will also prohibit the State Legislature from taking monies out of the Sadowski Fund for other purposes, as it places this Fund on the budget as a recurring item. It is projected that Fort Lauderdale will receive roughly \$1.9 million from this fund.

**V. AGENDA TOPICS FOR NEXT MEETING**

It was noted that the presentation scheduled for today's meeting would be deferred until the next month's meeting.

**VII. NEXT SCHEDULED MEETING DATE – February 14, 2022**

**VIII. ADJOURNMENT**

There being no further business to come before the Committee at this time, the meeting was adjourned at 9:25 a.m.

Any written public comments made 48 hours prior to the meeting regarding items discussed during the proceedings have been attached hereto.

[Minutes prepared by K. McGuire, Prototype, Inc.]