



CITY OF FORT LAUDERDALE

**AVIATION ADVISORY BOARD MEETING MINUTES  
FORT LAUDERDALE EXECUTIVE AIRPORT  
RED TAILS CONFERENCE ROOM  
6000 NW 21 AVENUE, FORT LAUDERDALE, FLORIDA  
THURSDAY, AUGUST 26, 2021 – 1:30 P.M.**

	<b>Attendance</b>	<b>Cumulative Attendance 7/2021-6/2022</b>	
		<b>Present</b>	<b>Absent</b>
<b>Board Members</b>			
Louis Gavin, Chair	P	1	0
Mark Volchek, Vice Chair	P	1	0
Jeff Johnson	P	1	0
William Gilbert	P	1	0
Robert Laughlin [arrived 1:40]	P	1	0
Wes Szymonik	A	0	1
Pierre Taschereau	P	1	0
Valerie Vitale	P	1	0
<b>Non-Voting</b>			
Tamarac Vice Mayor Marlon Bolton	P	1	0
Jeff Helyer, City of Oakland Park	P	1	0

**Airport Staff**

Rufus A. James, Airport Director  
Carlton Harrison, Assistant Airport Director  
Krystal Permanan, Airport Business Assistance Administrator  
Khant Myat, Project Manager II/Airport Engineer  
William Ward, Airport Operations Supervisor  
Linda Blanco, Senior Administrative Assistant  
Miguel Laca, Financial Administrator

**Others**

Marshall Myles, FXE Jet Center  
Tom Rowe, Lynx FBO Network  
Ken Krasnow, Colliers International  
J. Opperlee, Recording Secretary, Prototype, Inc. (via Zoom)

**CALL TO ORDER**

Chair Gavin called the meeting to order at 1:30 p.m.

**Roll Call**

Roll was called and a quorum was determined to be present.

## **APPROVAL OF MINUTES**

- **June 24, 2021**

**Motion** made by Mr. Gilbert, seconded by Mr. Volchek, to approve the minutes of the June 24, 2021 meeting as presented. In a voice vote, the motion passed unanimously.

## **VOTING ITEMS**

### **1. Solicitation for Bids on Vacant Properties - Lot 20/21**

Mr. James presented the item for solicitation of proposals to develop Lots 20/21. Midgard was the single firm that submitted a proposal that was satisfactory to the Airport.

**Motion** made by Mr. Johnson, seconded by Mr. Gilbert to approve beginning negotiations of a lease agreement with Midgard Inc. In a voice vote, the motion passed unanimously.

### **2. American Rescue Plan Act (ARPA) American Rescue Grant Program (ARGP)**

Staff recommended approval of the agreement for the City to accept \$148,000 from the FAA's American Rescue Plan Act – American Rescue Grant Program.

**Motion** made by Mr. Volchek, seconded by Mr. Taschereau, to accept \$148,000 from the FAA for the American Rescue Plan Act – American Rescue Grant Program. In a voice vote, the motion passed unanimously.

### **3. Design Rehabilitation and Realignment of Taxiways Echo and Juliet, and Relocation of Runway 9 Run-Up Area – Project No. 12522 – FAA - \$360,671**

Mr. Myat reported the FAA was providing 100% reimbursement for design costs of the project. Staff recommended approval of the grant agreement for the City to accept \$360,671 from the FAA for the design, rehabilitation and realignment of taxiways Echo and Juliet and relocation of the Runway 9 run-up area.

**Motion** made by Mr. Laughlin, seconded by Mr. Taschereau, to accept \$360,671 from the FAA for Project 12522. In a voice vote, the motion passed unanimously.

## **UPDATE ITEMS**

### **A. Noise Compatibility Program**

Mr. Harrison reviewed the statistics and said there had been a slight increase in calls in June, which he attributed to the Foxtrot taxiway construction and airfield signage replacement projects, resulting in re-routing in the evening hours.

**B. Development and Construction**

Mr. Ward provided an update on the Taxiway Foxtrot Relocation Project, Airport Signage Replacement Project and the Runway Incursion Mitigation program.

Operational numbers were also included in the report.

Mr. Harrison presented a chart describing the fuel flowage trends over the last ten year period. The annual chart for this year illustrated an increasing trend of 37% more flowage than last year, and 22% more than 2019 [a pre-pandemic year.]

**C. Arrearages**

Mr. James reported there were no arrearages.

**D. Communication to the City Commission**

Mr. James had none to report.

**E. Other Items**

**i. Public Comments**

Mr. James introduced new employee Krystal Permanan, Airport Business Assistance Administrator.

**ADJOURNMENT**

There being no further business to come before the Board at this time, the meeting was adjourned at 2:16 p.m.

**NEXT SCHEDULED MEETING DATE: Thursday, September 23, 2021 – 1:30 P.M.**

Any written public comments made 48 hours prior to the meeting regarding items discussed during the proceedings have been attached hereto.

Minutes prepared by J. Opperlee, Prototype, Inc.