



CITY OF FORT LAUDERDALE

**AVIATION ADVISORY BOARD MEETING MINUTES
FORT LAUDERDALE EXECUTIVE AIRPORT
RED TAILS CONFERENCE ROOM
6000 NW 21 AVENUE, FORT LAUDERDALE, FLORIDA
THURSDAY, JUNE 24, 2021 – 1:30 P.M.**

Board Members	Attendance	Cumulative Attendance 7/2020-6/2021	
		Present	Absent
Louis Gavin, Chair	P	8	0
Mark Volchek, Vice Chair	P	7	1
Jeff Johnson	A	7	1
William Gilbert	P	2	0
Robert Laughlin	P	5	1
Wes Szymonik	P	7	1
Pierre Taschereau	P	8	0
Valerie Vitale	A	7	1
Non-Voting			
Tamarac Vice Mayor	P	6	2
Marlon Bolton			
Jeff Helyer, City of Oakland Park	P	7	1

Airport Staff

Rufus A. James, Airport Director
Carlton Harrison, Assistant Airport Director
Jeri Pryor, Program Manager I
Khant Myat, Project Manager II/Airport Engineer
William Ward, Airport Operations Supervisor
Linda Blanco, Senior Administrative Assistant
Miguel Laca, Financial Administrator

Others

Jarrett Kreger, MNREH Florida, LLC
Tom O'Donnell, Kimley-Horn and Associates, Inc.
Don Campion, Banyan Air Service, Inc.
Mike Worley, JM Family Enterprises, Inc.
Carlington Smith, Jet East/Gama Aviation
Leonel Leon, W Aviation, LLC
Jerry Jean-Phillipe, Virtual Meeting Technician
J. Opperlee, Recording Secretary, Prototype, Inc.

CALL TO ORDER

Chair Gavin called the meeting to order at 1:30 p.m.

Roll Call

Roll was called and a quorum was determined to be present.

Motion made by Mr. Taschereau, seconded by Mr. Gilbert, to allow Mr. Volchek to attend the meeting via Zoom. In a voice vote, the motion passed unanimously.

Motion made by Mr. Taschereau, seconded by Mr. Gilbert, to allow Mr. Szymonik to attend the meeting via Zoom. In a voice vote, the motion passed unanimously.

APPROVAL OF MINUTES

- **April 22, 2021**

Motion made by Mr. Laughlin, seconded by Mr. Taschereau, to approve the minutes of the April 22, 2021 meeting as presented. In a voice vote, the motion passed unanimously.

VOTING ITEMS

1. **Parcel 2A Assignment of Lease Agreement – GTN Properties, LLC to MNREH Florida, LLC**

Mr. James described the lease agreement and recommended approval.

Motion made by Mr. Laughlin, seconded by Mr. Taschereau, to approve the lease agreement as submitted. In a voice vote, the motion passed unanimously.

2. **Taxiway Intersection Improvement Project 12455 - Contract Award - \$2,548,551.89**

Mr. Myat described the bid process and recommended awarding the contract to General Asphalt Company, Inc.

Motion made by Mr. Gilbert, seconded by Mr. Taschereau, to award the contract to General Asphalt Company, Inc. In a voice vote, the motion passed unanimously.

3. **Amendment to Public Transportation Grant Agreement for the Design and Construction of Runway 31 By-Pass Taxiway Project - \$385,000**

Mr. Myat described the amendment and recommended approval.

Motion made by Mr. Gilbert, seconded by Mr. Taschereau, to approve the amendment to the grant agreement as submitted. In a voice vote, the motion passed unanimously.

4. Amendment to Public Transportation Grant Agreement for the Design and Construction of Taxiway Golf Pavement Rehabilitation Project – \$412,000

Mr. Myat described the amendment and recommended approval.

Motion made by Mr. Laughlin, seconded by Mr. Taschereau, to approve the amendment to the grant agreement as submitted. In a voice vote, the motion passed unanimously.

5. Public Transportation Grant Agreement for the Construction of Mid-Field Taxiway Extension and Run-up Area Project - \$946,200

Mr. Myat described the agreement and recommended approval.

Motion made by Mr. Laughlin, seconded by Mr. Gilbert, to approve the grant agreement as submitted. In a voice vote, the motion passed unanimously.

UPDATE ITEMS

A. Noise Compatibility Program

Mr. James reviewed the statistics and said there had been a 33% drop in calls in April and a 64% drop in May. He attributed this to residents' windows being closed in the warmer weather.

B. Development and Construction

Mr. Ward described ongoing projects: The Taxiway Foxtrot relocation project, which included tying the new pavement service into the runway. The contractor was currently working on phase 3B, including work on Taxiway Delta. The expected completion date for Taxiway Delta was June 30. Taxiway Romeo was also having work done and the anticipated completion time is July/August.

Mr. Ward reported the Airfield Signage Replacement Project being completed by Southeast Site Services and was scheduled to begin July 6 with a completion date of early 2022. This entailed replacing all of the fluorescent signs with LED signs and bringing them into compliance with new FAA standards.

Operational numbers were also included in the report.

C. Arrearages

Mr. James reported there were no arrearages for rent or fuel flowage.

D. Communication to the City Commission

Mr. James had none to report.

E. Other Items

i. Public Comments

Mr. Worley, JM Family Enterprises, Inc., asked if he could attend future meetings via Zoom as he is often travelling and unable to make the meetings. Mr. James stated they were working with the City Clerk to get the proper permission and technical requirements.

Mr. James noted they had a very good relationship with FDOT and he speaks with their representatives regularly to remind them to keep FXE in mind if/when additional funds became available. He said they were fortunate to have matching funds to pursue grant dollars. In the case of the Runway 31 addition, FDOT had originally offered funds for design only this year but had later called to state additional funds were available for construction.

Mr. Laughlin wished to see statistics on fuel sales over time. Mr. James stated in March, it had been slightly less than one million gallons from one FBO, a significant increase. Other FBOs had reported that March 2021 had been the best March ever for them. Mr. James agreed to include these statistics in the Board's packet from now on.

Mr. Taschereau asked where the people that were going through customs were flying in from as well as all the helistop users. Mr. James believed that people wanted to get out and go somewhere different and were using the heliport to visit downtown restaurants and other venues. Regarding the increase in customs passengers, Mr. James thought as more people were vaccinated, they were more comfortable visiting the Caribbean. Don Campion, Banyan Air Service, Inc., reported that people from South America were also flying in to get vaccinated.

ADJOURNMENT

There being no further business to come before the Board at this time, the meeting was adjourned at 2:19 p.m.

NEXT SCHEDULED MEETING DATE: Thursday, July 22, 2021 – 1:30 P.M.

Any written public comments made 48 hours prior to the meeting regarding items discussed during the proceedings have been attached hereto.

Attachments:

June 24, 2021 Meeting Presentation

Minutes prepared by J. Opperlee, Prototype, Inc.