



CITY OF FORT LAUDERDALE

DRAFT

**REVENUE ESTIMATING CONFERENCE COMMITTEE
MEETING MINUTES**

**VIRTUAL MEETING
April 14, 2021 – 4:30 P.M.**

- I. Call to Order at 4:33 p.m.
- II. Roll Call

		03/24/2021 – 04/14/2021	
		Cumulative Attendance	
Committee Member	Attendance	Present	Absent
Pamela Winston	P	4	0
Joey Epstein	P	4	0
Prabhuling Patel	P	4	0
Diane Lichenstein	P	4	0

Also Attending

Anthony Fajardo, Director, Sustainable Development
 Alfred Battle, Deputy Director, Sustainable Development
 Christopher Cooper, Deputy Director, Sustainable Development
 Porshia Williams, Assistant Director, Sustainable Development
 Sherrilynn Chess, Business Operations Manager, Sustainable Development
 Mohammed Malik, Zoning Administrator, Sustainable Development
 Ella Parker, Urban Design and Planning Manager, Sustainable Development
 Dennis Girisgen, Land Development Manager, Sustainable Development
 Aukela Holloway, Management Analyst, Sustainable Development
 Tamieka McGibbon, Senior Budget and Management Analyst

- III. Approval of Meeting Minutes
 - Motion made by Mr. Epstein and seconded by Mr. Patel – Approved Unanimously
- IV. Floor Open for Neighbor Input – Dennis Ulmer commended the Committee for an informative meeting that gave the neighbors insight into how revenues are derived.
- V. New Business
 - Discussion of Sustainable Development Revenue Reviews
 - The Committee reviewed and reached consensus for estimates for the following revenue sources:

Revenues Reviewed	FY 2022 Department Estimate	FY 2022 Budget Estimate	FY 2022 Revenue Estimating Conference Committee Revenue Consensus
Business Tax	\$ 3,000,000	\$ 3,073,625	\$ 3,000,000
Landscaping Permits	\$ 400,000	\$ 345,029	\$ 400,000
Permits/Misc Eng. Charges	\$ 611,900	\$ 581,702	\$ 600,000
Development Review Fees	\$ 255,000	\$ 251,367	\$ 255,000
Planning & Zoning Board	\$ 66,200	\$ 71,798	\$ 70,000
Zoning Review	\$ 1,000,000	\$ 591,788	\$ 1,150,000
Zoning Inspection	\$ 204,000	\$ 203,105	\$ 204,000
Administrative Review	\$ 71,400	\$ 67,237	\$ 71,400
Building Permit - Premium Fee	\$ 700,000	\$ 983,676	\$ 700,000
Special Magistrate Board Fines	\$ 500,000	\$ 493,581	\$ 500,000

- Discussion on the Business Tax Fees additional personnel that helps drive revenues. Advised that we have not seen the full impact of the Business Tax Inspector due to the pandemic. We anticipate fiscal impact in the upcoming year as we return to normalcy.
- Discussion on Landscaping Permits revenue not coming to fruition from the new fee schedule that was implemented in FY 2021.
- Discussion on Zoning Review Revenues coming in higher based on new fee schedule and reviews that are being requested.
- Discussion on Zoning Inspection Fees being adjusted in FY 2021 based on fee study, but the pandemic and less re-inspections have impacted the revenues.
- Discussion on the Premium Fees that were revised down when the Zoning, Landscaping and Engineering fees were adjusted higher.
- Discussion on Special Magistrates Fees as we are seeing higher revenues due to the backlog of cases from FY 20 that are now being reviewed in FY 21. Hearings were cancelled between March and September of 2020, as well as changes in enforcement.

Revenue Estimating Conference Committee

April 14, 2021

Page 3

VI. Adjourn at 5:15 p.m.

PLEASE NOTE THAT AS MEMBERS OF THE REVENUE ESTIMATING CONFERENCE COMMITTEE, TWO-WAY COMMUNICATION BETWEEN MEMBERS IS PROHIBITED BY SUNSHINE LAW. DO NOT REPLY TO ANY BOARD OR COMMITTEE MEMBER. DISCUSSION SHOULD TAKE PLACE AT THE SCHEDULED COMMITTEE MEETING.

PURPOSE: The purpose and duties are to serve as subject matter experts in reviewing revenue estimates for the City of Fort Lauderdale's budget process. **Note:** Two or more City of Fort Lauderdale Commissioners or members of a Fort Lauderdale Advisory Board or Committee may be in attendance at this meeting. If a person decides to appeal any decision made with respect to any matter considered at this public meeting or hearing, he/she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. If you desire auxiliary services to assist in viewing or hearing the meeting or reading agendas and minutes for the meetings, please contact the City Clerk's Office at 954-828-5002 and arrangements will be made to provide these services to you.

PLEASE NOTE: Florida has a very broad public records law. Most written communications to or from city officials regarding City business are public records available to the public and media upon request. Your e-mail communications may be subject to public disclosure.

