



CITY OF FORT LAUDERDALE

**APPROVED**  
**REVENUE ESTIMATING CONFERENCE COMMITTEE**  
**MEETING MINUTES**

**VIRTUAL MEETING**  
**March 24, 2021 – 4:30 P.M.**

- I. Call to Order at 4:35 p.m.
- II. Introduction – Laura Reece, Director, Office of Management and Budget
- III. Selection of Officers
  - A. Chair – Pamela Winston
  - B. Vice Chair – Joey Epstein
  - C. Secretary – Diane Lichenstein
- IV. Roll Call

		<b>03/24/2021 – 04/14/2021</b>	
		<b>Cumulative Attendance</b>	
<b>Committee Member</b>	<b>Attendance</b>	<b>Present</b>	<b>Absent</b>
Pamela Winston	P	1	0
Joey Epstein	P	1	0
Prabhuling Patel	P	1	0
Diane Lichenstein	P	1	0

**Also Attending**

Laura Reece, Director of Office Management and Budget  
 Susan Grant, Director of Finance  
 Jason Boutilier, Management Analyst  
 Linda Short, Deputy Director of Finance  
 Tamiaka McGibbon, Senior Budget and Management Analyst  
 Parth Patel, Budget and Management Analyst  
 Keith Farrell, Budget and Management Analyst

- V. Floor Open for Neighbor Input - There were no comments from the public.
- VI. New Business
  - Discussion of Finance Revenue Reviews
  - The Committee reviewed and reached consensus for estimates for the following revenue sources:

Revenue Estimating Conference Committee

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Revenues Reviewed	FY 2022 Department Estimate	FY 2022 Budget Estimate	FY 2022 Revenue Estimating Conference Committee Revenue Consensus
FPL Franchise Fees	\$ 14,780,200	\$ 15,842,016	\$ 15,600,000
Peoples Gas Franchise	\$ 505,400	\$ 499,384	\$ 505,400
Sanitation Franchise Fees Private Collec	\$ 7,480,600	\$ 7,431,386	\$ 7,500,000
FPL Utility Tax	\$ 21,297,800	\$ 21,374,971	\$ 21,400,000
City Water Utility Tax	\$ 6,347,300	\$ 6,274,049	\$ 6,350,000
Gas Utility Tax	\$ 566,800	\$ 559,452	\$ 567,000
State Gas Tax Refund	\$ 189,700	\$ 188,484	\$ 200,000
Alcoholic Beverage License Fees	\$ 272,150	\$ 288,496	\$ 290,000
Lien Research Fees	\$ 1,179,000	\$ 891,438	\$ 1,200,000
PCard Rebates Procurement	\$ 850,000	\$ 850,000	\$ 850,000

- Discussion of higher revenue collections of PCard Rebates Procurement

VII. Adjourn at 5:20 p.m.

**PLEASE NOTE THAT AS MEMBERS OF THE REVENUE ESTIMATING CONFERENCE COMMITTEE, TWO-WAY COMMUNICATION BETWEEN MEMBERS IS PROHIBITED BY SUNSHINE LAW. DO NOT REPLY TO ANY BOARD OR COMMITTEE MEMBER. DISCUSSION SHOULD TAKE PLACE AT THE SCHEDULED COMMITTEE MEETING.**

**PURPOSE:** The purpose and duties are to serve as subject matter experts in reviewing revenue estimates for the City of Fort Lauderdale's budget process. **Note:** Two or more City of Fort Lauderdale Commissioners or members of a Fort Lauderdale Advisory Board or Committee may be in attendance at this meeting. If a person decides to appeal any decision made with respect to any matter considered at this public meeting or hearing, he/she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. If you desire auxiliary services to assist in viewing or hearing the meeting or reading agendas and minutes for the meetings, please contact the City Clerk's Office at 954-828-5002 and arrangements will be made to provide these services to you.

**PLEASE NOTE:** Florida has a very broad public records law. Most written communications to or from city officials regarding City business are public records available to the public and media upon request. Your e-mail communications may be subject to public disclosure.