

**APPROVED**

**VIRTUAL AUDIT ADVISORY BOARD REGULAR MEETING  
CITY OF FORT LAUDERDALE  
City Hall Closed to the Public- Virtual Meeting  
Thursday, March 4, 2021, 11:00 AM**

<b><u>Board Member</u></b>	<b><u>Attendance</u></b>	<b>Cumulative Attendance</b>	
		<b><u>Present</u></b>	<b><u>Absent</u></b>
D. Keith Cobb, Chairman	A	2	1
Paul Czerwonka	P	3	0
Joey Epstein	P	2	0
Thomas Bradley	P	3	0
Lane Hacker	P	3	0

**Staff Present**

Susan Grant, Director, Finance

Linda Short, Deputy Director, Finance

John Herbst, City Auditor

Laura Reece, Director, Office Management & Budget

Andrew Parker, Director, Information Technology

Ingrid Kindbom, Assistant Structural Innovation Manager, Office Management & Budget

Maria Panyi, Assistant City Auditor III

Angela Mahecha, Assistant to the Director, City Auditor

Debra Conyers, Board Liaison

**Other Attendees**

John Weber, Crowe, LLP

Michele Blackstock, Crowe, LLP

**Call to Order**

Chairman Keith Cobb was not present for this meeting. Tom Bradley was acting Chairman and called the meeting to order at 11:00 AM.

**Roll Call**

At the time of roll call, four appointed members to the Board were present, allowing for a quorum.

### **Review of Meeting Minutes for Approval**

Tom Bradley directed the review of the previous meeting minutes.

He asked for a motion to approve the January 28, 2021 meeting minutes. Joey Epstein made the motion and Paul Czerwonka seconded. The meeting minutes were approved unanimously in a voice vote.

### **Floor Open for Public Input**

Tom Bradley opened the floor for public input. No members of the public came forward.

### **Presentation of CRA Audit/Audit Status Report**

John Weber from Crowe, LLP was available to give the CRA audit report results. Mr. Weber stated the CRA audit report is complete and would be finalized within the week. He explained the single audit would not be issued with the City's CAFR. Susan Grant is hoping that the CAFR will be ready to issue March 26, 2021.

Tom Bradley congratulated the City for receiving the Certificate of Achievement for Excellence in Financial Reporting award for the 44<sup>th</sup> consecutive year.

Further discussion ensued between Crowe LLP, Board Members, and City Officials.  
(see attached handout)

Tom Bradley asked for a motion to approve the CRA audit report. Board member Joey Epstein made the motion to approve and Lane Hacker seconded. The CRA audit report was approved unanimously in a voice vote.

### **Review of City Draft CAFR**

Susan Grant expressed the City made it a goal to shave off time regarding the CAFR for City Staff. Ms. Grant also stated the City moved over to the Florida Retirement System (FRS) on January 1, 2021. Linda Short stated the City has been waiting on the funds from IRMA, and the reimbursement finally came in.

Further discussion regarding the City's CAFR ensued between Board Members and City Officials.

### **Cyber Security**

John Herbst spoke on the Cyber Security risks for the City. Mr. Herbst said he consistently monitors security issues and notifies the IT Department who responds quickly and efficiently to address any issues. The City's IT Director Andrew Parker gave a presentation on the subject.

Further discussion regarding Cyber Security ensued between Board Members and City Officials. (see attached handout)

### **ERP Update**

Andrew Parker gave a simple response giving the ERP update a two thumb's up and stated two weeks in, and all is going well from the Project Managers.

### **Other Business**

Joey Epstein made a motion for a Special meeting on March 25, 2021 at 11:00 AM and Paul Czerwonka seconded. The Special meeting was approved unanimously in a voice vote.

### **Communication to the City Commission**

N/A

### **Adjournment**

The next regularly scheduled Audit Advisory Board meeting will be April 29<sup>th</sup>, 2021.

The meeting adjourned at 11:55 AM

[Minutes prepared by Debra Conyers, Board Liaison]