



CITY OF FORT LAUDERDALE

**VIRTUAL AVIATION ADVISORY BOARD MEETING MINUTES  
FORT LAUDERDALE EXECUTIVE AIRPORT  
ADMINISTRATIVE OFFICE – MULTI-PURPOSE ROOM  
6000 NW 21 AVENUE, FORT LAUDERDALE, FLORIDA  
THURSDAY, DECEMBER 3, 2020 – 1:30 P.M.**

	Attendance	Cumulative Attendance 7/2020 – 6/2021	
		Present	Absent
Edward Rebholz, Chair	P	4	0
Louis Gavin, Vice Chair	P	4	0
Mick Erlandson	A	2	2
Jeff Johnson	P	4	0
Robert Laughlin	P	2	1
Wes Szymonik	P	3	1
Pierre Taschereau	P	4	0
Valerie Vitale	P	4	0
Mark Volchek	P	3	1
John Watt	P	4	0
Vice Mayor Marlon Bolton, City of Tamarac [non-voting]	A	2	2
Jeff Helyer, City of Oakland Park [non-voting]	P	3	1

**Airport Staff**

- Rufus A. James, Airport Manager
- Carlton M. Harrison, Assistant Airport Manager
- Khant Myat, Airport Engineer
- Jeri Pryor, Airport Programs Manager
- Florence Straugh, Noise Abatement Officer
- William Ward, Operations Supervisor
- Miguel Laca, Senior Administrative Assistant
- Linda Blanco, Senior Administrative Assistant
- Mickaelle Bouchereau, Administrative Assistant
- Yadisel Ortiz-Rodriguez, Administrative Assistant
- Lisa Tayar, Recording Secretary, Prototype, Inc.

Mr. James read into the record the protocol guidelines for Zoom video conferencing for this Board before proceeding to Voting Items.

## **CALL TO ORDER**

Chair Rebholz called the virtual meeting to order at 1:30 p.m.

## **Roll Call**

Roll was called and a quorum was determined to be present.

## **APPROVAL OF MINUTES**

- **October 22, 2020**

**Motion** made by Vice Chair Gavin, seconded by Mr. Volchek, to approve the minutes of the October 22, 2020, meeting as presented. In a voice vote, the motion passed unanimously.

## **VOTING ITEMS**

### **1. Runway Incursion Mitigation Project 12520 - Contract Award to American Infrastructure Services - \$749,600.**

Mr. Myat provided an overview of Voting Item 1 – Project 12520. The Federal Aviation Administration (FAA) identified that the intersection along Runway 13-31 could potentially lead to runway incursion by aircraft and vehicles. The project consists of installing in-pavement and elevated light emitting diode (LED) runway guard light (RGL) units. New conduit and cabling are also to be installed as part of the project. The project went out for bid on October 26, 2020 and the City received five bids, which American Infrastructure Services (AIS) was the lowest bidder. The FAA will reimburse 100% of construction costs for this project.

Several Board Members had questions to which Mr. James and Mr. Myat were able to answer to the Members' satisfaction.

**Motion** made by Mr. Szymonik, seconded by Mr. Taschereau, to accept the proposal as submitted. In a voice vote, the motion passed unanimously.

## **UPDATE ITEMS**

### **A. Noise Compatibility Program**

Mrs. Straugh, Noise Abatement Officer, provided an Annual Seasonal Reminder that South Florida experiences an increase in aircraft operations during winter months which peaks in March/April. Email reminders have been sent out to remind aircraft operators and pilots to fly quietly. An overview of the noise abatement program and how to report aircraft noise was provided.

Mr. Helyer asked for a “cheat sheet” or handout of all these features to share with Oakland Park; Mrs. Straugh said she will share what is available online.

### **B. Development and Construction**

Mr. Ward, Operations Supervisor, provided a PowerPoint presentation highlighting the following:

- Taxiway Foxtrot Relocation Project is in final stages of completing Phase 1-G and beginning Phase 1-H.
- When this Phase is complete, demolition of the old Taxiway Foxtrot will begin.

Chair Rebholz asked if the project is on-budget and on-time. Mr. James said it is on budget but there have been some rain delays. Several Board Members were complimentary on the visuals in the presentation.

### **C. Arrearages**

Mr. James had no arrearages to report either for rent or fuel flowage.

### **D. Communications to the City Commission – None**

### **E. Other Items**

Mr. James spoke on the supplemental articles in the Board Packet.

- XO Jets expansion of the company in Fort Lauderdale
- Final completion of the Sheltair Northside Hangar Project
- Lynx FBO Network Announces Plans for Expansion and Development at FXE

Mr. James extended a thank you to the Board for cooperating and participating in the virtual Board Meetings. He also wished everyone a Happy Holiday.

Chair Rebholz asked if there was any update on the Metroplex study. Mr. James replied that Commissioner Sorenson announced to the Commission that the FAA responded positively in the City’s favor on getting flights redirected as part of the Metroplex. The Metroplex should come online by this time next year.

Chair Rebholz also asked if there is any news from the FAA Part 150 Noise Study at Fort Lauderdale-Hollywood International Airport. Mr. James replied that due to the pandemic, the meetings were not held to finalize the report. However, there are two more meetings scheduled and the report should be ready by late summer 2021.

Chair Rebholz wished everyone Happy Holidays and to stay safe.

**NEXT SCHEDULED MEETING DATE: THURSDAY, JANUARY 28, 2021 – 1:30 P.M.**

**ADJOURNMENT**

There being no further business to come before the Board at this time, the meeting was adjourned at 2:00 p.m.

Any written public comments made 48 hours prior to the meeting regarding items discussed during the proceedings have been attached hereto.

[Minutes prepared by M. Moore, Prototype, Inc.]