



CITY OF FORT LAUDERDALE

**VIRTUAL AVIATION ADVISORY BOARD MEETING MINUTES
FORT LAUDERDALE EXECUTIVE AIRPORT
ADMINISTRATIVE OFFICE – MULTI-PURPOSE ROOM
6000 NW 21 AVENUE, FORT LAUDERDALE, FLORIDA
THURSDAY, AUGUST 27, 2020 – 1:30 P.M.**

	Attendance	Cumulative Attendance 7/2020 – 6/2021	
		Present	Absent
Edward Rebholz, Chair	P	2	0
Louis Gavin, Vice Chair	P	2	0
Mick Erlandson	P	2	0
Jeff Johnson	P	2	0
Robert Laughlin	P	1	0
Wes Szymonik	P	2	0
Pierre Taschereau	P	2	0
Valerie Vitale	P	2	0
Mark Volchek	P	2	0
John Watt	P	2	0
Vice Mayor Marlon Bolton, City of Tamarac [non-voting]	P	2	0
Jeff Helyer, City of Oakland Park [non-voting]	A	1	1

Airport Staff

Rufus A. James, Airport Manager
 Carlton M. Harrison, Assistant Airport Manager
 Florence Straugh, Noise Abatement Officer
 William Ward, Operations Supervisor
 Mickaelle Bouchereau, Administrative Assistant
 Yadsel Ortiz-Rodriguez, Administrative Assistant
 Jamie Opperlee, Recording Secretary, Prototype, Inc.

Others

Mark Waller, Avcon Engineering

CALL TO ORDER

Chair Rebholz called the virtual meeting to order at 1:30 p.m.

Mr. James read into the record the protocol guidelines for Zoom video conferencing for this Board before proceeding to Voting Items.

Chair Rebholz welcomed three new members to the Aviation Advisory Board: Mick Erlandson, Jeff Johnson, and Robert Laughlin

- **Roll Call**

Roll was called and a quorum was determined to be present.

APPROVAL OF MINUTES

- **July 23, 2020**

Motion made by Mr. Volchek, seconded by Mr. Watt, to approve the minutes of the July 23, 2020, meeting as presented. In a voice vote, the motion passed unanimously.

VOTING ITEMS

- 1. Public Transportation Grant Agreement (PTGA) with Florida Department of Transportation (FDOT) – Design Runway 27 By-pass Taxiways – \$15,000**

Mr. Harrison displayed an aerial representation of the project, explained the steps involved, and provided a financial rundown of the project for which the estimated total cost is \$300,000, the Florida Department of Transportation provided a 5% Grant in the amount of \$15,000, the Airport's 5% Grant Match of \$15,000 has been provided for in the Airport Projects Budget, and the remaining 90% grant funding for \$270,000 is anticipated from the Federal Aviation Association.

Staff's recommendation is that the City accept the Public Transportation Grant of \$15,000 from the Florida Department of Transportation for up to 5% of the cost for the design of Runway 27 By-pass Taxiways project.

The Board raised some questions which Mr. Harrison was able to satisfy, and a motion was made.

Motion made by Mr. Watt, seconded by Mr. Szymonik, to accept the proposal as submitted. In a voice vote, the motion passed unanimously.

- 2. Public Transportation Grant Agreement (PTGA) with Florida Department of Transportation (FDOT) – Construct Runway 31 By-pass Taxiway -- \$885,000**

Mr. Harrison displayed an aerial representation, explained the steps of the project and the resulting increase in Runway 31's operational efficiency. Mr. Harrison provided a financial rundown of the project for which the estimated total cost is \$1,106,250, the Florida Department of Transportation provided a Grant in the amount of \$885,000, and the Airport's 20% Grant Match of \$221,250 has been provided for in the Airport Projects Budget.

Staff's recommendation is that the City accept the Public Transportation Grant of \$885,000 from the Florida Department of Transportation for up to 80% of the costs to design and construct the Runway 31 By-pass Taxiway project.

There were discussions regarding cost, expenditure versus benefit, and the overall increase in operational efficiency which Mr. Harrison addressed to the Board's satisfaction and a motion was made.

Motion made by Mr. Erlandson, seconded by Mr. Volchek, to accept the proposal as submitted. In a voice vote, the motion passed unanimously.

3. (Walk-On Item) Public Transportation Grant Agreement (PTGA) Amendment #1 with Florida Department of Transportation (FDOT) for the Construction of Taxiway Intersection Improvements (Taxiways Q & H) Project 433478-1-94-01

Mr. Harrison explained that this item is part of the Airport's Taxiway Inspection Improvement Project and was previously presented to the Board in May of 2019 for a grant offering of \$1,350,000. Mr. Harrison provided a brief background on the project, the additional needs that became evident upon further study of the project, and the financial rundown of the expenses identified for the necessary improvements. The Updated project cost is \$2,532,750 for which FDOT has made an amended grant offering in the amount of \$946,200 for up to 80% of the construction costs, bringing their total grant contribution to \$2,026,200; the Airport's grant match amount of \$506,550 is available in the Airport Project Budget.

Staff's recommendation is that the City accept the Public Transportation Grant Agreement Amendment one of \$946,200 from the Florida Department of Transportation for up to 80% of the costs for the construction of the Taxiway Inspection Improvement Project.

There were no questions or comments and a motion was made.

Motion made by Mr. Gavin, seconded by Mr. Erlandson, to accept the proposal as submitted. In a voice vote, the motion passed unanimously.

UPDATE ITEMS

A. Noise Compatibility Program

Mrs. Straugh was not available telephonically therefore, Mr. James proceeded with the Noise Compatibility Program updates (see attached) and explained the statistics, noting that noise complaints are significantly lower than several years ago.

B. Development and Construction

Mr. Ward, Operations Supervisor, gave a PowerPoint presentation highlighting the construction progress and the current phase status of the Taxiway Foxtrot Relocation project as well as the expected upcoming taxiway closures (presentation attached).

Mr. Ward then shared statistical traffic data from the past two years listing the total number of flight operations at FXE, number of passengers cleared at the Customs facility at FXE during that timeframe, International Aircrafts cleared at FXE, and the total number of operations at the Helistop.

C. Arrearages – None

D. Communications to the City Commission – None

E. Other Items

i. Public Comment

- Mr. Mark Waller, Avcon Engineering, did not process request to speak via email; however, Chair Rebholz wished to hear him speak. Mr. Waller is interested in doing business with FXE as the engineering firm of Avcon and welcomed the opportunity to introduce themselves.

NEXT SCHEDULED MEETING DATE: THURSDAY, SEPTEMBER 24, 2020 – 1:30 P.M.

ADJOURNMENT

There being no further business to come before the Board at this time, the meeting was adjourned at 2:09 p.m.

Any written public comments made 48 hours prior to the meeting regarding items discussed during the proceedings have been attached hereto.

Attachments: Exhibit 1: Design Runway 27 By-pass Taxiways PTGA
Exhibit 1: Construct Runway 31 By-pass Taxiway PTGA
Exhibit 1: Construction of Taxiway Intersection Improvements
(Taxiways Q & H)
Development and Construction PowerPoint Presentation

[Minutes prepared by M. Moore, Prototype, Inc.]