



## VIRTUAL FY 2021 DEPARTMENTAL BUDGET REVIEW SESSIONS WITH THE BUDGET ADVISORY BOARD

City Hall is Closed to the Public  
Meeting can be Accessed:  
[www.fortlauderdale.gov/fltv](http://www.fortlauderdale.gov/fltv)

Cable Television - Comcast Channel 78 and ATT Uverse Channel 99

MAY 13, 2020 – 6:00 P.M.

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### ROLL CALL

<b>Board Member</b>	<b>Attendance</b>
Brian Donaldson, Chair, Mayor Appointee	Present
Jeff Lowe, Mayor Appointee	Present
Ross Cammarata, District 1	Present
Christopher Williams, District 1	Present
Michael Marshall, District 2	Present
Adam Sabin, District 2	Present
Johnnie Smith, Vice Chair, District 3	Present
Robert McGrath, District 3	Present
Prabhuling Patel, District 4	Present
John Xanthos, District 4	Present

### **Participating Panelist**

Chris Lagerbloom, City Manager  
Laura Reece, Director, Office of Management and Budget  
Susan Grant, Director of Finance  
Tarlesha Smith, Assistant City Manager/Director of Human Resources  
Raj Verma, Director of Public Works  
Ben Rogers, Department of Transportation and Mobility  
Anthony Fajardo, Director of Sustainable Development

### **Departments Reviewed**

1. **Finance.** Led by Ms. Grant, staff presented the department's DRAFT FY 2021 General Fund Budget requests. **SEE ATTACHED PRESENTATION,** <https://www.fortlauderdale.gov/departments/city-clerk-s-office/advisory-boards-and-committees-agendas-and-minutes/budget-advisory-board>
2. **Human Resources.** Led by Ms. Smith, staff presented the department's DRAFT FY 2021 General Fund Budget requests. **SEE ATTACHED PRESENTATION,** <https://www.fortlauderdale.gov/departments/city-clerk-s-office/advisory-boards-and-committees-agendas-and-minutes/budget-advisory-board>
3. **Public Works.** Led by Mr. Verma, staff presented the department's DRAFT FY 2021 General Fund Budget requests. **SEE ATTACHED PRESENTATION,** <https://www.fortlauderdale.gov/departments/city-clerk-s-office/advisory-boards-and-committees-agendas-and-minutes/budget-advisory-board>
4. **Transportation and Mobility.** Led by Mr. Rogers, staff presented the department's DRAFT FY 2021 General Fund Budget requests. **SEE ATTACHED PRESENTATION,** <https://www.fortlauderdale.gov/departments/city-clerk-s-office/advisory-boards-and-committees-agendas-and-minutes/budget-advisory-board>
5. **Sustainable Development.** Led by Mr. Fajardo, staff presented the department's DRAFT FY 2021 General Fund Budget requests. **SEE ATTACHED PRESENTATION,** <https://www.fortlauderdale.gov/departments/city-clerk-s-office/advisory-boards-and-committees-agendas-and-minutes/budget-advisory-board>

### **Documents Submitted**

DRAFT FY 2021 Finance Department Budget Request

DRAFT FY 2021 Human Resources Department Budget Request

DRAFT FY 2021 Public Works Department Budget Request

DRAFT FY 2021 Transportation and Mobility Department Budget Request

DRAFT FY 2021 Sustainable Development Department Budget Request

### **Adjourn**

There were no further discussions to come before the Board; the Virtual FY 2021 Departmental Budget Review Session was adjourned at 8:00p.m.

**DRAFT**



# CITY OF FORT LAUDERDALE FY 2021 DEPARTMENT REQUEST

## Finance Department



# Finance Department

## Department Description

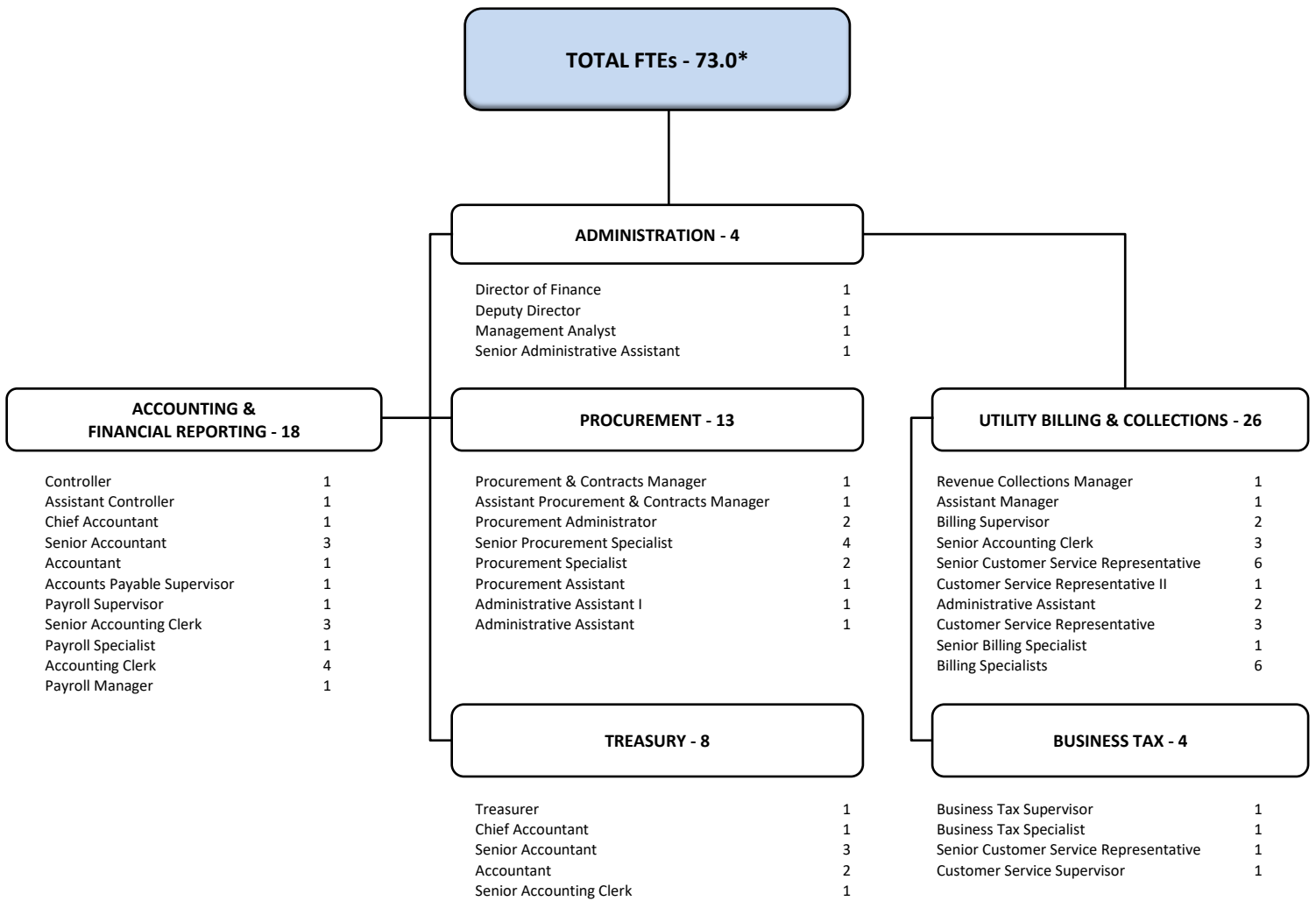
The mission of the Finance Department is to safeguard the City's assets and financial affairs, provide for the long-term financial stability, integrity, and accountability of the City's financial resources, and ensure expenditure of City funds are conducted in a manner that will instill our neighbors' trust and provide best value to the City.

The department is a valuable internal financial resource to all City departments and strives to provide excellent service to investors and other entities conducting financial and purchasing transactions in accordance with accounting and procurement standards for state and local governments. To achieve its mission, the Finance Department provides services through the functions of financial administration, utility billing and collection, accounting and financial reporting, treasury, and procurement services.

As an integral Internal Support partner, Finance ensures all City departments follow sound fiscal management procedures, and the fair, open, and transparent procurement of goods and services, thereby allowing the City to obtain fiscal efficiencies, while maximizing resources and lessening financial burdens.

# Finance Department

## FY 2020 Adopted Budget Organizational Chart



\*Full Time Equivalent (FTE) includes new position(s)

Adopted FY 2019	Adopted FY 2020	Difference
73.0	73.0	0.0



# Finance Department

## Administration

### Division Description

The Administration division safeguards the City's assets, executes its financial affairs, and provides for the long-term financial stability, integrity, and accountability of resources. This is achieved by sharing information as well as promoting and adopting sound fiscal and operational practices. In addition, the division oversees the City's investment portfolio, which is currently estimated at \$900 million.

### FY 2020 Major Accomplishments

- Oversight of the issuance of \$80 million General Obligation Bonds to finance the acquisition, construction, renovation and improvement of various parks and recreation facilities.
- Oversight of the issuance of \$100 million General Obligation Bonds to finance the acquisition, construction, renovation and improvement of police and public safety facilities.
- Oversight of the issuance of \$70.5 million Stormwater Line of Credit.
- Oversight of the issuance of \$7.7 million Special Obligation Bonds to finance the cost of undergrounding overhead utilities for benefiting neighborhoods.
- Oversight of the issuance of \$170 million taxable pension obligation refunding bonds, resulting in net present value savings of over \$11 million, and annual savings of over \$1 million.
- Conducted all necessary steps in order to go live with Florida Retirement System (FRS) pension plan on October 1, 2020.

### FY 2021 Major Projects and Initiatives

- Evaluate the effectiveness of the Procurement Card Policy and recommend changes to maximize organizational efficiency.
- Continue multi-year implementation of the Citywide Enterprise Resource Planning ("ERP") system to improve the City's financial oversight and reporting capabilities. Implementation of this new system will also increase financial transparency citywide.
- Continue with post go-live implementation of Florida Retirement System (FRS).
- Convert paper files to electronic format and upload into document management system.
- Oversee issuance of \$200 million Stormwater Revenue Bonds to finance the acquisition, construction, renovation and improvements in key areas of the City vulnerable to flooding.

# Finance Department

## Accounting and Financial Reporting

### Division Description

The Accounting and Financial Reporting division ensures that financial transactions are properly recorded in accordance with Generally Accepted Accounting Principles (GAAP) and the Governmental Accounting Standards Board (GASB). The division is responsible for providing departments and the public with timely financial information to ensure accuracy, accountability, and transparency. The division processes payroll in-house bi-weekly for employees, monthly retirement payments for retirees, and weekly vendor payments.

The division is responsible for monitoring capital and non-capital project expenditures along with maintaining fixed assets records. The division also reconciles bank and trust accounts. Financial data is generated for a number of audiences using a variety of reporting mechanisms: the City Manager's Office monthly financial reports, quarterly payroll tax reports for the federal government, the State of Florida Annual Financial Report, the Annual Single Audit Report, the Popular Annual Financial Report (PAFR), and the Comprehensive Annual Financial Report (CAFR) are developed by this division.

### FY 2020 Major Accomplishments

- Implemented the following mandatory GASB Statements:
  - GASB Statement No. 84 - Fiduciary Activities
  - GASB Statement No. 89 – Accounting for Interest Cost Incurred Before the End of a Construction Period
- Successfully received the Comprehensive Annual Financial Report (CAFR) and Popular Annual Financial Report (PAFR) Awards for FY 2019

### FY 2021 Major Projects and Initiatives

- Implement the following mandatory GASB Statement:
  - GASB Statement No. 87 – Leases
- Implement process improvements to reduce cycle time for CAFR production
- Revamp quarterly financial reporting

# Finance Department

## Procurement

### Division Description

The Procurement Services division assists all City departments with the purchase of goods and services. Per Section 2 of the City's Code of Ordinances, it is necessary that commodities and contractual services of suitable standards and in sufficient quantities be available as needed, and that such items be purchased at the best prices available, consistent with City standards of service and quality.

### FY 2020 Major Accomplishments

- Completed the citywide Disparity Study. The results of the study determine if the allocation of the City's expenditures match the corresponding ethnic, gender and size distribution of vendors in the local area.
- Implemented Job Order Contracting (JOC) to expedite the procurement process for construction projects.

### FY 2021 Major Projects and Initiatives

- Revise Procurement Ordinance to include action items from Disparity Study.
- Revise Procurement Code to allow for Non-Active Emergency procedures for competition inclusion in Emergency Procurement where possible.
- Work collaboratively with requesting departments such as Public Works, Parks and Recreation and Police to address needs of increased procurement staffing through bond proceeds.

# Finance Department

## Treasury

### Division Description

The Treasury division manages the City's estimated \$900 million investment portfolio, which includes over \$100 million in cash equity. The division also oversees the debt management and revenue tracking functions. The division facilitates the City's debt issuances and assists in obtaining credit ratings. It works with external advisors, investment managers, bond counsel, and financial advisors to ensure compliance with securities regulations. The division is also responsible for recording and reporting revenue properly, accurately, and timely in the City's accounting system. Reporting mechanisms include the Quarterly Investment Report to the City Commission and Annual Bondholder's Report.

### FY 2020 Major Accomplishments

- Coordinated issuance of \$80 million General Obligation Bonds to finance the acquisition, construction, renovation and improvement of various parks and recreation facilities.
- Coordinated issuance of \$100 million General Obligation Bonds to finance the acquisition, construction, renovation and improvement of public safety facilities.
- Coordinated issuance of \$70.5 million Stormwater Line of Credit.
- Coordinated issuance of \$7.7 million Special Obligation Bonds to finance the cost of undergrounding overhead utilities for benefiting neighborhoods.
- Coordinated issuance of \$ 170 million taxable pension obligation refunding bonds, resulting in net present value savings of over \$11 million, and annual savings of over \$1 million.
- Completed update of:
  - Internal Controls Manual and Operational Procedures for Investments
- Implemented SymPro Software to streamline investment management operations by providing complete investment portfolio accounting, reporting and analysis.

### FY 2021 Major Projects and Initiatives

- Secure a capital lease to finance the acquisition, construction and installation of energy and water conservation measures, which will replace all potable water meters with an Advanced Metering Infrastructure system that will generate operational savings for the City.
- Coordinate the issuance of \$200 million Stormwater Revenue Bonds to finance the acquisition, construction, renovation and improvements in key areas of the City vulnerable to flooding.
- Implement possible new provider(s) for Plan 457 /401a Deferred Compensation services.
- Deploy Phase 1 of the ERP which includes modules for Accounts Receivables, Billing, Cash Management, Grant Management, and Reconciliation Management.

# Finance Department

## Utility Billing and Collections

### Division Description

The Utility Billing and Collection division is responsible for the accurate and timely billing and collection of utility bills, special assessments, and miscellaneous account receivables on a monthly basis, as well as the annual billing and collection of the business tax renewable forms. Additional responsibilities include lien searches and applying liens to delinquent utility accounts. The division also provides the accurate posting of the City's cash collection and the timely upload to the City's Financial Accounting Management Information System (FAMIS). Utility Billing and Collection strives to deliver excellent customer support to neighbors paying for utility services and business taxes.

### FY 2020 Major Accomplishments


- Provided electronic billing for Business Tax renewals with the option to print the tax certificate on-line, after the full payment is made.
- Added a queue callback feature to the phone system. It would allow neighbors the option to continue to wait in the queue or request a callback from a representative.
- Implemented an online lien search process to improve service delivery.
- Implemented recommendations from the independent review of the water metering and billing system.

### FY 2021 Major Projects and Initiatives

- Upgrade current utility billing software system to increase efficiency.
- Simplify water and sewer ordinances relating to credits adjustments.
- Study and recommend business tax rate adjustments.
- Partner with Public Works Utilities and Information Technology to initiate replacement of water meters citywide to the new advanced metering infrastructure system (AMI).

# Finance Department

## Department Core Processes and Performance Measures

	<p><b>STRATEGIC GOALS</b></p> <p><b>Goal 8: Build a leading government organization that manages all resources wisely and sustainably.</b></p>
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Department Core Process	Performance Measures	Objective	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Projection	FY 2021 Target
Ensure accurate and prompt financial reporting	Number of accounts payable checks issued	Decrease	11,847	19,062	19,062	13,000	13,000
	Percent of total payments that are electronic	Increase	18.99%	13.17%	19.20%	18.00%	18.00%
Manage and administer the City's cash management and investment strategies	General obligation bond debt per Capita	Monitor	\$163.40*	\$153.51	\$1,102.47 <sup>1</sup>	\$1,086.74	\$1,046.22
	Benchmark returns for City's surplus cash	Exceed	***	***	5 basis points (bps)	5bps	5bps
	Benchmark returns for City's long-term portfolio	Exceed	***	***	5 basis points (bps)	5bps	5bps
	Governmental debt as a percentage of total governmental expenditures	Monitor	7.65%	7.54%	9.22%	8.85%	9.18%
Maintain records of utility billing revenue collections	Number of Neighbors walking into the lobby	Decrease	43,458 <sup>2</sup>	37,239	23,000	33,936	30,000
	Percent of uncollected utility bills	Decrease	3.99%	3.03%	3.20%	3.20%	3.00%

\* Data correction

\*\*\*This is a newly identified performance measure. Historical data may not be available.

<sup>1</sup> The target for FY2020 includes anticipation of up to \$180 million general obligation bonds being issued for Parks Improvements and a new Public Safety Facility.

<sup>2</sup> The number of walk-ins increased as the drive-thru window was closed due to construction.

# Finance Department

## Department Core Processes and Performance Measures, continued

Department Core Process	Performance Measures	Objective	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Projection	FY 2021 Target
Ensure purchases are made with efficiency, compliance, and due diligence	P-card volume as a percentage of all purchases	Increase	34%	26%	30%	20%	20% <sup>3</sup>
	P-card purchase dollar amounts (includes E-payable payments)	Increase	\$71,840,578*	\$66,623,779	\$60,000,000	\$60,000,000	\$60,000,000 <sup>3</sup>
	Net P-card rebates	Increase	\$909,317*	\$922,374	\$750,000	\$750,000	\$750,000 <sup>3</sup>
Ensure sound fiscal management	General fund cash and investments as a percentage of current liabilities <sup>4</sup>	Monitor	332.43%	296.41%	505.00%	450%	430%
	Percent of 2020A (Parks) bond proceeds spent	Monitor	***	***	***	***	45%
	Percent of 2020B (Public Safety) bond proceeds spent	Monitor	***	***	***	***	10%
	Bond rating evaluation by National Bond Rating Agency: General Obligation <sup>5</sup>	Maintain	AA+	AA+	AA+	AAA	AAA
	Bond rating evaluation by National Bond Rating Agency: Revenue <sup>5</sup>	Maintain	AA+	AA+	AA+	AA+	AA+

\* Data Correction

\*\*\* This is a newly identified performance measure. Historical data may not be available.

<sup>3</sup> Finance anticipates changes in the P-Card program that would adversely affect the volume, purchase amounts and rebates. The targets are recalibrations of the current environment.

<sup>4</sup> This measure is benchmarked by the Florida Auditor General. The FY 2017 reported average is 419.04% for municipalities with a population greater than 150,000.

<sup>5</sup> Standard & Poor's Bond Rating Agency



# Finance General Fund





**Finance - General Fund**  
**Department - Fund Financial Summary**

**Financial Summary - Funding Source**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
General Fund - 001	\$ 6,444,115	6,860,000	7,086,929	226,929	3.3%
<b>Total Funding</b>	<b>6,444,115</b>	<b>6,860,000</b>	<b>7,086,929</b>	<b>226,929</b>	<b>3.3%</b>

**Financial Summary - Program Expenditures**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Administration	1,619,169	1,633,975	1,691,802	57,827	3.5%
Business Tax	295,434	373,524	359,557	(13,967)	(3.7%)
Central Accounting	1,766,124	2,015,996	2,028,556	12,560	0.6%
Procurement	1,430,903	1,485,502	1,584,657	99,155	6.7%
Treasury	1,332,485	1,351,003	1,422,357	71,354	5.3%
<b>Total Expenditures</b>	<b>6,444,115</b>	<b>6,860,000</b>	<b>7,086,929</b>	<b>226,929</b>	<b>3.3%</b>

**Financial Summary - Category Expenditures**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Personal Services	5,046,519	5,493,060	5,667,836	174,776	3.2%
Operating Expenses	1,397,597	1,366,940	1,419,093	52,153	3.8%
<b>Total Expenditures</b>	<b>\$ 6,444,115</b>	<b>6,860,000</b>	<b>7,086,929</b>	<b>226,929</b>	<b>3.3%</b>

**Financial Summary - Category FTE**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
FTE	47.0	47.0	47.0	-	0.0%
<b>Total FTE</b>	<b>47.0</b>	<b>47.0</b>	<b>47.0</b>	<b>-</b>	<b>0.0%</b>

**FY 2021 Major Variances**

**Personal Services**

Increase in wage adjustments	\$ 5,974
Increase in car allowances	4,080
Increase in pension costs	78,907
Increase in health insurance costs	34,689
Increase in special obligation bonds	29,883

## Finance - General Fund

### Department - Fund Financial Summary

#### Operating Expenses

Decrease in external audit fees	\$ (15,886)
Increase in banking services related to other post employment benefits (OPEB)	9,600
Decrease in Financial & Banking Services for commercial bank analysis fees	(14,805)
Increase in investment management services for consultant services for investment management services	17,000
Increase in other professional services for financial advisor services	24,500
Increase in software expenses related to Bid Sync	26,650

## Finance

### Administration - General Fund

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	463,103	494,831	494,831	493,965	493,965	(866)	(0.18%)	
1113 - Vac Mgmt Conv	1,340	-	-	-	-	-	0.00%	
1119 - Payroll Accrual	(8,707)	-	-	-	-	-	0.00%	
1201 - Longevity Pay	11,313	6,830	6,830	1,848	1,848	(4,982)	(72.94%)	
1401 - Car Allowances	9,750	9,360	9,360	9,360	9,360	-	0.00%	
1407 - Expense Allowances	2,680	2,880	2,880	2,880	2,880	-	0.00%	
1413 - Cellphone Allowance	3,350	3,120	3,120	3,600	3,600	480	15.38%	
1501 - Overtime 1.5X Pay	57	-	-	-	-	-	0.00%	
1701 - Retirement Gifts	207	-	-	-	-	-	0.00%	
1707 - Sick Termination Pay	2,595	-	-	-	-	-	0.00%	
1710 - Vacation Term Pay	20,225	-	-	-	-	-	0.00%	
2119 - Wellness Incentives	1,500	1,500	1,500	1,500	1,500	-	0.00%	
2204 - Pension - General Emp	34,598	34,661	34,661	14,104	14,104	(20,557)	(59.31%)	
2210 - Pension - FRS	-	-	-	48,159	48,159	48,159	100.00%	
2299 - Pension - Def Cont	26,296	27,564	27,564	22,808	22,808	(4,756)	(17.25%)	
2301 - Soc Sec/Medicare	31,740	38,377	38,377	33,169	33,169	(5,208)	(13.57%)	
2307 - Year End FICA Accr	(268)	-	-	-	-	-	0.00%	
2401 - Disability Insurance	612	-	-	1,387	1,387	1,387	100.00%	
2402 - Life Insurance	-	319	319	356	356	37	11.60%	
2404 - Health Insurance	45,474	37,689	37,689	51,389	51,389	13,700	36.35%	
2410 - Workers' Comp	10,614	5,642	5,642	5,642	5,642	-	0.00%	
9237 - Tr to Special Obligation Bonds	300,447	308,268	308,268	338,151	338,151	29,883	9.69%	
<b>Personal Services</b>	<b>956,928</b>	<b>971,041</b>	<b>971,041</b>	<b>1,028,318</b>	<b>1,028,318</b>	<b>57,277</b>	<b>5.90%</b>	
3216 - Costs/Fees/Permits	160	120	120	240	120	-	0.00%	Parking Permits
3231 - Food Services	6	200	200	100	100	(100)	(50.00%)	Audit Advisory Board Meetings
3616 - Postage	15	-	-	-	-	-	0.00%	
3628 - Telephone/Cable TV	828	1,100	1,100	900	900	(200)	(18.18%)	
3904 - Books & Manuals	-	-	-	800	800	800	100.00%	Governmental Accounting, Auditing, and Financial Reporting (GAAFR) Books
3907 - Data Proc Supplies	893	-	-	-	-	-	0.00%	
3925 - Office Equip < \$5000	-	800	800	800	800	-	0.00%	
3928 - Office Supplies	116	-	-	-	-	-	0.00%	
3931 - Periodicals & Mag	466	500	500	700	700	200	40.00%	Wall Street Journal & Sun-Sentinel
3999 - Other Supplies	33	250	250	100	100	(150)	(60.00%)	
4104 - Conferences	886	-	-	-	-	-	0.00%	
4110 - Meetings	20	-	-	-	-	-	0.00%	
4113 - Memberships/Dues	265	-	-	-	-	-	0.00%	
4116 - Schools	1,745	-	-	-	-	-	0.00%	
4119 - Training & Travel	-	10,400	10,400	10,400	10,400	-	0.00%	
4343 - Servchg-Info Sys	558,448	569,872	569,872	569,872	569,872	-	0.00%	

**Finance**

**Administration - General Fund**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
4355 - Servchg-Print Shop	35	-	-	-	-	-	0.00%	
4404 - Fidelity Bonds	12,521	5,647	5,647	5,647	5,647	-	0.00%	
4407 - Emp Proceedings	8,388	6,338	6,338	6,338	6,338	-	0.00%	
4410 - General Liability	24,697	19,685	19,685	19,685	19,685	-	0.00%	
4416 - Other Ins Charges	24,651	19,693	19,693	19,693	19,693	-	0.00%	
4428 - Prop/Fire Insurance	23,257	25,054	25,054	25,054	25,054	-	0.00%	
4431 - Pub Officials Liab	4,811	3,275	3,275	3,275	3,275	-	0.00%	
<b>Operating Expenses</b>	<b>662,242</b>	<b>662,934</b>	<b>662,934</b>	<b>663,604</b>	<b>663,484</b>	<b>550</b>	<b>0.08%</b>	
<b>Administration - General Fund Total</b>	<b>1,619,169</b>	<b>1,633,975</b>	<b>1,633,975</b>	<b>1,691,922</b>	<b>1,691,802</b>	<b>57,827</b>	<b>3.54%</b>	

Finance

Central Accounting - General Fund

Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	1,124,199	1,333,444	1,333,444	1,339,325	1,339,325	5,881	0.44%	
1104 - Temporary Salaries	4,081	-	93,600	-	-	-	0.00%	
1107 - Part Time Salaries	7,196	-	-	-	-	-	0.00%	
1110 - Sick Conv to Cash	4,524	-	-	-	-	-	0.00%	
1113 - Vac Mgmt Conv	9,019	-	-	-	-	-	0.00%	
1119 - Payroll Accrual	(35,189)	-	-	-	-	-	0.00%	
1199 - Other Reg Salaries	8,080	11,561	11,561	8,463	8,463	(3,098)	(26.80%)	
1201 - Longevity Pay	10,381	10,381	10,381	11,443	11,443	1,062	10.23%	
1316 - Upgrade Pay	2,462	-	-	-	-	-	0.00%	
1401 - Car Allowances	23,350	26,760	26,760	30,840	30,840	4,080	15.25%	
1407 - Expense Allowances	2,400	2,400	2,400	1,440	1,440	(960)	(40.00%)	
1413 - Cellphone Allowance	2,520	3,360	3,360	3,360	3,360	-	0.00%	
1501 - Overtime 1.5X Pay	3,503	-	-	-	-	-	0.00%	
1504 - Overtime 1X Pay	9	-	-	-	-	-	0.00%	
2119 - Wellness Incentives	4,500	4,500	4,500	4,500	4,500	-	0.00%	
2204 - Pension - General Emp	111,211	81,318	81,318	96,775	96,775	15,457	19.01%	
2299 - Pension - Def Cont	60,777	79,689	79,689	79,836	79,836	147	0.18%	
2301 - Soc Sec/Medicare	87,264	103,687	110,847	106,112	106,112	2,425	2.34%	
2307 - Year End FICA Accr	(2,877)	-	-	-	-	-	0.00%	
2401 - Disability Insurance	1,348	-	-	2,874	2,874	2,874	100.00%	
2402 - Life Insurance	-	859	859	965	965	106	12.34%	
2404 - Health Insurance	183,230	187,701	187,701	188,573	188,573	872	0.46%	
<b>Personal Services</b>	<b>1,611,987</b>	<b>1,845,660</b>	<b>1,946,420</b>	<b>1,874,506</b>	<b>1,874,506</b>	<b>28,846</b>	<b>1.56%</b>	
3101 - Acct & Auditing	113,612	102,786	102,786	86,900	86,900	(15,886)	(15.46%)	External Audit Fees
3199 - Other Prof Serv	2,975	2,500	2,500	2,000	2,000	(500)	(20.00%)	Governmental Accounting Standards Board (GASB) Statement 68 report and actuarial reports for audit
3216 - Costs/Fees/Permits	-	1,320	1,320	1,320	1,320	-	0.00%	Award fees for Comprehensive Annual Financial Report (CAFR) and Popular Annual Financial Report (PAFR)
3299 - Other Services	12,826	15,000	15,000	13,500	13,500	(1,500)	(10.00%)	Payperless Pay (electronic pay advices & W-2's \$6,500). Paper 1099-R, W-2s & envelopes (\$600). Advance Solutions (Scanning for Laserfiche \$6,400)
3304 - Office Equip Rent	2,531	2,730	2,730	2,730	2,730	-	0.00%	Toshiba
3628 - Telephone/Cable TV	718	900	900	800	800	(100)	(11.11%)	
3904 - Books & Manuals	95	-	-	800	800	800	100.00%	Governmental Accounting, Auditing, and Financial Reporting (GAAFR) Books
3907 - Data Proc Supplies	332	800	800	800	800	-	0.00%	Printer Materials
3925 - Office Equip < \$5000	203	3,600	3,600	-	3,600	-	0.00%	Replacement of office equipment such as chairs, stand-up desks and monitors
3928 - Office Supplies	8,413	13,500	13,500	13,500	13,500	-	0.00%	
3949 - Uniforms	156	-	-	200	200	200	100.00%	City Polo Shirts

Finance

**Central Accounting - General Fund**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3999 - Other Supplies	1,032	-	-	600	600	600	100.00%	KAPOW/ Neighbor Support Night/ Take Your Child to Work Day/ Misc. Events
4101 - Certification Train	1,219	-	-	-	-	-	0.00%	
4104 - Conferences	1,734	-	-	-	-	-	0.00%	
4110 - Meetings	120	-	-	-	-	-	0.00%	
4113 - Memberships/Dues	5,162	-	-	-	-	-	0.00%	
4116 - Schools	620	-	-	-	-	-	0.00%	
4119 - Training & Travel	-	24,200	24,200	24,800	24,800	600	2.48%	
4355 - Servchg-Print Shop	2,389	3,000	3,000	2,500	2,500	(500)	(16.67%)	CAFR & PAFR print shop charges
<b>Operating Expenses</b>	<b>154,138</b>	<b>170,336</b>	<b>170,336</b>	<b>150,450</b>	<b>154,050</b>	<b>(16,286)</b>	<b>(9.56%)</b>	
<b>Central Accounting - General Fund Total</b>	<b>1,766,124</b>	<b>2,015,996</b>	<b>2,116,756</b>	<b>2,024,956</b>	<b>2,028,556</b>	<b>12,560</b>	<b>0.62%</b>	

Finance

Treasury - General Fund

Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	628,486	647,819	647,819	650,292	650,292	2,473	0.38%	
1110 - Sick Conv to Cash	5,899	-	-	-	-	-	0.00%	
1113 - Vac Mgmt Conv	2,989	-	-	-	-	-	0.00%	
1116 - Comp Absences	(3,306)	-	-	-	-	-	0.00%	
1199 - Other Reg Salaries	6,038	3,165	3,165	5,615	5,615	2,450	77.41%	
1201 - Longevity Pay	21,977	8,485	8,485	12,085	12,085	3,600	42.43%	
1401 - Car Allowances	14,150	16,080	16,080	16,080	16,080	-	0.00%	
1407 - Expense Allowances	3,440	2,880	2,880	2,880	2,880	-	0.00%	
1413 - Cellphone Allowance	1,620	1,680	1,680	1,680	1,680	-	0.00%	
1501 - Overtime 1.5X Pay	98	-	-	-	-	-	0.00%	
1710 - Vacation Term Pay	3,306	-	-	-	-	-	0.00%	
2119 - Wellness Incentives	3,000	3,000	3,000	3,000	3,000	-	0.00%	
2204 - Pension - General Emp	78,697	94,521	94,521	112,251	112,251	17,730	18.76%	
2299 - Pension - Def Cont	9,372	11,112	11,112	11,311	11,311	199	1.79%	
2301 - Soc Sec/Medicare	50,091	50,449	50,449	52,680	52,680	2,231	4.42%	
2307 - Year End FICA Accr	(253)	-	-	-	-	-	0.00%	
2401 - Disability Insurance	236	-	-	407	407	407	100.00%	
2402 - Life Insurance	-	418	418	469	469	51	12.20%	
2404 - Health Insurance	57,710	81,724	81,724	88,348	88,348	6,624	8.11%	
<b>Personal Services</b>	<b>883,550</b>	<b>921,333</b>	<b>921,333</b>	<b>957,098</b>	<b>957,098</b>	<b>35,765</b>	<b>3.88%</b>	
3101 - Acct & Auditing	667	-	-	-	-	-	0.00%	
3113 - Fin & Bank Serv	49,870	23,600	23,600	31,200	31,200	7,600	32.20%	Wells Custody, Other Postemployment Benefits (OPEB) and deposit tickets
3114 - Bank Analysis Fees	102,540	115,000	115,000	100,195	100,195	(14,805)	(12.87%)	Wells Fargo commercial banking analysis fees
3115 - Lien Search Services	-	90,000	90,000	90,000	90,000	-	0.00%	Lien Search Services
3116 - Invest Mgmt Serv	209,838	175,000	175,000	191,844	192,000	17,000	9.71%	Consultant Fees (Based on Jan bill)
3199 - Other Prof Serv	8,288	2,500	2,500	27,500	27,500	25,000	1,000.00%	Financial Advisor contract
3201 - Ad/Marketing	167	-	-	-	-	-	0.00%	
3216 - Costs/Fees/Permits	-	105	105	80	-	(105)	(100.00%)	
3616 - Postage	1,165	1,365	1,365	1,164	1,164	(201)	(14.73%)	Large User Bills
3628 - Telephone/Cable TV	580	600	600	600	600	-	0.00%	
3904 - Books & Manuals	-	300	300	800	800	500	166.67%	Governmental Accounting, Auditing, and Financial Reporting (GAAFR) Books
3907 - Data Proc Supplies	-	400	400	-	-	(400)	(100.00%)	
3925 - Office Equip < \$5000	377	1,600	1,600	-	1,600	-	0.00%	Replacement of office equipment such as chairs, stand-up desks and monitors
3928 - Office Supplies	4,229	2,500	2,500	3,500	3,500	1,000	40.00%	Color toner
3999 - Other Supplies	(30)	-	-	250	-	-	0.00%	Neighbor Support Night and T-Shirts
4101 - Certification Train	3,259	-	-	-	-	-	0.00%	
4104 - Conferences	832	-	-	-	-	-	0.00%	

Finance

Treasury - General Fund

Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
4110 - Meetings	130	-	-	-	-	-	0.00%	
4113 - Memberships/Dues	1,525	-	-	-	-	-	0.00%	
4116 - Schools	1,551	-	-	-	-	-	0.00%	
4119 - Training & Travel	-	16,600	16,600	16,600	16,600	-	0.00%	
4355 - Servchg-Print Shop	54	100	100	100	100	-	0.00%	
5604 - Writeoff A/R & Other	63,893	-	-	-	-	-	0.00%	
<b>Operating Expenses</b>	<b>448,935</b>	<b>429,670</b>	<b>429,670</b>	<b>463,833</b>	<b>465,259</b>	<b>35,589</b>	<b>8.28%</b>	
<b>Treasury - General Fund Total</b>	<b>1,332,485</b>	<b>1,351,003</b>	<b>1,351,003</b>	<b>1,420,931</b>	<b>1,422,357</b>	<b>71,354</b>	<b>5.28%</b>	

## Finance

### Procurement - General Fund

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	1,025,277	1,058,593	1,058,593	1,078,308	1,078,308	19,715	1.86%	
1113 - Vac Mgmt Conv	6,814	-	-	-	-	-	0.00%	
1119 - Payroll Accrual	(16,995)	-	-	-	-	-	0.00%	
1199 - Other Reg Salaries	5,016	8,654	8,654	8,730	8,730	76	0.88%	
1201 - Longevity Pay	8,997	8,995	8,995	10,032	10,032	1,037	11.53%	
1401 - Car Allowances	14,300	14,760	14,760	14,760	14,760	-	0.00%	
1407 - Expense Allowances	9,400	9,600	9,600	9,600	9,600	-	0.00%	
1413 - Cellphone Allowance	3,000	3,120	3,120	3,120	3,120	-	0.00%	
1501 - Overtime 1.5X Pay	834	-	-	-	-	-	0.00%	
1504 - Overtime 1X Pay	186	-	-	-	-	-	0.00%	
1701 - Retirement Gifts	-	-	-	100	100	100	100.00%	Planned Retirement
1799 - Other Term Pay	-	-	-	9,600	9,600	9,600	100.00%	Planned Retirement
2119 - Wellness Incentives	5,000	4,500	4,500	5,000	5,000	500	11.11%	
2204 - Pension - General Emp	56,645	55,194	55,194	65,186	65,186	9,992	18.10%	
2299 - Pension - Def Cont	54,066	57,539	57,539	69,737	69,737	12,198	21.20%	
2301 - Soc Sec/Medicare	78,787	82,334	82,334	86,029	86,029	3,695	4.49%	
2307 - Year End FICA Accr	(1,294)	-	-	-	-	-	0.00%	
2401 - Disability Insurance	1,220	-	-	2,508	2,508	2,508	100.00%	
2402 - Life Insurance	-	682	682	776	776	94	13.78%	
2404 - Health Insurance	122,736	142,731	142,731	152,571	152,571	9,840	6.89%	
<b>Personal Services</b>	<b>1,373,988</b>	<b>1,446,702</b>	<b>1,446,702</b>	<b>1,516,057</b>	<b>1,516,057</b>	<b>69,355</b>	<b>4.79%</b>	
3201 - Ad/Marketing	258	-	-	-	-	-	0.00%	
3216 - Costs/Fees/Permits	671	600	600	600	600	-	0.00%	
3231 - Food Services	165	600	600	600	600	-	0.00%	
3299 - Other Services	30,802	-	15,000	30,000	30,000	30,000	100.00%	Bid Sync discounted in FY 2020 due to ERP
3304 - Office Equip Rent	1,372	1,800	1,800	1,800	1,800	-	0.00%	
3404 - Components/Parts	1,230	-	-	-	-	-	0.00%	
3607 - Nat/Propane Gas	26	-	-	-	-	-	0.00%	
3628 - Telephone/Cable TV	1,801	2,200	2,200	1,900	1,900	(300)	(13.64%)	
3907 - Data Proc Supplies	76	500	500	-	-	(500)	(100.00%)	
3925 - Office Equip < \$5000	-	2,600	2,600	2,600	2,600	-	0.00%	
3928 - Office Supplies	4,020	4,000	4,000	4,000	4,000	-	0.00%	
3946 - Tools/Equip < \$5000	32	-	-	-	-	-	0.00%	
3999 - Other Supplies	384	500	500	500	500	-	0.00%	
4101 - Certification Train	(8)	-	-	-	-	-	0.00%	
4104 - Conferences	9,347	-	-	-	-	-	0.00%	
4110 - Meetings	40	-	-	-	-	-	0.00%	
4113 - Memberships/Dues	3,231	-	-	-	-	-	0.00%	
4116 - Schools	2,935	-	-	-	-	-	0.00%	
4119 - Training & Travel	-	25,600	25,600	25,600	25,600	-	0.00%	
4355 - Servchg-Print Shop	532	400	400	1,000	1,000	600	150.00%	Additional materials for vendor outreach
<b>Operating Expenses</b>	<b>56,914</b>	<b>38,800</b>	<b>53,800</b>	<b>68,600</b>	<b>68,600</b>	<b>29,800</b>	<b>76.80%</b>	

**Finance**

**Procurement - General Fund**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
Procurement - General Fund Total	1,430,903	1,485,502	1,500,502	1,584,657	1,584,657	99,155	6.67%	

Finance

Business Tax - General Fund

Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	144,116	220,419	220,419	199,190	199,190	(21,229)	(9.63%)	
1119 - Payroll Accrual	(2,565)	-	-	-	-	-	0.00%	
1199 - Other Reg Salaries	1,774	-	-	-	-	-	0.00%	
1201 - Longevity Pay	2,200	2,200	2,200	3,112	3,112	912	41.45%	
1407 - Expense Allowances	480	1,440	1,440	1,440	1,440	-	0.00%	
1501 - Overtime 1.5X Pay	1,862	6,880	6,880	7,190	7,190	310	4.51%	
1504 - Overtime 1X Pay	78	-	-	-	-	-	0.00%	
2119 - Wellness Incentives	1,500	1,500	1,500	1,500	1,500	-	0.00%	
2204 - Pension - General Emp	11,622	11,718	11,718	14,187	14,187	2,469	21.07%	
2299 - Pension - Def Cont	7,252	14,091	14,091	11,960	11,960	(2,131)	(15.12%)	
2301 - Soc Sec/Medicare	10,864	17,030	17,030	15,586	15,586	(1,444)	(8.48%)	
2304 - Supplemental FICA	-	-	-	560	560	560	100.00%	
2307 - Year End FICA Accr	(187)	-	-	-	-	-	0.00%	
2401 - Disability Insurance	165	-	-	431	431	431	100.00%	
2402 - Life Insurance	-	142	142	144	144	2	1.41%	
2404 - Health Insurance	40,904	32,904	32,904	36,557	36,557	3,653	11.10%	
<b>Personal Services</b>	<b>220,066</b>	<b>308,324</b>	<b>308,324</b>	<b>291,857</b>	<b>291,857</b>	<b>(16,467)</b>	<b>(5.34%)</b>	
3113 - Fin & Bank Serv	30,445	30,000	30,000	32,000	32,000	2,000	6.67%	Anticipate increased banking fees due to Inspector/Will see increase in revenue
3216 - Costs/Fees/Permits	1,310	1,300	1,300	1,300	1,300	-	0.00%	Post office box renewal fee
3299 - Other Services	-	4,200	4,200	2,350	2,350	(1,850)	(44.05%)	Collection Agency fee (11.75 per claim for 200 claims)
3616 - Postage	17,207	15,800	15,800	17,200	17,200	1,400	8.86%	Funding for the postage of renewal and delinquent letters
3628 - Telephone/Cable TV	790	800	800	800	800	-	0.00%	
3907 - Data Proc Supplies	148	-	-	450	450	450	100.00%	Monthly MiFi for Inspector
3925 - Office Equip < \$5000	681	800	800	-	800	-	0.00%	
3928 - Office Supplies	495	1,500	1,500	2,000	2,000	500	33.33%	Increased staff, increased collection methods will need more supplies
3999 - Other Supplies	541	-	-	-	-	-	0.00%	
4104 - Conferences	2,574	-	-	-	-	-	0.00%	
4113 - Memberships/Dues	150	-	-	-	-	-	0.00%	
4119 - Training & Travel	-	2,200	2,200	2,200	2,200	-	0.00%	
4355 - Servchg-Print Shop	8,074	8,600	8,600	8,600	8,600	-	0.00%	Print, Fold and Insert renewals and delinquent letters
5604 - Writeoff A/R & Other	12,953	-	-	-	-	-	0.00%	
<b>Operating Expenses</b>	<b>75,368</b>	<b>65,200</b>	<b>65,200</b>	<b>66,900</b>	<b>67,700</b>	<b>2,500</b>	<b>3.83%</b>	
<b>Business Tax - General Fund Total</b>	<b>295,434</b>	<b>373,524</b>	<b>373,524</b>	<b>358,757</b>	<b>359,557</b>	<b>(13,967)</b>	<b>(3.74%)</b>	



# FY 2021 Decision Package Requests





# FY 2021 Decision Package Summary

## Finance - 001 General Fund Fund

Priority	Request Type	Title of Request	# of Positions	Year 1 Net Cost	Year 2 Net Cost (Ongoing)
1	Capital Outlay	Vehicle for Business Tax Inspector	-	26,550	1,300
			-	<b>\$26,550</b>	<b>\$1,300</b>



# FY 2021 Decision Package Form

## Finance - 001 General Fund

**Priority Number:** 1  
**Title of Request:** Vehicle for Business Tax Inspector  
**Request Type:** Capital Outlay

New Position(s) Requested:	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:
0.00	0.00	0.00	0.00

**Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?**

The Business Tax Division of the Finance Department hired a Business Tax Inspector to increase the division's efficiency and customer service to the City's business community. The Business Tax Inspector will assist in generating \$300,000 in additional revenue to the City by actively pursuing businesses that are delinquent and conducting field investigations to determine compliance with local and state Business Tax ordinances.

According to the 2012 census, there were more than 15,000 businesses, within the City, operating without a business tax license in violation of City code. These numbers will decrease as the Business Tax Inspector conducts field inspections and work in tandem with the Community Inspections Division of the Department of Sustainable Development and the Fire Department to initiate the enforcement of citations on non-compliant businesses.

There are over 3,130 delinquent business license accounts totaling over \$700,000. The Department is requesting \$26,400 for a vehicle which will be either a Nissan Leaf (Electric Vehicle), chargers are available at City Hall and DSD or the Toyota Prius hybrid for the Business Tax Inspector, who will assist in reducing the delinquency rate from 27% to 14% with active enforcement within the first year. The enhanced enforcement will also save money by reducing the dependency on a collection agency to attempt to collect delinquent balances.

If this request is not funded, the delinquency rate will continue to increase along with the loss of revenue totaling more than \$1,000,000.

### Performance Measures:

Measure Description	Next Year Target	Next Year Target with Modification
Decrease in delinquent accounts	3,130	2,000

### Strategic Connections:

Focus Area: Business Development  
 Goal: BD-1-Build an attractive global and local economic community marketplace  
 Objective: BD-2 Nurture and support existing local businesses  
 Source of Justification: 2035 Vision Plan: Fast Forward Fort Lauderdale

### Funding Requests:

Index	Sub Object	SubObject Title	Cost Description	Budget Request	Year 2 (Ongoing)
<b>Expenditures</b>					
FIN090909	3949	Uniforms	Business Tax Inspector Uniform	150	100
FIN090909	4373	Servchg-Fleet O&M	Service Charges	0	1,200
FIN090909	6416	Vehicles	Vehicle for Business Tax Inspector	26,400	-
<b>Total Expenditures</b>				<b>26,550</b>	<b>1,300</b>
<b>Net</b>				<b>\$26,550</b>	<b>\$1,300</b>

### Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	26,550	1,300



# Finance Water and Sewer Fund





**Finance - Water And Sewer**  
**Department - Fund Financial Summary**

**Financial Summary - Funding Source**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Water and Sewer - 450	\$ 3,127,928	3,254,606	3,290,301	35,695	1.1%
<b>Total Funding</b>	<b>3,127,928</b>	<b>3,254,606</b>	<b>3,290,301</b>	<b>35,695</b>	<b>1.1%</b>

**Financial Summary - Program Expenditures**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Utility Billing and Collections	3,127,928	3,254,606	3,290,301	35,695	1.1%
<b>Total Expenditures</b>	<b>3,127,928</b>	<b>3,254,606</b>	<b>3,290,301</b>	<b>35,695</b>	<b>1.1%</b>

**Financial Summary - Category Expenditures**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Personal Services	1,692,055	1,911,868	1,862,212	(49,656)	(2.6%)
Operating Expenses	1,435,873	1,342,738	1,428,089	85,351	6.4%
<b>Total Expenditures</b>	<b>\$ 3,127,928</b>	<b>3,254,606</b>	<b>3,290,301</b>	<b>35,695</b>	<b>1.1%</b>

**Financial Summary - Category FTE**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
FTE	26.0	26.0	26.0	-	0.0%
<b>Total FTE</b>	<b>26.0</b>	<b>26.0</b>	<b>26.0</b>	<b>-</b>	<b>0.0%</b>

**FY 2021 Major Variances**

**Personal Services**

Decrease in wages and pension costs associated with employee turnover in FY 2020	\$ (96,319)
Increase in health insurance costs	40,486

**Operating Expenses**

Increase in credit cards fees associated with online payments	\$ 74,905
Increase in computer maintenance contracts	10,268
Decrease in postage and print shop services due to increased online payments	(11,000)



## Finance

### Utility Billing and Collections - Water and Sewer

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	1,079,666	1,293,227	1,293,227	1,234,728	1,234,728	(58,499)	(4.52%)	
1107 - Part Time Salaries	4,778	-	-	-	-	-	0.00%	
1113 - Vac Mgmt Conv	2,810	-	-	-	-	-	0.00%	
1119 - Payroll Accrual	(21,011)	-	-	-	-	-	0.00%	
1199 - Other Reg Salaries	4,971	-	-	-	-	-	0.00%	
1201 - Longevity Pay	35,839	13,777	13,777	8,903	8,903	(4,874)	(35.38%)	
1316 - Upgrade Pay	1,454	-	-	-	-	-	0.00%	
1401 - Car Allowances	6,140	7,680	7,680	8,760	8,760	1,080	14.06%	
1407 - Expense Allowances	160	-	-	-	-	-	0.00%	
1413 - Cellphone Allowance	400	-	-	600	600	600	100.00%	
1501 - Overtime 1.5X Pay	3,658	11,466	11,466	11,980	11,980	514	4.48%	
1504 - Overtime 1X Pay	183	-	-	-	-	-	0.00%	
1701 - Retirement Gifts	1,180	-	-	500	100	100	100.00%	Planned Retirement
1707 - Sick Termination Pay	13,314	-	-	-	-	-	0.00%	
1710 - Vacation Term Pay	19,992	-	-	-	-	-	0.00%	
1799 - Other Term Pay	-	-	-	8,775	8,775	8,775	100.00%	Planned Retirement
2119 - Wellness Incentives	5,000	5,000	5,000	5,000	5,000	-	0.00%	
2204 - Pension - General Emp	86,700	79,490	79,490	56,559	56,559	(22,931)	(28.85%)	
2299 - Pension - Def Cont	63,196	77,303	77,303	87,338	87,338	10,035	12.98%	
2301 - Soc Sec/Medicare	85,861	99,988	99,988	95,851	95,851	(4,137)	(4.14%)	
2304 - Supplemental FICA	-	-	-	920	920	920	100.00%	
2307 - Year End FICA Accr	(1,601)	-	-	-	-	-	0.00%	
2401 - Disability Insurance	1,398	-	-	3,142	3,142	3,142	100.00%	
2402 - Life Insurance	-	834	834	890	890	56	6.71%	
2404 - Health Insurance	205,296	233,024	233,024	273,510	273,510	40,486	17.37%	
2410 - Workers' Comp	3,698	1,932	1,932	1,932	1,932	-	0.00%	
9237 - Tr to Special Obligation Bonds	88,974	88,147	88,147	63,224	63,224	(24,923)	(28.27%)	
<b>Personal Services</b>	<b>1,692,055</b>	<b>1,911,868</b>	<b>1,911,868</b>	<b>1,862,612</b>	<b>1,862,212</b>	<b>(49,656)</b>	<b>(2.60%)</b>	
3107 - Data Proc Serv	115,860	130,000	130,000	204,905	204,905	74,905	57.62%	Increase in online payments Invoice Cloud and other fees
3113 - Fin & Bank Serv	59,076	55,000	55,000	55,000	55,000	-	0.00%	Bill2Pay lockbox services
3199 - Other Prof Serv	197,591	-	-	-	-	-	0.00%	
3216 - Costs/Fees/Permits	8,010	13,000	13,000	13,000	13,000	-	0.00%	Lien and Lien Release Fees
3249 - Security Services	7,616	10,000	10,000	10,050	10,000	-	0.00%	Gloval armored car service and annual security monitoring contract
3299 - Other Services	205	13,455	13,455	15,275	15,275	1,820	13.53%	Collection agency fees (\$11.75 x 1,300 accounts)
3304 - Office Equip Rent	1,415	1,965	1,965	1,965	1,965	-	0.00%	
3316 - Building Leases	-	48,000	48,000	48,000	48,000	-	0.00%	
3401 - Computer Maint	191,841	157,235	157,235	167,503	167,503	10,268	6.53%	Annual maintenance contracts for various systems (Cayenta, Oracle, Cognos, etc.)
3407 - Equip Rep & Maint	-	850	850	821	821	(29)	(3.41%)	Money Counter Maintenance Agreement

Finance

Utility Billing and Collections - Water and Sewer

Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3616 - Postage	179,253	217,800	217,800	211,800	211,800	(6,000)	(2.75%)	Postage and permit
3628 - Telephone/Cable TV	790	200	200	800	800	600	300.00%	
3907 - Data Proc Supplies	339	500	500	500	500	-	0.00%	
3925 - Office Equip < \$5000	6,666	5,200	5,200	6,000	6,000	800	15.38%	Currency counter; (3) EuroPay, MasterCard and Visa (EMV) Chip readers
3926 - Furniture < \$5000	146	-	-	4,500	-	-	0.00%	
3928 - Office Supplies	29,025	34,800	34,800	34,800	34,800	-	0.00%	
3999 - Other Supplies	877	-	-	-	-	-	0.00%	
4104 - Conferences	7,150	-	-	-	-	-	0.00%	
4119 - Training & Travel	-	5,400	5,400	5,600	5,600	200	3.70%	
4213 - Retiree Health Bene	14,800	19,200	19,200	19,200	19,200	-	0.00%	
4304 - Indirect Admin Serv	427,994	421,211	421,211	428,998	428,998	7,787	1.85%	
4343 - Servchg-Info Sys	129,558	144,094	144,094	144,094	144,094	-	0.00%	
4355 - Servchg-Print Shop	28,291	40,000	40,000	35,000	35,000	(5,000)	(12.50%)	Printing, folding, inserting bills
4407 - Emp Proceedings	4,846	3,506	3,506	3,506	3,506	-	0.00%	
4410 - General Liability	14,270	10,890	10,890	10,890	10,890	-	0.00%	
4416 - Other Ins Charges	9,882	10,087	10,087	10,087	10,087	-	0.00%	
4431 - Pub Officials Liab	370	345	345	345	345	-	0.00%	
<b>Operating Expenses</b>	<b>1,435,873</b>	<b>1,342,738</b>	<b>1,342,738</b>	<b>1,432,639</b>	<b>1,428,089</b>	<b>85,351</b>	<b>6.36%</b>	
<b>Utility Billing And Collections - Water And Sewer Total</b>	<b>3,127,928</b>	<b>3,254,606</b>	<b>3,254,606</b>	<b>3,295,251</b>	<b>3,290,301</b>	<b>35,695</b>	<b>1.10%</b>	

# FY 2021 Decision Package Requests





# FY 2021 Decision Package Summary

## Finance - 450 Water and Sewer Fund

Priority	Request Type	Title of Request	# of Positions	Year 1 Net Cost	Year 2 Net Cost (Ongoing)
1	Program - Revised	Utility Billing Software System Upgrade	-	146,200	-
			-	\$146,200	\$-



# FY 2021 Decision Package Form

## Finance - 450 Water and Sewer

**Priority Number:** 1  
**Title of Request:** Utility Billing Software System Upgrade  
**Request Type:** Program - Revised

New Position(s) Requested:	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:
0.00	0.00	0.00	0.00

**Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?**

In an effort to be more efficient and provide the highest quality of public services to our neighbors, the Finance Department is requesting funding in the amount of \$146,200 to upgrade the utility billing software, Cayenta, from version 7.9.0 to 9.0.0. The current version of the software is outdated, and support will no longer be available for the version in use by the City.

The Finance Department is responsible for the monthly billing and collection of nearly 60,000 utility accounts. The division's workload has increased, due to the continuous development growth in the City; therefore, the enhanced functionality will allow users to be more effective in billing, collections, processing requests, retrieving reports, and other daily tasks.

The upgrade will not only help the Finance Department become more efficient, it will also help other City departments, who utilize the system for different reporting purposes.

If this request is not funded, the City will operate software without the support needed to repair issues as it pertains to billing and reports; decreased productivity as executed tasks take long to complete.

### Performance Measures:

Measure Description	Next Year Target	Next Year Target with Modification
Increase Collection Efficiency	80% On Time	90% On-Time

### Strategic Connections:

Focus Area: Internal Support  
 Goal: IntSupp-2-Build a leading government organization that manages all resources wisely and sustainably.  
 Objective: IS-8 Provide a reliable and progressive technology infrastructure  
 Source of Justification: 2035 Vision Plan: Fast Forward Fort Lauderdale

### Funding Requests:

Index	Sub Object	SubObject Title	Cost Description	Budget Request	Year 2 (Ongoing)
<b>Expenditures</b>					
FIN100101	3407	Equip Rep & Maint	Utility Billing Software System Upgrade	146,200	-
<b>Total Expenditures</b>				<b>146,200</b>	<b>-</b>
<b>Net</b>				<b>\$146,200</b>	<b>\$-</b>

### Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
Water and Sewer	146,200	-

# ~ Notes ~

**DRAFT**



# CITY OF FORT LAUDERDALE FY 2021 DEPARTMENT REQUEST

## Human Resources Department



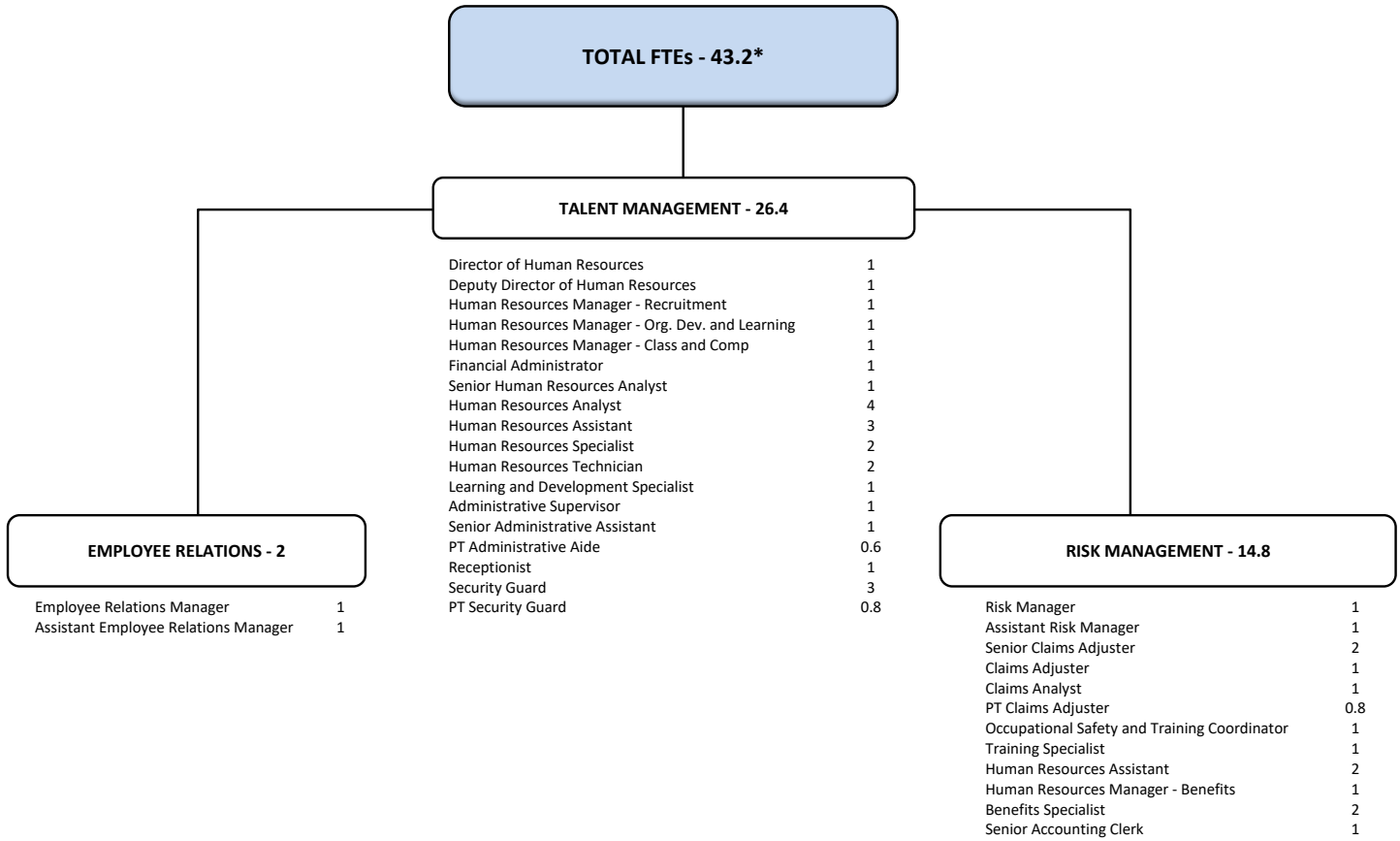
# **Human Resources Department**

## **Department Description**

The Human Resources Department partners with City departments to hire, train, and retain a qualified and diverse professional workforce for the delivery of excellent services. The department is committed to a fair and inclusive recruitment process; provides learning and development opportunities; and administers competitive employment benefits for City staff. Human Resources represents the City in collective bargaining discussions, union grievance hearings and promotes conflict resolution. The department also protects the City's physical and financial assets against loss by maintaining effective insurance and self-insurance programs to minimize the City's exposure to risk.

# Human Resources Department

## FY 2020 Adopted Budget Organizational Chart



\*Full Time Equivalent (FTE) includes new position(s)  
 Note: Human Resource Analyst moved to the Sustainable Development Department but reports to the Human Resource Department

Adopted FY 2019	Adopted FY 2020	Difference
39.4	43.2	3.8



# Human Resources Department - General Fund





# Human Resources Department

## Talent Management

### Division Description

The Talent Management Division provides professional and responsive human resource services, including the recruiting, hiring, onboarding, classification, compensation, organizational culture, orientation, and training of a diversified workforce. Outreach extends to the leaders of tomorrow through career expos and mentoring programs, such as Kids and the Power of Work (KAPOW) and the annual Summer Youth Employment Program (SYEP). Talent Management fosters organizational excellence by providing employees with personal growth and professional development opportunities.

### FY 2020 Major Accomplishments

- Maintained gains for the completion of on-time performance evaluations.
- Convened a job description core committee to review and finalize updates to functions, requirements and competencies on all 400+ city job descriptions for accuracy.
- Collaborated with the 3<sup>rd</sup> party vendor to enhance the process for employees applying for Family Medical Leave Act (FMLA) to significantly reduced administrative time by Staff.
- Reduced the vacancy rate to 4.40% by enhancing recruitment strategies and social media recruitment.
- Reduced time to fill vacant positions with active requisitions to below 90 days through partnership and engagement with the Departments and Hiring Managers.
- Streamlined the internal promotional process to shorten the amount of time to recruit and hire qualified applicants.
- Implemented virtual learning opportunities that include live and on-demand resources that address the needs of employees throughout the organization. This will include access to virtual libraries with a combined inventory of more than 1,000 titles. All 2,500 plus employees will have access to significant professional development opportunities.
- Increased participation in 15+ community job fairs to make the public aware of the opportunities that exists within the City as well as the different functions of City.
- Streamlined education and reference verification process by partnering with the current background vendor to automate the education and reference verification checks on all management category post-offer.
- Increased the number of employees receiving discrimination and harassment training (compliance training) by 30%.

# Human Resources Department

## Talent Management, continued

- Augmented supervisory skills training to address additional/updated City policies as outlined in the Policy and Standards Manual. 10% of the modules now incorporate blended learning to expand skills gains beyond the traditional classroom environment.
- Revised and enhanced New Employee Orientation by implementing the welcome program (such as designated parking during orientation and the welcome/ instructional video prior to first day), customizing an experience for Fire, updating the presentation modules, and improving NEO survey response by 25%.
- Facilitated 3 virtual inclusion training workshops to enhance staff awareness and build tolerance for challenges specific to the LGBTQ+ community.
- Expanded competency-based skills training resources and increased employee access.
- Enhanced successful partnership program with local public schools for Kids and the Power of Work (KAPOW) to expose elementary and middle school age children to opportunities in the workforce by increasing employee participation and volunteerism.
- Implemented the HR Customer Satisfaction Survey to seek input from internal customers about levels of satisfaction in order to improve service delivery.

### **FY 2021 Major Projects and Initiatives**

- Initiate an online performance evaluation process to streamline the process, increase on-time ratings, and tailor performance evaluations to actual position competencies.
- Establish a framework with departments for developing a citywide succession plan.
- Increase the number of employees receiving discrimination and harassment training (compliance training) to 100%.
- Expand virtual learning footprint (implement micro-learning, gamification, and learner analytics)
- Encourage a commitment to targeted minimums for participating in learning and development opportunities
  - 30 hours for managers, 18 hours for supervisors, and 10 hours for all other employees
  - 40% of workforce to meet target during first year of implementation
- Implement second chance hiring protocols when appropriate as determined by candidate background in relation to position and risk. This would broaden the qualified applicant pool and provide employment opportunities that may positively impact the local job market.

# Human Resources Department

## Talent Management, continued

- Adopt and implement an Apprenticeship Training program to offer employment opportunities to non-traditional candidates, establish a hiring pipeline of local skilled workers, and positively impact operations where resources are strained (more specifically in work areas where there are experienced employees who can offer support with on the job training).
- Implement exit and stay interviews to determine reasons that people may leave or choose to stay with the City.
- Standardize position requisition process.
- Standardize background, medical and reference policies and procedures based on positions.
- Develop a citywide career opportunity fair to make the public aware of the opportunities that exist within the City as well as the different functions of City.

# Human Resources Department

## Employee Relations

### Division Description

The Employee Relations Division oversees and manages employee relations issues, contract and policy compliance, conflict resolution, and internal investigations. Employee Relations facilitates and actively participates in labor management, which includes collective bargaining with four (4) labor organizations representing the City's workforce and administering six (6) collective bargaining agreements. Employee Relations consults with and trains managers and supervisors in best employee relations practices and strategies for managing conflicts and employee grievances; ensures organizational compliance with labor and employment laws, City policies and procedures; analyzes operational and emerging employer issues and makes recommendations; and assists management in policy and organizational development.

### FY 2020 Major Accomplishments


- Completed the bargaining process, ratifying agreements with the Teamsters and Federation of Public Employees units until September 2022.
- Prepared, opened and participated in the bargaining process with Police and Fire-Rescue.
- Completed approximately 100 investigations of employee incidents.
- Increased the number of union grievances resolved prior to arbitration.
- Conducted union contract administration training to departments impacted by changes in contract language resulting from bargaining.
- Recommended revisions to City policies on light duty to ensure return to work procedures are followed consistently and satisfy legal requirements.
- Recommended revisions to City policies on drug testing to address emerging concerns regarding medical marijuana and prescription medications
- Established a labor management committee with Teamsters employee group to promote communication and greater cooperation to achieve the goal of sustaining productive and efficient operations.
- Completed and distributed Employee Handbook to give employees easy access to information about City policies, practices, and procedures.

### FY 2021 Major Projects and Initiatives

- Create a Policy Standard Manual (PSM) task force to review and revise dated City policies and procedures.
- Complete the bargaining process, ratifying agreements with Police and Fire.
- Modernize the Personnel Rules applicable to management and confidential employees.

# Human Resources Department

## Department Core Processes and Performance Measures

	<p><b>STRATEGIC GOALS</b></p> <p><b>Goal 7: Build a values-based organization dedicated to developing and retaining qualified employees</b></p> <p><b>Goal 8: Build a leading government organization that manages all resources wisely and sustainably</b></p>
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Department Core Process	Performance Measures	Objective	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Projection	FY 2021 Target
Hire and retain employees	Citywide vacancy rate	Sustain	5.68%	4.67%	5.50%	4.40% <sup>1</sup>	5.50%
	Average number of working days to complete an external recruitment	Decrease	71.39	118.78	60.00	115.07 <sup>1</sup>	60.00
	Citywide Employee Turnover Rate	Decrease	6.31%	8.22%	5.00%	7.92% <sup>1</sup>	5.00%
	Number of employees who did not successfully complete initial probationary period	Decrease	6	14	0	10 <sup>2</sup>	0
Train employees	Citywide percent of employees Receiving compliance training (Discrimination, Sexual Harassment, Violence in the Work Place, and Bullying)	Increase	55.34%	51.93%	100.00%	53.64% <sup>2</sup>	100.00%
	Average number of training hours per employee	Maintain	37.00	34.18	12.00	35.59 <sup>2</sup>	30.00 <sup>3</sup>

<sup>1</sup>FY 2020 Projection is an estimate based on historical trendline from FY 2015 - FY 2019

<sup>2</sup>FY 2020 Projection is an estimate based on a 2 Year Rolling Average

<sup>3</sup>FY 2021 Target is based on Press Play Fort Lauderdale 2024 Strategic Plan target



## Human Resources Department - General Fund

### Departmental Financial Summary

#### Financial Summary - Funding Source

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
General Fund - 001	\$ 3,735,216	4,134,794	4,045,757	(89,037)	(2.2%)
<b>Total Funding</b>	<b>3,735,216</b>	<b>4,134,794</b>	<b>4,045,757</b>	<b>(89,037)</b>	<b>(2.2%)</b>

#### Financial Summary - Program Expenditures

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Employee Relations	319,118	315,271	330,612	15,341	4.9%
Human Resources	3,416,098	3,819,523	3,715,145	(104,378)	(2.7%)
<b>Total Expenditures</b>	<b>3,735,216</b>	<b>4,134,794</b>	<b>4,045,757</b>	<b>(89,037)</b>	<b>(2.2%)</b>

#### Financial Summary - Category Expenditures

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Personal Services	2,859,255	3,033,307	3,044,914	11,607	0.4%
Operating Expenses	875,961	1,101,487	1,000,843	(100,644)	(9.1%)
<b>Total Expenditures</b>	<b>\$ 3,735,216</b>	<b>4,134,794</b>	<b>4,045,757</b>	<b>(89,037)</b>	<b>(2.2%)</b>

#### Financial Summary - Category FTE

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
FTE	24.6	28.4	28.4	-	0.0%
<b>Total FTE</b>	<b>24.6</b>	<b>28.4</b>	<b>28.4</b>	<b>-</b>	<b>0.0%</b>

#### FY 2021 Major Variances

##### Operating Expenses

Reduction in consulting services related to Citywide values	\$ (114,616)
Increase in computer maintenance due to the employee management software implementation	25,422



# Descriptions & Line Items By Division





## Human Resources Department

### Human Resources - General Fund

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	1,750,722	1,871,156	1,871,156	1,863,604	1,863,604	(7,552)	(0.40%)	
1107 - Part Time Salaries	57,463	47,912	47,912	50,070	50,070	2,158	4.50%	Part-time staff includes a cost of living increase and merit adjustment.
1110 - Sick Conv to Cash	3,107	-	-	-	-	-	0.00%	
1113 - Vac Mgmt Conv	7,629	-	-	-	-	-	0.00%	
1119 - Payroll Accrual	(28,450)	-	-	-	-	-	0.00%	
1199 - Other Reg Salaries	3,210	1,355	1,355	1,385	1,385	30	2.21%	One-time payment associated with annual performance reviews.
1201 - Longevity Pay	26,336	23,592	23,592	17,181	17,181	(6,411)	(27.17%)	
1310 - Shift Differential	630	780	780	780	780	-	0.00%	
1313 - Standby Pay	2,391	2,000	2,000	2,000	2,000	-	0.00%	
1401 - Car Allowances	27,750	30,600	30,600	30,600	30,600	-	0.00%	
1407 - Expense Allowances	11,520	11,520	11,520	11,520	11,520	-	0.00%	
1413 - Cellphone Allowance	4,950	5,880	5,880	4,200	4,200	(1,680)	(28.57%)	
1501 - Overtime 1.5X Pay	13,024	24,440	24,440	25,540	25,540	1,100	4.50%	Overtime associated with summer hiring, special projects, records requests.
1504 - Overtime 1X Pay	4	-	-	-	-	-	0.00%	
1511 - O/T - Unplanned - 1.5X Pay	36	-	-	-	-	-	0.00%	
1701 - Retirement Gifts	256	250	250	-	-	(250)	(100.00%)	
1707 - Sick Termination Pay	2,636	-	-	-	-	-	0.00%	
1710 - Vacation Term Pay	10,447	-	-	-	-	-	0.00%	
1799 - Other Term Pay	-	29,640	29,640	-	-	(29,640)	(100.00%)	
2104 - Mileage Reimburse	99	100	100	100	100	-	0.00%	Travel to setup Citywide training venues.
2119 - Wellness Incentives	5,000	5,500	5,500	5,000	5,000	(500)	(9.09%)	
2204 - Pension - General Emp	103,299	60,795	60,795	46,238	46,238	(14,557)	(23.94%)	
2210 - Pension - FRS	-	-	-	57,326	57,326	57,326	100.00%	
2299 - Pension - Def Cont	109,928	124,152	124,152	118,564	118,564	(5,588)	(4.50%)	
2301 - Soc Sec/Medicare	142,832	150,645	150,645	143,825	143,825	(6,820)	(4.53%)	
2304 - Supplemental FICA	-	-	-	5,760	5,760	5,760	100.00%	
2307 - Year End FICA Accr	(1,974)	-	-	-	-	-	0.00%	
2401 - Disability Insurance	2,586	-	-	5,336	5,336	5,336	100.00%	
2402 - Life Insurance	-	1,206	1,206	1,341	1,341	135	11.19%	
2404 - Health Insurance	211,424	274,039	274,039	287,328	287,328	13,289	4.85%	
2410 - Workers' Comp	5,649	6,332	6,332	6,332	6,332	-	0.00%	
9237 - Tr to Special Obligation Bonds	106,006	67,557	67,557	51,687	51,687	(15,870)	(23.49%)	
<b>Personal Services</b>	<b>2,578,510</b>	<b>2,739,451</b>	<b>2,739,451</b>	<b>2,735,717</b>	<b>2,735,717</b>	<b>(3,734)</b>	<b>(0.14%)</b>	
3125 - Medical Services	39,673	65,000	65,000	70,000	<b>65,000</b>	-	0.00%	Post-Job Offer Medical Services (physicals and drug screenings), fit-for-duty evaluations (\$53,000), and medical director fee (\$12,000).

## Human Resources Department

### Human Resources - General Fund

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3199 - Other Prof Serv	94,101	149,500	149,500	99,500	149,500	-	0.00%	Professional services including public safety tests and assessments for Fire-Rescue & Police Departments (\$112,000), and BASIC Federal Medical Leave Act (FMLA) Administration (\$37,500).
3201 - Ad/Marketing	9,596	20,000	20,000	20,000	15,000	(5,000)	(25.00%)	Advertising expenses, including: employment ads in newspapers, professional journals, online posting websites, and online subscription to Careers in Government.
3216 - Costs/Fees/Permits	697	700	700	700	700	-	0.00%	Various licenses and permits for employees.
3231 - Food Services	-	1,500	1,500	1,500	1,500	-	0.00%	Catered lunches, snacks and refreshments for training sessions and meetings.
3243 - Prizes & Awards	13,772	-	-	-	-	-	0.00%	
3299 - Other Services	201,408	374,516	374,516	352,205	259,900	(114,616)	(30.60%)	Professional services including credit checks, pre-employment background screenings, criminal histories, drivers license checks (\$39,900). In addition to Citywide trainings (\$220,000).
3304 - Office Equip Rent	3,084	3,950	3,950	3,950	3,950	-	0.00%	Toshiba copier lease.
3310 - Other Equip Rent	439	-	-	-	-	-	0.00%	
3322 - Other Facil Rent	400	8,750	8,750	8,750	8,750	-	0.00%	Rentals for the community builder service awards program.
3401 - Computer Maint	48,134	15,100	15,100	40,522	40,522	25,422	168.36%	Annual maintenance for software applications - NeoGov Onboard Software (\$13,600), NeoGov Insight Enterprise annual renewal (\$25,422), and Harland/Scantron scanners annual maintenance renewals (\$1,500).
3404 - Components/Parts	40	-	-	-	-	-	0.00%	
3407 - Equip Rep & Maint	50	500	500	500	500	-	0.00%	Maintenance of shredders and time stamps.
3513 - Photography	-	850	850	1,200	500	(350)	(41.18%)	Photography services: employee service luncheon awards and City receptions.
3616 - Postage	21	250	250	250	250	-	0.00%	Postage costs and package deliveries.
3628 - Telephone/Cable TV	5,135	4,100	4,100	5,200	5,200	1,100	26.83%	Internet access, cable television, and TV internet/website hosting services.
3904 - Books & Manuals	224	-	-	-	-	-	0.00%	
3907 - Data Proc Supplies	16,762	23,560	23,560	23,560	23,560	-	0.00%	Purchase of data processing, presentation supplies, and Laserfiche subscription licenses.
3925 - Office Equip < \$5000	4,098	4,600	4,600	4,600	4,600	-	0.00%	Equipment replacements due to routine wear and tear.
3928 - Office Supplies	33,550	16,000	16,000	16,000	16,000	-	0.00%	Materials and supplies such as preprinted forms, stationery paper, toner, copier paper, etc.
3931 - Periodicals & Mag	231	250	250	250	250	-	0.00%	Daily print publications.

## Human Resources Department

### Human Resources - General Fund

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3946 - Tools/Equip < \$5000	-	500	500	500	500	-	0.00%	Tools and equipment for the City Hall security guards.
3949 - Uniforms	861	1,000	1,000	3,000	1,000	-	0.00%	City Hall security guard uniforms.
3999 - Other Supplies	24,076	44,200	44,200	65,200	37,000	(7,200)	(16.29%)	Labor law posters, employee access cards, promotional items for city events, and refreshment supplies.
4101 - Certification Train	1,875	-	-	-	-	-	0.00%	
4104 - Conferences	11,903	-	-	-	-	-	0.00%	
4110 - Meetings	2,617	-	-	-	-	-	0.00%	
4113 - Memberships/Dues	5,963	-	-	-	-	-	0.00%	
4116 - Schools	1,835	-	-	-	-	-	0.00%	
4119 - Training & Travel	-	38,600	38,600	38,600	38,600	-	0.00%	Staff training and travel expenses.
4343 - Servchg-Info Sys	263,958	256,670	256,670	256,670	256,670	-	0.00%	
4355 - Servchg-Print Shop	7,145	8,500	8,500	8,500	8,500	-	0.00%	Internal service charge from printing shop for executive recruitment brochures, color org charts, Civil Services Board (meeting agenda packets, appeal correspondence, election related materials) & replacement business cards (post-pay study & job fairs).
4407 - Emp Proceedings	4,474	3,641	3,641	3,641	3,641	-	0.00%	
4410 - General Liability	13,172	11,309	11,309	11,309	11,309	-	0.00%	
4416 - Other Ins Charges	13,299	12,008	12,008	12,008	12,008	-	0.00%	
4428 - Prop/Fire Insurance	12,404	12,794	12,794	12,794	12,794	-	0.00%	
4431 - Pub Officials Liab	2,591	1,724	1,724	1,724	1,724	-	0.00%	
<b>Operating Expenses</b>	<b>837,588</b>	<b>1,080,072</b>	<b>1,080,072</b>	<b>1,062,633</b>	<b>979,428</b>	<b>(100,644)</b>	<b>(9.32%)</b>	
<b>Human Resources - General Fund Total</b>	<b>3,416,098</b>	<b>3,819,523</b>	<b>3,819,523</b>	<b>3,798,350</b>	<b>3,715,145</b>	<b>(104,378)</b>	<b>(2.73%)</b>	

## Human Resources Department

### Employee Relations - General Fund

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	219,066	222,478	222,478	232,973	232,973	10,495	4.72%	
1113 - Vac Mgmt Conv	6,632	-	-	-	-	-	0.00%	
1119 - Payroll Accrual	(3,951)	-	-	-	-	-	0.00%	
1401 - Car Allowances	7,800	8,160	8,160	8,160	8,160	-	0.00%	
1413 - Cellphone Allowance	1,680	1,680	1,680	1,680	1,680	-	0.00%	
2119 - Wellness Incentives	500	500	500	500	500	-	0.00%	
2299 - Pension - Def Cont	19,268	20,023	20,023	20,967	20,967	944	4.71%	
2301 - Soc Sec/Medicare	17,434	17,019	17,019	18,501	18,501	1,482	8.71%	
2307 - Year End FICA Accr	(317)	-	-	-	-	-	0.00%	
2401 - Disability Insurance	430	-	-	755	755	755	100.00%	
2402 - Life Insurance	-	143	143	168	168	25	17.48%	
2404 - Health Insurance	12,204	23,853	23,853	25,493	25,493	1,640	6.88%	
<b>Personal Services</b>	<b>280,745</b>	<b>293,856</b>	<b>293,856</b>	<b>309,197</b>	<b>309,197</b>	<b>15,341</b>	<b>5.22%</b>	
3119 - Legal Services	25,030	-	-	-	-	-	0.00%	
3125 - Medical Services	8,097	10,000	10,000	10,000	10,000	-	0.00%	Medical services for random drug and alcohol testing and post-shooting evaluations.
3199 - Other Prof Serv	-	3,000	3,000	3,000	3,000	-	0.00%	Professional services including actuarial services for collective bargaining negotiations.
3216 - Costs/Fees/Permits	40	40	40	40	40	-	0.00%	Various licenses and permits for employees.
3616 - Postage	-	50	50	50	50	-	0.00%	Postage and special deliveries.
3904 - Books & Manuals	-	100	100	100	100	-	0.00%	Professional manuals including arbitrator list.
3907 - Data Proc Supplies	-	600	600	600	600	-	0.00%	Recurring costs of Laserfiche software license.
3925 - Office Equip < \$5000	-	1,000	1,000	1,000	1,000	-	0.00%	Replacement of office equipment less than \$5,000 such as printers, office furniture and chairs as needed.
3928 - Office Supplies	75	600	600	600	600	-	0.00%	Materials and supplies such as preprinted forms, stationery paper, toner, copier paper, etc.
3931 - Periodicals & Mag	-	125	125	125	125	-	0.00%	Daily print publications.
3999 - Other Supplies	52	600	600	600	600	-	0.00%	Refreshments for negotiation sessions, arbitrations and ADA compliant name/job title signs.
4104 - Conferences	4,242	-	-	-	-	-	0.00%	
4113 - Memberships/Dues	310	-	-	-	-	-	0.00%	
4119 - Training & Travel	-	5,200	5,200	5,200	5,200	-	0.00%	Staff related training and travel.
4355 - Servchg-Print Shop	527	100	100	100	100	-	0.00%	Internal service charge for printing collective bargaining agreement draft proposals and legal notices.
<b>Operating Expenses</b>	<b>38,373</b>	<b>21,415</b>	<b>21,415</b>	<b>21,415</b>	<b>21,415</b>	<b>-</b>	<b>0.00%</b>	
<b>Employee Relations - General Fund Total</b>	<b>319,118</b>	<b>315,271</b>	<b>315,271</b>	<b>330,612</b>	<b>330,612</b>	<b>15,341</b>	<b>4.87%</b>	

# FY 2021 Decision Packages General Fund





## FY 2021 Decision Package Summary

### Human Resources Department - 001 General Fund Fund

Priority	Request Type	Title of Request	# of Positions	Year 1 Net Cost	Year 2 Net Cost (Ongoing)
1	Program - New	Armed Security Guard Services - City Hall	-	28,912	28,912
2	Program - Revised	Citywide Employee Service Award Program	-	29,250	29,250
			-	<b>\$58,162</b>	<b>\$58,162</b>



## FY 2021 Decision Package Form

### Human Resources Department - 001 General Fund

**Priority Number:** 1  
**Title of Request:** Armed Security Guard Services - City Hall  
**Request Type:** Program - New

New Position(s) Requested:	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:
0.00	0.00	0.00	0.00

**Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?**

This request is mandated by the City Commission Action Item to add an armed guard at City Hall during business hours. Initially, to fulfill this action item, the Police Department temporarily provided an officer on an overtime basis. The City decided to use the Public Works' security contractor (FPI Security) to provide the armed security guard services at City Hall going forward. On March 3, 2020, the Commission approved CAM #20-0215 to use FPI Security at City Hall and increased the contract's expenditure authorization through January 2021. The \$28,912 requested provides funding to continue armed Level C security officers performing foot patrol services at the City Hall facility for one year. The contracted rate is \$13.90 hourly, for eight (8) hours daily, five (5) days a week, for approximately 260 days a year, excluding weekends, holidays or days that City Hall is closed, such as due to a hurricane, etc.

#### Performance Measures:

Measure Description	Next Year Target	Next Year Target with Modification

#### Strategic Connections:

Focus Area: Internal Support  
 Goal: IntSupp-2-Build a leading government organization that manages all resources wisely and sustainably.  
 Objective: IS-9 Provide safe, well-maintained, and efficient facilities and capital assets  
 Source of Justification: Commission Priorities

#### Funding Requests:

Index	Sub Object	SubObject Title	Cost Description	Budget Request	Year 2 (Ongoing)
<b>Expenditures</b>					
HRD010101	3249	Security Services	Continuation of armed security guard services at the City Hall facility - Commission Action Item.	28,912	28,912
<b>Total Expenditures</b>				<b>28,912</b>	<b>28,912</b>
<b>Net</b>				<b>\$28,912</b>	<b>\$28,912</b>

#### Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	28,912	28,912

## FY 2021 Decision Package Form

### Human Resources Department - 001 General Fund

**Priority Number:** 2  
**Title of Request:** Citywide Employee Service Award Program  
**Request Type:** Program - Revised

New Position(s) Requested:	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:
0.00	0.00	0.00	0.00

**Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?**

The total funding needed for the FY 2021 Citywide Employee Awards Program is \$53,850. The program's FY 2020 adopted base budget is \$24,600. Funding the requested additional \$29,250 completes the total budget needed to administer the FY 2021 program. Continuing the long-standing employee service award program encourages employee loyalty and longevity and greatly boosts employee morale from the recognition by management and the employees' colleagues of the employees' many dedicated years of service. The projected increased number of eligible employees reaching the various milestone anniversary years (i.e., 5, 10, 15, 20, 25, 30, etc.) is anticipated to continue beyond FY 2021. Over the next five years, several veteran 30-Year+ employees are anticipated to be eligible.

**Can this function be better if performed by a third party? Why or why not?**

The department recommends administration of this program remain in-house. Use of a third-party provider does not provide important valuable desired program components, such as personal interaction with the recipients.

#### Performance Measures:

Measure Description	Next Year Target	Next Year Target with Modification
Increase annual employee service award (25 years or greater)	52	86
Increase in attendees for Annual Employee Service Award luncheon	75	150
Increase in quarterly service award recipients (5 to 20 years)	323	365

#### Strategic Connections:

**Focus Area:** Internal Support  
**Goal:** IntSupp-1-Build a values-based organization dedicated to developing and retaining qualified employees  
**Objective:** IS-1 Establish an organizational culture that fosters rewarding, professional careers  
**Source of Justification:** Press Play Fort Lauderdale 2024, A 5-Year Strategic Plan

#### Funding Requests:

Index	Sub Object	SubObject Title	Cost Description	Budget Request	Year 2 (Ongoing)
<b>Expenditures</b>					
HRD010101	3243	Prizes & Awards	Employee Service Award Program costs (Cross pens, wristwatches, desktop clocks, and related program costs); cross-reference Subobject 3999 Other Supplies for balance of program funding.	29,250	29,250
<b>Total Expenditures</b>				<b>29,250</b>	<b>29,250</b>
<b>Net</b>				<b>\$29,250</b>	<b>\$29,250</b>

#### Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	29,250	29,250

# Human Resources Department - City Insurance Fund





# Human Resources Department

## Risk Management

### Division Description

The Risk Management Division manages programs in the areas of employee safety, loss prevention, property, casualty, and employee benefits. Risk Management attempts to protect the City's physical and financial assets against loss by maintaining effective insurance programs, minimizing the City's exposure to risk, providing for appropriate reserve levels, funding incurred liabilities, and providing for the proper cost allocation of incurred losses. The division provides internal investigative services on claims arising out of automobile, general, police professional, and employment practices liability exposures. The division conducts safety and regulatory trainings for employees. Risk Management also supervises workers' compensation and related legal expenditures being handled by third party administrators. The division is responsible for managing employee benefits (e.g., medical, dental, life insurance, etc.). In addition, the division supervises an employee health and wellness center operated by a third-party administrator.

### FY 2020 Major Accomplishments

- Planned Active Killer Threat Response Training for employees and instituted on-going training program.
- Organized Health Insurance Portability and Accountability Act (HIPAA) Training for employees.
- Prioritized and revised insurance coverage requirements to address outdated language and insufficient limits within City Ordinances.
- Evaluated and updated the Accident Review Committee process to provide for greater accountability in preventable City vehicle crashes.
- Implemented and improved City accident reporting to transition from a paper-based process to an on-line system for greater efficiencies, including faster reporting and standardized content.
- Established an Internal Security Committee to conduct or update security audits of all City facilities.
- Increased participation in the City's Wellness Program by employees (except for Police).
- Successfully relocated the City's Health and Wellness Center to a new facility.

# Human Resources Department

## Risk Management, continued

### **FY 2021 Major Projects and Initiatives**

- Update and distribute a safety manual to all applicable City employees.
- Establish and recommend proposed minimum mandatory safety training for designated City job descriptions (except for Police and Fire-Rescue).
- Implement a self-service online benefits enrollment system to provide an efficient, streamlined, educational enrollment process for employees. The enrollment system will integrate with City business operations in each affiliated department and with City benefit vendors.
- Update City Ordinances regarding insurance coverage requirements to address outdated language and insufficient limits.
- Update the Risk Management Manual and enhance the safety and training program to mitigate accident risks and employee safety.

# Human Resources Department

## Department Core Processes and Performance Measures, continued

Department Core Process	Performance Measures	Objective	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Projection	FY 2021 Target
Ensure employees comply with policies and procedures	Percent of employees complying with policies and procedures	Sustain	***	***	90.0%	90.0%	90.0%
Manage employees' concerns	Percent of employees conflict resolved prior to grievances	Sustain	***	***	90.0%	90.0%	90.0%
Manage employees' health benefits	Changes in revenues and expenditures for the Health Fund, annually <sup>4</sup>	Monitor	R: 15.3% E: 8.6%	R: 4.4% E: 7.1%	R: 9.0% E: 9.0%	R: 9.0% E: 9.0%	R: 9.0% E: 9.0%
	Utilization rate of the Employee Health and Wellness Center <sup>5</sup>	Increase	75.62%	71.84%	73.73% <sup>6,7</sup>	73.73%	72.79% <sup>7</sup>
Manage City's liability	Citywide number of new on the job injuries (Workers' Compensation Claims filed)	Decrease	250	332	291 <sup>7</sup>	291	312 <sup>7</sup>
	Percent of employee driver caused crashes	Decrease	41.53%	47.11%	44.32% <sup>6,7</sup>	44.32%	44.34% <sup>7</sup>

\*\*\*New measure, historical information not available

<sup>4</sup>"R" represents revenues and "E" represents expenditures

<sup>5</sup>Utilization rate is based on the number of appointments filled (FYTD) out of the number of appointments available (FYTD)

<sup>6</sup>Target correction

<sup>7</sup>FY 2020 and FY 2021 Target is based on a 2 Year Rolling Average



## Human Resources Department - City Insurance

### Departmental Financial Summary

#### Financial Summary - Funding Source

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
City Insurance - 543	\$ 21,018,918	19,634,601	20,380,667	746,066	3.8%
<b>Total Funding</b>	<b>21,018,918</b>	<b>19,634,601</b>	<b>20,380,667</b>	<b>746,066</b>	<b>3.8%</b>

#### Financial Summary - Program Expenditures

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Risk Management	3,859,146	4,096,170	4,139,736	43,566	1.1%
Self Insurance Claims	8,137,066	7,004,000	7,481,500	477,500	6.8%
Self Insurance Claims - Workers Comp	9,022,706	8,534,431	8,759,431	225,000	2.6%
<b>Total Expenditures</b>	<b>21,018,918</b>	<b>19,634,601</b>	<b>20,380,667</b>	<b>746,066</b>	<b>3.8%</b>

#### Financial Summary - Category Expenditures

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Personal Services	1,203,859	1,299,408	1,362,255	62,847	4.8%
Operating Expenses	19,815,059	18,335,193	19,018,412	683,219	3.7%
<b>Total Expenditures</b>	<b>\$ 21,018,918</b>	<b>19,634,601</b>	<b>20,380,667</b>	<b>746,066</b>	<b>3.8%</b>

#### Financial Summary - Category FTE

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
FTE	9.8	9.8	9.8	-	0.0%
<b>Total FTE</b>	<b>9.8</b>	<b>9.8</b>	<b>9.8</b>	<b>-</b>	<b>0.0%</b>

#### FY 2021 Major Variances

##### Operating Expenses

Increase in all risk property carrier expense for City buildings	\$ 407,000
Increase in worker compensation claims	225,000
Increase auto liability carrier expense	112,000
Increase in general liability claims based on actuarial report	151,000
Increase in projected automobile collision repairs expenses to the City's fleet based on historical claim costs	60,000
Decrease in police liability claims	(153,000)
Decrease in auto liability claims	(50,000)
Decrease in labor relations claims	(36,000)
Decrease in employee practices carrier insurance	(9,000)
Decrease in active shooter carrier insurance	(7,500)



# Descriptions & Line Items By Division





## Human Resources Department

### Risk Management - City Insurance

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	779,540	798,622	798,622	812,293	812,293	13,671	1.71%	
1104 - Temporary Salaries	-	53,847	53,847	56,280	56,280	2,433	4.52%	
1107 - Part Time Salaries	41,673	48,157	48,157	50,330	50,330	2,173	4.51%	
1110 - Sick Conv to Cash	5,354	-	-	-	-	-	0.00%	
1113 - Vac Mgmt Conv	8,465	-	-	-	-	-	0.00%	
1116 - Comp Absences	(16,917)	-	-	-	-	-	0.00%	
1119 - Payroll Accrual	(15,210)	-	-	-	-	-	0.00%	
1199 - Other Reg Salaries	6,946	-	-	-	-	-	0.00%	
1201 - Longevity Pay	18,132	9,597	9,597	10,927	10,927	1,330	13.86%	
1204 - Longevity Accr	(5,730)	-	-	-	-	-	0.00%	
1401 - Car Allowances	18,120	19,080	19,080	20,160	20,160	1,080	5.66%	
1407 - Expense Allowances	3,600	2,880	2,880	2,880	2,880	-	0.00%	
1413 - Cellphone Allowance	4,080	4,080	4,080	4,200	4,200	120	2.94%	
1501 - Overtime 1.5X Pay	120	-	-	-	-	-	0.00%	
1701 - Retirement Gifts	256	-	-	-	-	-	0.00%	
1707 - Sick Termination Pay	6,525	-	-	-	-	-	0.00%	
1710 - Vacation Term Pay	15,484	-	-	-	-	-	0.00%	
2104 - Mileage Reimburse	254	800	800	400	400	(400)	(50.00%)	Claims adjuster
2113 - Safe Driver Awards	6,280	8,000	8,000	8,000	8,000	-	0.00%	Safe driver reward program provided to Teamsters and Federation members for yearly safe driving.
2119 - Wellness Incentives	4,500	4,500	4,500	4,500	4,500	-	0.00%	
2204 - Pension - General Emp	56,831	57,435	57,435	68,854	68,854	11,419	19.88%	
2210 - Pension - FRS	-	-	-	5,033	5,033	5,033	100.00%	
2299 - Pension - Def Cont	39,949	43,599	43,599	44,340	44,340	741	1.70%	
2301 - Soc Sec/Medicare	66,767	69,633	69,633	64,363	64,363	(5,270)	(7.57%)	
2304 - Supplemental FICA	-	-	-	8,200	8,200	8,200	100.00%	
2307 - Year End FICA Accr	(3,167)	-	-	-	-	-	0.00%	
2401 - Disability Insurance	910	-	-	1,590	1,590	1,590	100.00%	
2402 - Life Insurance	-	515	515	584	584	69	13.40%	
2404 - Health Insurance	102,776	105,973	105,973	113,353	113,353	7,380	6.96%	
2407 - Unemployment Comp	-	9,000	9,000	9,000	9,000	-	0.00%	
9237 - Tr to Special Obligation Bonds	58,320	63,690	63,690	76,968	76,968	13,278	20.85%	
<b>Personal Services</b>	<b>1,203,859</b>	<b>1,299,408</b>	<b>1,299,408</b>	<b>1,362,255</b>	<b>1,362,255</b>	<b>62,847</b>	<b>4.84%</b>	
3101 - Acct & Auditing	16,820	16,732	16,732	19,200	19,200	2,468	14.75%	Departmental charge applied by Finance.
3110 - Emp Assist Prog	78,738	80,000	80,000	80,000	80,000	-	0.00%	Expense for employee assistance program (EAP) based upon historical expense and estimated cost per employee per month (\$2.13) charged through Cigna. Projection based upon contract rate and employee count.

## Human Resources Department

### Risk Management - City Insurance

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3125 - Medical Services	-	4,000	4,000	2,000	2,000	(2,000)	(50.00%)	Funding for employee preventative immunizations and testing in case of exposure.
3199 - Other Prof Serv	68,600	75,677	75,677	75,000	71,310	(4,367)	(5.77%)	Expense for insurance agent/broker; casualty claims actuary; claims indexing service; and claim appraisal service. Projection based upon historical expense and estimated costs.
3216 - Costs/Fees/Permits	240	600	600	600	600	-	0.00%	Expense for Risk Management employees meter parking passes and State license fees.
3304 - Office Equip Rent	1,648	1,200	1,200	2,000	1,200	-	0.00%	Expense for copier/printer rental services.
3307 - Vehicle Rental	457	-	-	500	-	-	0.00%	Expense for Safety Training rental van for driver training class.
3316 - Building Leases	-	43,000	43,000	43,000	43,000	-	0.00%	
3401 - Computer Maint	84,971	55,000	55,000	60,000	55,000	-	0.00%	Expense for claims info database fees. Moving to cloud hosting in FY2020.
3613 - Special Delivery	236	100	100	200	100	-	0.00%	Expense for any special delivery costs related to safety training or claim investigations. Projection based upon historical expense and estimated costs.
3616 - Postage	10	-	-	-	-	-	0.00%	
3628 - Telephone/Cable TV	2,636	2,900	2,900	2,700	2,700	(200)	(6.90%)	Departmental charge applied by the Information Technology Department.
3634 - Water/Sew/Storm	31,580	16,682	16,682	35,000	35,000	18,318	109.81%	Water/sewer expense applied by utility billing.
3801 - Gasoline	434	426	426	358	358	(68)	(15.96%)	Departmental charge applied by Fleet. Safety and training vehicle for driver training class.
3904 - Books & Manuals	347	250	250	300	250	-	0.00%	Expense for Risk Management and Safety Training references.
3907 - Data Proc Supplies	183	500	500	400	400	(100)	(20.00%)	Expense for Risk Management and Safety Training supplies.
3916 - Janitorial Supplies	414	-	-	1,000	1,000	1,000	100.00%	Expense for Safety Training facility.
3925 - Office Equip < \$5000	2,005	2,000	2,000	2,000	2,000	-	0.00%	Expense for Risk Management and Safety Training equipment.
3928 - Office Supplies	7,696	8,000	8,000	10,000	8,000	-	0.00%	Expense for Risk Management and Safety Training supplies.
3937 - Safety/Train Mat	12,289	15,000	15,000	15,000	15,000	-	0.00%	Expense for Safety Training class work and training materials.
3946 - Tools/Equip < \$5000	-	500	500	500	500	-	0.00%	Expense for miscellaneous Risk Management and Safety Training tools.
3999 - Other Supplies	141	500	500	500	500	-	0.00%	Expense for miscellaneous Risk Management and Safety Training supplies.
4101 - Certification Train	5,262	-	-	-	-	-	0.00%	
4104 - Conferences	4,586	-	-	-	-	-	0.00%	

## Human Resources Department

### Risk Management - City Insurance

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
4110 - Meetings	60	-	-	-	-	-	0.00%	
4113 - Memberships/Dues	1,235	-	-	-	-	-	0.00%	
4119 - Training & Travel	-	19,000	19,000	19,200	19,200	200	1.05%	Expense for staff related to training and travel.
4213 - Retiree Health Bene	5,400	7,200	7,200	7,200	7,200	-	0.00%	
4304 - Indirect Admin Serv	2,130,456	2,242,107	2,242,107	2,208,232	2,208,232	(33,875)	(1.51%)	
4308 - Overhead-Fleet	288	287	287	368	368	81	28.22%	
4343 - Servchg-Info Sys	194,499	194,499	194,499	194,499	194,499	-	0.00%	
4355 - Servchg-Print Shop	4,021	5,000	5,000	5,000	5,000	-	0.00%	Expense for Risk Management and Safety Training printing.
4373 - Servchg-Fleet O&M	35	1,279	1,279	541	541	(738)	(57.70%)	
4416 - Other Ins Charges	-	4,323	4,323	4,323	4,323	-	0.00%	
<b>Operating Expenses</b>	<b>2,655,287</b>	<b>2,796,762</b>	<b>2,796,762</b>	<b>2,789,621</b>	<b>2,777,481</b>	<b>(19,281)</b>	<b>(0.69%)</b>	
<b>Risk Management - City Insurance Total</b>	<b>3,859,146</b>	<b>4,096,170</b>	<b>4,096,170</b>	<b>4,151,876</b>	<b>4,139,736</b>	<b>43,566</b>	<b>1.06%</b>	

## Self Insurance

### Self Insurance Claims - City Insurance

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3216 - Costs/Fees/Permits	65	-	-	-	-	-	0.00%	
5101 - All Risk Prop Carrier	1,792,162	1,993,000	1,993,000	2,400,000	2,400,000	407,000	20.42%	Expense for property insurance. City saw a 15% increase in cost for FY2020 and projected cost is \$2,073,320. FY2021 will likely experience a similar increase based upon the state of the market and weather conditions.
5102 - Property Claims	39,370	50,000	50,000	50,000	50,000	-	0.00%	Expense for property insurance claim deductible.
5104 - Auto Liab Claims	812,796	50,000	50,000	360,000	-	(50,000)	(100.00%)	Expense to pay third party auto liability claims and related legal expenses.
5106 - Auto Liability Carrier	943,240	1,038,000	1,038,000	1,200,000	1,150,000	112,000	10.79%	Expense to pay auto liability insurance policy. City saw a 12.5% increase in cost for FY2020 and projected cost is \$1,061,614. FY2021 will likely experience a similar increase based upon the state of the market and claim history. But, an application of 8.25% was used for FY2021.
5107 - Collision Repairs/Claims	1,017,851	860,000	860,000	920,000	920,000	60,000	6.98%	Expense to reimburse auto physical damage repair expenses to Fleet Division. FY2020 projected cost is \$918,000.
5113 - General Liab Claims	2,374,453	1,640,000	1,640,000	1,791,000	1,791,000	151,000	9.21%	Estimated expense to pay third party general liability claims and related legal expenses.
5114 - Legal Services-GL	119	1,000	1,000	10,000	10,000	9,000	900.00%	Expense for City Attorney claim expenses on Purchasing Card. FY2020 projected cost is \$9,600.
5116 - Labor Rel Claims	484,626	440,000	440,000	404,000	404,000	(36,000)	(8.18%)	Expense to pay employment practices claims and related legal expenses. Projection is based upon historical claim costs which fluctuate and are dependent upon multiple factors (exposure, frequency, and severity) calculated by actuarial study.
5119 - Pol Prof Liab Claims	322,340	547,000	547,000	394,000	394,000	(153,000)	(27.97%)	Expense to pay third party police liability claims and related legal expenses. Projection is based upon historical claim costs which fluctuate and are dependent upon multiple factors (exposure, frequency, and severity) calculated by actuarial study.
5125 - Work Comp Claims	(1,017)	-	-	-	-	-	0.00%	
5134 - Public Official Carrier	53,855	59,000	59,000	57,000	55,000	(4,000)	(6.78%)	Expense for public official insurance. City saw a 1% increase in cost for FY2020 and projected cost is \$54,329. FY2021 will likely experience an increase based upon the state of the market.

## Self Insurance

### Self Insurance Claims - City Insurance

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
5135 - Other Carrier Premiums	83,271	93,000	93,000	93,000	91,000	(2,000)	(2.15%)	Expense for multiple insurance policies FY2020 costs: Police & Fire AD&D \$21,294; Aviation \$5,540; Crime \$10,274; Cyber \$33,141; Event Weather \$6,750; Watercraft \$14,000. FY2021 will likely experience an increase based upon the state of the market.
5137 - Empl Practices Carrier	125,662	137,000	137,000	134,000	128,000	(9,000)	(6.57%)	Expense for employment practices insurance.
5150 - Active Shooter Carrier	88,273	96,000	96,000	93,000	88,500	(7,500)	(7.81%)	Expense for active shooter insurance.
<b>Operating Expenses</b>	<b>8,137,066</b>	<b>7,004,000</b>	<b>7,004,000</b>	<b>7,906,000</b>	<b>7,481,500</b>	<b>477,500</b>	<b>6.82%</b>	
<b>Self Insurance Claims - City Insurance Total</b>	<b>8,137,066</b>	<b>7,004,000</b>	<b>7,004,000</b>	<b>7,906,000</b>	<b>7,481,500</b>	<b>477,500</b>	<b>6.82%</b>	

## Self Insurance

### Self Insurance Claims - Workers Comp - City Insurance

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3119 - Legal Services	409	-	-	-	-	-	0.00%	
4399 - Servchg-Other Funds	1,593,318	1,757,431	1,757,431	1,757,431	1,757,431	-	0.00%	Administrative charge of Worker's Comp from Risk Management subfund, based on Insurance Charges Calculation.
5122 - Work Comp Carrier	409,500	451,000	451,000	445,000	451,000	-	0.00%	Expense to pay for excess workers' compensation insurance policy. Projection is based upon historical costs, state of the insurance market and estimated cost increases.
5124 - Work Comp Admin	366,271	415,000	415,000	415,000	415,000	-	0.00%	Expense to pay for third party administration of workers' compensation claims. Projection is based upon contracted cost and estimated cost increases. In addition, the City pays the State a quarterly fee based upon historical claim costs which fluctuate. Contract expires in FY2021.
5125 - Work Comp Claims	6,653,321	5,911,000	5,911,000	6,136,000	6,136,000	225,000	3.81%	Expense to pay workers' compensation claims and related legal expenses. Projection is based upon historic claim costs which fluctuate and are dependent upon multiple factors (exposure, frequency, and severity) calculated by actuarial study.
5128 - Work Comp Medical	(112)	-	-	-	-	-	0.00%	
<b>Operating Expenses</b>	<b>9,022,706</b>	<b>8,534,431</b>	<b>8,534,431</b>	<b>8,753,431</b>	<b>8,759,431</b>	<b>225,000</b>	<b>2.64%</b>	
<b>Self Insurance Claims - Workers Comp - City Insurance Total</b>	<b>9,022,706</b>	<b>8,534,431</b>	<b>8,534,431</b>	<b>8,753,431</b>	<b>8,759,431</b>	<b>225,000</b>	<b>2.64%</b>	

# FY 2021 Decision Packages City Insurance Fund





# FY 2021 Decision Package Summary

## Human Resources Department - 543 City Insurance Fund

Priority	Request Type	Title of Request	# of Positions	Year 1 Net Cost	Year 2 Net Cost (Ongoing)
1	Program - New	Active Killer Threat Response Kits	-	10,000	-
2	Program - Revised	Automobile Liability Claims Program	-	(306,018)	(336,620)
3	Program - New	Employee Safety - Funding for Firefighter Cancer Bill - Insurance Premium	-	60,000	60,000
			-	<b>(\$236,018)</b>	<b>(\$276,620)</b>

## FY 2021 Decision Package Form

### Human Resources Department - 543 City Insurance

**Priority Number:** 1  
**Title of Request:** Active Killer Threat Response Kits  
**Request Type:** Program - New

New Position(s) Requested:	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:
0.00	0.00	0.00	0.00

**Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?**

The City has re-implemented its active killer threat response training program for employees in FY2020, and started the process of refresher and/or new training at employee work locations. A requirement that has been recognized after the initial training sessions is the provision of standard active killer threat response (stop the bleed) kits at employee work locations to treat serious wounds. It would benefit employee safety if several of these kits were provided to work locations after completion of their active killer threat response training, so they could be strategically positioned and available for use in case of an emergency. It is recommended that an initial purchase of 100 kits be secured for distribution to work locations in FY2021. The estimated cost is \$100 per kit for a total of \$10,000, based upon initial research pending the final procurement process.

**Can this function be better if performed by a third party? Why or why not?**

This request is for the purchase of active killer threat response (stop the bleed) kits, which would be distributed as part of the City's internal active killer threat response training program.

#### Performance Measures:

Measure Description	Next Year Target	Next Year Target with Modification
Active Killer Threat Response Kits	0	100

#### Strategic Connections:

Focus Area: Internal Support  
 Goal: IntSupp-1-Build a values-based organization dedicated to developing and retaining qualified employees  
 Objective: IS-2 Improve employee safety and wellness  
 Source of Justification: Press Play Fort Lauderdale 2024, A 5-Year Strategic Plan

#### Funding Requests:

Index	Sub Object	SubObject Title	Cost Description	Budget Request	Year 2 (Ongoing)
<b>Expenditures</b>					
HRD050101	3937	Safety/Train Mat	Active Killer Threat Response Kits	10,000	-
<b>Total Expenditures</b>				<b>10,000</b>	<b>-</b>
<b>Net</b>				<b>\$10,000</b>	

#### Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
City Insurance	10,000	-

## FY 2021 Decision Package Form

### Self Insurance - 543 City Insurance

**Priority Number:** 2  
**Title of Request:** Automobile Liability Claims Program  
**Request Type:** Program - Revised

New Position(s) Requested:	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:
0.00	0.00	0.00	0.00

**Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?**

In November 2017, the City switched from a automobile liability self-insured claims program to an automobile liability insurance policy for future automobile incidents. As a government, the City has statutory protections that limit its liability and enable the effective financial operation of a self-insurance program. The purchase of insurance transfers the risk of future losses in exchange for current premium. The City has an extensive history administering automobile liability self-insured claims and the 9-year average loss expense is \$861,757 (FY2011-2019). The 3-year average expense for the insurance policy is \$969,969 and the City has seen a 17% premium increase since FY2018. Based upon the City's claims history and insurance market, there is no indication that premium increases will abate. Comparing the FY2020 insurance premium of \$1,061,614 to the 9-year average for self-insured claims of \$861,757 produces a \$199,857 savings. Projecting a 10% increase for the FY2021 premium compared to self-insurance produces a \$306,018 savings. Projecting a 10% increase for the FY2022 premium produces a \$336,620 savings. The City's ability to operate a self-insurance program enables it to save the profit and overhead costs included in premiums. In addition, positive claims experience and loss control measures allow the City to retain claims savings by self-insurance, which would otherwise be profit for an insurance carrier. There would be no additional administrative costs, as current staff would administer the self-insurance program.

**Can this function be better if performed by a third party? Why or why not?**

The City has an extensive history administering automobile liability self-insured claims and the same employee handling claims reporting with the insurance carrier would adjust the claims internally. The City's statutory protections and financial capabilities as a sizeable government enables self-insurance to be more cost effective than insurance coverage.

#### Performance Measures:

Measure Description	Next Year Target	Next Year Target with Modification
Automobile Liability Program Expenses	\$1,167,775	\$861,757

#### Strategic Connections:

Focus Area: Internal Support  
 Goal: IntSupp-2-Build a leading government organization that manages all resources wisely and sustainably.  
 Objective: IS-6 Maintain financial integrity through sound budgeting practices, prudent fiscal management, cost effective operations and long-term financial planning  
 Source of Justification: Press Play Fort Lauderdale 2024, A 5-Year Strategic Plan

#### Funding Requests:

Index	Sub Object	SubObject Title	Cost Description	Budget Request	Year 2 (Ongoing)
<b>Expenditures</b>					
INS010101	5104	Auto Liab Claims	3-year average for self-insured claims is \$704,694; 5-year average is \$830,255; 7-year average is \$854,799; and 9-year average is \$861,757	861,757	947,933
INS010101	5106	Auto Liability Carrier	3-year average for auto insurance is \$969,969. FY2020 cost is \$1,061,614 (13% increase of FY2019) and continued increases are projected	(1,167,775)	(1,284,553)
<b>Total Expenditures</b>				<b>(306,018)</b>	<b>(336,620)</b>
<b>Net</b>				<b>(\$306,018)</b>	<b>(\$336,620)</b>

## FY 2021 Decision Package Form

### Self Insurance - 543 City Insurance

#### Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
City Insurance	(306,018)	(336,620)

## FY 2021 Decision Package Form

### Self Insurance - 543 City Insurance

**Priority Number:** 3  
**Title of Request:** Employee Safety - Funding for Firefighter Cancer Bill - Insurance Premium  
**Request Type:** Program - New

New Position(s) Requested:	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:
0.00	0.00	0.00	0.00

**Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?**

This request is to fund a state mandate to provide firefighters with a one-time \$25,000 payout upon being diagnosed with cancer. It will also cover the out-of-pocket treatment costs associated with cancer treatment including co-pays, deductibles and co-insurance.

The estimated cost for an insurance policy to cover the one-time payouts associated with a cancer diagnosis would be \$35,000. An additional \$25,000 will be set aside to cover the out-of-pocket medical costs associated with cancer treatment for firefighters diagnosed with cancer.

In accordance with Florida Senate Bill SB 426 signed by the Governor on May 3, 2019, with an effective date of July 1, 2019, local governments employing firefighters must provide coverage for treatment of cancer within an employer-sponsored health plan or through a group health insurance trust fund. The bill (Chapter 2019-21, L.O.F.) makes firefighters who are diagnosed with certain cancers eligible to receive certain disability or death benefits. Specifically, in lieu of pursuing workers' compensation coverage, a firefighter is entitled to received full financial support for cancer treatment and a one-time cash payout of \$25,000, upon the firefighter's initial diagnosis of cancer.

**Can this function be better if performed by a third party? Why or why not?**

This is not a function due to mandate Senate Bill 426.

#### Performance Measures:

Measure Description	Next Year Target	Next Year Target with Modification
Support for Firefighters who have job related cancer diagnoses	Maintain	Increase

#### Strategic Connections:

Focus Area: Internal Support  
Goal: IntSupp-1-Build a values-based organization dedicated to developing and retaining qualified employees  
Objective: IS-2 Improve employee safety and wellness  
Source of Justification: Press Play Fort Lauderdale 2024, A 5-Year Strategic Plan

#### Funding Requests:

Index	Sub Object	SubObject Title	Cost Description	Budget Request	Year 2 (Ongoing)
<b>Expenditures</b>					
INS010101	5113	General Liab Claims	Reimbursement of out-of-pocket costs associated with treatment	25,000	25,000
INS010101	5135	Other Carrier Premiums	Insurance premium for coverage of potential \$25,000 one-time payments	35,000	35,000
<b>Total Expenditures</b>				<b>60,000</b>	<b>60,000</b>
<b>Net</b>				<b>\$60,000</b>	<b>\$60,000</b>

#### Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
City Insurance	60,000	60,000



# Human Resources Department - Health Benefits Fund





# Human Resources Department - Self-Insured Health Benefits

## Departmental Financial Summary

### Financial Summary - Funding Source

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Self-Insured Health Benefits - 545	\$ 32,578,572	34,397,322	36,692,202	2,294,880	6.7%
<b>Total Funding</b>	<b>32,578,572</b>	<b>34,397,322</b>	<b>36,692,202</b>	<b>2,294,880</b>	<b>6.7%</b>

### Financial Summary - Program Expenditures

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Risk Management	883,466	902,047	924,531	22,484	2.5%
Self-Insured Health Benefits	31,695,106	33,495,275	35,767,671	2,272,396	6.8%
<b>Total Expenditures</b>	<b>32,578,572</b>	<b>34,397,322</b>	<b>36,692,202</b>	<b>2,294,880</b>	<b>6.7%</b>

### Financial Summary - Category Expenditures

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Personal Services	500,875	476,166	500,070	23,904	5.0%
Operating Expenses	32,077,697	33,921,156	36,192,132	2,270,976	6.7%
<b>Total Expenditures</b>	<b>\$ 32,578,572</b>	<b>34,397,322</b>	<b>36,692,202</b>	<b>2,294,880</b>	<b>6.7%</b>

### Financial Summary - Category FTE

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
FTE	5.0	5.0	5.0	-	0.0%
<b>Total FTE</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	<b>-</b>	<b>0.0%</b>

#### FY 2021 Major Variances

##### Operating Expenses

Increase in projected health insurance claims	\$ 1,369,352
Increase for health benefits for the Fraternal Order of Police (FOP) bargaining unit	411,024
Increase in insurance carrier premiums related to life insurance and long term disability benefits	323,136
Increase for third party health claim administrative fees and stop-loss insurance costs	147,726



# Descriptions & Line Items By Division





## Human Resources Department

### Risk Management - Self-Insured Health Benefits

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	337,211	342,109	342,109	356,528	356,528	14,419	4.21%	
1110 - Sick Conv to Cash	707	-	-	-	-	-	0.00%	
1113 - Vac Mgmt Conv	75	-	-	-	-	-	0.00%	
1116 - Comp Absences	872	-	-	-	-	-	0.00%	
1119 - Payroll Accrual	(6,143)	-	-	-	-	-	0.00%	
1401 - Car Allowances	3,900	4,080	4,080	4,080	4,080	-	0.00%	
1413 - Cellphone Allowance	1,200	1,200	1,200	1,200	1,200	-	0.00%	
1501 - Overtime 1.5X Pay	46,134	11,025	11,025	11,520	11,520	495	4.49%	
1504 - Overtime 1X Pay	631	-	-	-	-	-	0.00%	
1511 - O/T - Unplanned - 1.5X Pay	100	-	-	-	-	-	0.00%	
2119 - Wellness Incentives	2,500	2,500	2,500	2,500	2,500	-	0.00%	
2299 - Pension - Def Cont	29,639	30,790	30,790	32,088	32,088	1,298	4.22%	
2301 - Soc Sec/Medicare	29,143	26,171	26,171	27,680	27,680	1,509	5.77%	
2304 - Supplemental FICA	-	-	-	890	890	890	100.00%	
2307 - Year End FICA Accr	(487)	-	-	-	-	-	0.00%	
2401 - Disability Insurance	663	-	-	1,155	1,155	1,155	100.00%	
2402 - Life Insurance	-	221	221	258	258	37	16.74%	
2404 - Health Insurance	53,738	57,558	57,558	61,659	61,659	4,101	7.12%	
2410 - Workers' Comp	993	512	512	512	512	-	0.00%	
<b>Personal Services</b>	<b>500,875</b>	<b>476,166</b>	<b>476,166</b>	<b>500,070</b>	<b>500,070</b>	<b>23,904</b>	<b>5.02%</b>	
3198 - Backflow Program	-	145	145	145	145	-	0.00%	
3316 - Building Leases	-	29,000	29,000	29,000	29,000	-	0.00%	
3628 - Telephone/Cable TV	289	-	-	300	300	300	100.00%	
3907 - Data Proc Supplies	86	-	-	-	-	-	0.00%	
4119 - Training & Travel	-	2,600	2,600	2,600	2,600	-	0.00%	Funding for Training and Travel.
4304 - Indirect Admin Serv	355,306	376,117	376,117	374,397	374,397	(1,720)	(0.46%)	
4343 - Servchg-Info Sys	21,834	14,464	14,464	14,464	14,464	-	0.00%	
4404 - Fidelity Bonds	-	615	615	615	615	-	0.00%	
4407 - Emp Proceedings	932	674	674	674	674	-	0.00%	
4410 - General Liability	2,744	2,094	2,094	2,094	2,094	-	0.00%	
4416 - Other Ins Charges	660	-	-	-	-	-	0.00%	
4431 - Pub Officials Liab	740	172	172	172	172	-	0.00%	
<b>Operating Expenses</b>	<b>382,591</b>	<b>425,881</b>	<b>425,881</b>	<b>424,461</b>	<b>424,461</b>	<b>(1,420)</b>	<b>(0.33%)</b>	
<b>Risk Management - Self-Insured Health Benefits Total</b>	<b>883,466</b>	<b>902,047</b>	<b>902,047</b>	<b>924,531</b>	<b>924,531</b>	<b>22,484</b>	<b>2.49%</b>	

## Self Insurance

### Self-Insured Health Benefits - Self-Insured Health Benefits

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3199 - Other Prof Serv	51,022	88,000	88,000	70,000	70,000	(18,000)	(20.45%)	Expense for benefits consultant and actuary for health plan. Both contracts expire in FY2021. Also, additional work planned in FY 2021 due to health plan admin Request-for-Proposal (RFP).
3222 - Custodial Services	-	10,200	10,200	10,200	10,200	-	0.00%	Expense for custodial services at the City's leased health and wellness center.
3231 - Food Services	2,060	-	-	2,300	2,300	2,300	100.00%	Expense for health plan lunch and learn sessions.
3249 - Security Services	558	500	500	600	600	100	20.00%	Expense for alarm services at the City's leased health and wellness center.
3299 - Other Services	9,995	5,000	5,000	10,000	5,000	-	0.00%	Expense for wellness benefit education and health plan open enrollment items.
3319 - Office Space Rent	60,494	90,000	90,000	80,000	75,000	(15,000)	(16.67%)	Expense for office space rent at the City's leased health and wellness center.
3425 - Bldg Rep Materials	1,753	500	500	4,000	500	-	0.00%	Expense for material cost of repairs of building at City's leased health and wellness center.
3428 - Bldg Rep & Maint	10,719	1,000	1,000	5,500	1,000	-	0.00%	Expense for maintenance of building at City's leased health and wellness center.
3601 - Electricity	1,880	3,018	3,018	2,000	2,000	(1,018)	(33.73%)	Electricity expense for Health Center.
3613 - Special Delivery	18	50	50	50	50	-	0.00%	Expense for health plan administrative special deliveries.
3616 - Postage	9	50	50	50	50	-	0.00%	Expense for health plan administrative postage.
3628 - Telephone/Cable TV	6,154	5,500	5,500	6,200	6,200	700	12.73%	Expense for telephone/cable costs at the City's leased health and wellness center.
3634 - Water/Sew/Storm	2,366	3,197	3,197	3,000	3,000	(197)	(6.16%)	Expense for water/sewer costs at the City's leased health and wellness center.
3926 - Furniture < \$5000	-	8,000	8,000	-	-	(8,000)	(100.00%)	
3928 - Office Supplies	4,594	2,000	2,000	3,000	2,000	-	0.00%	Expense for health plan administration office supplies.
3937 - Safety/Train Mat	378	-	-	-	-	-	0.00%	
3999 - Other Supplies	3,001	-	-	2,500	-	-	0.00%	Expense for health plan administration other supplies.
4213 - Retiree Health Bene	800	2,400	2,400	2,400	2,400	-	0.00%	
4299 - Other Contributions	5,496,156	5,813,040	5,813,040	6,261,420	6,224,064	411,024	7.07%	Fraternal Order of Police (FOP) health plan expense based upon union contract.
4355 - Servchg-Print Shop	508	-	-	-	-	-	0.00%	
4416 - Other Ins Charges	661	1,000	1,000	1,000	1,000	-	0.00%	

## Self Insurance

### Self-Insured Health Benefits - Self-Insured Health Benefits

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	%	Dif	Basis of Expenditures
5130 - Health Ins Adm FF	1,885,359	1,990,171	1,990,171	2,137,897	2,137,897	147,726	7.42%		Expense for third party health claim administrative fees and stop-loss insurance costs. Projection based upon contract rates for service billing and employee count. Contracts expire in FY2021.
5131 - Health Ins Claims	21,235,281	22,562,583	22,562,583	23,931,935	23,931,935	1,369,352	6.07%		Expense for health claim expenditures for employees. Claim costs fluctuate based upon multiple factors, including participants usage, population vital statistics, medical cost inflation, etc. Projection based upon historical costs and estimated costs by Gallagher Benefits Services Actuarial Report.
5132 - Section 125 Benefits	30,910	30,000	30,000	34,271	34,271	4,271	14.24%		Expense for third party administrative fees (FSA/ COBRA). Projection based upon contract rates for service billing and employee count.
5135 - Other Carrier Premiums	212,188	132,302	132,302	306,355	455,438	323,136	244.24%		Expense for employee life insurance and long term disability benefits.
5139 - Health Supplement-Police	8,000	10,968	10,968	12,036	12,036	1,068	9.74%		Expense for Florida Statute 112.19 required health insurance supplement payment for injured police officer.
5140 - Dental Carrier Premiums	1,535,304	1,578,372	1,578,372	1,759,917	1,609,939	31,567	2.00%		Expense for dental insurance on employees. Projection based upon contract rates for service billing and employee count.
5199 - Other Self Ins Claim	1,134,940	1,157,424	1,157,424	1,260,798	1,180,791	23,367	2.02%		Expense for third party health administrative fees (Marathon) at City's leased health and wellness center. Projection based upon historical and estimated usage, contract rates for service billing, and estimated costs. Contract expires in FY2021.
<b>Operating Expenses</b>	<b>31,695,106</b>	<b>33,495,275</b>	<b>33,495,275</b>	<b>35,907,429</b>	<b>35,767,671</b>	<b>2,272,396</b>	<b>6.78%</b>		
<b>Self-Insured Health Benefits - Self-Insured Health Benefits Total</b>	<b>31,695,106</b>	<b>33,495,275</b>	<b>33,495,275</b>	<b>35,907,429</b>	<b>35,767,671</b>	<b>2,272,396</b>	<b>6.78%</b>		

# ~ Notes ~



# CITY OF FORT LAUDERDALE FY 2021 DEPARTMENT REQUEST

## Public Works





# Public Works Department

## Department Description

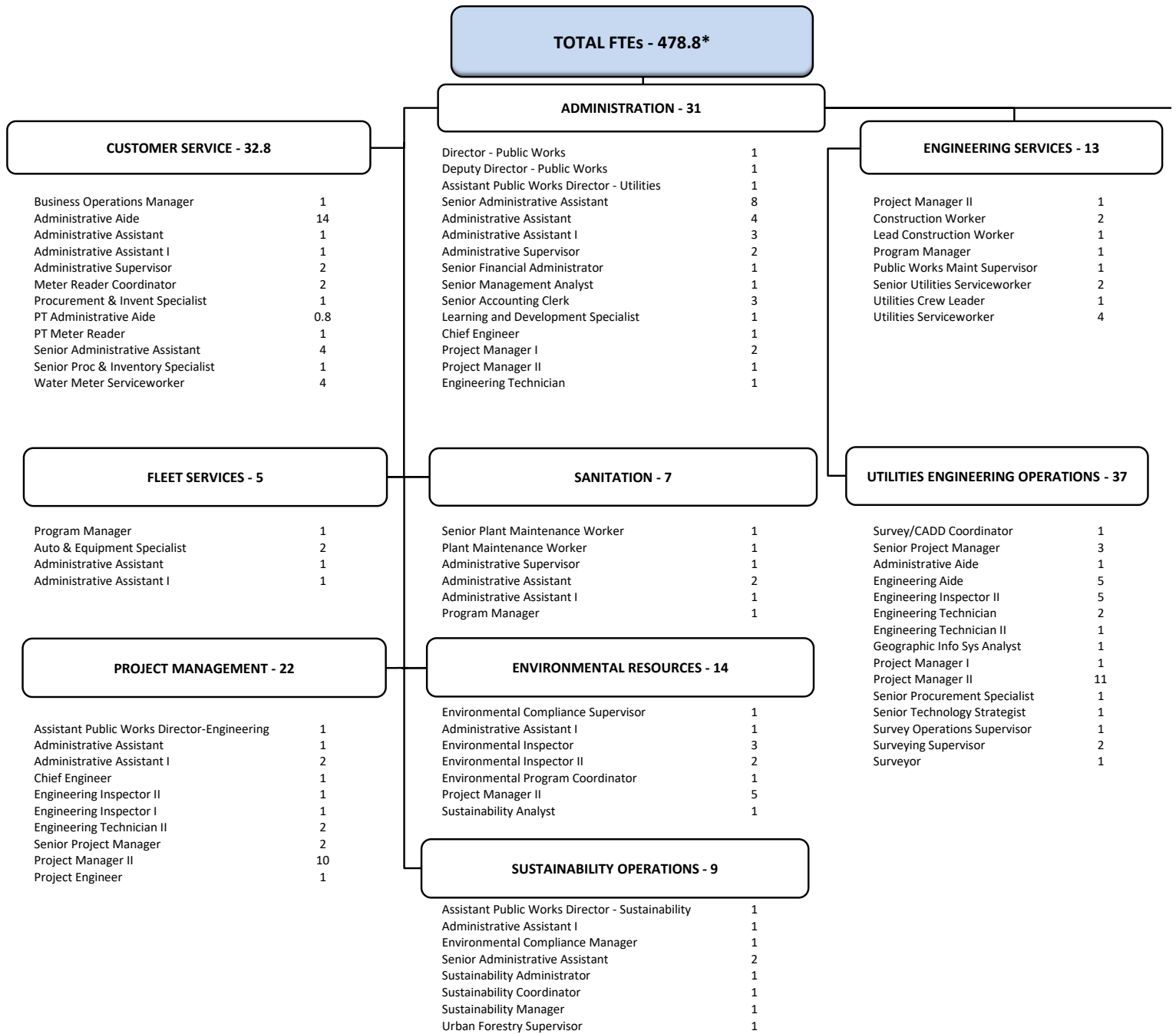
The Public Works Department is made up of four Divisions: Engineering, Sustainability, Utilities, and Strategic Support. The Divisions are comprised of 484 full-time staff members working collaboratively to deliver key services to the Neighbors of the City of Fort Lauderdale. Services provided include:

- Water and wastewater treatment;
- Maintenance of the City's water distribution and wastewater collection system;
- Construction, operation, and maintenance of the City's stormwater facilities;
- Project management for Community Investment Projects;
- Roadway, bridge, sidewalk and seawall maintenance;
- Operation and management of the City's 24-hour Neighbor Call Center;
- Development and maintenance of the City's Asset Management Program;
- Fleet management;
- Management of the City's contract for solid waste and recycling;
- Ensuring environmental and regulatory affairs compliance.

While providing all these critical services, the Department strives to operate sustainably, with a focus on climate resiliency.

# Public Works Department

## FY 2020 Adopted Budget Organizational Chart



\*Full Time Equivalent (FTE) includes new position(s)

**DISTRIBUTION & COLLECTION - 207**

<u>WATER &amp; SEWER: 173</u>	
Senior Project Manager	2
Administrative Assistant	1
Construction Worker	7
Diesel Technician	3
Dist & Collection Chief	8
Dist & Collection Supervisor	2
Electro Technician	2
Fabricator - Welder	2
Heavy Equipment Operator	1
HVAC Technician	1
Industrial Electrician	3
Lead Construction Worker	2
Machinist	1
Plumber	1
Public Works Maint Supervisor	4
Senior Electro Technician	1
Senior Industrial Electrician	2
Senior Utilities Mechanic	13
Senior Utilities Serviceworker	24
Util Dist & Coll Sys Manager	2
Utilities Crew Leader	22
Utilities Mechanic	11
Utilities Serviceworker	47
Utility Service Representative	11

<u>STORMWATER: 34</u>	
Stormwater Oper Manager	1
Facilities Worker II	1
Senior Administrative Assistant	1
Senior Utilities Serviceworker	9
Stormwater Oper Chief	2
Utilities Crew Leader	7
Utilities Serviceworker	11
Senior Project Manager	2

**TREATMENT - 101**

<u>WATER &amp; SEWER: 64</u>	
Water & Wastewater Treatment Manager	1
Administrative Aide	1
Construction Worker	2
Diesel Technician	1
Electro Technician	3
Environmental Chemist	1
Environmental Lab Supervisor	1
Environmental Lab Technician	8
Industrial Electrician	2
Lead Water Treatment Plant Operator	10
Plant Maintenance Worker	3
Process Control Engineer	4
Public Works Maintenance Supervisor	2
Senior Plant Maintenance Worker	3
Senior Utilities Mechanic	4
Utilities Mechanic	3
Water Facilities Manager	2
Water Operations Supervisor	2
Water Treatment Plant Operator	10
Water Treatment Plant Operator Trainee	1

<u>CENTRAL REGIONAL: 37</u>	
Wastewater Facilities Manager	1
Administrative Assistant	1
Construction Worker	1
Electro Technician	2
Industrial Electrician	1
Lead Wastewater Plant Op	7
Plant Maintenance Worker	1
Project Manager II	1
Public Works Maintenance Supervisor	1
Senior Industrial Electrician	1
Senior Plant Maintenance Worker	2
Senior Utilities Mechanic	2
Utilities Mechanic	5
Wastewater Plant Operator Trainee	3
Wastewater Operations Sup	2
Wastewater Plant Operator	6

Adopted FY 2019	Adopted FY 2020	Difference
479.8	478.8	-1.0



# Public Works Department

## Administration/Strategic Support

### Division Description

The Strategic Support Division provides financial, budgeting, payroll/personnel, asset management, grant management, emergency response (FEMA), compliance with labor agreements and Human Resources (HR) policies, neighbor support, and administrative support to the Public Works Department.

### FY 2020 Major Accomplishments

#### Asset Management

- Assembled the Asset Management Team and Asset Management Steering Committee;
  - Began populating the Asset Management Database with infrastructure assets.

#### Call Center

- Implemented pilot program of the Everbridge neighbor alert system for notifying neighbors of emergency and non-emergency events which may impact their service.

#### Financial Services

- Implemented Water and Sewer Rate Study changes to take effect in FY 2021 due to a rate increase.
- Coordinated with Budget, Finance and an external consultant with the Water and Wastewater Bond feasibility study.

#### Performance Management

- Implemented new Hybrid Stormwater Rate Methodology and moved the stormwater fee to the real estate tax bill as a non-ad valorem tax following City Commission approval.
- Collaborated with Human Resources to develop an apprenticeship program for specific trades and skills needed within the Public Works Department.
- Continued Departmental succession planning including reviewing and updating position profiles, collaborating with Human Resources to update position descriptions, and performing a Staffing Relief Factor Analysis to better balance operational needs and provide data driven budget requests for future fiscal years.

# **Public Works Department**

## **Administration/Strategic Support, continued**

### **FY 2021 Major Projects and Initiatives**

#### **Call Center**

- Fully implement the Everbridge neighbor alert system for notifying neighbors of emergency and non-emergency events which may impact their service.

#### **Performance Management**

- Implement an apprenticeship program for specific trades and skills needed within the Public Works Department.
- Continue Departmental succession planning including reviewing and updating position profiles and developing and implementing a comprehensive training and recruitment plan throughout each Public Works' Division.

# Public Works Department

## Engineering

### Division Description

The Engineering Division provides engineering and project management services for the City's Community Investment Plan (CIP) projects and other City Departments. The Division works to ensure that projects comply with approved plans, specifications, applicable codes and standards while adhering to quality, schedule, and budget requirements. The primary aim of the Division is to realize sustainable and resilient CIP projects as efficiently as possible for future generations.

### FY 2020 Major Accomplishments

#### Bridges, Fire Stations, and Facilities

- Completed the Annie Beck House Restoration Project which rehabilitated the existing 1,200 square foot house into a permanent living structure.
- Completed the Holiday Park Field Conversion which converted one multi-purpose field and two football fields at Holiday Park from real turf to a synthetic turf. The synthetic turf fields allow for increased use of the athletic fields without downtime for maintenance and recovery. Our neighbors and visitors will be able to use the fields without the City having to acquire or allocate new land for athletic fields.

#### Stormwater

- Initiated construction of the Isle of Palms Seawall Replacement which was identified in the Seawall Masterplan as a top priority replacement due to structural degradation and saltwater inundation. Project is scheduled for completion in October 2020.
- Initiated the conceptual design of 9.1 acres of undeveloped land to create the River Oaks Stormwater Park.

#### Water and Wastewater

- Replaced undersized and deteriorated watermains with approximately 25,000 linear feet of new 8" High Density Polyethylene (HDPE) watermains utilizing directional drilling and pipe bursting as part of the Bermuda Riviera Small Watermain Improvements.
- Replaced approximately 54,000 linear feet of existing watermain with new 6" and 8" watermains within the Victoria Park Neighborhood.
- Installed nearly a mile of new 16" sewer main within the Victoria Park Neighborhood as part of the Victoria Park Sewer Basin Rehab.
- Rehabilitated the Rio Vista Sewer Basin Rehab PS D-43 Mainline sewer within the Rio Vista Neighborhood.
- Diverted all A-7 sewer flow from east of Federal Highway to the PS A-13 pump station located at the SE corner of SE 2nd Court and SE 8th Ave to relieve the capacity issues associated with current and future development in the A-7 basin.

# Public Works Department

## Engineering, continued

### Water and Wastewater (continued)

- Completed the Rio Vista Tarpon River Subaqueous Redundant Force Main project which installed a new redundant 48" sewer force main near the existing 54" force main in the Rio Vista Neighborhood. The new force main is approximately 2,400 linear feet of pipe which was installed utilizing horizontal directional drilling and open cut methods.

### FY 2021 Major Projects and Initiatives

#### Airport

- Complete the Taxiway Foxtrot Relocation project. The project requires the demolition of the existing 3,200 linear feet of taxiway pavement, lights, and guidance signs. Construction of the new taxiway includes grading, subgrade, lime rock, base course, asphalt paving, pavement striping, new taxiway edge lights and guidance signs.

#### Bridges, Fire Stations, and Facilities

- Complete the Bridge Replacement at Coconut Isle which consists of the demolition of the existing Coconut Isle Bridge and the construction of a new bridge.

#### Roadway Maintenance

- Repair 3 miles of damaged sidewalks and paver bricks City-wide, based on results of the Sidewalk Inspection and Management System, as part of the Annual Concrete and Paver Stones Contract.
- Resurface 9 miles of roadway Citywide based on assessed conditions through the Annual Asphalt Mill and Resurfacing Contract. Streets identified for resurfacing will be scheduled based on the Pavement Condition Index (PCI) from the 2013 Pavement Management Inspection.

#### Stormwater

- Complete the Cordova Road Seawall Repair/Replacement project which will repair some sections while replacing others in a 2,500 linear feet portion of a seawall along Cordova Road between SE 7th Street and SE 12th Street.
- Complete the conceptual design of 9.1 acres of undeveloped land to create the River Oaks Stormwater Park.
- Completed construction of additional Phase 1 Stormwater Master Plan Projects to address flooding.

# Public Works Department

## Engineering, continued

### Water and Wastewater

- Complete small water main improvements to approximately 600 linear feet of 6" water mains within the Coral Shores Neighborhood.
- Complete the Redundant Sewer Force Main North Project which consists of pipe installation from the Coral Ridge Golf course to the George T. Lohmeyer Regional Wastewater Treatment Plant (GTL). This pipe will replace the existing 54" pipe which has deteriorated.
- Complete the NE 13th Street 24" Force Main Replacement project which will replace a deteriorated 24" sewer force main measuring approximately 3,300 linear feet. The force main is located along NE 13th Street, from State Road 845 to State Road 811.
- Replace Pump Station B-22 with a new duplex submersible station located adjacent to the existing structure.

# Public Works Department

## Sustainability

### Division Description

The Sustainability Division provides coordination of the City's internal and external sustainability initiatives and planning for a climate resilient community. The Division is organized into five programs: 1) Environmental and Regulatory Affairs, 2) Fleet Services, 3) Solid Waste and Recycling, 4) Stormwater Operations, and 5) Sustainability and Climate Resilience. The Sustainability Division promotes, encourages, facilitates, and implements environmental, economic, and socially responsible practices within City operations and in the larger community.

Internally, these programs work to stimulate sustainable decision-making in planning, budgeting, and procurement practices. They include regulatory stewardship through environmental permit management. Additionally, the programs work to integrate consideration of current and future climate impacts into infrastructure master planning and community projects. The Division continues to serve as an internal business consultant to other Departments to integrate sustainable practices and climate resiliency into daily City operations. Staff members in the Division lead the ISO 14001 Environmental and Sustainability Management System (ESMS) process to provide Citywide support on implementing ESMS throughout the organization which demonstrates the City's commitment to sustainable practices.

Externally, these sections are moving sustainable initiatives into the community, such as providing education on sustainable activities, recycling and implementing other forms of waste diversion, enhancing the tree canopy, improving the economic and environmental viability of the

City, and addressing stormwater and tidal flooding issues to make Fort Lauderdale more resilient to the effects of climate change.

### FY 2020 Major Accomplishments

#### Environmental & Regulatory Affairs

- Protected waterways by implementing the National Pollution Discharge Elimination System (NPDES) Permit to reduce pollutants from the waterways. Also, finalized the Bacteriological Pollution Control Plan for the North Fork of the New River which is a requirement of the NPDES.
- Mitigated algal blooms by fostering adoption of an ordinance to limit application of fertilizer reducing nutrient inputs to waterways, researched strategies to proactively reduce the causes of algal bloom and explored mitigation techniques to treat blooms once they occur.

#### Fleet

- Improved fuel islands by repairing the raised islands, upgrading fuel terminals, and adding bulk Diesel Exhaust Fluid at four fuel sites.
- Implemented Wright Express Fuel Card to allow fire apparatus, police motorcycles and select Transportation and Mobility (TAM) vehicles to purchase fuel at retail fuel sites.
- Removed in-ground vehicle lift and filled with concrete so that the functionality of the space is increased for the usability of vehicle repairs.

# Public Works Department

## Sustainability, continued

### Fleet (continued)

- Purchased 85% of 142 vehicles for Fiscal Year 2020 (through March 2020) due to the vehicle replacement plan.

### Solid Waste and Recycling

- Managed new residential curbside collection contract which included the implementation of the Citywide reroute for all services and expansion of the curbside electronics recycling pick-up program.

### Stormwater Operations

- Further developed the Watershed Asset Management Plan (WAMP) to define level of service for 10 watersheds, developed a comprehensive stormwater asset condition assessment program, and enhanced inventory accuracy and completeness through integration with the Asset Management System (Cityworks).

### Sustainability and Climate Resilience

- Finalized and began implementing the Sustainability Action Plan (SAP) update.
- Finalized the Building Energy Efficiency Plan and continued energy efficiency efforts in City operations to include installation of programmable thermostats at City Hall resulting in substantial savings.
- Finalized the Urban Design and Construction Manual (DCM) and began applying it to City projects for specifying, designing, constructing, maintaining and procuring services for a more sustainable and resilient public realm.

## FY 2021 Major Projects and Initiatives

### Environmental & Regulatory Affairs

- Implement a proactive waterway quality monitoring program (if directed and funded).

### Fleet

- Install Solar Canopy at GTL fuel island.

# Public Works Department

## Sustainability, continued

### Solid Waste and Recycling

- Focus on elimination of contaminants from the residential recycling stream through media campaigns, physical audits of residential carts, and grassroots educational efforts supported by both the collection haulers and recycling processor.

### Stormwater Operations

- Begin installation of pollution retardant baffles (Snouts) at existing stormwater outfall structures housing tidal valves, to prevent grease and floatable debris from entering City waterways and facilitate maintenance activities of tidal valves installed at these outfall structures.
- Create and maintain a drainage easement GIS database and viewer to prevent construction of private structures such as concrete walls, pools, and fences within the drainage easement.

### Sustainability and Climate Resilience

- Continue implementation of the 2020 Sustainability Action Plan.
- Continue efforts to implement energy efficiency improvements in City operations following strategies in the Building Energy Efficiency Plan.

# Public Works Department

## Utilities

### Division Description

The Utilities Division of Public Works is responsible for maintaining and supporting the City's water and wastewater infrastructure. The Division provides water to 180,000 Neighbors, 300,000 visitors, and six neighboring municipalities. It also manages and operates a wastewater system that collects and treats an average of 37.7 million gallons per day (MGD) of wastewater at the George T. Lohmeyer (GTL) Wastewater Treatment facility. Through Large User Agreements, the City provides wastewater treatment services for Fort Lauderdale, Oakland Park, Wilton Manors, Port Everglades, and parts of Davie and Tamarac. By tracking the total treated wastewater, staff can monitor the efficiency of the Wastewater Treatment Plant and ensure adequate capacity and regulatory compliance.

The Division is organized into three operational sections to effectively meet the City's strategic objectives and to provide essential water and wastewater services, including Distribution, Collections, and Treatment. The Distribution and Collection Sections are responsible for the operation, maintenance, repair, and improvement of the water distribution, wastewater collection, raw water wellfields, and pumping systems. The Treatment Section provides our neighbors with safe and efficient water treatment, water production, and wastewater treatment and disposal. The Environmental Laboratory, which is part of the Treatment Section, is accredited through the National Environmental Laboratory Accreditation Program (NELAP) and ISO 17025 and provides sampling and testing services to the City and its large users 365 days a year. Also, under the Treatment section, the Process Control Engineers oversee the instrumentation and control, operator interface software, and other related systems required to operate the treatment plants and support the Supervisory Control and Data Acquisition (SCADA) system.

### FY 2020 Major Accomplishments

#### Treatment

##### George T. Lohmeyer Wastewater Treatment Plant (GTL)

- Replaced the roof of the Sludge Pumping Station No. 3 to ensure protection and best performance of key chemical feed equipment.
- Replaced the alternator, heat exchanger, and water pump for the backup generator which will enable the Cryogenic plant to continue operations in the event of a loss of power.
- Replaced the Dewatering Building second floor sludge shuttle conveyors to reduce maintenance time, maintenance expenses and to keep this critical equipment functional.
- Completed field instrumentation assessment, calibration, and removal of out-of-service equipment in the in the Effluent and Dewatering Buildings.

# Public Works Department

## Utilities, continued

### George T. Lohmeyer Wastewater Treatment Plant (GTL) (continued)

- Completed organization and consolidation of over 100 hard copy sets of facility construction plans and as-built drawings allowing for quicker locating of existing conditions for Engineering Task Orders and other technical questions.
- Added a new camera near the Hydrogen Peroxide delivery area to ensure the safety and general security of plant personnel.
- Prepared scope of work and Engineering Task Orders for freight elevator replacement in the Dewatering Building, variable frequency drive (VFDs) replacement in the Administration Building, and a Hydraulic Capacity Study of the Effluent Pumping System. The freight elevator and VFDs have been advertised by the Procurement Division.
- Operated GTL within regulatory limits set by the Florida Department of Environmental Protection during sewer force main breaks despite large variations in influent flow rates.
- Requested and gained approval of approximately 70 purchase orders (PO) since October 1, 2019 with various vendors to purchase replacement pumps, motors, and other parts to keep GTL operational and in compliance with regulatory agencies.

### Fiveash Water Treatment Plant

- Improved the lime slaking system by rebuilding four slakers and adjusted the hopper vibrators which increases production and improves the water treatment process.
- Completed the cleaning and inspection requirements of eight water storage tanks as required by Florida Administrative Code. These tanks are located at Fiveash Water Treatment Plant (3), Peele Dixie Water Treatment Plant (2), and two (2) above ground tanks in the distribution system (2nd Avenue and Poinciana tanks).
- Improved the Water Treatment Plant Air System by replacing two (2) old and malfunctioning air compressors used in the operation of pneumatic valves and equipment.
- Improved the Water Treatment Plant filter backwashing (cleaning) system by repairing the north basin sludge pumps. In addition, completed a thorough cleaning of the south wash-water recovery basin and installation of flushing system which enables pumps to work more efficiently.
- Installed a new fluoride water flow monitoring (flow & pressure) system to ensure that the fluoride dosages injected in the potable water meets all Federal, County, and Administrative Code guidelines.
- Placed the aboveground NW Second Avenue Water Storage Tank into service in the distribution system after completion of full restoration project. This tank is in downtown Fort Lauderdale and is used to store water that can be used during periods of high demand and to increase water pressure in the Distribution System.
- Improved SCADA system by replacing older Programmable Logic Controllers (PLCs) and Operator User Interface Panels with new models. These replacements improve accuracy and security of the Water Treatment Plant.

# Public Works Department

## Utilities, continued

### Fiveash Water Treatment Plant (continued)

- Improved electrical system reliability by installing a new 4160V cable from the main Florida Power and Light (FPL) supply vault to the Public Works Administration Building. This improvement provides consistent power for the Public Works Administration Building which houses a number of support groups for Public Works including the Environmental Laboratory which conducts all sampling required by the Florida Department of Environmental Protection (FDEP) for Treatment, Distribution and Collections systems, and the 24/7 Neighbor Call Center which responds to calls citywide.

### Peele Dixie Water Treatment Plant

- Improved chemical systems process by rebuilding two (2) Hypochlorite pumps, one (1) Hydroxide pump, and replacing seven (7) level displays on local control panels at chemical delivery stations.
- Improved post aeration system by replacing north stripping tower blower bearings.
- Improved Water Treatment Plant skids by repairing Gulf Check Valve on concentrate line leaving skid #1 to prevent concentrate from backing into the membranes.
- Improved Water Treatment Plant appearance by painting front wall, generator building, inground valve covers, portable water pipes and valves, and first floor office area in process building.

### Environmental Laboratory

- Maintained National Environmental Laboratory Accreditation Certification (NELAC) by the State of Florida Department of Health in the categories of organic, inorganic and microbiology chemistry for analyzing samples mandated in the Safe Drinking Water Act (SDWA) and Clean Water Act (CWA). Also maintained ISO 17025 accreditation in accordance with the recognized International Standard ISO/IEC 17025:2017.
- Maintained full compliance monitoring requirements for quality of drinking water in the distribution system, source water in the wellfields, treated wastewater, and environmental waters (e.g. C14 Canal, Prospect Lake, Palm Aire Canal).
- Performed quarterly compliance sampling in the City's wellfields to ensure water quality due to proximity of surrounding business with hazardous materials licenses.
- Performed environmental water sampling due to Sanitary Sewer Overflows (SSO) and water main sampling due to main repairs in a cooperative effort to support the needs of the Neighbors by conducting extensive sampling to demonstrate operational readiness and compliance with the regulatory requirements
- Performed quarterly compliance sampling for "disinfection by products" (DBP II) for the City's distribution system and the consecutive systems of Wilton Manors, Oakland Park and Port Everglades.

# Public Works Department

## Utilities, continued

### Distribution

- Launched Water Distribution System Valve Maintenance Program to locate, inspect, exercise, and maintain over 12,300 Distribution System water valves ranging from 4 to 54 inches in diameter.
- Installed and replaced two (2) 42" water valves that support the raw water main that supplies water to the Fiveash Water Treatment Plant.
- Rehabilitated all 12 master meter vaults servicing Oakland Park in compliance with Florida Department of Environmental Protection standards.
- Completed 24 consecutive system annual large meter testing, calibration, certification, repairs, and replacement installations to verify meter accuracy.
- Completed the installation of 25 new sampling points at each consecutive systems master meter, including Oakland Park, Wilton Manors, Tamarac, Davie, and Port Everglades. The establishment of distribution system sampling points allows verification of water quality prior to the water leaving the City's distribution system.

### Collections & Maintenance

- Electrical Team installed eight (8) Distribution System Monitoring Panels which provide real-time water quality monitoring. The panels monitor chlorine residual, pH, turbidity, conductivity, system pressure, and temperature, and provide this data to the Fiveash Regional Water Treatment Plant via SCADA.
- Upgraded sewer infrastructure by removing and replacing 5,000 linear feet of 16" force main pipe in the Victoria Park neighborhood.
- Upgraded sewer infrastructure by removing and replacing 1,200 linear feet of 12" force main on NE 36th Street in the Coral Ridge neighborhood.
- Completed the replacement of Variable Frequency Drives (VFDs) at B and E Repump Sewer Stations allowing for more efficient operation of the motors that operate the stations.
- Completed the relocation of the water meter reading staff from the Compost Facility to the Prospect Wellfield. The Compost Facility was sold and the staff occupying the site needed to be relocated to a new area.
- Completed pump station Engineering projects for the following:
  - Imperial Point B-10 sewer basin rehabilitation
  - Central Beach Alliance D-41 pump station rehabilitation,
  - A-12 pump station rehabilitation
  - D-37 pump station rehabilitation.

# Public Works Department

## Utilities, continued

### Collections & Maintenance (continued)

- Completed the rehabilitation of five (5) raw water wells in the Prospect wellfield in accordance with the Florida Department of Environmental Protection (FDEP) and Florida Administrative Code (FAC) requirements. In addition, it provides consistent raw water supply resource for the Fiveash Water Treatment Plant.
- Added two (2) sewer utility field locators improving response time and addressing sewer main breaks.
- Hired, equipped, and implemented a new sewer valve and air release valve (ARV) maintenance service crew.
- Completed the construction of the Utilities Storage Warehouse in the Prospect Wellfield to allow expansion of the emergency pipe and parts inventory.
- Purchased three (3) new mobile generators and replaced three (3) existing generators which provide backup power throughout the pumping system Citywide.
- As part of the infrastructure improvements:
  - Completed 12” emergency force main replacement from Lido Drive to NE 17th Avenue in collaboration with Engineering.
  - Completed installation of a new subaqueous force main from East Las Olas Boulevard to Birch Road.
  - Completed seven (7) emergency major force main repairs. This required the installation of temporary bypass sewer pipes, shutdown, and restarting of collections systems including Oakland Park and Wilton Manors.

### Utilities Administration

- Completed the full mold remediation of the of Public Works Administration Building which included office spaces, air conditioning units, air handlers, and ductwork for a total of over 25,000 square feet of space.
- Purchased four (4) 40’ storage containers for the Public Works Pipe Yard to extend the life of the emergency pipe and parts in storage.

# Public Works Department

## Utilities, continued

### FY 2021 Major Projects and Initiatives

#### Utilities

- Prioritize upcoming infrastructure initiative and water and wastewater Community Investment Projects (CIP) and improve communications with Neighbors regarding infrastructure investments.
- Continue implementation of all requirements identified in the voluntary Florida Department of Environmental Protection Consent Order 16-1487, including mapping of the gravity sewer system, force main condition assessment, and development and implementation of Asset Management (AM) and Capacity, Maintenance, Operations, and Management (CMOM) programs for the wastewater system.
- Replace the aged heating, ventilation, and air conditioning (HVAC) system at the Public Works Administration Building.
- Continue project design phase of new Utilities Emergency Operations Center and renovation of the Administration Building. Construction planned for FY 2022.
- Continue project to construct an approximately 5,000 square foot pre-engineered metal warehouse at the Public Works Administration Facility for storage of emergency water and wastewater parts and pipes at NW 38th Street.

#### Treatment

##### George T. Lohmeyer Wastewater Treatment Plant (GTL)

- Initiate project to design and replace the existing oxygen generating plant with a Vacuum Pressure Swing Adsorption (VPSA) facility to improve the reliability and redundancy of GTL and reduce the production cost of the oxygen used to control odor in the area of the plant.
- Replace the variable frequency drives for the five (5) large effluent motors that dispose of treated wastewater. Along with the future purchase of additional new motors, this will keep GTL in compliance with the Florida Department of Environmental Protection (FDEP) requirement to pump effluent to the deepwell facility and not allow it to reach the Intracoastal Waterway.
- Prepare the contract documents and procure the next turnaround maintenance of the Cryogenic Plant at GTL (generates pure oxygen used in the biological process), which will restore the efficiency of the Cryogenic Plant and increase its reliability until the replacement (VPSA) can be completed in FY 2022.
- Complete the Motor Control Center (MCC) Replacement which will replace aging electrical equipment and require close cooperation with the contractor to operate GTL within regulatory limits.
- Plan the replacement and standardization of valve and gate controllers throughout the facility in order to ensure reliable monitoring of process equipment.

# Public Works Department

## Utilities, continued

### George T. Lohmeyer Wastewater Treatment Plant (GTL) (continued)

- Plan upgrade of 20 SCADA automatic Process Controllers, starting with Dewatering Sludge Conveyors system, which will provide reliable operations for the next 20 years. Additionally, plan upgrade of the SCADA servers, workstations, and other critical components.
- Construct flow measurement instrumentation which will allow monitoring and record effluent flow if necessary, through the emergency outfall including during power outages.

### Fiveash Water Treatment Plant

- Upgrade of Fiveash Water Treatment Plant Programmable Logic Controllers (PLCs) systems. This includes removal of obsolete PLCs and their associated Operator Interface Terminals to a fully redundant control system.
- Replace the five (5) polymer, five (5) ammonia, and five (5) fluoride chemical delivery pumps as they have reached the end of their useful life. This will improve reliability and performance of the Water Treatment Plant.
- Replace the lime delivery system to all four (4) hydrotreaters (treatment units) improving the Water Plant's treatment process.
- Replace the current ABB control system with a redundant control system, automatic decant pump control, and replace four (4) older SCADA servers and switches.
- Improve the Water Treatment Plant electrical system by replacing the power distribution panel on the west side of the plant.

### Peele Dixie Water Treatment Plant

- Continue improvements in the chemicals systems with plans to replace the remaining metering, Hydroxide, Hypochlorite, and Sulfuric pumps.

### Distribution




- Develop a water distribution system Leak Detection Program to help identify leaks before they become breaks and reduce the volume of non-revenue water (system water loss).
- Upgrade to Automatic Meter Reading/Advanced Metering Infrastructure (AMR/AMI) to modernize the City's 63,000 water meters through the installation of meters that allow for remote readings, leak detection, and real time data collection to improve billing accuracy and increase revenues.
- Develop a water distribution system hydraulic model to demonstrate water system age, capacity, and to help identify areas needing improvement.

### Collections & Maintenance

- Continue the multi-year rehabilitation plan of gravity mains, wastewater laterals, and manholes for pump station areas throughout the City to reduce Wastewater Infiltration and Inflow (I&I) with an increased focus on Consent Order related basin.

# Public Works Department

## Department Core Processes and Performance Measures

 <b>INFRASTRUCTURE</b>	<p><b>STRATEGIC GOALS</b></p> <p><b>Goal 1: Build a sustainable and resilient community.</b></p> <p><b>Goal 2: Build a multi-modal and pedestrian friendly community.</b></p> <p><b>Goal 3: Build a healthy and engaging community.</b></p> <p><b>Goal 8: Build a leading government organization that manages all resources wisely and sustainably.</b></p>
 <b>PUBLIC PLACES</b>	
 <b>INTERNAL SUPPORT</b>	

Department Core Process	Performance Measures	Objective	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Projection	FY 2021 Target
Operate and maintain a safe and efficient water and wastewater system	Number of failures per 100 miles of collection pipe (Collection System Integrity)	Minimize	8.7	4.7	2.0	4.0	2.0
	Wastewater Treated in Million Gallons per Day (MGD) per Full Time Employee (FTE)	Monitor	1.2	1.2	.0.3	1.2	1.2
	Potable Water Produced in Million Gallons per Day (MGD) per Full Time Employee (FTE)	Monitor	0.8	0.9	0.3	1.0	0.3
	Compliance with primary drinking water standards (AWWA)	Maintain	100%	99.0%	100%	100%	100%
	Number of leaks per 100 miles of distribution pipe (Water Distribution System Integrity)	Minimize	47.2	43.9	21.7	22.7	21.7
	Number of breaks per 100 miles of distribution pipe (Water Distribution System Integrity)	Minimize	10.5	11.2	19.4	16.6	19.4

# Public Works Department

## Department Core Processes and Performance Measures, continued

Department Core Process	Performance Measures	Objective	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Projection	FY 2021 Target
Manage the design and construction of City Community Investment Projects (CIP), Neighborhood Community Investment Projects (NCIP), and other facility and infrastructure related projects	Percent of projects on budget and on schedule	Monitor	95%	90%	85%	90%	90%
Manage resources to achieve the long-term sustainability of the community and City operations	Percentage of environmental permits in compliance	Increase	94.9%**	96.2%	90.0%	90.0%	90.0%
	Percentage of citywide tree canopy coverage on public and private property	Increase	25.9%	26.2%	26.0%	26.2%	26.3%
	Percentage of households participating in waste diversion programs	Monitor	***	*****	***	75%	75%
	Percent change in total fleet fuel consumption (as compared to prior year)	Increase	-3.7%**	-2.1%	-2.0%	-2.0%	-2.0%
	Percent reduction in greenhouse gas emissions from city operations <sup>2,3</sup>	Increase	-12.8%	-16.9%	-20.0%	-14.0%	-22.0%

\*There was no data collected for the Fiscal Year (FY)

\*\*Data Correction

\*\*\* This is a newly identified performance measure. Historical data may not be available.

<sup>2</sup>In order to increase comparability with methods used by other cities we are transitioning to calculation methods following the procedures developed by the International Council for Local Environmental Initiatives (ICLEI); there is generally a 1-2-year delay in the release of the data

<sup>3</sup>This data collected for this measure is reported for the calendar year.

# Public Works Department

## Department Core Processes and Performance Measures, continued

Department Core Process	Performance Measures	Objective	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Projection	FY 2021 Target
Build a resilient community capable of adapting to emerging challenges	Number of Catch Basin Repairs	Monitor	296	470	240	160	240
	Number of projects completed in Adaptation Action Areas	Increase	2	4	4	4	4
	Percentage of Storm Drains Cleaned	Monitor	17%	44%	14%	12%	14%
	Number of storm drain inspections	Monitor	8,550	17,610	22,884	22,884	22,884

# General Fund





**Public Works - General Fund**  
**Department - Fund Financial Summary**

**Financial Summary - Funding Source**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
General Fund - 001	\$ 10,039,170	5,199,405	5,067,509	(131,896)	(2.5%)
<b>Total Funding</b>	<b>10,039,170</b>	<b>5,199,405</b>	<b>5,067,509</b>	<b>(131,896)</b>	<b>(2.5%)</b>

**Financial Summary - Program Expenditures**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Engineering Services	8,795,386	3,676,301	3,477,068	(199,233)	(5.4%)
Sustainability	1,243,785	1,523,104	1,590,441	67,337	4.4%
<b>Total Expenditures</b>	<b>10,039,170</b>	<b>5,199,405</b>	<b>5,067,509</b>	<b>(131,896)</b>	<b>(2.5%)</b>

**Financial Summary - Category Expenditures**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Personal Services	7,456,166	2,312,543	2,463,128	150,585	6.5%
Operating Expenses	1,867,120	2,886,862	2,604,381	(282,481)	(9.8%)
Capital Outlay	715,885	-	-	-	0.0%
<b>Total Expenditures</b>	<b>\$ 10,039,170</b>	<b>5,199,405</b>	<b>5,067,509</b>	<b>(131,896)</b>	<b>(2.5%)</b>

**Financial Summary - Category FTE**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
FTE	69.0	22.0	22.0	-	0.0%
<b>Total FTE</b>	<b>69.0</b>	<b>22.0</b>	<b>22.0</b>	<b>-</b>	<b>0.0%</b>

**FY 2021 Major Variances**

**Personal Services**

Increase in salaries due to contractual wage adjustments	\$ 67,375
Increase in allocation of pension obligation bond payment	34,378
Increase in General Employees' Retirement System (GERS) pension allocations	30,094

**Operating Expenses**

Decrease in fuel expenses due to the change in projected gasoline prices	(112,500)
Decrease in Public Works administrative service charges	(162,108)
Decrease in building lease reduced to only a portion of the year	(54,445)



# Descriptions & Line Items By Division





**Public Works**

**Engineering Services - General Fund**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	4,006,359	771,168	771,168	790,390	790,390	19,222	2.49%	
1107 - Part Time Salaries	5,995	-	-	-	-	-	0.00%	
1110 - Sick Conv to Cash	7,633	-	-	-	-	-	0.00%	
1113 - Vac Mgmt Conv	28,529	-	-	-	-	-	0.00%	
1119 - Payroll Accrual	(72,090)	-	-	-	-	-	0.00%	
1199 - Other Reg Salaries	15,810	-	-	-	-	-	0.00%	
1201 - Longevity Pay	46,831	14,280	14,280	17,288	17,288	3,008	21.06%	
1304 - Assignment Pay	7,844	-	-	-	-	-	0.00%	
1316 - Upgrade Pay	1,069	-	-	-	-	-	0.00%	
1401 - Car Allowances	73,420	10,080	10,080	10,080	10,080	-	0.00%	
1407 - Expense Allowances	17,560	-	-	-	-	-	0.00%	
1413 - Cellphone Allowance	16,040	2,880	2,880	4,320	4,320	1,440	50.00%	
1501 - Overtime 1.5X Pay	138,115	-	-	-	-	-	0.00%	
1504 - Overtime 1X Pay	571	-	-	-	-	-	0.00%	
1511 - O/T - Unplanned - 1.5X Pay	330	-	-	-	-	-	0.00%	
1701 - Retirement Gifts	200	-	-	-	-	-	0.00%	
1707 - Sick Termination Pay	1,820	-	-	-	-	-	0.00%	
1710 - Vacation Term Pay	5,581	-	-	-	-	-	0.00%	
2104 - Mileage Reimburse	746	-	-	-	-	-	0.00%	
2119 - Wellness Incentives	14,500	-	-	1,500	1,500	1,500	100.00%	
2204 - Pension - General Emp	479,990	82,530	82,530	112,624	112,624	30,094	36.46%	
2299 - Pension - Def Cont	143,776	28,820	28,820	23,764	23,764	(5,056)	(17.54%)	
2301 - Soc Sec/Medicare	318,599	60,088	60,088	62,890	62,890	2,802	4.66%	
2307 - Year End FICA Accr	(5,456)	-	-	-	-	-	0.00%	
2401 - Disability Insurance	3,250	-	-	854	854	854	100.00%	
2402 - Life Insurance	-	497	497	570	570	73	14.69%	
2404 - Health Insurance	598,184	145,828	145,828	132,912	132,912	(12,916)	(8.86%)	
2410 - Workers' Comp	80,820	8,293	8,293	8,293	8,293	-	0.00%	
9237 - Tr to Special Obligation Bonds	492,570	91,518	91,518	125,896	125,896	34,378	37.56%	
<b>Personal Services</b>	<b>6,428,595</b>	<b>1,215,982</b>	<b>1,215,982</b>	<b>1,291,381</b>	<b>1,291,381</b>	<b>75,399</b>	<b>6.20%</b>	
3199 - Other Prof Serv	15,596	-	-	-	-	-	0.00%	
3201 - Ad/Marketing	1,130	-	-	-	-	-	0.00%	
3210 - Clerical Services	1,011	-	-	-	-	-	0.00%	
3216 - Costs/Fees/Permits	422	-	-	-	-	-	0.00%	
3243 - Prizes & Awards	115	-	-	-	-	-	0.00%	
3299 - Other Services	1,763	-	-	-	274,000	274,000	100.00%	FEC Railway previously budgeted in Repair Materials
3304 - Office Equip Rent	3,277	-	-	-	-	-	0.00%	
3307 - Vehicle Rental	10,328	-	-	-	-	-	0.00%	
3310 - Other Equip Rent	43,130	-	-	5,000	-	-	0.00%	
3316 - Building Leases	-	108,895	108,895	-	54,450	(54,445)	(50.00%)	

**Public Works**

**Engineering Services - General Fund**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3401 - Computer Maint	693	-	-	-	-	-	0.00%	
3404 - Components/Parts	2,221	-	-	3,000	-	-	0.00%	
3407 - Equip Rep & Maint	5,889	-	-	5,475	-	-	0.00%	
3434 - Imp Rep Materials	251,778	320,000	320,000	350,894	320,000	-	0.00%	Road Maintenance materials - asphalt, tack, sign materials, etc., marine facilities repair and replacement expenses.
3437 - Imp Rep & Maint	23,535	1,329,000	1,329,000	1,055,000	1,055,000	(274,000)	(20.62%)	Non-capital roadway maintenance, annual signage maintenance and rehabilitation - \$225,000 and \$830,000 for project management charges related to non-capital projects.
3504 - Dupl Paper/Supplies	509	-	-	-	-	-	0.00%	
3607 - Nat/Propane Gas	374	250	250	374	374	124	49.60%	Propane fueled equipment.
3613 - Special Delivery	104	-	-	-	-	-	0.00%	
3622 - Waste Coll/Disposal	1,625	-	-	1,625	1,625	1,625	100.00%	
3628 - Telephone/Cable TV	9,150	-	-	-	-	-	0.00%	
3799 - Other Chemicals	908	-	-	1,000	-	-	0.00%	
3801 - Gasoline	10,762	119,500	119,500	8,000	8,000	(111,500)	(93.31%)	
3804 - Diesel Fuel	20,034	-	-	8,000	8,000	8,000	100.00%	
3807 - Oil & Lubricants	1,543	-	-	1,500	1,550	1,550	100.00%	
3904 - Books & Manuals	(8)	-	-	-	-	-	0.00%	
3907 - Data Proc Supplies	4,527	3,750	3,750	750	3,750	-	0.00%	Software licenses.
3913 - Horticultural Sup	3,440	-	-	3,500	-	-	0.00%	
3925 - Office Equip < \$5000	10,084	-	-	-	2,600	2,600	100.00%	
3926 - Furniture < \$5000	5,926	-	-	-	-	-	0.00%	
3928 - Office Supplies	11,093	-	-	1,200	-	-	0.00%	
3940 - Safety Shoes	2,887	3,500	3,500	3,250	1,625	(1,875)	(53.57%)	Safety shoes for Road Services Team.
3946 - Tools/Equip < \$5000	676	-	-	3,000	-	-	0.00%	
3949 - Uniforms	2,233	4,200	4,200	4,200	2,800	(1,400)	(33.33%)	Uniforms for Road Services Team.
3999 - Other Supplies	2,774	50,000	50,000	50,000	50,000	-	0.00%	Other supplies related to asphalt or signage installation.
4101 - Certification Train	10,595	-	-	-	-	-	0.00%	
4104 - Conferences	18,635	-	-	-	-	-	0.00%	
4110 - Meetings	65	-	-	-	-	-	0.00%	
4113 - Memberships/Dues	6,045	-	-	-	-	-	0.00%	
4116 - Schools	994	-	-	-	-	-	0.00%	
4119 - Training & Travel	-	-	-	7,400	7,400	7,400	100.00%	
4308 - Overhead-Fleet	2,916	184	184	7,472	7,472	7,288	3,960.87%	
4343 - Servchg-Info Sys	455,641	82,767	82,767	82,767	82,767	-	0.00%	
4355 - Servchg-Print Shop	689	-	-	-	-	-	0.00%	
4361 - Servchg-Pub Works	112,272	264,175	264,175	-	109,996	(154,179)	(58.36%)	
4372 - Servchg-Fleet Replacement	4,184	82,620	82,620	86,685	86,685	4,065	4.92%	
4373 - Servchg-Fleet O&M	6,907	586	586	16,701	16,701	16,115	2,750.00%	

**Public Works**

**Engineering Services - General Fund**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
4374 - Servchg-Non Fleet	418	-	-	400	-	-	0.00%	
4401 - Auto Liability	2,382	3,750	3,750	3,750	3,750	-	0.00%	
4407 - Emp Proceedings	96,026	17,864	17,864	17,864	17,864	-	0.00%	
4410 - General Liability	404,318	54,726	54,726	54,726	54,726	-	0.00%	
4416 - Other Ins Charges	39,394	6,244	6,244	6,244	6,244	-	0.00%	
4428 - Prop/Fire Insurance	35,660	7,137	7,137	7,137	7,137	-	0.00%	
4431 - Pub Officials Liab	5,181	1,171	1,171	1,171	1,171	-	0.00%	
5604 - Writeoff A/R & Other	(945)	-	-	-	-	-	0.00%	
<b>Operating Expenses</b>	<b>1,650,905</b>	<b>2,460,319</b>	<b>2,460,319</b>	<b>1,798,085</b>	<b>2,185,687</b>	<b>(274,632)</b>	<b>(11.16%)</b>	
6404 - Computer Equipment	87,860	-	-	-	-	-	0.00%	
6416 - Vehicles	603,821	-	-	-	-	-	0.00%	
6499 - Other Equipment	24,204	-	-	-	-	-	0.00%	
<b>Capital Outlay</b>	<b>715,885</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	
<b>Engineering Services - General Fund Total</b>	<b>8,795,386</b>	<b>3,676,301</b>	<b>3,676,301</b>	<b>3,089,466</b>	<b>3,477,068</b>	<b>(199,233)</b>	<b>(5.42%)</b>	

**Public Works**

**Sustainability - General Fund**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	782,075	831,255	831,255	879,408	879,408	48,153	5.79%	
1107 - Part Time Salaries	1,190	-	-	-	-	-	0.00%	
1113 - Vac Mgmt Conv	9,695	-	-	-	-	-	0.00%	
1119 - Payroll Accrual	(15,027)	-	-	-	-	-	0.00%	
1199 - Other Reg Salaries	652	-	-	3,857	3,857	3,857	100.00%	
1201 - Longevity Pay	4,059	774	774	3,722	3,722	2,948	380.88%	
1401 - Car Allowances	19,330	20,160	20,160	21,840	21,840	1,680	8.33%	
1407 - Expense Allowances	2,840	3,840	3,840	4,320	4,320	480	12.50%	
1413 - Cellphone Allowance	3,630	2,640	2,640	3,480	3,480	840	31.82%	
1501 - Overtime 1.5X Pay	381	2,369	2,369	2,480	2,480	111	4.69%	
1504 - Overtime 1X Pay	18	-	-	-	-	-	0.00%	
1707 - Sick Termination Pay	1,900	-	-	-	-	-	0.00%	
1710 - Vacation Term Pay	3,840	-	-	-	-	-	0.00%	
2104 - Mileage Reimburse	273	200	200	200	200	-	0.00%	
2119 - Wellness Incentives	2,500	2,500	2,500	2,500	2,500	-	0.00%	
2299 - Pension - Def Cont	69,243	74,883	74,883	79,482	79,482	4,599	6.14%	
2301 - Soc Sec/Medicare	60,763	63,651	63,651	68,705	68,705	5,054	7.94%	
2304 - Supplemental FICA	-	-	-	190	190	190	100.00%	
2307 - Year End FICA Accr	(1,168)	-	-	-	-	-	0.00%	
2401 - Disability Insurance	1,549	-	-	2,850	2,850	2,850	100.00%	
2402 - Life Insurance	-	531	531	633	633	102	19.21%	
2404 - Health Insurance	79,827	86,103	86,103	90,425	90,425	4,322	5.02%	
2410 - Workers' Comp	-	7,655	7,655	7,655	7,655	-	0.00%	
<b>Personal Services</b>	<b>1,027,570</b>	<b>1,096,561</b>	<b>1,096,561</b>	<b>1,171,747</b>	<b>1,171,747</b>	<b>75,186</b>	<b>6.86%</b>	
3199 - Other Prof Serv	30	-	-	-	-	-	0.00%	
3201 - Ad/Marketing	6,480	2,000	2,000	5,500	2,000	-	0.00%	Public notices for ordinances, ads, tree giveaways, outreach efforts, ISO14001 signs/banners for certified facilities (new or replacement).
3207 - Laundry Services	209	-	-	-	-	-	0.00%	
3216 - Costs/Fees/Permits	741	80	80	120	80	-	0.00%	Official Parking and miscellaneous operations projects permits.
3231 - Food Services	1,034	700	700	1,200	700	-	0.00%	Food for challenge and recognition events for Green Team, drinks and food for training for audits (per PSM).
3243 - Prizes & Awards	1,375	200	200	2,000	200	-	0.00%	Prizes & giveaways for Green Team & NSN & other outreach efforts.
3299 - Other Services	15,705	-	-	-	-	-	0.00%	
3304 - Office Equip Rent	629	600	600	1,600	1,600	1,000	166.67%	Copier service agreement based on quote.
3319 - Office Space Rent	94,472	106,500	106,500	106,500	110,700	4,200	3.94%	Office space rent as determined by lease & budget calculations.
3404 - Components/Parts	-	200	200	200	-	(200)	(100.00%)	Computer maintenance as needed.
3616 - Postage	8	-	-	-	-	-	0.00%	

**Public Works**

**Sustainability - General Fund**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3628 - Telephone/Cable TV	1,004	1,000	1,000	1,100	1,100	100	10.00%	
3801 - Gasoline	228	1,000	1,000	-	-	(1,000)	(100.00%)	
3904 - Books & Manuals	-	330	330	330	330	-	0.00%	Sustainability books and manuals LEED Study Guide, ISO Standard.
3907 - Data Proc Supplies	138	12,000	12,000	3,700	3,700	(8,300)	(69.17%)	Equipment for diagnosis and tracking of energy usage & subscription license renewals.
3913 - Horticultural Sup	70,680	80,000	80,000	102,000	80,000	-	0.00%	Tree Trust Fund allocation for tree planting and tree distributions. Not general fund. Back up provided for Tree Trust Fund projections.
3925 - Office Equip < \$5000	427	600	600	2,000	1,800	1,200	200.00%	Office equipment.
3928 - Office Supplies	3,094	4,250	4,250	4,250	4,250	-	0.00%	General office supplies.
3949 - Uniforms	903	600	600	830	650	50	8.33%	Division shirts & uniforms.
3999 - Other Supplies	-	470	470	500	500	30	6.38%	Other supplies construction of support equipment.
4104 - Conferences	10,501	-	-	-	-	-	0.00%	
4113 - Memberships/Dues	7,150	-	-	-	-	-	0.00%	
4119 - Training & Travel	-	19,000	19,000	22,000	22,000	3,000	15.79%	
4343 - Servchg-Info Sys	-	76,400	76,400	76,400	76,400	-	0.00%	
4355 - Servchg-Print Shop	1,409	1,100	1,100	1,100	1,100	-	0.00%	Signs, cards, etc.
4361 - Servchg-Pub Works	-	38,016	38,016	38,016	30,087	(7,929)	(20.86%)	
4401 - Auto Liability	-	3,462	3,462	3,462	3,462	-	0.00%	
4407 - Emp Proceedings	-	16,489	16,489	16,489	16,489	-	0.00%	
4410 - General Liability	-	50,515	50,515	50,515	50,515	-	0.00%	
4416 - Other Ins Charges	-	3,362	3,362	3,362	3,362	-	0.00%	
4428 - Prop/Fire Insurance	-	6,588	6,588	6,588	6,588	-	0.00%	
4431 - Pub Officials Liab	-	1,081	1,081	1,081	1,081	-	0.00%	
<b>Operating Expenses</b>	<b>216,214</b>	<b>426,543</b>	<b>426,543</b>	<b>450,843</b>	<b>418,694</b>	<b>(7,849)</b>	<b>(1.84%)</b>	
<b>Sustainability - General Fund Total</b>	<b>1,243,785</b>	<b>1,523,104</b>	<b>1,523,104</b>	<b>1,622,590</b>	<b>1,590,441</b>	<b>67,337</b>	<b>4.42%</b>	



# Sanitation Fund





**Public Works - Sanitation**  
**Department - Fund Financial Summary**

**Financial Summary - Funding Source**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Sanitation - 409	\$ 11,925,479	15,448,058	15,785,477	337,419	2.2%
<b>Total Funding</b>	<b>11,925,479</b>	<b>15,448,058</b>	<b>15,785,477</b>	<b>337,419</b>	<b>2.2%</b>

**Financial Summary - Program Expenditures**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Administration	18,692	-	-	-	0.0%
Sanitation	11,906,787	15,448,058	15,785,477	337,419	2.2%
<b>Total Expenditures</b>	<b>11,925,479</b>	<b>15,448,058</b>	<b>15,785,477</b>	<b>337,419</b>	<b>2.2%</b>

**Financial Summary - Category Expenditures**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Personal Services	541,252	691,750	704,717	12,967	1.9%
Operating Expenses	11,354,873	14,611,868	15,080,760	468,892	3.2%
Capital Outlay	29,354	144,440	-	(144,440)	(100.0%)
<b>Total Expenditures</b>	<b>\$ 11,925,479</b>	<b>15,448,058</b>	<b>15,785,477</b>	<b>337,419</b>	<b>2.2%</b>

**Financial Summary - Category FTE**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
FTE	7.0	7.0	7.0	-	0.0%
<b>Total FTE</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>	<b>-</b>	<b>0.0%</b>

**FY 2021 Major Variances**

**Operating Expenses**

Increase in disposal (tip) fees	\$ 143,800
Increase in other services due to increase in processing and contamination fees	285,000
Increase in Public Works administrative service charges	65,039
Decrease in expected costs associated with sanitation carts	(26,150)

**Capital Outlay**

Decrease due to scheduled vehicle replacement in Fiscal Year 2020.	(144,000)
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# Descriptions & Line Items By Division





**Public Works**

**Public Works - Sanitation**

**Department-Fund Budget by SubObject - Revenues**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Revenues
J175 - Wingate Remediation Fees	2	-	-	-	-	-	0.00%	
J176 - Residential Collection Fees	17,089,273	19,902,176	19,902,176	21,214,930	21,214,930	1,312,754	6.60%	34,948 Single Family units at \$42.33; 691 Commercial units at \$59.70; 2,949 duplex units at \$58.66; 1,054 Triplex units at \$72.67; 576 Multifamily units at \$59.70
J178 - Cart Replacement Fees	11,905	13,047	13,047	25,963	25,963	12,916	99.00%	Reimbursements for damaged carts.
J184 - Trash Removal Fees	240	-	-	-	-	-	0.00%	
J186 - Recycling Income	4,055	6,235	6,235	5,976	5,976	(259)	(4.15%)	
J189 - Palm Frond Fees	74,509	75,827	75,827	76,041	76,041	214	0.28%	1,065 active accounts x \$5.95 x 12 months = \$76,041.
J284 - Write Off Recoveries	2,381	4,000	4,000	4,000	2,300	(1,700)	(42.50%)	
N103 - Earn-Pooled Investments	249,054	67,805	67,805	67,805	65,899	(1,906)	(2.81%)	
N129 - Other Income (Penalty Charges)	38,259	35,200	35,200	35,200	35,200	-	0.00%	
N404 - Vehicle Sale Proceeds	6,250	-	-	-	-	-	0.00%	
N900 - Miscellaneous Income	410	-	-	-	-	-	0.00%	
N991 - Promotional & Educational Pgm	50,000	30,000	30,000	30,000	30,000	-	0.00%	Promotional and Educational Contribution
N993 - Liquidated Damages	63,855	-	-	-	-	-	0.00%	
<b>Revenue</b>	<b>17,590,193</b>	<b>20,134,290</b>	<b>20,134,290</b>	<b>21,459,915</b>	<b>21,456,309</b>	<b>1,322,019</b>	<b>6.57%</b>	
<b>Public Works - Sanitation Total</b>	<b>17,590,193</b>	<b>20,134,290</b>	<b>20,134,290</b>	<b>21,459,915</b>	<b>21,456,309</b>	<b>1,322,019</b>	<b>6.57%</b>	

Public Works

Sanitation - Sanitation

Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	394,953	466,724	466,724	463,579	463,579	(3,145)	(0.67%)	
1110 - Sick Conv to Cash	1,209	-	-	-	-	-	0.00%	
1113 - Vac Mgmt Conv	3,839	-	-	-	-	-	0.00%	
1116 - Comp Absences	(41,540)	-	-	-	-	-	0.00%	
1119 - Payroll Accrual	(5,953)	-	-	-	-	-	0.00%	
1201 - Longevity Pay	4,400	4,400	4,400	5,173	5,173	773	17.57%	
1204 - Longevity Accr	(7,569)	-	-	-	-	-	0.00%	
1401 - Car Allowances	5,650	7,080	7,080	7,080	7,080	-	0.00%	
1407 - Expense Allowances	880	960	960	1,440	1,440	480	50.00%	
1413 - Cellphone Allowance	1,680	1,680	1,680	1,680	1,680	-	0.00%	
1501 - Overtime 1.5X Pay	1,126	2,683	2,683	2,810	2,810	127	4.73%	
2104 - Mileage Reimburse	29	100	100	100	100	-	0.00%	
2119 - Wellness Incentives	1,000	1,000	1,000	1,000	1,000	-	0.00%	
2204 - Pension - General Emp	19,524	19,777	19,777	23,749	23,749	3,972	20.08%	
2299 - Pension - Def Cont	25,645	32,367	32,367	31,733	31,733	(634)	(1.96%)	
2301 - Soc Sec/Medicare	29,926	36,041	36,041	36,642	36,642	601	1.67%	
2304 - Supplemental FICA	-	-	-	230	230	230	100.00%	
2307 - Year End FICA Accr	(4,201)	-	-	-	-	-	0.00%	
2401 - Disability Insurance	588	-	-	1,142	1,142	1,142	100.00%	
2402 - Life Insurance	-	301	301	333	333	32	10.63%	
2404 - Health Insurance	73,341	80,091	80,091	84,909	84,909	4,818	6.02%	
2407 - Unemployment Comp	44	7,500	7,500	7,500	7,500	-	0.00%	
2410 - Workers' Comp	16,644	9,069	9,069	9,069	9,069	-	0.00%	
9237 - Tr to Special Obligation Bonds	20,036	21,977	21,977	26,548	26,548	4,571	20.80%	
<b>Personal Services</b>	<b>541,252</b>	<b>691,750</b>	<b>691,750</b>	<b>704,717</b>	<b>704,717</b>	<b>12,967</b>	<b>1.87%</b>	
3101 - Acct & Auditing	8,228	8,185	8,185	6,700	6,700	(1,485)	(18.14%)	
3199 - Other Prof Serv	21,361	35,000	35,000	35,000	35,000	-	0.00%	Financial forecasting and monitoring of the Wingate site.
3201 - Ad/Marketing	6,069	20,000	20,000	21,000	20,000	-	0.00%	Advertisement and promotional materials for outreach programs, including the Green Your Routine (GYR) volunteer program.
3207 - Laundry Services	20	100	100	100	100	-	0.00%	Cleaning of volunteer safety vests and table cloths.
3228 - Disposal (Tip) Fees	3,382,608	2,855,800	2,855,800	2,999,600	2,999,600	143,800	5.04%	Disposal (Tip) Fees associated with the City's sanitation program.
3231 - Food Services	152	500	500	600	500	-	0.00%	Food and beverages for Annual GYR volunteer recognition event and Household Hazardous Waste events.
3243 - Prizes & Awards	33,003	37,000	37,000	37,000	37,000	-	0.00%	Sustainability incentive grant awards for GYR volunteer program.
3255 - Solid Waste Collections	6,312,557	9,770,837	9,770,837	9,763,300	9,763,300	(7,537)	(0.08%)	Contract for yard waste, recycling, and trash collection.

**Public Works**

**Sanitation - Sanitation**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3299 - Other Services	264,401	674,000	674,000	909,000	959,000	285,000	42.28%	Household hazardous waste collection events, Co-Op agreement with Clean Harbors and recycling processing service charges. Requested additional funding due to increased processing and contamination fees.
3319 - Office Space Rent	12,584	25,800	25,800	25,800	26,800	1,000	3.88%	Office space rent in Ivy Tower.
3437 - Imp Rep & Maint	4,625	10,000	10,000	10,000	10,000	-	0.00%	Maintenance of the fencing around the Wingate site.
3516 - Printing Serv - Ext	4,171	4,000	4,000	4,000	4,000	-	0.00%	
3616 - Postage	19	-	-	-	-	-	0.00%	
3628 - Telephone/Cable TV	1,815	2,400	2,400	1,900	1,900	(500)	(20.83%)	
3634 - Water/Sew/Storm	-	15,200	15,200	-	-	(15,200)	(100.00%)	
3799 - Other Chemicals	-	200	200	-	-	(200)	(100.00%)	
3801 - Gasoline	1,774	1,975	1,975	1,612	1,612	(363)	(18.38%)	
3804 - Diesel Fuel	7,073	7,543	7,543	6,237	6,237	(1,306)	(17.31%)	
3907 - Data Proc Supplies	723	500	500	500	500	-	0.00%	
3925 - Office Equip < \$5000	4,225	500	500	500	500	-	0.00%	
3926 - Furniture < \$5000	1,271	-	-	-	-	-	0.00%	
3928 - Office Supplies	1,332	1,600	1,600	1,600	1,600	-	0.00%	General office supplies.
3931 - Periodicals & Mag	745	745	745	745	745	-	0.00%	
3937 - Safety/Train Mat	-	100	100	100	100	-	0.00%	
3940 - Safety Shoes	-	500	500	500	250	(250)	(50.00%)	
3943 - Sanitation Carts	256,050	346,150	346,150	346,150	320,000	(26,150)	(7.55%)	Replacement of yard waste, solid waste, and recycling carts. Requested increase is based on expected replacements next year.
3946 - Tools/Equip < \$5000	1,018	1,000	1,000	1,000	1,000	-	0.00%	Saws, drills and other tools for carts.
3949 - Uniforms	1,493	1,050	1,050	1,050	850	(200)	(19.05%)	Uniforms for Sanitation staff.
3999 - Other Supplies	506	550	550	250	250	(300)	(54.55%)	Supplies such as grabbers, bags, gloves, vests, etc.
4104 - Conferences	35	-	-	-	-	-	0.00%	
4113 - Memberships/Dues	713	-	-	-	-	-	0.00%	
4119 - Training & Travel	-	7,000	7,000	7,200	7,200	200	2.86%	
4213 - Retiree Health Bene	6,600	7,200	7,200	7,200	7,200	-	0.00%	
4304 - Indirect Admin Serv	410,197	286,012	286,012	321,140	321,140	35,128	12.28%	
4308 - Overhead-Fleet	8,220	5,100	5,100	3,044	3,044	(2,056)	(40.31%)	
4343 - Servchg-Info Sys	117,886	111,980	111,980	111,980	111,980	-	0.00%	
4355 - Servchg-Print Shop	3,436	2,137	2,137	2,500	2,500	363	16.99%	Printing for program meeting and events.
4361 - Servchg-Pub Works	240,941	231,408	231,408	231,408	296,447	65,039	28.11%	
4370 - Servchg-Treasury	113,575	102,995	102,995	102,995	102,218	(777)	(0.75%)	
4373 - Servchg-Fleet O&M	23,849	12,349	12,349	7,035	7,035	(5,314)	(43.03%)	
4401 - Auto Liability	7,146	7,434	7,434	7,434	7,434	-	0.00%	

**Public Works**

**Sanitation - Sanitation**

**Division-Fund Budget by SubObject - Expenditures**

<b>Sub-Object - Name</b>	<b>FY 2019 Actuals</b>	<b>FY 2020 Adopted Budget</b>	<b>FY 2020 Amended Budget</b>	<b>FY 2021 Department Requested</b>	<b>FY 2021 Budget Recommended</b>	<b>FY 2020 Adopted vs FY 2021 Budget Recommended</b>	<b>% Dif</b>	<b>Basis of Expenditures</b>
4407 - Emp Proceedings	6,983	4,809	4,809	4,809	4,809	-	0.00%	
4410 - General Liability	7,163	6,565	6,565	6,565	6,565	-	0.00%	
4416 - Other Ins Charges	40,384	3,362	3,362	3,362	3,362	-	0.00%	
4428 - Prop/Fire Insurance	1,898	1,937	1,937	1,937	1,937	-	0.00%	
4431 - Pub Officials Liab	370	345	345	345	345	-	0.00%	
5604 - Writeoff A/R & Other	18,961	-	-	-	-	-	0.00%	
<b>Operating Expenses</b>	<b>11,373,564</b>	<b>14,611,868</b>	<b>14,611,868</b>	<b>14,993,198</b>	<b>15,080,760</b>	<b>468,892</b>	<b>3.21%</b>	
6416 - Vehicles	29,354	144,440	144,440	-	-	(144,440)	(100.00%)	
<b>Capital Outlay</b>	<b>29,354</b>	<b>144,440</b>	<b>144,440</b>	<b>-</b>	<b>-</b>	<b>(144,440)</b>	<b>(100.00%)</b>	
<b>Sanitation - Sanitation Total</b>	<b>11,925,479</b>	<b>15,448,058</b>	<b>15,448,058</b>	<b>15,697,915</b>	<b>15,785,477</b>	<b>337,419</b>	<b>2.18%</b>	

# Water and Sewer Fund





**Public Works - Water and Sewer**  
**Department - Fund Financial Summary**

**Financial Summary - Funding Source**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Water and Sewer - 450	\$ 107,906,388	108,251,180	99,122,484	(9,128,696)	(8.4%)
<b>Total Funding</b>	<b>107,906,388</b>	<b>108,251,180</b>	<b>99,122,484</b>	<b>(9,128,696)</b>	<b>(8.4%)</b>

**Financial Summary - Program Expenditures**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Administration	3,951,366	3,843,606	3,524,782	(318,824)	(8.3%)
Customer Service	3,231,476	3,200,015	3,197,870	(2,145)	(0.1%)
Dept Support	24,119,136	20,975,230	12,481,132	(8,494,098)	(40.5%)
Distribution and Collection	27,134,838	26,990,091	26,367,132	(622,959)	(2.3%)
Environmental Resources	1,114,994	1,113,446	1,223,479	110,033	9.9%
Revenue Bonds	26,470,805	27,999,255	28,047,033	47,778	0.2%
State Revolving Fund Loans	3,302,947	3,328,154	3,328,153	(1)	(0.0%)
Treatment	12,425,761	13,390,368	13,506,475	116,107	0.9%
Utilities Engineering	6,155,066	7,411,015	7,446,428	35,413	0.5%
<b>Total Expenditures</b>	<b>107,906,388</b>	<b>108,251,180</b>	<b>99,122,484</b>	<b>(9,128,696)</b>	<b>(8.4%)</b>

**Financial Summary - Category Expenditures**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Personal Services	33,040,446	35,255,126	35,756,803	501,677	1.4%
Operating Expenses	40,272,703	39,035,540	30,362,551	(8,672,989)	(22.2%)
Capital Outlay	4,819,486	2,633,105	1,627,944	(1,005,161)	(38.2%)
Debt Services	29,773,752	31,327,409	31,375,186	47,777	0.2%
<b>Total Expenditures</b>	<b>\$ 107,906,388</b>	<b>108,251,180</b>	<b>99,122,484</b>	<b>(9,128,696)</b>	<b>(8.4%)</b>

**Financial Summary - Category FTE**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
FTE	324.8	325.8	349.8	3.0	0.9%
<b>Total FTE</b>	<b>324.8</b>	<b>325.8</b>	<b>349.8</b>	<b>3.0</b>	<b>0.9%</b>

**FY 2021 Major Variances**

**Personal Services**

Addition of two (2) Senior Utilities Serviceworkers and two (2) Utilities Serviceworkers due to a budget amendment in FY 2020

\$ 317,814

**Public Works - Water and Sewer Department -**

**Fund Financial Summary, continued**

**Personal Services, continued**

Transfer of one (1) Senior Administrative Assistant to the Public Works' Stormwater Fund (98,553)

**Operating Services**

Decrease due to elimination of the Return on Investment (ROI) charge paid to the General Fund (8,117,899)

Decrease in fuel expenses due to change in projected gasoline prices Decrease in electricity based on FY 2019 usage (150,849)

Decrease in Public Works administrative service charges (48,969)

Decrease in Fleet maintenance charges (65,809)

Increase in Roadway Crew service charges 198,369

Increase in indirect administrative service charges 173,614

**Capital Outlay**

Decrease in vehicles scheduled to be replaced in FY 2021 (1,005,161)

# Descriptions & Line Items by Division





**Public Works**

**Public Works - Water and Sewer**

**Department-Fund Budget by SubObject - Revenues**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Revenues
J276 - Water Sales	87,297,767	84,300,000	84,300,000	88,000,000	86,584,000	2,284,000	2.71%	FY 2020 Adopted Budget x 3.6%
J278 - Water Service Installation Fees	1,704,996	1,000,000	1,000,000	1,000,000	1,000,000	-	0.00%	
J280 - Sewer Service Charges	58,112,970	56,700,000	56,700,000	59,535,000	60,256,000	3,556,000	6.27%	FY 2020 Adopted Budget x 7%
J281 - 2011 10% Sewer Surcharge	801,774	730,000	730,000	730,000	730,000	-	0.00%	
J282 - Contra Large User Fees - City	(26,738,386)	(27,349,411)	(27,349,411)	(29,527,788)	(29,527,788)	(2,178,377)	7.96%	
J284 - Write Off Recoveries	77,951	160,000	160,000	139,000	139,000	(21,000)	(13.13%)	
J289 - 2011 Connection Fee	3,573	-	-	-	-	-	0.00%	
J292 - Laboratory Services	42,613	28,000	28,000	33,808	33,808	5,808	20.74%	
J298 - Revenue From Paid Water Liens	1,196	-	-	-	-	-	0.00%	
J299 - Backflow Inspection Fee	253,080	237,850	237,850	249,871	249,871	12,021	5.05%	
J300 - Service Charge	607,732	617,000	617,000	612,000	612,000	(5,000)	(0.81%)	Water connection & disconnection fees (3-year average).
J302 - Dishonored Check Fees	46,589	44,000	44,000	44,000	44,000	-	0.00%	
N103 - Earn-Pooled Investments	1,133,503	272,345	272,345	272,345	300,158	27,813	10.21%	
N129 - Other Income (Penalty Charges)	263,406	200,000	200,000	229,120	229,120	29,120	14.56%	
N130 - Interest-Connection Fee	118	1,800	1,800	-	-	(1,800)	(100.00%)	
N133 - Interest On Paid Liens	17,168	20,000	20,000	19,000	19,000	(1,000)	(5.00%)	
N365 - Coral Ridge Country Club	7,964	7,500	7,500	7,500	7,500	-	0.00%	Pump Station land rental
N404 - Vehicle Sale Proceeds	634,250	-	-	-	-	-	0.00%	
N552 - Engineering-Interfund Svc Chg	2,343,633	2,000,000	2,000,000	2,000,000	2,000,000	-	0.00%	
N572 - P/W/Other-Interfund Svc Chg	995,249	1,732,434	1,732,434	1,700,864	2,000,053	267,619	15.45%	Public Works Director and Administration salary allocations.
N900 - Miscellaneous Income	70,519	70,000	70,000	75,000	75,000	5,000	7.14%	
N938 - Insurance Carrier Reimb	726	-	-	-	-	-	0.00%	
N945 - Repairs-Outside Contractors	36,014	13,000	13,000	5,000	5,000	(8,000)	(61.54%)	
N948 - Pipe Yard Inventory Sales	1,695,841	-	-	-	-	-	0.00%	
<b>Revenue</b>	<b>129,410,244</b>	<b>120,784,518</b>	<b>120,784,518</b>	<b>125,124,720</b>	<b>124,756,722</b>	<b>3,972,204</b>	<b>3.29%</b>	
<b>Public Works - Water and Sewer Total</b>	<b>129,410,244</b>	<b>120,784,518</b>	<b>120,784,518</b>	<b>125,124,720</b>	<b>124,756,722</b>	<b>3,972,204</b>	<b>3.29%</b>	

**Public Works**

**Administration - Water and Sewer**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	811,019	2,492,865	-	2,296,156	2,296,156	(196,709)	(7.89%)	
1107 - Part Time Salaries	284	-	-	-	-	-	0.00%	
1110 - Sick Conv to Cash	3,563	-	-	-	-	-	0.00%	
1113 - Vac Mgmt Conv	9,941	-	-	-	-	-	0.00%	
1116 - Comp Absences	27,947	-	-	-	-	-	0.00%	
1119 - Payroll Accrual	(14,164)	-	-	-	-	-	0.00%	
1199 - Other Reg Salaries	2,664	2,915	-	-	-	(2,915)	(100.00%)	
1201 - Longevity Pay	8,187	16,874	-	10,907	10,907	(5,967)	(35.36%)	
1204 - Longevity Accr	(60,981)	-	-	-	-	-	0.00%	
1401 - Car Allowances	13,760	39,240	-	35,520	35,520	(3,720)	(9.48%)	
1407 - Expense Allowances	3,840	15,840	-	14,880	14,880	(960)	(6.06%)	
1413 - Cellphone Allowance	4,270	7,320	-	6,360	6,360	(960)	(13.11%)	
1501 - Overtime 1.5X Pay	2,586	2,293	-	2,400	2,400	107	4.67%	
1504 - Overtime 1X Pay	485	-	-	-	-	-	0.00%	
2104 - Mileage Reimburse	-	250	-	250	250	-	0.00%	
2119 - Wellness Incentives	2,500	7,000	-	7,500	7,500	500	7.14%	
2204 - Pension - General Emp	76,245	147,809	-	107,582	107,582	(40,227)	(27.22%)	
2210 - Pension - FRS	-	-	-	47,996	47,996	47,996	100.00%	
2299 - Pension - Def Cont	40,892	150,886	-	145,577	145,577	(5,309)	(3.52%)	
2301 - Soc Sec/Medicare	62,527	192,274	-	174,576	174,576	(17,698)	(9.20%)	
2304 - Supplemental FICA	-	-	-	190	190	190	100.00%	
2307 - Year End FICA Accr	(3,637)	-	-	-	-	-	0.00%	
2401 - Disability Insurance	933	-	-	5,810	5,810	5,810	100.00%	
2402 - Life Insurance	-	598	-	1,652	1,652	1,054	176.25%	
2404 - Health Insurance	98,802	310,757	-	308,616	308,616	(2,141)	(0.69%)	
2405 - Post Employment Health Obligation	2,536,807	-	-	-	-	-	0.00%	
9237 - Tr to Special Obligation Bonds	-	81,072	-	-	-	(81,072)	(100.00%)	
<b>Personal Services</b>	<b>3,628,468</b>	<b>3,467,993</b>	<b>-</b>	<b>3,165,972</b>	<b>3,165,972</b>	<b>(302,021)</b>	<b>(8.71%)</b>	
3199 - Other Prof Serv	15,451	26,000	-	26,000	26,000	-	0.00%	Funding for financial forecasting services and Public Works week.
3201 - Ad/Marketing	2,375	5,000	-	5,000	5,000	-	0.00%	Recruitment ads in professional journals and engineering publications.
3210 - Clerical Services	-	3,000	-	-	-	(3,000)	(100.00%)	
3216 - Costs/Fees/Permits	223	2,822	-	1,000	1,000	(1,822)	(64.56%)	Funding for environmental and City official business permits.
3222 - Custodial Services	3,785	-	-	-	-	-	0.00%	
3231 - Food Services	4,655	-	-	3,000	-	-	0.00%	
3237 - Lawn & Tree Service	8,908	-	-	-	-	-	0.00%	
3243 - Prizes & Awards	1,952	-	-	-	-	-	0.00%	

## Public Works

### Administration - Water and Sewer

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3249 - Security Services	123,604	124,000	-	124,000	124,000	-	0.00%	Funding for security services at the water treatment plants.
3299 - Other Services	3,090	17,000	-	17,000	17,000	-	0.00%	Pest control services, fire alarm inspections, fire alarm monitoring, carpet and window cleaning.
3304 - Office Equip Rent	1,825	1,417	-	2,550	2,550	1,133	79.96%	Toshiba copier rentals.
3310 - Other Equip Rent	-	2,000	-	-	-	(2,000)	(100.00%)	
3401 - Computer Maint	42,860	30,000	-	35,700	35,700	5,700	19.00%	Maintenance of the water and sewer system work management and customer interaction computer programs. This request is based on the following: Cayenta Work Management-\$27,200, Cayenta and Q-Alert integration-\$6,500, City Works and Q-Alert annual maintenance-\$2,000.
3404 - Components/Parts	7,698	5,000	-	5,000	5,000	-	0.00%	Miscellaneous parts for repairs at the Public Works Admin Building.
3407 - Equip Rep & Maint	2,348	6,000	-	6,000	6,000	-	0.00%	Miscellaneous repairs of equipment at the Public Works Admin Building.
3425 - Bldg Rep Materials	3,933	4,000	-	4,000	4,000	-	0.00%	Miscellaneous material for repairs and maintenance at the Public Works Admin Building.
3428 - Bldg Rep & Maint	12,620	30,000	-	30,000	30,000	-	0.00%	Improvements and repairs to the Public Works Admin Building by outside vendors.
3437 - Imp Rep & Maint	1,134	-	-	-	-	-	0.00%	
3628 - Telephone/Cable TV	3,420	4,100	-	3,500	3,500	(600)	(14.63%)	
3634 - Water/Sew/Storm	-	30,354	-	-	-	(30,354)	(100.00%)	
3799 - Other Chemicals	798	-	-	-	-	-	0.00%	
3804 - Diesel Fuel	6,786	6,509	-	5,980	5,980	(529)	(8.13%)	
3904 - Books & Manuals	468	83	-	-	-	(83)	(100.00%)	
3907 - Data Proc Supplies	196	5,500	-	5,655	5,655	155	2.82%	Software subscription renewals and updates for the division.
3916 - Janitorial Supplies	5,107	3,500	-	3,500	3,500	-	0.00%	Janitorial supplies use at the Public Works Admin Building.
3925 - Office Equip < \$5000	2,091	6,400	-	4,000	4,000	(2,400)	(37.50%)	Office equipment upgrades or replacement.
3926 - Furniture < \$5000	1,469	-	-	-	-	-	0.00%	
3928 - Office Supplies	9,413	23,500	-	9,250	9,250	(14,250)	(60.64%)	General office supplies needed by the division.
3931 - Periodicals & Mag	440	500	-	500	500	-	0.00%	Director's team periodicals and professional journals.
3937 - Safety/Train Mat	-	2,000	-	2,000	2,000	-	0.00%	Safety supplies.
3940 - Safety Shoes	115	-	-	750	750	750	100.00%	
3946 - Tools/Equip < \$5000	853	1,000	-	1,000	1,000	-	0.00%	
3949 - Uniforms	4,040	528	-	528	625	97	18.37%	Neighbor Support Night shirts for the division.
3999 - Other Supplies	317	2,000	-	2,000	2,000	-	0.00%	
4101 - Certification Train	148	-	-	-	-	-	0.00%	

**Public Works**

**Administration - Water and Sewer**

**Division-Fund Budget by SubObject - Expenditures**

<b>Sub-Object - Name</b>	<b>FY 2019 Actuals</b>	<b>FY 2020 Adopted Budget</b>	<b>FY 2020 Amended Budget</b>	<b>FY 2021 Department Requested</b>	<b>FY 2021 Budget Recommended</b>	<b>FY 2020 Adopted vs FY 2021 Budget Recommended</b>	<b>% Dif</b>	<b>Basis of Expenditures</b>
4104 - Conferences	6,191	-	-	-	-	-	0.00%	
4113 - Memberships/Dues	27,680	-	-	-	-	-	0.00%	
4116 - Schools	113	-	-	-	-	-	0.00%	
4119 - Training & Travel	-	19,000	-	49,400	49,400	30,400	160.00%	
4213 - Retiree Health Bene	4,800	4,800	-	4,800	4,800	-	0.00%	
4355 - Servchg-Print Shop	441	9,600	-	9,600	9,600	-	0.00%	Printing & interoffice messenger services.
5604 - Writeoff A/R & Other	2,933	-	-	-	-	-	0.00%	
<b>Operating Expenses</b>	<b>314,278</b>	<b>375,613</b>	<b>-</b>	<b>361,713</b>	<b>358,810</b>	<b>(16,803)</b>	<b>(4.47%)</b>	
6405 - Computer Software	8,620	-	-	-	-	-	0.00%	
<b>Capital Outlay</b>	<b>8,620</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	
<b>Administration - Water and Sewer Total</b>	<b>3,951,366</b>	<b>3,843,606</b>	<b>-</b>	<b>3,527,685</b>	<b>3,524,782</b>	<b>(318,824)</b>	<b>(8.29%)</b>	

**Public Works**

**Customer Service - Water and Sewer**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	1,541,678	1,702,047	1,702,047	1,668,180	1,668,180	(33,867)	(1.99%)	
1107 - Part Time Salaries	84,816	79,797	79,797	83,400	83,400	3,603	4.52%	
1113 - Vac Mgmt Conv	5,303	-	-	-	-	-	0.00%	
1119 - Payroll Accrual	(28,622)	-	-	-	-	-	0.00%	
1199 - Other Reg Salaries	2,453	6,851	6,851	2,821	2,821	(4,030)	(58.82%)	
1201 - Longevity Pay	27,606	18,749	18,749	17,006	17,006	(1,743)	(9.30%)	
1310 - Shift Differential	2,805	2,470	2,470	2,470	2,470	-	0.00%	
1401 - Car Allowances	9,240	10,080	10,080	10,080	10,080	-	0.00%	
1407 - Expense Allowances	6,280	6,240	6,240	7,200	7,200	960	15.38%	
1413 - Cellphone Allowance	6,320	6,240	6,240	5,520	5,520	(720)	(11.54%)	
1501 - Overtime 1.5X Pay	70,008	51,596	51,596	53,910	53,910	2,314	4.48%	
1504 - Overtime 1X Pay	937	574	574	600	600	26	4.53%	
1701 - Retirement Gifts	500	-	-	-	-	-	0.00%	
1707 - Sick Termination Pay	24,503	-	-	-	-	-	0.00%	
1710 - Vacation Term Pay	29,883	-	-	-	-	-	0.00%	
2104 - Mileage Reimburse	175	350	350	350	350	-	0.00%	
2119 - Wellness Incentives	5,000	5,000	5,000	5,000	5,000	-	0.00%	
2204 - Pension - General Emp	181,339	102,399	102,399	132,885	132,885	30,486	29.77%	
2210 - Pension - FRS	-	-	-	8,340	8,340	8,340	100.00%	
2299 - Pension - Def Cont	67,136	80,411	80,411	94,503	94,503	14,092	17.52%	
2301 - Soc Sec/Medicare	131,117	132,353	132,353	130,880	130,880	(1,473)	(1.11%)	
2304 - Supplemental FICA	-	-	-	10,600	10,600	10,600	100.00%	
2307 - Year End FICA Accr	(2,115)	-	-	-	-	-	0.00%	
2401 - Disability Insurance	1,569	-	-	3,394	3,394	3,394	100.00%	
2402 - Life Insurance	-	1,096	1,096	1,199	1,199	103	9.40%	
2404 - Health Insurance	293,071	313,701	313,701	277,456	277,456	(36,245)	(11.55%)	
<b>Personal Services</b>	<b>2,461,002</b>	<b>2,519,954</b>	<b>2,519,954</b>	<b>2,515,794</b>	<b>2,515,794</b>	<b>(4,160)</b>	<b>(0.17%)</b>	
3201 - Ad/Marketing	98	-	-	-	-	-	0.00%	
3216 - Costs/Fees/Permits	165	200	200	80	80	(120)	(60.00%)	City official business permits.
3222 - Custodial Services	634	-	-	-	-	-	0.00%	
3231 - Food Services	435	500	500	500	500	-	0.00%	
3237 - Lawn & Tree Service	1,250	3,000	3,000	3,000	3,000	-	0.00%	Maintenance the utilities pipeyard using contracted services.
3299 - Other Services	549,565	569,120	569,120	572,200	572,200	3,080	0.54%	Sunshine State One Call (utility line locations) - \$20,000, Bermex (utility metering services) - \$551,000, customer service support - \$1,200.
3401 - Computer Maint	1,273	-	-	-	-	-	0.00%	
3407 - Equip Rep & Maint	100	-	-	-	-	-	0.00%	
3428 - Bldg Rep & Maint	916	-	-	-	-	-	0.00%	
3434 - Imp Rep Materials	450	-	-	-	-	-	0.00%	
3516 - Printing Serv - Ext	15	-	-	-	-	-	0.00%	
3613 - Special Delivery	32	-	-	-	-	-	0.00%	

**Public Works**

**Customer Service - Water and Sewer**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3616 - Postage	4,550	4,500	4,500	4,500	4,500	-	0.00%	Mailing of account receivables and notifications.
3628 - Telephone/Cable TV	5,458	4,900	4,900	5,500	5,500	600	12.24%	
3801 - Gasoline	12,869	13,224	13,224	10,611	10,611	(2,613)	(19.76%)	
3804 - Diesel Fuel	1,344	1,331	1,331	1,751	1,751	420	31.56%	
3904 - Books & Manuals	383	-	-	-	-	-	0.00%	
3907 - Data Proc Supplies	807	2,000	2,000	2,395	2,395	395	19.75%	
3916 - Janitorial Supplies	-	910	910	910	910	-	0.00%	
3925 - Office Equip < \$5000	6,749	6,800	6,800	5,800	5,800	(1,000)	(14.71%)	Replacement of chairs, equipment and customer service phones systems.
3928 - Office Supplies	16,042	12,600	12,600	16,004	12,600	-	0.00%	General office supplies to support the customer service division.
3937 - Safety/Train Mat	45	-	-	-	-	-	0.00%	
3940 - Safety Shoes	479	1,300	1,300	1,250	1,000	(300)	(23.08%)	
3946 - Tools/Equip < \$5000	1,292	10,000	10,000	10,000	10,000	-	0.00%	Tools and equipment used by the field service operation team.
3949 - Uniforms	894	1,800	1,800	2,800	2,450	650	36.11%	Customer Service Week, Public Works Week and Neighbor Support Night uniforms.
3999 - Other Supplies	164	1,000	1,000	-	-	(1,000)	(100.00%)	
4113 - Memberships/Dues	98	-	-	-	-	-	0.00%	
4116 - Schools	99	-	-	-	-	-	0.00%	
4119 - Training & Travel	-	16,000	16,000	18,400	18,400	2,400	15.00%	
4213 - Retiree Health Bene	16,200	14,400	14,400	14,400	14,400	-	0.00%	
4308 - Overhead-Fleet	8,232	4,383	4,383	4,376	4,376	(7)	(0.16%)	
4355 - Servchg-Print Shop	2,547	3,500	3,500	2,400	2,400	(1,100)	(31.43%)	Marketing of Lauderserv and business cards.
4373 - Servchg-Fleet O&M	19,658	8,093	8,093	8,703	8,703	610	7.54%	
4374 - Servchg-Non Fleet	22	500	500	500	500	-	0.00%	
<b>Operating Expenses</b>	<b>652,864</b>	<b>680,061</b>	<b>680,061</b>	<b>686,080</b>	<b>682,076</b>	<b>2,015</b>	<b>0.30%</b>	
6416 - Vehicles	115,610	-	-	-	-	-	0.00%	
<b>Capital Outlay</b>	<b>115,610</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	
<b>Customer Service - Water and Sewer Total</b>	<b>3,229,476</b>	<b>3,200,015</b>	<b>3,200,015</b>	<b>3,201,874</b>	<b>3,197,870</b>	<b>(2,145)</b>	<b>(0.07%)</b>	

**Public Works**

**Utilities Engineering - Water and Sewer**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	2,316,953	2,968,022	2,968,022	2,995,234	2,995,234	27,212	0.92%	
1110 - Sick Conv to Cash	3,589	-	-	-	-	-	0.00%	
1113 - Vac Mgmt Conv	11,002	-	-	-	-	-	0.00%	
1119 - Payroll Accrual	(43,480)	-	-	-	-	-	0.00%	
1199 - Other Reg Salaries	4,764	-	-	-	-	-	0.00%	
1201 - Longevity Pay	32,143	25,931	25,931	21,696	21,696	(4,235)	(16.33%)	
1304 - Assignment Pay	6,569	-	-	-	-	-	0.00%	
1316 - Upgrade Pay	2,192	-	-	-	-	-	0.00%	
1401 - Car Allowances	43,530	59,400	59,400	62,400	62,400	3,000	5.05%	
1407 - Expense Allowances	5,240	5,760	5,760	5,760	5,760	-	0.00%	
1413 - Cellphone Allowance	13,200	13,920	13,920	11,520	11,520	(2,400)	(17.24%)	
1501 - Overtime 1.5X Pay	41,777	63,063	63,063	65,900	65,900	2,837	4.50%	
1504 - Overtime 1X Pay	310	-	-	-	-	-	0.00%	
1701 - Retirement Gifts	300	-	-	-	-	-	0.00%	
1707 - Sick Termination Pay	10,308	-	-	-	-	-	0.00%	
1710 - Vacation Term Pay	19,857	-	-	-	-	-	0.00%	
2104 - Mileage Reimburse	31	-	-	-	-	-	0.00%	
2119 - Wellness Incentives	4,500	4,500	4,500	4,500	4,500	-	0.00%	
2204 - Pension - General Emp	235,841	213,435	213,435	219,212	219,212	5,777	2.71%	
2299 - Pension - Def Cont	105,354	150,770	150,770	177,504	177,504	26,734	17.73%	
2301 - Soc Sec/Medicare	183,325	229,037	229,037	236,886	236,886	7,849	3.43%	
2304 - Supplemental FICA	-	-	-	5,050	5,050	5,050	100.00%	
2307 - Year End FICA Accr	(3,388)	-	-	-	-	-	0.00%	
2401 - Disability Insurance	2,342	-	-	6,385	6,385	6,385	100.00%	
2402 - Life Insurance	-	1,913	1,913	2,160	2,160	247	12.91%	
2404 - Health Insurance	352,889	385,394	385,394	352,705	352,705	(32,689)	(8.48%)	
2407 - Unemployment Comp	1,521	-	-	-	-	-	0.00%	
<b>Personal Services</b>	<b>3,350,669</b>	<b>4,121,145</b>	<b>4,121,145</b>	<b>4,166,912</b>	<b>4,166,912</b>	<b>45,767</b>	<b>1.11%</b>	
3113 - Fin & Bank Serv	1,045,718	1,100,000	1,100,000	1,100,000	1,100,000	-	0.00%	Credit card merchant fees for Water & Sewer bills.
3199 - Other Prof Serv	324,914	100,000	100,000	200,000	100,000	-	0.00%	Funding for feasibility study and professional project cost estimating. Initially \$100,000 was included for feasibility study, however this year that is underway. It will be requested in FY 2022.
3201 - Ad/Marketing	1,682	-	-	-	-	-	0.00%	
3210 - Clerical Services	-	5,000	5,000	5,000	5,000	-	0.00%	Prototype minutes recording services - Infrastructure Task Force meeting minutes.
3216 - Costs/Fees/Permits	41,191	20,000	20,000	35,500	35,500	15,500	77.50%	Florida Department of Environmental Protection (FDEP) fines for spills, Florida East Coast (FEC) Railway utility crossings and City official business permits.
3231 - Food Services	6,609	1,000	1,000	1,000	1,000	-	0.00%	
3299 - Other Services	59,901	-	-	-	-	-	0.00%	

**Public Works**

**Utilities Engineering - Water and Sewer**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3304 - Office Equip Rent	4,249	3,100	3,100	5,515	5,515	2,415	77.90%	Toshiba printer/copier rentals.
3310 - Other Equip Rent	4,948	-	-	-	-	-	0.00%	
3404 - Components/Parts	3,546	5,000	5,000	5,000	5,000	-	0.00%	Survey parts and components.
3407 - Equip Rep & Maint	724	5,000	5,000	5,500	5,500	500	10.00%	Maintenance and support of the division's large format scanner and Survey equipment calibration and certification.
3437 - Imp Rep & Maint	725,561	1,800,000	1,800,000	1,800,000	1,800,000	-	0.00%	Annual Utilities Repairs & Maintenance of pipes and fittings, infrastructure that do not meet CIP requirements.
3504 - Dupl Paper/Supplies	509	1,000	1,000	1,000	1,000	-	0.00%	
3616 - Postage	48	-	-	-	-	-	0.00%	
3628 - Telephone/Cable TV	6,968	4,300	4,300	7,100	7,100	2,800	65.12%	
3801 - Gasoline	13,680	19,529	19,529	11,330	11,330	(8,199)	(41.98%)	
3907 - Data Proc Supplies	21,580	13,000	13,000	35,655	35,655	22,655	174.27%	Project management software updates and subscription license renewals, software and license to support the large format scanner and other division needs. The amount requested includes Innovyze software update-\$10,000, AutoCAD license renewals-\$17,000.
3925 - Office Equip < \$5000	29,390	7,400	7,400	7,400	7,400	-	0.00%	
3926 - Furniture < \$5000	2,116	-	-	-	-	-	0.00%	
3928 - Office Supplies	10,433	8,500	8,500	10,220	8,500	-	0.00%	General office supplies for the division.
3940 - Safety Shoes	1,380	2,500	2,500	1,500	3,875	1,375	55.00%	
3946 - Tools/Equip < \$5000	458	500	500	500	500	-	0.00%	
3949 - Uniforms	9,556	6,000	6,000	6,000	3,825	(2,175)	(36.25%)	Uniforms for engineering inspectors, survey staff, and shirts for neighbor support night
3999 - Other Supplies	1,252	3,000	3,000	3,000	3,000	-	0.00%	Meeting supplies and other miscellaneous supplies.
4101 - Certification Train	6,911	-	-	-	-	-	0.00%	
4104 - Conferences	21,094	-	-	-	-	-	0.00%	
4110 - Meetings	408	-	-	-	-	-	0.00%	
4113 - Memberships/Dues	3,156	-	-	-	-	-	0.00%	
4116 - Schools	3,240	-	-	-	-	-	0.00%	
4119 - Training & Travel	-	53,000	53,000	55,400	55,400	2,400	4.53%	
4213 - Retiree Health Bene	21,800	31,200	31,200	31,200	31,200	-	0.00%	
4308 - Overhead-Fleet	16,284	15,869	15,869	13,459	13,459	(2,410)	(15.19%)	
4355 - Servchg-Print Shop	192	-	-	-	-	-	0.00%	
4373 - Servchg-Fleet O&M	38,593	34,929	34,929	39,757	39,757	4,828	13.82%	
<b>Operating Expenses</b>	<b>2,428,091</b>	<b>3,239,827</b>	<b>3,239,827</b>	<b>3,381,036</b>	<b>3,279,516</b>	<b>39,689</b>	<b>1.23%</b>	
6404 - Computer Equipment	8,644	-	-	-	-	-	0.00%	
6416 - Vehicles	161,133	50,043	50,043	-	-	(50,043)	(100.00%)	
6499 - Other Equipment	204,328	-	-	-	-	-	0.00%	
<b>Capital Outlay</b>	<b>374,106</b>	<b>50,043</b>	<b>50,043</b>	<b>-</b>	<b>-</b>	<b>(50,043)</b>	<b>(100.00%)</b>	

**Public Works**

**Utilities Engineering - Water and Sewer**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
Utilities Engineering - Water and Sewer Total	6,152,866	7,411,015	7,411,015	7,547,948	7,446,428	35,413	0.48%	

**Public Works**

**Distribution and Collection - Water and Sewer**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	8,904,166	10,055,056	10,055,056	10,186,740	10,186,740	131,684	1.31%	
1107 - Part Time Salaries	359	-	-	-	-	-	0.00%	
1110 - Sick Conv to Cash	31,364	-	-	-	-	-	0.00%	
1113 - Vac Mgmt Conv	16,460	-	-	-	-	-	0.00%	
1116 - Comp Absences	26,220	-	-	-	-	-	0.00%	
1119 - Payroll Accrual	(161,964)	-	-	-	-	-	0.00%	
1199 - Other Reg Salaries	25,364	6,763	6,763	-	-	(6,763)	(100.00%)	
1201 - Longevity Pay	175,519	163,125	163,125	151,396	151,396	(11,729)	(7.19%)	
1304 - Assignment Pay	4,073	-	-	-	-	-	0.00%	
1310 - Shift Differential	3,635	3,770	3,770	3,770	3,770	-	0.00%	
1313 - Standby Pay	133,629	46,081	46,081	46,081	46,081	-	0.00%	
1316 - Upgrade Pay	3,532	2,262	2,262	2,410	2,410	148	6.54%	
1401 - Car Allowances	22,300	26,760	26,760	26,760	26,760	-	0.00%	
1407 - Expense Allowances	11,440	11,520	11,520	11,520	11,520	-	0.00%	
1413 - Cellphone Allowance	40,720	41,040	41,040	36,960	36,960	(4,080)	(9.94%)	
1501 - Overtime 1.5X Pay	1,654,982	947,761	947,761	990,420	990,420	42,659	4.50%	
1504 - Overtime 1X Pay	20,653	6,357	6,357	6,650	6,650	293	4.61%	
1511 - O/T - Unplanned - 1.5X Pay	1,713	-	-	-	-	-	0.00%	
1701 - Retirement Gifts	250	-	-	-	-	-	0.00%	
1707 - Sick Termination Pay	14,732	-	-	-	-	-	0.00%	
1710 - Vacation Term Pay	32,441	-	-	-	-	-	0.00%	
2104 - Mileage Reimburse	-	1,000	1,000	1,200	1,200	200	20.00%	
2119 - Wellness Incentives	15,500	15,500	15,500	15,500	15,500	-	0.00%	
2204 - Pension - General Emp	1,141,134	1,063,123	1,063,123	1,149,500	1,149,500	86,377	8.12%	
2299 - Pension - Def Cont	267,707	332,651	332,651	416,173	416,173	83,522	25.11%	
2301 - Soc Sec/Medicare	805,827	782,505	782,505	796,629	796,629	14,124	1.80%	
2304 - Supplemental FICA	-	-	-	76,380	76,380	76,380	100.00%	
2307 - Year End FICA Accr	(12,699)	-	-	-	-	-	0.00%	
2401 - Disability Insurance	6,073	-	-	15,595	15,595	15,595	100.00%	
2402 - Life Insurance	-	6,479	6,479	7,337	7,337	858	13.24%	
2404 - Health Insurance	1,518,402	1,676,306	1,676,306	1,678,389	1,678,389	2,083	0.12%	
<b>Personal Services</b>	<b>14,703,532</b>	<b>15,188,059</b>	<b>15,188,059</b>	<b>15,619,410</b>	<b>15,619,410</b>	<b>431,351</b>	<b>2.84%</b>	
3104 - Arch/Eng Serv	962	-	-	-	-	-	0.00%	
3198 - Backflow Program	13,321	70,445	70,445	12,435	12,435	(58,010)	(82.35%)	

**Public Works**

**Distribution and Collection - Water and Sewer**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3199 - Other Prof Serv	438,181	449,555	449,555	507,150	509,555	60,000	13.35%	Emergency Contractor Services; Asphalt, Paver, and Construction Services for water main and sewer force main repairs and restoration, Backflow Installation, Environmental services, FDOT-Utility work agreements, and water company services. Also for contracted services performed in the repair and maintenance of the collection system waste water pumping stations, i.e., wet well cleaning, lining, grout repairs, etc.
3201 - Ad/Marketing	396	-	-	-	-	-	0.00%	
3216 - Costs/Fees/Permits	6,725	15,000	15,000	16,190	16,190	1,190	7.93%	Permit fees associated with Broward County and the State of Florida Roadway repairs that have been interrupted by Public Works and require restoration.
3222 - Custodial Services	14,709	22,000	22,000	22,000	22,000	-	0.00%	Vendor custodial and janitorial services.
3228 - Disposal (Tip) Fees	154,574	146,450	146,450	195,600	195,600	49,150	33.56%	Disposal of construction debris and excavated materials that are not suitable for reuse from water and wastewater projects.
3231 - Food Services	4,152	1,000	1,000	1,000	1,000	-	0.00%	
3237 - Lawn & Tree Service	19,132	15,000	15,000	13,000	13,000	(2,000)	(13.33%)	Lawn and tree services for waste water pumping stations and other distribution & collections facilities.
3252 - Sludge Disposal	-	300	300	300	-	(300)	(100.00%)	
3255 - Solid Waste Collections	4,792	600	600	1,500	1,500	900	150.00%	
3299 - Other Services	574,366	1,695,000	1,695,000	1,605,850	1,605,850	(89,150)	(5.26%)	Range Line Services, Aquifer (well) Maintenance, Sanitary pumping services, point repair lining contract, sewer cleaning contract. Used to cover costs for FDOT & Broward County Projects that impact City Utilities, Emergency Pumping Services, Emergency pipe repairs by contractor. Also for contracted services for repair and maintenance of the raw water wells at Peele Dixie, Five Ash, cleaning, lining, and grout repairs of the collection system, and unexpected needs for a survey, density or soil testing, proctors, etc.
3301 - Heavy Equip Rent	9,137	-	-	4,850	4,850	4,850	100.00%	Rental equipment for services performed in the repair and maintenance of the wastewater collection system.
3304 - Office Equip Rent	2,572	1,200	1,200	1,200	1,200	-	0.00%	

**Public Works**

**Distribution and Collection - Water and Sewer**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3310 - Other Equip Rent	211,810	220,000	220,000	285,400	230,000	10,000	4.55%	Portable toilet service, message boards, signs, barricades, lifts, pumps, tampers, etc. Also, for equipment rental due to existing equipment being down for repair/service or equipment for a task is not currently in City inventory.
3322 - Other Facil Rent	23,203	-	-	-	-	-	0.00%	
3401 - Computer Maint	11,341	15,000	15,000	12,500	12,500	(2,500)	(16.67%)	
3404 - Components/Parts	2,369,947	2,445,000	2,440,308	2,370,300	2,568,300	123,300	5.04%	For material issued from the Pipe Yard for infrastructure repairs and replacement. In addition, this is used to purchase components and parts for the wastewater collection system, including force mains, wastewater pumping stations, source water wells, remote water storage facilities, Five Ash wells, Dixie wells at Poinciana and Second Avenue Tanks, components and parts utilized in the maintenance support of all Public Works activities and sidewalk repairs, purchase of spare pipe fittings, valves, and large water meters.
3407 - Equip Rep & Maint	226,151	200,000	200,000	202,250	202,250	2,250	1.13%	Vendor repair of equipment such as rewinding a motor, repairing a tamper, or repairing a saw. Also includes in-house repair, such as one made at the small engine shop. In addition, for repair and maintenance of equipment utilized in the repair, maintenance and inspection of the waste water collection system.
3425 - Bldg Rep Materials	13,853	2,000	2,000	3,300	3,300	1,300	65.00%	Purchase of building materials and used when the labor is performed by a city crew.
3428 - Bldg Rep & Maint	6,378	5,000	5,000	5,750	5,750	750	15.00%	Repair and maintenance of a building/facility, labor performed by a vendor, such as mold remediation or backflow device installations.
3434 - Imp Rep Materials	222,820	155,000	155,000	183,800	155,000	-	0.00%	Work orders where asphalt patch material is needed and labor is performed by a city crew. Also used to purchase materials used in utility restorations such as road rock and sand. Materials and supplies to repair City property other than buildings, i.e., the repair of sidewalks, crosswalks, curbing and any other paved surfaces interrupted by utility work.

**Public Works**

**Distribution and Collection - Water and Sewer**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3437 - Imp Rep & Maint	43,418	135,000	135,000	145,600	135,000	-	0.00%	Work orders for repair and maintenance activities where the material and labor is performed by a vendor. Outside vendors are paid for the repair and restoration of paved surfaces interrupted by waste water repairs.
3516 - Printing Serv - Ext	197	-	-	-	-	-	0.00%	
3601 - Electricity	643,421	918,170	918,170	669,400	669,400	(248,770)	(27.09%)	
3613 - Special Delivery	87	250	250	-	-	(250)	(100.00%)	
3616 - Postage	47	-	-	-	-	-	0.00%	
3628 - Telephone/Cable TV	153,935	164,600	164,600	154,700	154,700	(9,900)	(6.01%)	
3634 - Water/Sew/Storm	169,576	199,372	199,372	187,000	187,000	(12,372)	(6.21%)	
3707 - Hydrogen Peroxide	256	-	-	-	-	-	0.00%	
3799 - Other Chemicals	20,033	16,500	16,500	17,600	17,600	1,100	6.67%	
3801 - Gasoline	137,820	158,811	158,811	114,511	114,511	(44,300)	(27.89%)	
3804 - Diesel Fuel	254,702	301,161	301,161	239,075	239,075	(62,086)	(20.62%)	
3807 - Oil & Lubricants	380	1,000	1,000	450	380	(620)	(62.00%)	
3904 - Books & Manuals	1,677	1,600	1,600	1,400	1,400	(200)	(12.50%)	
3907 - Data Proc Supplies	2,212	1,366	1,366	3,790	2,000	634	46.41%	Software upgrades and subscription license renewals.
3910 - Electrical Supplies	293,655	250,000	250,000	251,600	251,600	1,600	0.64%	Electrical supplies utilized in the maintenance support of all Public Works activities, including supplies utilized in the repair and maintenance of the Electrical supplies and components utilized in the repair and maintenance of the Five Ash wells, Dixie wells at Poinciana and Second Avenue Tanks.
3913 - Horticultural Sup	8,118	6,000	6,000	7,200	7,200	1,200	20.00%	Sod, replacement landscaping, and topsoil damaged or removed during water and wastewater repairs.
3916 - Janitorial Supplies	7,883	7,000	7,000	4,750	4,750	(2,250)	(32.14%)	
3919 - Laboratory Sup	5,726	-	-	-	-	-	0.00%	
3922 - Medical Supplies	743	50	50	50	50	-	0.00%	
3925 - Office Equip < \$5000	15,772	1,500	1,500	2,300	2,300	800	53.33%	
3926 - Furniture < \$5000	90	-	-	-	-	-	0.00%	
3928 - Office Supplies	6,082	8,000	8,000	8,061	8,061	61	0.76%	General office supplies purchased through admin staff for multiple sections in Distribution & Collections.
3937 - Safety/Train Mat	4,815	2,000	2,000	2,240	2,240	240	12.00%	
3940 - Safety Shoes	28,857	25,400	25,400	32,800	21,500	(3,900)	(15.35%)	
3946 - Tools/Equip < \$5000	153,825	142,000	132,042	137,200	137,200	(4,800)	(3.38%)	Tools and equipment utilized in the repair and maintenance of water and wastewater systems, which is needed to facilitate timely and safe repairs to the City's aging infrastructure.
3949 - Uniforms	43,603	40,000	40,000	51,250	45,750	5,750	14.38%	

**Public Works**

**Distribution and Collection - Water and Sewer**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3999 - Other Supplies	312,860	185,000	182,538	263,750	263,750	78,750	42.57%	Miscellaneous pump and pipe maintenance supplies, and miscellaneous items not covered by any other specific subobject utilized in the maintenance and repair of the wastewater collection systems.
4101 - Certification Train	7,991	-	-	-	-	-	0.00%	
4104 - Conferences	16,288	-	-	-	-	-	0.00%	
4110 - Meetings	35	-	-	-	-	-	0.00%	
4113 - Memberships/Dues	1,116	-	-	-	-	-	0.00%	
4116 - Schools	4,444	-	-	-	-	-	0.00%	
4119 - Training & Travel	-	37,600	37,600	37,600	37,600	-	0.00%	
4207 - Promotional Contr	2,500	2,500	2,500	2,500	2,500	-	0.00%	Public outreach - Water Matters Day, Neighbor Support Night, Kapow, Claim Your Future Showcase, etc.
4213 - Retiree Health Bene	70,300	75,600	75,600	75,600	75,600	-	0.00%	
4308 - Overhead-Fleet	310,884	273,439	273,439	227,383	227,383	(46,056)	(16.84%)	
4355 - Servchg-Print Shop	4,480	5,500	5,500	5,500	5,500	-	0.00%	
4361 - Servchg-Pub Works	87,450	2,500	2,500	52,500	52,500	50,000	2,000.00%	
4373 - Servchg-Fleet O&M	888,293	738,195	738,195	679,339	679,339	(58,856)	(7.97%)	
4374 - Servchg-Non Fleet	20,839	16,700	16,700	17,700	17,700	1,000	5.99%	
4399 - Servchg-Other Funds	300,000	243,606	243,606	243,606	441,975	198,369	81.43%	Roadway Maintenance charges for Water & Sewer restoration work.
<b>Operating Expenses</b>	<b>8,352,929</b>	<b>9,418,970</b>	<b>9,401,858</b>	<b>9,080,830</b>	<b>9,365,844</b>	<b>(53,126)</b>	<b>(0.56%)</b>	
6416 - Vehicles	2,988,213	1,283,062	1,290,216	281,878	281,878	(1,001,184)	(78.03%)	
6499 - Other Equipment	1,082,865	1,100,000	1,109,958	1,100,000	1,100,000	-	0.00%	Used for the replacement of pumps as per the renewal and replacement program in the comprehensive utilities strategic master plan.
<b>Capital Outlay</b>	<b>4,071,077</b>	<b>2,383,062</b>	<b>2,400,174</b>	<b>1,381,878</b>	<b>1,381,878</b>	<b>(1,001,184)</b>	<b>(42.01%)</b>	
<b>Distribution and Collection - Water and Sewer Total</b>	<b>27,127,538</b>	<b>26,990,091</b>	<b>26,990,091</b>	<b>26,082,118</b>	<b>26,367,132</b>	<b>(622,959)</b>	<b>(2.31%)</b>	

**Public Works**

**Treatment - Water and Sewer**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	3,586,323	4,101,865	4,101,865	4,171,172	4,171,172	69,307	1.69%	
1110 - Sick Conv to Cash	2,876	-	-	-	-	-	0.00%	
1113 - Vac Mgmt Conv	5,734	-	-	-	-	-	0.00%	
1119 - Payroll Accrual	(65,680)	-	-	-	-	-	0.00%	
1199 - Other Reg Salaries	10,003	-	-	-	-	-	0.00%	
1201 - Longevity Pay	42,728	33,781	33,781	28,661	28,661	(5,120)	(15.16%)	
1304 - Assignment Pay	42,795	-	-	-	-	-	0.00%	
1310 - Shift Differential	5,325	7,800	7,800	7,800	7,800	-	0.00%	
1313 - Standby Pay	23,649	24,000	24,000	24,000	24,000	-	0.00%	
1316 - Upgrade Pay	4,609	200	200	210	210	10	5.00%	
1401 - Car Allowances	30,900	42,480	42,480	43,560	43,560	1,080	2.54%	
1407 - Expense Allowances	3,120	1,440	1,440	1,440	1,440	-	0.00%	
1413 - Cellphone Allowance	10,400	9,840	9,840	11,400	11,400	1,560	15.85%	
1501 - Overtime 1.5X Pay	209,516	257,985	257,985	269,610	269,610	11,625	4.51%	
1504 - Overtime 1X Pay	3,117	1,517	1,517	1,590	1,590	73	4.81%	
1701 - Retirement Gifts	600	-	-	-	-	-	0.00%	
1707 - Sick Termination Pay	16,269	-	-	-	-	-	0.00%	
1710 - Vacation Term Pay	37,887	-	-	-	-	-	0.00%	
1799 - Other Term Pay	-	30,566	30,566	-	-	(30,566)	(100.00%)	
2104 - Mileage Reimburse	91	-	-	-	-	-	0.00%	
2119 - Wellness Incentives	10,000	10,000	10,000	10,000	10,000	-	0.00%	
2204 - Pension - General Emp	288,276	261,238	261,238	295,175	295,175	33,937	12.99%	
2299 - Pension - Def Cont	189,595	231,458	231,458	251,252	251,252	19,794	8.55%	
2301 - Soc Sec/Medicare	295,137	316,977	316,977	324,899	324,899	7,922	2.50%	
2304 - Supplemental FICA	-	-	-	20,790	20,790	20,790	100.00%	
2307 - Year End FICA Accr	(5,312)	-	-	-	-	-	0.00%	
2401 - Disability Insurance	4,202	-	-	9,041	9,041	9,041	100.00%	
2402 - Life Insurance	-	2,579	2,579	3,006	3,006	427	16.56%	
2404 - Health Insurance	553,327	644,071	644,071	567,767	567,767	(76,304)	(11.85%)	
<b>Personal Services</b>	<b>5,305,487</b>	<b>5,977,797</b>	<b>5,977,797</b>	<b>6,041,373</b>	<b>6,041,373</b>	<b>63,576</b>	<b>1.06%</b>	
3198 - Backflow Program	-	9,495	9,495	14,000	14,000	4,505	47.45%	
3199 - Other Prof Serv	43,883	49,000	49,000	78,495	49,000	-	0.00%	Consultants services for plant permits, plant process reviews, recommendations, etc. requested in 2019 but not budgeted - \$29,495 and lab contract - \$49,000.
3201 - Ad/Marketing	2,222	-	-	-	-	-	0.00%	
3216 - Costs/Fees/Permits	11,085	27,312	27,312	17,040	32,452	5,140	18.82%	Annual National Environmental Laboratory Accreditation Program (NELAP) Certification of Lab, Water Treatment Plant regulatory agencies permits and other cost, and City business parking permits. Amount for permits was revised to \$32,452 based on recalculated permit schedule.
3228 - Disposal (Tip) Fees	2,605	3,297	3,297	4,000	4,000	703	21.32%	

Public Works

Treatment - Water and Sewer

Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3231 - Food Services	477	-	-	-	-	-	0.00%	
3237 - Lawn & Tree Service	35,880	30,935	30,935	30,935	30,935	-	0.00%	Lawn service at the Water Treatment Plants.
3255 - Solid Waste Collections	3,384	2,309	2,309	1,200	1,200	(1,109)	(48.03%)	
3299 - Other Services	100,215	74,065	74,065	52,065	52,065	(22,000)	(29.70%)	Funding is for Evoqua DI Water Filtration in lab, Trescal laboratories is brought in to calibrate Mechanical Convection Laboratory Ovens, incubators, refrigerators and water baths, and Laboratory Temp Staffing.
3301 - Heavy Equip Rent	16,806	5,000	5,000	10,000	10,000	5,000	100.00%	Rental of rollers, lift, bobcats, excavators, etc. and other heavy equipment to work in the facility.
3304 - Office Equip Rent	10,706	5,400	5,400	5,400	5,400	-	0.00%	Photocopier lease at multiple locations.
3310 - Other Equip Rent	37,870	2,500	2,500	2,500	2,500	-	0.00%	Signs and barricades while maintenance work is completed around the plant for employee safety.
3401 - Computer Maint	33,454	90,000	90,000	90,000	90,000	-	0.00%	The Peele Dixie Water Treatment Plant utilizes a number of computer systems. This is to maintain Supervisory Control and Data Acquisition (SCADA) computer systems used to monitor and control plant equipment and process, SCADA Servers, Operators' Work Stations, network switches, etc.
3404 - Components/Parts	499,541	733,000	733,000	668,497	733,000	-	0.00%	Material and parts for preventative maintenance and plant equipment repair, replacement of worn out, obsolete equipment and instrumentation, Hach Maintenance repair for specialized Wastewater lab equipment, i.e., spectrometers, pH meters and turbid meters, parts needed for special biology equipment, Supervisory Control and Data Acquisition (SCADA) items, controllers.
3407 - Equip Rep & Maint	177,417	100,000	100,000	175,503	175,503	75,503	75.50%	Used to rebuild pumps, rewind motors, and skids feed Pump motors; maintenance repair for specialized Wastewater lab equipment i.e., mechanical convection laboratory ovens, muffle furnaces and laboratory grade cold storage units in Wastewater Lab.
3425 - Bldg Rep Materials	20,511	55,000	55,000	55,000	20,400	(34,600)	(62.91%)	Parts for plumbing components, paint, maintenance and repair supplies to maintain Water and Sewer plant buildings.

Public Works

Treatment - Water and Sewer

Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3428 - Bldg Rep & Maint	138,038	50,000	50,000	32,000	32,000	(18,000)	(36.00%)	Outside contractor and City Facilities crews repair, maintenance of multiple Distribution and Collection buildings, for example, pressure washing, window cleaning, parking lot patching/repairs, asphalt coating, and other building repairs.
3434 - Imp Rep Materials	550	-	-	-	-	-	0.00%	
3437 - Imp Rep & Maint	4,497	17,500	17,500	-	-	(17,500)	(100.00%)	
3516 - Printing Serv - Ext	197	-	-	-	-	-	0.00%	
3601 - Electricity	2,077,050	2,189,085	2,189,085	2,161,000	2,161,000	(28,085)	(1.28%)	
3613 - Special Delivery	43	100	100	100	100	-	0.00%	
3616 - Postage	293	100	100	100	100	-	0.00%	
3628 - Telephone/Cable TV	25,075	38,500	38,500	25,300	25,300	(13,200)	(34.29%)	
3634 - Water/Sew/Storm	285,254	275,832	275,832	315,000	315,000	39,168	14.20%	
3701 - Chlorine	166,345	280,000	280,000	280,000	280,000	-	0.00%	Water Treatment Chemical
3704 - Coagulants	18,810	20,300	20,300	20,300	20,300	-	0.00%	Water Treatment Chemical
3710 - Lime	1,891,852	1,780,000	1,780,000	1,803,450	1,803,450	23,450	1.32%	Water Treatment Chemical
3714 - Aqueous Ammonia	48,601	75,000	75,000	61,550	61,550	(13,450)	(17.93%)	Water Treatment Chemical
3715 - Hydrofluosilicic Acid	46,791	80,000	80,000	80,000	80,000	-	0.00%	Water Treatment Chemical
3716 - Corrosion Inhibitor	100,516	75,000	75,000	75,000	155,000	80,000	106.67%	Water Treatment Chemical
3717 - Sodium Hypochlorite	67,499	75,000	75,000	75,000	75,000	-	0.00%	Water Treatment Chemical
3718 - Sodium Hydroxide	195,364	190,000	190,000	190,000	190,000	-	0.00%	Water Treatment Chemical
3719 - Scale Inhibitor	107,190	100,000	100,000	100,000	100,000	-	0.00%	Water Treatment Chemical
3720 - Sulfuric Acid	331,210	290,000	290,000	290,000	290,000	-	0.00%	Water Treatment Chemical
3799 - Other Chemicals	35,709	33,000	33,000	35,000	35,000	2,000	6.06%	Reagents and chemicals for Waste Water Lab, skids cleaning and chemicals to clean filters at the Water Treatment Plant.
3801 - Gasoline	5,685	7,168	7,168	4,693	4,693	(2,475)	(34.53%)	
3804 - Diesel Fuel	45,616	50,292	50,292	19,918	19,918	(30,374)	(60.40%)	
3807 - Oil & Lubricants	4,685	2,000	2,000	6,000	4,700	2,700	135.00%	
3904 - Books & Manuals	520	1,000	1,000	1,000	1,000	-	0.00%	
3907 - Data Proc Supplies	6,720	2,700	2,700	1,440	1,440	(1,260)	(46.67%)	Software upgrades for plants and labs.
3910 - Electrical Supplies	29,830	40,000	40,000	50,000	40,000	-	0.00%	
3916 - Janitorial Supplies	21,818	21,000	21,000	25,500	25,500	4,500	21.43%	
3919 - Laboratory Sup	90,182	76,000	76,000	77,000	77,000	1,000	1.32%	Plant lab supplies and supplies for Wastewater Lab, i.e., glass microfiber filters, tins, gloves and glassware, IDEXX, Colilert, Vessels and Quanti Tray FAC 62-550.518 Total Coliform Rule (TCR) and Ground Water Rule (GWR) monitoring, Petri dishes, disposable serological pipettes.
3922 - Medical Supplies	388	1,000	1,000	1,000	1,000	-	0.00%	
3925 - Office Equip < \$5000	13,386	13,300	13,300	13,300	13,300	-	0.00%	

**Public Works**

**Treatment - Water and Sewer**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3926 - Furniture < \$5000	210	1,000	1,000	1,000	-	(1,000)	(100.00%)	
3928 - Office Supplies	9,512	7,000	7,000	6,975	6,975	(25)	(0.36%)	General office supplies for plants and labs.
3937 - Safety/Train Mat	9,056	3,500	3,500	3,500	3,500	-	0.00%	
3940 - Safety Shoes	7,255	7,250	7,250	10,350	7,875	625	8.62%	
3946 - Tools/Equip < \$5000	36,566	16,000	16,000	28,100	16,000	-	0.00%	Purchase of new and replacement of old tools and equipment as needed, including ovens, muffle furnaces or analytical balances.
3949 - Uniforms	3,271	8,500	8,500	14,950	15,075	6,575	77.35%	
3999 - Other Supplies	35,899	76,000	76,000	83,800	76,000	-	0.00%	Cartridge filters, consumables for Biology lab, Peele Dixie SCADA programmable logic controllers, data loggers, uninterruptible power supply (UPS), etc.
4101 - Certification Train	1,024	-	-	-	-	-	0.00%	
4104 - Conferences	3,326	-	-	-	-	-	0.00%	
4110 - Meetings	70	-	-	-	-	-	0.00%	
4113 - Memberships/Dues	6,050	-	-	-	-	-	0.00%	
4116 - Schools	5,550	-	-	-	-	-	0.00%	
4119 - Training & Travel	-	32,200	32,200	32,400	32,400	200	0.62%	
4213 - Retiree Health Bene	47,200	50,400	50,400	50,400	50,400	-	0.00%	
4308 - Overhead-Fleet	8,172	11,350	11,350	7,107	7,107	(4,243)	(37.38%)	
4355 - Servchg-Print Shop	4,473	500	500	500	500	-	0.00%	
4361 - Servchg-Pub Works	2,183	-	-	-	-	-	0.00%	
4373 - Servchg-Fleet O&M	16,378	27,381	27,381	16,164	16,164	(11,217)	(40.97%)	
4374 - Servchg-Non Fleet	-	300	300	300	300	-	0.00%	
<b>Operating Expenses</b>	<b>6,951,967</b>	<b>7,212,571</b>	<b>7,212,571</b>	<b>7,203,832</b>	<b>7,265,102</b>	<b>52,531</b>	<b>0.73%</b>	
6404 - Computer Equipment	20,200	-	-	-	-	-	0.00%	
6416 - Vehicles	28,241	-	-	-	-	-	0.00%	
6499 - Other Equipment	115,266	200,000	200,000	200,000	200,000	-	0.00%	Large motors, pumps, generators and replacement of aging plant equipment.
<b>Capital Outlay</b>	<b>163,707</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>-</b>	<b>0.00%</b>	
<b>Treatment - Water and Sewer Total</b>	<b>12,421,161</b>	<b>13,390,368</b>	<b>13,390,368</b>	<b>13,445,205</b>	<b>13,506,475</b>	<b>116,107</b>	<b>0.87%</b>	

**Public Works**

**Environmental Resources - Water and Sewer**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	605,414	654,437	654,437	667,171	667,171	12,734	1.95%	
1110 - Sick Conv to Cash	1,879	-	-	-	-	-	0.00%	
1113 - Vac Mgmt Conv	42	-	-	-	-	-	0.00%	
1119 - Payroll Accrual	(8,859)	-	-	-	-	-	0.00%	
1199 - Other Reg Salaries	2,867	-	-	-	-	-	0.00%	
1201 - Longevity Pay	4,583	4,583	4,583	6,650	6,650	2,067	45.10%	
1401 - Car Allowances	1,750	-	-	3,000	3,000	3,000	100.00%	
1407 - Expense Allowances	3,600	5,280	5,280	4,320	4,320	(960)	(18.18%)	
1413 - Cellphone Allowance	1,680	1,440	1,440	1,920	1,920	480	33.33%	
1501 - Overtime 1.5X Pay	182	573	573	600	600	27	4.71%	
1701 - Retirement Gifts	100	-	-	-	-	-	0.00%	
2104 - Mileage Reimburse	41	300	300	300	300	-	0.00%	
2119 - Wellness Incentives	3,000	3,000	3,000	3,000	3,000	-	0.00%	
2204 - Pension - General Emp	55,824	69,003	69,003	67,693	67,693	(1,310)	(1.90%)	
2299 - Pension - Def Cont	20,761	24,302	24,302	31,726	31,726	7,424	30.55%	
2301 - Soc Sec/Medicare	45,741	50,415	50,415	52,254	52,254	1,839	3.65%	
2304 - Supplemental FICA	-	-	-	50	50	50	100.00%	
2307 - Year End FICA Accr	(663)	-	-	-	-	-	0.00%	
2401 - Disability Insurance	525	-	-	1,136	1,136	1,136	100.00%	
2402 - Life Insurance	-	422	422	479	479	57	13.51%	
2404 - Health Insurance	86,104	80,401	80,401	87,644	87,644	7,243	9.01%	
<b>Personal Services</b>	<b>824,571</b>	<b>894,156</b>	<b>894,156</b>	<b>927,943</b>	<b>927,943</b>	<b>33,787</b>	<b>3.78%</b>	
3199 - Other Prof Serv	75,463	74,566	74,566	88,023	88,023	13,457	18.05%	Funding for backflow transaction fees and credit card fees.
3201 - Ad/Marketing	2,713	750	750	750	750	-	0.00%	Water Conservation outreach - Printed materials, giveaways - pencils, pens, bags, shower timers.
3216 - Costs/Fees/Permits	120	500	500	500	500	-	0.00%	
3299 - Other Services	69,600	99,069	99,069	117,069	117,069	18,000	18.17%	Funding saltwater well redevelopment - \$20,000, naturescape - \$26,000, and conservation pays - \$71,069. Current services costs increasing in FY 2021.
3401 - Computer Maint	1,700	2,250	2,250	2,250	2,250	-	0.00%	Computer maintenance and support.
3404 - Components/Parts	18	-	-	-	-	-	0.00%	
3407 - Equip Rep & Maint	-	500	500	500	500	-	0.00%	Repair and maintenance of field equipment.
3613 - Special Delivery	17	-	-	-	-	-	0.00%	
3628 - Telephone/Cable TV	5,988	5,000	5,000	6,000	6,000	1,000	20.00%	
3799 - Other Chemicals	564	420	420	420	420	-	0.00%	Chlorine test tabs and chemical standards for conducting field test.
3801 - Gasoline	5,162	4,929	4,929	4,236	4,236	(693)	(14.06%)	
3907 - Data Proc Supplies	184	-	-	1,500	-	-	0.00%	Software subscription license renewals for Adobe and MS Project - \$1,500.

**Public Works**

**Environmental Resources - Water and Sewer**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3925 - Office Equip < \$5000	1,572	1,400	1,400	1,400	1,800	400	28.57%	
3926 - Furniture < \$5000	628	-	-	-	-	-	0.00%	
3928 - Office Supplies	1,820	600	600	600	600	-	0.00%	General office supplies.
3940 - Safety Shoes	335	875	875	875	1,000	125	14.29%	
3946 - Tools/Equip < \$5000	1,469	2,500	2,500	2,500	2,500	-	0.00%	Consumables, tools and equipment for sampling/field operations.
3949 - Uniforms	1,092	1,500	1,500	1,500	1,350	(150)	(10.00%)	
3999 - Other Supplies	1,029	200	200	200	200	-	0.00%	Non-standard equipment - probes, rain gear, rubber boots, etc.
4101 - Certification Train	390	-	-	-	-	-	0.00%	
4104 - Conferences	3,267	-	-	-	-	-	0.00%	
4110 - Meetings	529	-	-	-	-	-	0.00%	
4113 - Memberships/Dues	90	-	-	-	-	-	0.00%	
4119 - Training & Travel	-	8,600	8,600	9,000	9,000	400	4.65%	
4308 - Overhead-Fleet	6,156	4,659	4,659	3,474	3,474	(1,185)	(25.43%)	
4355 - Servchg-Print Shop	8,131	2,000	2,000	2,000	2,000	-	0.00%	Hang tags, flyers, etc.
4373 - Servchg-Fleet O&M	15,771	8,972	8,972	7,798	7,798	(1,174)	(13.09%)	
4374 - Servchg-Non Fleet	250	-	-	-	-	-	0.00%	
<b>Operating Expenses</b>	<b>204,056</b>	<b>219,290</b>	<b>219,290</b>	<b>250,595</b>	<b>249,470</b>	<b>30,180</b>	<b>13.76%</b>	
6416 - Vehicles	86,367	-	-	46,066	46,066	46,066	100.00%	
<b>Capital Outlay</b>	<b>86,367</b>	<b>-</b>	<b>-</b>	<b>46,066</b>	<b>46,066</b>	<b>46,066</b>	<b>100.00%</b>	
<b>Environmental Resources -Water and Sewer Total</b>	<b>1,114,994</b>	<b>1,113,446</b>	<b>1,113,446</b>	<b>1,224,604</b>	<b>1,223,479</b>	<b>110,033</b>	<b>9.88%</b>	

**Public Works**

**Dept Support - Water and Sewer**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
2407 - Unemployment Comp	2,340	1,000	1,000	1,000	1,000	-	0.00%	
2410 - Workers' Comp	733,861	1,113,960	1,113,960	1,113,960	1,113,960	-	0.00%	
9237 - Tr to Special Obligation Bonds	2,030,515	1,971,062	1,971,062	2,204,439	2,204,439	233,377	11.84%	
<b>Personal Services</b>	<b>2,766,716</b>	<b>3,086,022</b>	<b>3,086,022</b>	<b>3,319,399</b>	<b>3,319,399</b>	<b>233,377</b>	<b>7.56%</b>	
3101 - Acct & Auditing	42,658	331,535	331,535	33,000	33,000	(298,535)	(90.05%)	
3199 - Other Prof Serv	3,107	-	-	-	-	-	0.00%	
3316 - Building Leases	-	199,000	199,000	-	199,000	-	0.00%	City Hall Lease
3319 - Office Space Rent	46,108	27,000	27,000	27,000	28,000	1,000	3.70%	Office space rented in Ivy Tower.
3925 - Office Equip < \$5000	11,124	-	-	-	-	-	0.00%	
4118 - Training	-	-	-	100,000	100,000	100,000	100.00%	
4119 - Training & Travel	-	100,000	100,000	-	-	(100,000)	(100.00%)	
4304 - Indirect Admin Serv	3,817,055	3,876,247	3,876,247	4,049,861	4,049,861	173,614	4.48%	
4316 - ROI Admin Chg	12,176,848	8,117,899	8,117,899	-	-	(8,117,899)	(100.00%)	
4334 - Servchg-Airport	120,405	122,273	122,273	125,314	125,314	3,041	2.49%	
4343 - Servchg-Info Sys	3,042,576	3,018,341	3,018,341	3,018,341	3,018,341	-	0.00%	
4361 - Servchg-Pub Works	494,678	233,789	233,789	233,789	135,093	(98,696)	(42.22%)	FY 2020 salary allocations.
4399 - Servchg-Other Funds	-	(770,000)	(770,000)	(770,000)	(770,000)	-	0.00%	
4401 - Auto Liability	270,349	333,768	333,768	333,768	333,768	-	0.00%	
4404 - Fidelity Bonds	-	2,337	2,337	2,337	2,337	-	0.00%	
4407 - Emp Proceedings	158,484	117,936	117,936	117,936	117,936	-	0.00%	
4410 - General Liability	993,721	888,781	888,781	888,781	888,781	-	0.00%	
4416 - Other Ins Charges	140,277	145,057	145,057	145,057	145,057	-	0.00%	
4428 - Prop/Fire Insurance	715,466	745,694	745,694	745,694	745,694	-	0.00%	
4431 - Pub Officials Liab	3,701	9,551	9,551	9,551	9,551	-	0.00%	
5401 - Purchases	1,868,539	1,800,000	1,800,000	1,800,000	1,800,000	-	0.00%	Utilities pipe yard inventory.
5404 - Issues	(1,558,992)	(1,800,000)	(1,800,000)	(1,800,000)	(1,800,000)	-	0.00%	Utilities pipe yard inventory.
5410 - Write Off Old Inv	13,999	-	-	-	-	-	0.00%	
5604 - Writeoff A/R & Other	(219,634)	390,000	390,000	-	-	(390,000)	(100.00%)	
<b>Operating Expenses</b>	<b>22,140,469</b>	<b>17,889,208</b>	<b>17,889,208</b>	<b>9,060,429</b>	<b>9,161,733</b>	<b>(8,727,475)</b>	<b>(48.79%)</b>	
<b>Dept Support - Water and Sewer Total</b>	<b>24,907,185</b>	<b>20,975,230</b>	<b>20,975,230</b>	<b>12,379,828</b>	<b>12,481,132</b>	<b>(8,494,098)</b>	<b>(40.50%)</b>	

## Debt Service

### Revenue Bonds - Water and Sewer

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
7101 - Bond Principal	11,475,527	12,060,615	12,060,615	12,678,678	12,678,678	618,063	5.12%	
7201 - Bond Interest	16,514,932	15,933,840	15,933,840	15,360,280	15,360,280	(573,560)	(3.60%)	
7211 - Bond Prem/Disc Amort	(3,399,148)	-	-	-	-	-	0.00%	
7213 - Bond Refund Gain/Loss Amort	1,923,058	-	-	-	-	-	0.00%	
7305 - Other Debt Costs	4,250	4,800	4,800	8,075	8,075	3,275	68.23%	
<b>Debt Services</b>	<b>26,518,618</b>	<b>27,999,255</b>	<b>27,999,255</b>	<b>28,047,033</b>	<b>28,047,033</b>	<b>47,778</b>	<b>0.17%</b>	
<b>Revenue Bonds - Water and Sewer Total</b>	<b>26,518,618</b>	<b>27,999,255</b>	<b>27,999,255</b>	<b>28,047,033</b>	<b>28,047,033</b>	<b>47,778</b>	<b>0.17%</b>	

## Debt Service

### State Revolving Fund Loans - Water and Sewer

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
7103 - Loan Principal	2,735,292	2,797,019	2,797,019	2,860,148	2,860,148	63,129	2.26%	
7203 - Loan Interest	592,861	531,135	531,135	468,005	468,005	(63,130)	(11.89%)	
<b>Debt Services</b>	<b>3,328,154</b>	<b>3,328,154</b>	<b>3,328,154</b>	<b>3,328,153</b>	<b>3,328,153</b>	<b>(1)</b>	<b>(0.00%)</b>	
<b>State Revolving Fund Loans - Water and Sewer Total</b>	<b>3,328,154</b>	<b>3,328,154</b>	<b>3,328,154</b>	<b>3,328,153</b>	<b>3,328,153</b>	<b>(1)</b>	<b>(0.00%)</b>	



# FY 2021 Decision Package Requests





# FY 2021 Decision Package Summary

## Public Works - 450 Water and Sewer Fund

Priority	Request Type	Title of Request	# of Positions	Year 1 Net Cost	Year 2 Net Cost (Ongoing)
1	Program - New	Leak Detection Program	-	150,000	-
2	Program - New	Owner's Representative for a New Fiveash Water Treatment Plant	-	250,000	-
			-	<b>\$400,000</b>	<b>\$-</b>



## FY 2021 Decision Package Form

### Public Works - 450 Water and Sewer

**Priority Number:** 1  
**Title of Request:** Leak Detection Program  
**Request Type:** Program - New

New Position(s) Requested:	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:
0.00	0.00	0.00	0.00

**Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?**

The City of Fort Lauderdale has over 783 miles of pressurized potable water mains. The water mains can develop leaks that go unnoticed for a long time before they get worse and eventually break through asphalt forcing the City to react to prevent significant damage to roadways and private property. A leak detection system works by listening acoustically to the water mains in the quiet early morning hours to detect the telltale sounds of a leak and report the location. The benefits of a leak detection program include early leak identification (before they become "Breaks"), the ability to make repairs on a schedule, lower repair costs, and reduction of non-revenue water loss. Currently, the City has no formal Leak Detection System to provide an early warning of leaks or breaks and is in a reactive repair mode. Funding for this request will move the City into a more proactive mode that will reduce the cost of repairing leaks and reduce the number of catastrophic water main breaks that tend to discredit the City.

#### Performance Measures:

Measure Description	Next Year Target	Next Year Target with Modification
Workload: Proactive efforts to increase maintenance and planned infrastructure	40%	80%
Efficiency: Increase the number of monthly scheduled leak repairs	25%	40%
Effectiveness: Decrease the number of catastrophic failures (breaks) annual	25%	40%

#### Strategic Connections:

**Focus Area:** Infrastructure  
**Goal:** InfraSt-2- Build a sustainable and resilient community  
**Objective:** IN-2 Secure our community's water supply and support water conservation measures  
**Source of Justification:** Press Play Fort Lauderdale 2024, A 5-Year Strategic Plan

#### Funding Requests:

Index	Sub Object	SubObject Title	Cost Description	Budget Request	Year 2 (Ongoing)
<b>Expenditures</b>					
PBS660411	3946	Tools/Equip < \$5000	Leak detection system	150,000	-
<b>Total Expenditures</b>				<b>150,000</b>	<b>-</b>
<b>Net</b>				<b>\$150,000</b>	<b>\$-</b>

#### Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
Water and Sewer	150,000	-

## FY 2021 Decision Package Form

### Public Works - 450 Water and Sewer

**Priority Number:** 2  
**Title of Request:** Owner's Representative for a New Fiveash Water Treatment Plant  
**Request Type:** Program - New

New Position(s) Requested:	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:
0.00	0.00	0.00	0.00

**Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?**

The Public Works' Engineering Division is requesting funding for professional services associated with an Owner's Representative for a new Fiveash Water Treatment Plant to assist with the management and technical support, including developing RFQ, RFP, and service contract procurement documents, and pre-qualifying and selecting Design-Build teams. The new WTP will provide for potable water treatment that delivers a product of the highest quality, is innovative, resilient, and conceived such that it achieves the City's desire for sustainability, energy conservation, and climate change, while providing for population growth.

#### Performance Measures:

Measure Description	Next Year Target	Next Year Target with Modification

#### Strategic Connections:

Focus Area: Infrastructure  
 Goal: InfraSt-2- Build a sustainable and resilient community  
 Objective: IN-1 Proactively maintain our water, wastewater, stormwater, road, and bridge infrastructure  
 Source of Justification: 2035 Vision Plan: Fast Forward Fort Lauderdale

#### Funding Requests:

Index	Sub Object	SubObject Title	Cost Description	Budget Request	Year 2 (Ongoing)
<b>Expenditures</b>					
PBS060101	3199	Other Prof Serv		250,000	-
<b>Total Expenditures</b>				<b>250,000</b>	<b>-</b>
<b>Net</b>				<b>\$250,000</b>	<b>\$-</b>

#### Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
Water and Sewer	250,000	-

# Central Regional Fund





## Public Works - Central Regional Wastewater System

### Department - Fund Financial Summary

#### Financial Summary - Funding Source

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Central Regional Wastewater System - 451	\$ 19,320,380	22,670,865	19,945,773	(2,725,092)	(12.0%)
<b>Total Funding</b>	<b>19,320,380</b>	<b>22,670,865</b>	<b>19,945,773</b>	<b>(2,725,092)</b>	<b>(12.0%)</b>

#### Financial Summary - Program Expenditures

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Revenue Bonds	3,596,708	3,731,575	3,681,398	(50,177)	(1.3%)
State Revolving Fund Loans	1,194,739	1,194,739	1,194,738	(1)	(0.0%)
Treatment	14,528,933	17,744,551	15,069,637	(2,674,914)	(15.1%)
<b>Total Expenditures</b>	<b>19,320,380</b>	<b>22,670,865</b>	<b>19,945,773</b>	<b>(2,725,092)</b>	<b>(12.0%)</b>

#### Financial Summary - Category Expenditures

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Personal Services	3,002,904	3,376,600	3,363,276	(13,324)	(0.4%)
Operating Expenses	11,232,234	13,991,251	11,156,361	(2,834,890)	(20.3%)
Capital Outlay	293,795	376,700	550,000	173,300	46.0%
Debt Services	4,791,446	4,926,314	4,876,136	(50,178)	(1.0%)
<b>Total Expenditures</b>	<b>\$ 19,320,380</b>	<b>22,670,865</b>	<b>19,945,773</b>	<b>(2,725,092)</b>	<b>(12.0%)</b>

#### Financial Summary - Category FTE

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
FTE	37.0	37.0	37.0	-	0.0%
<b>Total FTE</b>	<b>37.0</b>	<b>37.0</b>	<b>37.0</b>	<b>-</b>	<b>0.0%</b>

#### FY 2021 Major Variances

##### Operating Expenses

Decrease due to elimination of the Return on Investment (ROI) charge paid to the General Fund	\$ (2,073,033)
Decrease in estimated electric costs based upon FY 2019 usage	(224,700)
Decrease in accounting and auditing	(\$208,900)
Decrease in components and parts to appropriately account for capital expenses	(365,000)

##### Capital Outlay

Decrease due to vehicle replacement schedule	(176,700)
Increase in other equipment due to a reallocation from components and parts	350,000



# Descriptions & Line Items By Division





**Public Works**

**Treatment - Central Regional Wastewater System**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	1,883,774	2,230,639	2,230,639	2,230,828	2,230,828	189	0.01%	
1107 - Part Time Salaries	874	-	-	-	-	-	0.00%	
1110 - Sick Conv to Cash	3,441	-	-	-	-	-	0.00%	
1113 - Vac Mgmt Conv	1,135	-	-	-	-	-	0.00%	
1116 - Comp Absences	32,972	-	-	-	-	-	0.00%	
1119 - Payroll Accrual	(33,803)	-	-	-	-	-	0.00%	
1199 - Other Reg Salaries	3,980	-	-	-	-	-	0.00%	
1201 - Longevity Pay	15,359	15,359	15,359	12,808	12,808	(2,551)	(16.61%)	
1204 - Longevity Accr	(329)	-	-	-	-	-	0.00%	
1304 - Assignment Pay	15,720	-	-	-	-	-	0.00%	
1310 - Shift Differential	6,525	5,850	5,850	5,850	5,850	-	0.00%	
1313 - Standby Pay	2,754	-	-	-	-	-	0.00%	
1316 - Upgrade Pay	62	-	-	-	-	-	0.00%	
1401 - Car Allowances	13,400	16,080	16,080	16,080	16,080	-	0.00%	
1407 - Expense Allowances	960	-	-	-	-	-	0.00%	
1413 - Cellphone Allowance	4,400	4,560	4,560	4,080	4,080	(480)	(10.53%)	
1501 - Overtime 1.5X Pay	105,899	119,246	119,246	124,620	124,620	5,374	4.51%	
1504 - Overtime 1X Pay	817	3,440	3,440	3,600	3,600	160	4.65%	
2119 - Wellness Incentives	7,000	7,000	7,000	7,000	7,000	-	0.00%	
2204 - Pension - General Emp	140,047	128,435	128,435	129,723	129,723	1,288	1.00%	
2299 - Pension - Def Cont	108,890	136,981	136,981	146,213	146,213	9,232	6.74%	
2301 - Soc Sec/Medicare	151,010	172,268	172,268	173,180	173,180	912	0.53%	
2304 - Supplemental FICA	-	-	-	9,840	9,840	9,840	100.00%	
2307 - Year End FICA Accr	(144)	-	-	-	-	-	0.00%	
2401 - Disability Insurance	2,462	-	-	5,261	5,261	5,261	100.00%	
2402 - Life Insurance	-	1,437	1,437	1,608	1,608	171	11.90%	
2404 - Health Insurance	300,115	344,483	344,483	299,175	299,175	(45,308)	(13.15%)	
2410 - Workers' Comp	91,866	48,400	48,400	48,400	48,400	-	0.00%	
9237 - Tr to Special Obligation Bonds	143,719	142,422	142,422	145,010	145,010	2,588	1.82%	
<b>Personal Services</b>	<b>3,002,904</b>	<b>3,376,600</b>	<b>3,376,600</b>	<b>3,363,276</b>	<b>3,363,276</b>	<b>(13,324)</b>	<b>(0.39%)</b>	
3101 - Acct & Auditing	1,150	210,900	210,900	2,000	2,000	(208,900)	(99.05%)	Audit and monitoring of capital projects.
3104 - Arch/Eng Serv	4,253	-	-	-	-	-	0.00%	
3198 - Backflow Program	-	5,045	5,045	5,045	5,045	-	0.00%	
3199 - Other Prof Serv	107,053	201,500	201,500	201,500	150,000	(51,500)	(25.56%)	Consultant Services for permitting, Engineering Task Orders, Professional Services for upgrades, Sustainability Environmental Management Services, and other various contractor work negotiated by Operations.

## Public Works

### Treatment - Central Regional Wastewater System

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3216 - Costs/Fees/Permits	9,505	13,100	13,100	20,000	21,705	8,605	65.69%	County permits and state license fees, including storage tank and repump permits and triennial ISO 14001 Certification.
3228 - Disposal (Tip) Fees	23,702	55,500	55,500	65,900	65,900	10,400	18.74%	Disposal of grit, rags, trash and lift station debris by City vehicles to landfill.
3231 - Food Services	233	400	400	400	400	-	0.00%	
3237 - Lawn & Tree Service	33,077	36,000	36,000	32,000	32,000	(4,000)	(11.11%)	Maintenance of the GTL well-field site.
3252 - Sludge Disposal	1,954,913	1,950,000	1,950,000	3,906,000	1,956,000	6,000	0.31%	Contracted sludge hauling.
3255 - Solid Waste Collections	43,154	80,289	80,289	77,100	77,100	(3,189)	(3.97%)	
3299 - Other Services	57,883	12,940	12,940	28,000	28,000	15,060	116.38%	Miscellaneous plumbing contractor work, pest control, welding and testing.
3301 - Heavy Equip Rent	47,782	-	-	-	-	-	0.00%	
3304 - Office Equip Rent	2,019	1,200	1,200	3,000	3,000	1,800	150.00%	Toshiba copier lease for GTL.
3310 - Other Equip Rent	46,804	17,500	17,500	10,000	10,000	(7,500)	(42.86%)	Short-term rental of process equipment.
3319 - Office Space Rent	33,388	37,000	37,000	37,000	39,000	2,000	5.41%	Ivy Tower rent for W&S Consent Order Office distribution.
3404 - Components/Parts	446,415	580,000	230,000	215,000	215,000	(365,000)	(62.93%)	Parts for maintenance of process equipment, pumps, valves, replacement parts and other components. Decrease in Components/Parts is due to the requested movement of \$350,000 to Other Equipment for the purchase of replacement pumps & motors for GTL, which cost between \$5K-\$50K.
3407 - Equip Rep & Maint	197,613	100,000	100,000	100,000	100,000	-	0.00%	Repairs of pumps and motors.
3425 - Bldg Rep Materials	2,658	10,000	10,000	5,000	5,000	(5,000)	(50.00%)	Small building repair materials, paint, etc.
3428 - Bldg Rep & Maint	10,054	20,000	20,000	20,000	20,000	-	0.00%	Work by painting vendors.
3434 - Imp Rep Materials	613	-	-	-	-	-	0.00%	
3437 - Imp Rep & Maint	50,031	1,000	1,000	-	-	(1,000)	(100.00%)	
3601 - Electricity	1,936,315	2,239,200	2,239,200	2,014,500	2,014,500	(224,700)	(10.03%)	
3613 - Special Delivery	605	345	345	-	-	(345)	(100.00%)	
3616 - Postage	14	-	-	-	-	-	0.00%	
3628 - Telephone/Cable TV	860	900	900	900	900	-	0.00%	
3634 - Water/Sew/Storm	468,965	529,433	529,433	517,000	517,000	(12,433)	(2.35%)	
3701 - Chlorine	99,043	80,000	80,000	100,000	100,000	20,000	25.00%	Chlorine used to disinfect treated wastewater and control microbial growth in wells; odor control units.
3707 - Hydrogen Peroxide	484,460	450,000	450,000	510,000	450,000	-	0.00%	Chemical used to reduce odors.
3713 - Polymers	194,783	230,000	230,000	200,000	200,000	(30,000)	(13.04%)	Used for dewatering biosolids.
3717 - Sodium Hypochlorite	897	2,000	2,000	2,000	2,000	-	0.00%	Chemical used to reduce odors.
3718 - Sodium Hydroxide	17,214	4,000	4,000	10,000	10,000	6,000	150.00%	Chemical used to reduce odors.

## Public Works

### Treatment - Central Regional Wastewater System

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3799 - Other Chemicals	17,686	2,375,000	2,375,000	2,374,500	2,374,500	(500)	(0.02%)	Repump Corrosion Inhibitor and welding gases used in cryogenic plant, liquid oxygen deliveries during plant shutdown.
3801 - Gasoline	1,088	2,284	2,284	882	882	(1,402)	(61.38%)	
3804 - Diesel Fuel	9,069	1,811	1,811	65,947	65,947	64,136	3,541.47%	
3807 - Oil & Lubricants	7,766	-	-	7,000	7,800	7,800	100.00%	Coatings and machinery lubricants.
3904 - Books & Manuals	-	200	200	-	-	(200)	(100.00%)	
3907 - Data Proc Supplies	31	-	-	-	-	-	0.00%	
3910 - Electrical Supplies	71,974	75,000	75,000	75,000	75,000	-	0.00%	Motors, circuit boards, controllers, actuators, conduit, conductors and wiring.
3916 - Janitorial Supplies	5,369	5,000	5,000	5,000	5,000	-	0.00%	
3919 - Laboratory Sup	12,041	1,600	1,600	1,600	1,600	-	0.00%	Lab chemicals, pipettes, plastic sample bottles.
3922 - Medical Supplies	50	100	100	700	100	-	0.00%	Medical supplies procured through Cintas contract.
3925 - Office Equip < \$5000	7,950	1,975	1,975	1,975	7,400	5,425	274.68%	Printers.
3928 - Office Supplies	2,116	2,250	2,250	1,900	1,900	(350)	(15.56%)	
3937 - Safety/Train Mat	2,359	2,000	2,000	2,000	2,000	-	0.00%	Safety supplies such as gloves, masks, etc.
3940 - Safety Shoes	4,973	8,500	8,500	7,500	4,500	(4,000)	(47.06%)	
3946 - Tools/Equip < \$5000	1,243	10,000	10,000	10,000	10,000	-	0.00%	Electrical and mechanical tools; nonsparking tools for the Cryogenic Plant and microscopes.
3949 - Uniforms	9,371	7,000	7,000	8,500	9,800	2,800	40.00%	Special electrical uniforms and City uniforms.
3999 - Other Supplies	403	20,000	20,000	2,300	2,300	(17,700)	(88.50%)	Signs, meeting supplies, and other supplies for operations.
4101 - Certification Train	2,895	-	-	-	-	-	0.00%	
4104 - Conferences	2,375	-	-	-	-	-	0.00%	
4113 - Memberships/Dues	611	-	-	-	-	-	0.00%	
4116 - Schools	20,720	-	-	-	-	-	0.00%	
4119 - Training & Travel	-	12,200	12,200	12,200	12,200	-	0.00%	
4213 - Retiree Health Bene	30,800	33,600	33,600	33,600	33,600	-	0.00%	
4304 - Indirect Admin Serv	552,763	612,599	612,599	632,183	632,183	19,584	3.20%	
4308 - Overhead-Fleet	12,708	8,783	8,783	8,984	8,984	201	2.29%	
4316 - ROI Admin Chg	3,109,550	2,073,033	2,073,033	-	-	(2,073,033)	(100.00%)	Removal of ROI Expense
4343 - Servchg-Info Sys	140,155	129,909	129,909	129,909	129,909	-	0.00%	
4355 - Servchg-Print Shop	586	300	300	-	-	(300)	(100.00%)	
4361 - Servchg-Pub Works	250,943	234,430	234,430	234,430	240,911	6,481	2.76%	
4373 - Servchg-Fleet O&M	34,699	21,157	21,157	26,027	26,027	4,870	23.02%	
4374 - Servchg-Non Fleet	44	5,000	5,000	1,000	-	(5,000)	(100.00%)	
4399 - Servchg-Other Funds	-	770,000	770,000	770,000	770,000	-	0.00%	
4401 - Auto Liability	10,719	11,894	11,894	11,894	11,894	-	0.00%	
4404 - Fidelity Bonds	-	652	652	652	652	-	0.00%	
4407 - Emp Proceedings	6,897	4,990	4,990	4,990	4,990	-	0.00%	

**Public Works**

**Treatment - Central Regional Wastewater System**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
4410 - General Liability	20,307	15,497	15,497	15,497	15,497	-	0.00%	
4416 - Other Ins Charges	14,645	14,890	14,890	14,890	14,890	-	0.00%	
4428 - Prop/Fire Insurance	591,876	660,483	660,483	660,483	660,483	-	0.00%	
4431 - Pub Officials Liab	-	862	862	862	862	-	0.00%	
<b>Operating Expenses</b>	<b>11,232,234</b>	<b>13,991,251</b>	<b>13,641,251</b>	<b>13,204,750</b>	<b>11,156,361</b>	<b>(2,834,890)</b>	<b>(20.26%)</b>	
6404 - Computer Equipment	10,100	-	-	-	-	-	0.00%	
6416 - Vehicles	-	176,700	176,700	-	-	(176,700)	(100.00%)	
6499 - Other Equipment	283,695	200,000	550,000	550,000	550,000	350,000	175.00%	\$550,000 - Replacement equipment for GTL (i.e. sludge feed pumps/MAC A motors, valves, etc.)
<b>Capital Outlay</b>	<b>293,795</b>	<b>376,700</b>	<b>726,700</b>	<b>550,000</b>	<b>550,000</b>	<b>173,300</b>	<b>46.00%</b>	
<b>Treatment - Central Regional Wastewater System Total</b>	<b>14,528,933</b>	<b>17,744,551</b>	<b>17,744,551</b>	<b>17,118,026</b>	<b>15,069,637</b>	<b>(2,674,914)</b>	<b>(15.07%)</b>	

## Debt Service

### Revenue Bonds - Central Regional Wastewater System

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
7101 - Bond Principal	284,473	299,385	299,385	261,322	261,322	(38,063)	(12.71%)	
7201 - Bond Interest	3,444,100	3,429,690	3,429,690	3,415,551	3,415,551	(14,139)	(0.41%)	
7211 - Bond Prem/Disc Amort	(157,486)	-	-	-	-	-	0.00%	
7213 - Bond Refund Gain/Loss Amort	24,371	-	-	-	-	-	0.00%	
7305 - Other Debt Costs	1,250	2,500	2,500	4,525	4,525	2,025	81.00%	
<b>Debt Services</b>	<b>3,596,708</b>	<b>3,731,575</b>	<b>3,731,575</b>	<b>3,681,398</b>	<b>3,681,398</b>	<b>(50,177)</b>	<b>(1.34%)</b>	
<b>Revenue Bonds - Central Regional Wastewater System Total</b>	<b>3,596,708</b>	<b>3,731,575</b>	<b>3,731,575</b>	<b>3,681,398</b>	<b>3,681,398</b>	<b>(50,177)</b>	<b>(1.34%)</b>	

## Debt Service

### State Revolving Fund Loans - Central Regional Wastewater System

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
7103 - Loan Principal	965,186	987,081	987,081	1,009,474	1,009,474	22,393	2.27%	
7203 - Loan Interest	229,553	207,658	207,658	185,264	185,264	(22,394)	(10.78%)	
<b>Debt Services</b>	<b>1,194,739</b>	<b>1,194,739</b>	<b>1,194,739</b>	<b>1,194,738</b>	<b>1,194,738</b>	<b>(1)</b>	<b>(0.00%)</b>	
<b>State Revolving Fund Loans - Central Regional Wastewater System Total</b>	<b>1,194,739</b>	<b>1,194,739</b>	<b>1,194,739</b>	<b>1,194,738</b>	<b>1,194,738</b>	<b>(1)</b>	<b>(0.00%)</b>	

# Stormwater Fund





**Public Works - Stormwater**  
**Department - Fund Financial Summary**

**Financial Summary - Funding Source**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Stormwater - 470	\$ 10,797,582	11,649,879	11,268,931	(380,948)	(3.3%)
<b>Total Funding</b>	<b>10,797,582</b>	<b>11,649,879</b>	<b>11,268,931</b>	<b>(380,948)</b>	<b>(3.3%)</b>

**Financial Summary - Program Expenditures**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Dept Support	3,318,519	2,668,388	3,195,281	526,893	19.7%
Distribution and Collection	6,760,351	7,943,918	7,079,499	(864,419)	(10.9%)
Environmental Resources	718,712	1,037,573	994,151	(43,422)	(4.2%)
<b>Total Expenditures</b>	<b>10,797,582</b>	<b>11,649,879</b>	<b>11,268,931</b>	<b>(380,948)</b>	<b>(3.3%)</b>

**Financial Summary - Category Expenditures**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Personal Services	3,677,644	3,951,012	4,346,298	395,286	10.0%
Operating Expenses	5,609,001	6,625,148	6,644,763	19,615	0.3%
Capital Outlay	1,510,936	1,073,719	277,870	(795,849)	(74.1%)
<b>Total Expenditures</b>	<b>\$ 10,797,582</b>	<b>11,649,879</b>	<b>11,268,931</b>	<b>(380,948)</b>	<b>(3.3%)</b>

**Financial Summary - Category FTE**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
FTE	37.0	39.0	40.0	1	2.6%
<b>Total FTE</b>	<b>37.0</b>	<b>39.0</b>	<b>40.0</b>	<b>1</b>	<b>2.6%</b>

**FY 2021 Major Variances**

**Personal Services**

Increase in salaries due to contractual wage adjustments	\$ 85,323
Transfer of Senior Administrative Assistant from the Public Works' Water and Sewer Fund	98,553
Increase in allocation of pension obligation bond payment	97,463

**Operating Expenses**

Increase in other professional services associated with the consultant fees and outreach costs	169,367
Decrease in components and parts for one-time stormwater pollution prevention devices	(308,200)
Decrease in other services related to one-time algal bloom response mitigation	(152,000)
Increase in treasury service charges	174,351

**Public Works - Stormwater Department -**

**Fund Financial Summary, continued**

**Operating Expenses, continued**

Increase in Public Works administrative service charge	276,040
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**Capital Outlay**

Decrease due to one-time capital purchase related to scheduled vehicle replacements in FY 2020	(415,849)
Decrease in other equipment purchases related to retrofitting Stormstation 1 and 2 pump upgrades	(380,000)

# Descriptions & Line Items By Division





**Public Works**

**Public Works - Stormwater**

**Department-Fund Budget by SubObject - Revenues**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Revenues
J284 - Write Off Recoveries	9,417	9,000	9,000	-	-	(9,000)	(100.00%)	
J326 - Stormwater Fees	13,666,212	19,178,924	19,178,924	29,900,000	29,600,000	10,421,076	54.34%	Request based on Hybrid Model
N103 - Earn-Pooled Investments	682,708	158,766	158,766	-	182,659	23,893	15.05%	Schedule J Earn Pooled Income.
N129 - Other Income (Penalty Charges)	85,965	51,000	51,000	51,000	51,000	-	0.00%	
N404 - Vehicle Sale Proceeds	174,200	-	-	-	-	-	0.00%	
N552 - Engineering-Interfund Svc Chg	315,735	200,000	200,000	270,000	270,000	70,000	35.00%	Engineering charge backs.
N572 - P/W/Other-Interfund Svc Chg	125,179	-	-	-	-	-	0.00%	
<b>Revenue</b>	<b>15,059,416</b>	<b>19,597,690</b>	<b>19,597,690</b>	<b>30,221,000</b>	<b>30,103,659</b>	<b>10,505,969</b>	<b>53.61%</b>	
<b>Public Works - Stormwater Total</b>	<b>15,059,416</b>	<b>19,597,690</b>	<b>19,597,690</b>	<b>30,221,000</b>	<b>30,103,659</b>	<b>10,505,969</b>	<b>53.61%</b>	

**Public Works**

**Distribution and Collection - Stormwater**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	1,482,033	1,891,584	1,891,584	1,961,207	1,961,207	69,623	3.68%	
1107 - Part Time Salaries	1,285	-	-	-	-	-	0.00%	
1113 - Vac Mgmt Conv	3,740	-	-	-	-	-	0.00%	
1116 - Comp Absences	83,870	-	-	-	-	-	0.00%	
1119 - Payroll Accrual	(22,438)	-	-	-	-	-	0.00%	
1199 - Other Reg Salaries	1,571	-	-	-	-	-	0.00%	
1201 - Longevity Pay	20,560	23,487	23,487	26,946	26,946	3,459	14.73%	
1204 - Longevity Accr	2,824	-	-	-	-	-	0.00%	
1310 - Shift Differential	390	390	390	390	390	-	0.00%	
1313 - Standby Pay	39,605	32,984	32,984	37,800	37,800	4,816	14.60%	
1316 - Upgrade Pay	114	-	-	-	-	-	0.00%	
1401 - Car Allowances	8,900	14,160	14,160	14,160	14,160	-	0.00%	
1407 - Expense Allowances	1,600	1,440	1,440	2,880	2,880	1,440	100.00%	
1413 - Cellphone Allowance	4,480	5,040	5,040	5,520	5,520	480	9.52%	
1501 - Overtime 1.5X Pay	283,952	183,456	183,456	187,200	187,200	3,744	2.04%	
1504 - Overtime 1X Pay	3,889	2,293	2,293	2,400	2,400	107	4.67%	
1511 - O/T - Unplanned - 1.5X Pay	225	-	-	-	-	-	0.00%	
2119 - Wellness Incentives	4,000	4,000	4,000	5,000	5,000	1,000	25.00%	
2204 - Pension - General Emp	174,393	207,082	207,082	267,296	267,296	60,214	29.08%	
2299 - Pension - Def Cont	45,881	67,292	67,292	64,080	64,080	(3,212)	(4.77%)	
2301 - Soc Sec/Medicare	135,869	146,535	146,535	153,819	153,819	7,284	4.97%	
2304 - Supplemental FICA	-	-	-	14,520	14,520	14,520	100.00%	
2307 - Year End FICA Accr	4,524	-	-	-	-	-	0.00%	
2401 - Disability Insurance	1,108	-	-	2,306	2,306	2,306	100.00%	
2402 - Life Insurance	-	1,143	1,143	1,412	1,412	269	23.53%	
2404 - Health Insurance	319,901	356,413	356,413	360,580	360,580	4,167	1.17%	
<b>Personal Services</b>	<b>2,602,276</b>	<b>2,937,299</b>	<b>2,937,299</b>	<b>3,107,516</b>	<b>3,107,516</b>	<b>170,217</b>	<b>5.80%</b>	
3198 - Backflow Program	-	290	290	290	290	-	0.00%	
3199 - Other Prof Serv	418,693	530,000	530,000	530,000	699,890	169,890	32.05%	City's Watershed Asset Management Plan (WAMP) execution and implementation, including consulting fees and administration. \$505,000 for consultant fees and \$25,000 for outreach.
3201 - Ad/Marketing	4,251	1,000	1,000	1,000	1,000	-	0.00%	Flyers for construction and notification of repair related field activities.
3216 - Costs/Fees/Permits	3,125	3,025	3,025	4,250	4,250	1,225	40.50%	Required permits.
3228 - Disposal (Tip) Fees	97,557	130,000	130,000	110,600	110,600	(19,400)	(14.92%)	Disposal of grit, rags, trash and debris by City vehicles to landfill.
3255 - Solid Waste Collections	9,426	15,000	15,000	12,000	12,000	(3,000)	(20.00%)	

**Public Works**

**Distribution and Collection - Stormwater**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3299 - Other Services	74,651	925,125	925,125	923,125	923,125	(2,000)	(0.22%)	Field Density Tests, Melrose Drainage Maintenance, Stormwater Infrastructure Cleaning and Maintenance Services, and Asset Data Collection & Migration.
3301 - Heavy Equip Rent	-	4,000	4,000	4,000	4,000	-	0.00%	Rental of backhoes, excavators and other heavy equipment.
3310 - Other Equip Rent	22,511	30,000	30,000	30,000	30,000	-	0.00%	Rental of barricades and other maintenance of traffic (MOT) equipment.
3319 - Office Space Rent	5,175	-	-	-	-	-	0.00%	
3404 - Components/Parts	142,344	513,200	513,200	514,200	205,000	(308,200)	(60.05%)	Pipe, rock, manholes, grates, ongoing Rock & Grade-Melrose Maintenance, Tidal Valve, Pollutant Retardant Baffles (PRB) and Stormstation component replacements.
3407 - Equip Rep & Maint	668	7,000	7,000	13,000	7,000	-	0.00%	Equipment repair and maintenance.
3428 - Bldg Rep & Maint	-	5,000	5,000	5,000	5,000	-	0.00%	Building repairs and maintenance at the Central Maintenance Shop (CMS).
3434 - Imp Rep Materials	7,897	31,000	31,000	26,000	26,000	(5,000)	(16.13%)	Specialty concrete and asphalt for the restoration of roadways and sidewalks after maintenance and other projects are completed.
3437 - Imp Rep & Maint	1,001,204	1,200,000	1,200,000	1,300,000	1,200,000	-	0.00%	Stormwater operations and engineering projects.
3516 - Printing Serv - Ext	293	-	-	-	-	-	0.00%	
3601 - Electricity	32,428	52,669	52,669	33,700	33,700	(18,969)	(36.02%)	
3616 - Postage	48	-	-	-	-	-	0.00%	
3628 - Telephone/Cable TV	19,397	14,900	14,900	19,600	19,600	4,700	31.54%	
3634 - Water/Sew/Storm	3,787	2,544	2,544	4,000	4,000	1,456	57.23%	
3801 - Gasoline	6,552	6,467	6,467	5,384	5,384	(1,083)	(16.75%)	
3804 - Diesel Fuel	66,136	56,178	56,178	58,241	58,241	2,063	3.67%	
3904 - Books & Manuals	650	-	-	-	-	-	0.00%	
3907 - Data Proc Supplies	2,958	-	-	-	-	-	0.00%	
3910 - Electrical Supplies	14,551	-	-	-	-	-	0.00%	
3913 - Horticultural Sup	23,350	55,000	53,254	51,000	25,000	(30,000)	(54.55%)	Restoration of landscapes after repairs and other projects are completed.
3916 - Janitorial Supplies	260	-	-	-	-	-	0.00%	
3925 - Office Equip < \$5000	6,520	3,600	3,600	3,500	3,500	(100)	(2.78%)	
3928 - Office Supplies	10,280	2,500	2,500	7,000	4,500	2,000	80.00%	
3937 - Safety/Train Mat	360	-	-	-	-	-	0.00%	
3940 - Safety Shoes	3,292	7,750	7,750	8,750	4,000	(3,750)	(48.39%)	

**Public Works**

**Distribution and Collection - Stormwater**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3946 - Tools/Equip < \$5000	21,378	10,000	10,000	11,000	11,000	1,000	10.00%	Tools and equipment for the division and for the implementation of the Watershed Asset Management Program via condition assessment in the New River Watershed.
3949 - Uniforms	9,033	15,000	15,000	15,500	7,800	(7,200)	(48.00%)	
3999 - Other Supplies	31,736	13,500	13,500	9,000	9,000	(4,500)	(33.33%)	Other supplies used in stormwater operations.
4101 - Certification Train	7,082	-	-	-	-	-	0.00%	
4104 - Conferences	7,160	-	-	-	-	-	0.00%	
4113 - Memberships/Dues	649	-	-	-	-	-	0.00%	
4116 - Schools	14,720	-	-	-	-	-	0.00%	
4119 - Training & Travel	-	9,600	9,600	14,400	14,400	4,800	50.00%	
4213 - Retiree Health Bene	11,600	12,000	12,000	12,000	12,000	-	0.00%	
4308 - Overhead-Fleet	77,244	76,494	76,494	61,737	61,737	(14,757)	(19.29%)	
4355 - Servchg-Print Shop	1,087	-	-	250	800	800	100.00%	
4361 - Servchg-Pub Works	47,265	-	-	1,000	-	-	0.00%	
4373 - Servchg-Fleet O&M	229,987	227,475	227,475	191,296	191,296	(36,179)	(15.90%)	
4374 - Servchg-Non Fleet	8,839	-	-	1,000	-	-	0.00%	
<b>Operating Expenses</b>	<b>2,446,146</b>	<b>3,960,317</b>	<b>3,958,571</b>	<b>3,981,823</b>	<b>3,694,113</b>	<b>(266,204)</b>	<b>(6.72%)</b>	
6416 - Vehicles	1,363,088	666,302	668,048	277,870	277,870	(388,432)	(58.30%)	
6499 - Other Equipment	132,099	380,000	380,000	-	-	(380,000)	(100.00%)	
<b>Capital Outlay</b>	<b>1,495,187</b>	<b>1,046,302</b>	<b>1,048,048</b>	<b>277,870</b>	<b>277,870</b>	<b>(768,432)</b>	<b>(73.44%)</b>	
<b>Distribution and Collection - Stormwater Total</b>	<b>6,543,610</b>	<b>7,943,918</b>	<b>7,943,918</b>	<b>7,367,209</b>	<b>7,079,499</b>	<b>(864,419)</b>	<b>(10.88%)</b>	

Public Works

Environmental Resources - Stormwater

Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	422,339	535,618	-	620,992	620,992	85,374	15.94%	
1113 - Vac Mgmt Conv	4,040	-	-	-	-	-	0.00%	
1119 - Payroll Accrual	(7,711)	-	-	-	-	-	0.00%	
1201 - Longevity Pay	1,724	1,724	-	2,009	2,009	285	16.53%	
1316 - Upgrade Pay	206	-	-	-	-	-	0.00%	
1401 - Car Allowances	12,500	19,080	-	19,080	19,080	-	0.00%	
1407 - Expense Allowances	1,200	-	-	1,440	1,440	1,440	100.00%	
1413 - Cellphone Allowance	2,400	2,880	-	2,880	2,880	-	0.00%	
2104 - Mileage Reimburse	234	-	-	-	-	-	0.00%	
2119 - Wellness Incentives	1,000	1,000	-	1,500	1,500	500	50.00%	
2204 - Pension - General Emp	18,723	18,337	-	22,706	22,706	4,369	23.83%	
2299 - Pension - Def Cont	28,353	39,057	-	46,340	46,340	7,283	18.65%	
2301 - Soc Sec/Medicare	32,899	41,106	-	49,450	49,450	8,344	20.30%	
2307 - Year End FICA Accr	(596)	-	-	-	-	-	0.00%	
2401 - Disability Insurance	636	-	-	1,669	1,669	1,669	100.00%	
2402 - Life Insurance	-	277	-	447	447	170	61.37%	
2404 - Health Insurance	56,054	72,255	-	90,427	90,427	18,172	25.15%	
<b>Personal Services</b>	<b>574,002</b>	<b>731,334</b>	<b>-</b>	<b>858,940</b>	<b>858,940</b>	<b>127,606</b>	<b>17.45%</b>	
3199 - Other Prof Serv	69,639	77,940	-	77,417	77,417	(523)	(0.67%)	Broward County Water Quality Monitoring, financial forecasting services, and National Pollutant Discharge Elimination System (NPDES) consulting services.
3201 - Ad/Marketing	-	2,500	-	6,500	2,500	-	0.00%	Promotional material and giveaways
3216 - Costs/Fees/Permits	19,597	24,000	-	24,000	24,000	-	0.00%	Florida Department of Environmental Protection (FDEP) & National Pollutant Discharge Elimination System (NPDES) permits.
3299 - Other Services	500	152,000	-	10,000	2,000	(150,000)	(98.68%)	Environmental clean-ups.
3304 - Office Equip Rent	2,095	-	-	-	-	-	0.00%	
3319 - Office Space Rent	3,758	-	-	-	-	-	0.00%	
3407 - Equip Rep & Maint	1,180	-	-	-	-	-	0.00%	
3801 - Gasoline	1,072	1,294	-	880	880	(414)	(31.99%)	
3807 - Oil & Lubricants	54	100	-	100	55	(45)	(45.00%)	Boat oils and lube.
3904 - Books & Manuals	85	-	-	-	-	-	0.00%	
3907 - Data Proc Supplies	288	-	-	1,700	1,700	1,700	100.00%	\$1,700 is requested for Stormwater Engineering Project Management Team software license renewals (5 Adobe Pro at \$175 each, 3 MS Project at \$275 each.
3925 - Office Equip < \$5000	1,212	-	-	-	1,200	1,200	100.00%	
3928 - Office Supplies	1,435	2,000	-	2,000	2,000	-	0.00%	General office supplies for the division.
3940 - Safety Shoes	-	-	-	-	750	750	100.00%	
3946 - Tools/Equip < \$5000	93	-	-	-	-	-	0.00%	

**Public Works**

**Environmental Resources - Stormwater**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3999 - Other Supplies	63	4,000	-	4,000	4,000	-	0.00%	Pollution control devices and mosquito briquettes for River Oaks.
4101 - Certification Train	4,709	-	-	-	-	-	0.00%	
4104 - Conferences	10,383	-	-	-	-	-	0.00%	
4110 - Meetings	1,715	-	-	-	-	-	0.00%	
4113 - Memberships/Dues	5,919	-	-	-	-	-	0.00%	
4116 - Schools	150	-	-	-	-	-	0.00%	
4119 - Training & Travel	-	12,000	-	16,800	16,800	4,800	40.00%	
4308 - Overhead-Fleet	876	709	-	368	368	(341)	(48.10%)	
4355 - Servchg-Print Shop	2,042	1,000	-	5,000	1,000	-	0.00%	Targeted outreach material and mailers.
4373 - Servchg-Fleet O&M	1,990	1,279	-	541	541	(738)	(57.70%)	
4374 - Servchg-Non Fleet	104	-	-	-	-	-	0.00%	
<b>Operating Expenses</b>	<b>128,961</b>	<b>278,822</b>	<b>-</b>	<b>149,306</b>	<b>135,211</b>	<b>(143,611)</b>	<b>(51.51%)</b>	
6416 - Vehicles	-	27,417	-	-	-	(27,417)	(100.00%)	
6499 - Other Equipment	15,749	-	-	-	-	-	0.00%	
<b>Capital Outlay</b>	<b>15,749</b>	<b>27,417</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(27,417)</b>	<b>(100.00%)</b>	
<b>Environmental Resources - Stormwater Total</b>	<b>718,712</b>	<b>1,037,573</b>	<b>-</b>	<b>1,008,246</b>	<b>994,151</b>	<b>(43,422)</b>	<b>(4.18%)</b>	

**Public Works**

**Dept Support - Stormwater**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
2410 - Workers' Comp	87,449	55,664	55,664	55,664	55,664	-	0.00%	
9237 - Tr to Special Obligation Bonds	198,176	226,715	226,715	324,178	324,178	97,463	42.99%	
<b>Personal Services</b>	<b>285,625</b>	<b>282,379</b>	<b>282,379</b>	<b>379,842</b>	<b>379,842</b>	<b>97,463</b>	<b>34.51%</b>	
3101 - Acct & Auditing	3,017	3,002	3,002	3,000	3,000	(2)	(0.07%)	
3199 - Other Prof Serv	5,357	-	-	-	-	-	0.00%	
3319 - Office Space Rent	79,572	102,000	102,000	102,000	106,000	4,000	3.92%	Office space rent in Ivy Tower.
3925 - Office Equip < \$5000	25,844	-	-	-	-	-	0.00%	
4304 - Indirect Admin Serv	560,556	623,988	623,988	668,171	668,171	44,183	7.08%	
4343 - Servchg-Info Sys	110,803	123,280	123,280	123,280	123,280	-	0.00%	
4361 - Servchg-Pub Works	391,776	1,026,264	1,026,264	1,026,264	1,233,162	206,898	20.16%	
4370 - Servchg-Treasury	343,270	399,030	399,030	399,030	573,381	174,351	43.69%	
4401 - Auto Liability	44,066	55,587	55,587	55,587	55,587	-	0.00%	
4404 - Fidelity Bonds	-	295	295	295	295	-	0.00%	
4407 - Emp Proceedings	5,965	7,738	7,738	7,738	7,738	-	0.00%	
4410 - General Liability	17,563	23,916	23,916	23,916	23,916	-	0.00%	
4416 - Other Ins Charges	15,429	18,252	18,252	18,252	18,252	-	0.00%	
4428 - Prop/Fire Insurance	-	1,098	1,098	1,098	1,098	-	0.00%	
4431 - Pub Officials Liab	370	1,559	1,559	1,559	1,559	-	0.00%	
5604 - Writeoff A/R & Other	(778,917)	-	-	-	-	-	0.00%	
<b>Operating Expenses</b>	<b>824,671</b>	<b>2,386,009</b>	<b>2,386,009</b>	<b>2,430,190</b>	<b>2,815,439</b>	<b>429,430</b>	<b>18.00%</b>	
<b>Dept Support - Stormwater Total</b>	<b>1,110,296</b>	<b>2,668,388</b>	<b>2,668,388</b>	<b>2,810,032</b>	<b>3,195,281</b>	<b>526,893</b>	<b>19.75%</b>	



# FY 2021 Decision Package Requests





## FY 2021 Decision Package Summary

### Public Works - 470 Stormwater Fund

Priority	Request Type	Title of Request	# of Positions	Year 1 Net Cost	Year 2 Net Cost (Ongoing)
1	Capital Outlay	Pontoon Vessel - Stormwater Operations	-	100,875	2,300
2	Program - New	Citywide Stormwater Model	-	50,000	50,000
			-	<b>\$150,875</b>	<b>\$52,300</b>



# FY 2021 Decision Package Form

## Public Works - 470 Stormwater

**Priority Number:** 1  
**Title of Request:** Pontoon Vessel - Stormwater Operations  
**Request Type:** Capital Outlay

New Position(s) Requested:	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:
0.00	0.00	0.00	0.00

**Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?**

This funding request is for the purchase of a new Pontoon Boat unit for the stormwater operation section. This section is responsible for the video inspection, cleaning and maintenance of 1,045 stormwater outfalls. Starting in FY2019-2020, Stormwater Operations is in the process of assessing the condition of the stormwater outfalls for the Stormwater Watershed Asset Management. Consequently, Stormwater Operations needs to inspect the condition of the stormwater outfalls at the end of the discharge point to the canals or waterways. The purchase of this pontoon boat would allow the inspection, maintenance, and repair of the outfalls and some tidal valves installed at the discharge point of the outfalls from the waterside efficiently and effectively. Specifically, this vessel will also improve logistical operations for installing plugs for the cleaning of stormwater pipe and CCTV services to mitigate tidal influence on the upland pipes and catch basins. In addition, pipes with tidal valves may require camera access from the end of the pipe, and the pontoon boat can be moved from outfall to outfall to accomplish this task. This vessel is critical to identify storm pipe outfall conditions and existing stormwater maintenance issues.

### Performance Measures:

Measure Description	Next Year Target	Next Year Target with Modification
Workload: Potential amount of output per FTE	Not met	Increased
Efficiency: Assigned Tasks	Not completed as required	Completed in required timeframe
Effectiveness: Expected services and number of Tidal Valves installed	service and expected quantities not met	antity of targeted installations completed

### Strategic Connections:

Focus Area: Infrastructure  
 Goal: InfraSt-2- Build a sustainable and resilient community  
 Objective: IN-5 Reduce flooding and adapt to sea level rise  
 Source of Justification:

### Funding Requests:

Index	Sub Object	SubObject Title	Cost Description	Budget Request	Year 2 (Ongoing)
<b>Expenditures</b>					
PBS660511	3801	Gasoline	Fuel	300	300
PBS660511	3937	Safety/Train Mat	Safety Gear / Training	6,000	1,000
PBS660511	3946	Tools/Equip < \$5000	Equipment outfitting of the boat	5,000	-
PBS660511	4374	Servchg-Non Fleet	Non-Contracted Maintenance	1,000	1,000
PBS660511	6564	Equipment Purchases	Pontoon Work Boat, Motor and Trailer	88,575	-
<b>Total Expenditures</b>				<b>100,875</b>	<b>2,300</b>
<b>Net</b>				<b>\$100,875</b>	<b>\$2,300</b>

### Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
Stormwater	100,875	2,300

# FY 2021 Decision Package Form

## Public Works - 470 Stormwater

**Priority Number:** 2  
**Title of Request:** Citywide Stormwater Model  
**Request Type:** Program - New

New Position(s) Requested:	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:
0.00	0.00	0.00	0.00

**Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?**

The Citywide Stormwater Hydraulic Model is a stormwater flow development of watershed management plans for the most imperiled neighborhoods with associated capital improvement plans. It has been utilized to develop stormwater solutions for seven (7) distinct neighborhood improvements, which will be constructed within the next five (5) years. The Engineering Division is requesting funding for the licensing and updates, and to calibrate the model to ensure future stormwater assessments remain accurate. The Engineering Division and Consultant (Hazen and Sawyer) will continue to use this model to assess other neighborhoods throughout the City that are susceptible to flooding.

### Performance Measures:

Measure Description	Next Year Target	Next Year Target with Modification
Percentage of Assessments Completed	0	2 Neighborhoods in next 3 Years

### Strategic Connections:

Focus Area: Infrastructure  
 Goal: InfraSt-2- Build a sustainable and resilient community  
 Objective: IN-5 Reduce flooding and adapt to sea level rise  
 Source of Justification: Press Play Fort Lauderdale 2024, A 5-Year Strategic Plan

### Funding Requests:

Index	Sub Object	SubObject Title	Cost Description	Budget Request	Year 2 (Ongoing)
<b>Expenditures</b>					
PBS660502	3199	Other Prof Serv		50,000	50,000
<b>Total Expenditures</b>				<b>50,000</b>	<b>50,000</b>
<b>Net</b>				<b>\$50,000</b>	<b>\$50,000</b>

### Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
Stormwater	50,000	50,000

# Project Management Fund





## Public Works - Project Management

### Department - Fund Financial Summary

#### Financial Summary - Funding Source

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Project Management - 530	\$ -	4,062,723	4,578,380	515,657	12.7%
<b>Total Funding</b>	<b>-</b>	<b>4,062,723</b>	<b>4,578,380</b>	<b>515,657</b>	<b>12.7%</b>

#### Financial Summary - Program Expenditures

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Project Management	-	4,062,723	4,578,380	515,657	12.7%
<b>Total Expenditures</b>	<b>-</b>	<b>4,062,723</b>	<b>4,578,380</b>	<b>515,657</b>	<b>12.7%</b>

#### Financial Summary - Category Expenditures

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Personal Services	-	3,231,135	3,589,661	358,526	11.1%
Operating Expenses	-	831,588	988,719	157,131	18.9%
<b>Total Expenditures</b>	<b>\$ -</b>	<b>4,062,723</b>	<b>4,578,380</b>	<b>515,657</b>	<b>12.7%</b>

#### Financial Summary - Category FTE

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
FTE	-	22.0	22.0	3.0	13.6%
<b>Total FTE</b>	<b>-</b>	<b>22.0</b>	<b>22.0</b>	<b>3.0</b>	<b>13.6%</b>

#### FY 2021 Major Variance

##### Personal Services

Addition of two (2) Senior Project Managers and transferred one (1) Engineering Design Manager from Transportation and Mobility General Fund due to a budget amendment in FY 2020 \$ 327,301

##### Operating Expenses

Decrease in imp repairs and maintenance (30,000)  
 Decrease in water, sewer, and stormwater charges (21,700)  
 Increase in indirect administrative service charges 241,568



# Descriptions & Line Items By Division





**Public Works**

**Project Management - Project Management**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	-	2,075,196	2,075,196	2,396,654	2,396,654	321,458	15.49%	
1201 - Longevity Pay	-	18,706	18,706	18,441	18,441	(265)	(1.42%)	
1313 - Standby Pay	-	1,052	1,052	1,052	1,052	-	0.00%	
1316 - Upgrade Pay	-	3,568	3,568	3,730	3,730	162	4.54%	
1401 - Car Allowances	-	49,920	49,920	62,160	62,160	12,240	24.52%	
1407 - Expense Allowances	-	1,920	1,920	2,880	2,880	960	50.00%	
1413 - Cellphone Allowance	-	8,160	8,160	6,960	6,960	(1,200)	(14.71%)	
1501 - Overtime 1.5X Pay	-	11,466	11,466	11,980	11,980	514	4.48%	
2104 - Mileage Reimburse	-	1,200	1,200	-	-	(1,200)	(100.00%)	
2119 - Wellness Incentives	-	10,000	10,000	6,500	6,500	(3,500)	(35.00%)	
2204 - Pension - General Emp	-	263,266	263,266	278,598	278,598	15,332	5.82%	
2299 - Pension - Def Cont	-	65,784	65,784	98,517	98,517	32,733	49.76%	
2301 - Soc Sec/Medicare	-	160,181	160,181	189,768	189,768	29,587	18.47%	
2304 - Supplemental FICA	-	-	-	920	920	920	100.00%	
2401 - Disability Insurance	-	-	-	3,548	3,548	3,548	100.00%	
2402 - Life Insurance	-	2,685	2,685	1,725	1,725	(960)	(35.75%)	
2404 - Health Insurance	-	217,092	217,092	180,765	180,765	(36,327)	(16.73%)	
2410 - Workers' Comp	-	14,034	14,034	14,034	14,034	-	0.00%	
9237 - Tr to Special Obligation Bonds	-	326,905	326,905	311,429	311,429	(15,476)	(4.73%)	
<b>Personal Services</b>	<b>-</b>	<b>3,231,135</b>	<b>3,231,135</b>	<b>3,589,661</b>	<b>3,589,661</b>	<b>358,526</b>	<b>11.10%</b>	
3199 - Other Prof Serv	-	500	500	500	-	(500)	(100.00%)	
3210 - Clerical Services	-	3,000	3,000	3,000	3,000	-	0.00%	Prototype minutes recording services for Fire-Rescue Bond Committee.
3216 - Costs/Fees/Permits	-	800	800	800	800	-	0.00%	City Official Business Parking and miscellaneous operations projects permits.
3304 - Office Equip Rent	-	2,000	2,000	2,000	2,000	-	0.00%	Copier/printer.
3316 - Building Leases	-	102,000	102,000	102,000	102,000	-	0.00%	FY 2020 Adopted - Rent to General Fund.
3407 - Equip Rep & Maint	-	4,000	4,000	4,000	4,000	-	0.00%	Plotter/printer maintenace.
3437 - Imp Rep & Maint	-	30,000	30,000	30,000	-	(30,000)	(100.00%)	
3628 - Telephone/Cable TV	-	5,600	5,600	-	-	(5,600)	(100.00%)	
3634 - Water/Sew/Storm	-	21,708	21,708	-	-	(21,708)	(100.00%)	
3801 - Gasoline	-	3,170	3,170	8,549	8,549	5,379	169.68%	
3904 - Books & Manuals	-	583	583	500	500	(83)	(14.24%)	
3907 - Data Proc Supplies	-	5,250	5,250	5,250	5,250	-	0.00%	Software upgrades and subscription license renewals.
3925 - Office Equip < \$5000	-	8,400	8,400	8,400	5,000	(3,400)	(40.48%)	Computer upgrades and small office equipment needs.
3928 - Office Supplies	-	19,500	19,500	11,000	11,000	(8,500)	(43.59%)	Funding for general office supplies for the division.
3940 - Safety Shoes	-	2,000	2,000	2,000	2,125	125	6.25%	

**Public Works**

**Project Management - Project Management**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3946 - Tools/Equip < \$5000	-	500	500	500	500	-	0.00%	
3949 - Uniforms	-	1,488	1,488	1,300	1,150	(338)	(22.72%)	Uniforms for Engineering Inspectors and Neighbor Support Night shirts for Project Management Team.
3999 - Other Supplies	-	1,500	1,500	1,500	1,500	-	0.00%	
4119 - Training & Travel	-	67,800	67,800	49,400	49,400	(18,400)	(27.14%)	
4304 - Indirect Admin Serv	-	-	-	241,658	241,658	241,658	100.00%	
4308 - Overhead-Fleet	-	2,831	2,831	355	355	(2,476)	(87.46%)	
4343 - Servchg-Info Sys	-	140,066	140,066	140,066	140,066	-	0.00%	
4355 - Servchg-Print Shop	-	950	950	950	950	-	0.00%	Printing services.
4361 - Servchg-Pub Works	-	242,975	242,975	242,975	255,588	12,613	5.19%	
4372 - Servchg-Fleet Replacement	-	3,877	3,877	-	-	(3,877)	(100.00%)	
4373 - Servchg-Fleet O&M	-	9,037	9,037	1,275	1,275	(7,762)	(85.89%)	
4401 - Auto Liability	-	6,346	6,346	6,346	6,346	-	0.00%	
4404 - Fidelity Bonds	-	158	158	158	158	-	0.00%	
4407 - Emp Proceedings	-	30,232	30,232	30,232	30,232	-	0.00%	
4410 - General Liability	-	92,613	92,613	92,613	92,613	-	0.00%	
4416 - Other Ins Charges	-	8,646	8,646	8,646	8,646	-	0.00%	
4428 - Prop/Fire Insurance	-	12,077	12,077	12,077	12,077	-	0.00%	
4431 - Pub Officials Liab	-	1,981	1,981	1,981	1,981	-	0.00%	
<b>Operating Expenses</b>	-	<b>831,588</b>	<b>831,588</b>	<b>1,010,031</b>	<b>988,719</b>	<b>157,131</b>	<b>18.90%</b>	
<b>Project Management - Project Management Total</b>	-	<b>4,062,723</b>	<b>4,062,723</b>	<b>4,599,692</b>	<b>4,578,380</b>	<b>515,657</b>	<b>12.69%</b>	

# Vehicle Rental Fund





**Public Works - Vehicle Rental**  
**Department - Fund Financial Summary**

**Financial Summary - Funding Source**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Vehicle Rental - 583	\$ 20,003,583	17,950,170	18,292,875	342,705	1.9%
<b>Total Funding</b>	<b>20,003,583</b>	<b>17,950,170</b>	<b>18,292,875</b>	<b>342,705</b>	<b>1.9%</b>

**Financial Summary - Program Expenditures**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Fleet Services	20,003,583	17,950,170	18,292,875	342,705	1.9%
<b>Total Expenditures</b>	<b>20,003,583</b>	<b>17,950,170</b>	<b>18,292,875</b>	<b>342,705</b>	<b>1.9%</b>

**Financial Summary - Category Expenditures**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Personal Services	482,631	497,990	522,696	24,706	5.0%
Operating Expenses	11,615,195	11,984,181	11,437,802	(546,379)	(4.6%)
Capital Outlay	7,905,756	5,467,999	6,332,377	864,378	15.8%
<b>Total Expenditures</b>	<b>\$ 20,003,583</b>	<b>17,950,170</b>	<b>18,292,875</b>	<b>342,705</b>	<b>1.9%</b>

**Financial Summary - Category FTE**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
FTE	5.0	5.0	5.0	-	0.0%
<b>Total FTE</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	<b>-</b>	<b>0.0%</b>

**FY 2021 Major Variance**

**Operating Expenses**

Operating services due to contractual vehicle agreements	\$20,579
Operating services due to vehicle maintenance contracts	48,822
Decrease in fuel expenses due to lower projected gasoline and diesel prices	(789,970)

**Capital Outlay**

for mobile upfitting of vehicles	\$24,327
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# Descriptions & Line Items By Division





**Public Works**

**Fleet Services - Vehicle Rental**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	347,002	357,473	357,473	368,397	368,397	10,924	3.06%	
1113 - Vac Mgmt Conv	95	-	-	-	-	-	0.00%	
1116 - Comp Absences	9,222	-	-	-	-	-	0.00%	
1119 - Payroll Accrual	(6,259)	-	-	-	-	-	0.00%	
1401 - Car Allowances	3,900	4,080	4,080	4,080	4,080	-	0.00%	
1407 - Expense Allowances	3,840	3,840	3,840	4,320	4,320	480	12.50%	
1413 - Cellphone Allowance	480	480	480	480	480	-	0.00%	
1501 - Overtime 1.5X Pay	2,051	2,076	2,076	2,170	2,170	94	4.53%	
2119 - Wellness Incentives	1,000	1,000	1,000	1,000	1,000	-	0.00%	
2204 - Pension - General Emp	11,650	11,697	11,697	14,723	14,723	3,026	25.87%	
2299 - Pension - Def Cont	24,814	26,239	26,239	26,964	26,964	725	2.76%	
2301 - Soc Sec/Medicare	26,229	27,346	27,346	28,861	28,861	1,515	5.54%	
2304 - Supplemental FICA	-	-	-	170	170	170	100.00%	
2307 - Year End FICA Accr	226	-	-	-	-	-	0.00%	
2401 - Disability Insurance	559	-	-	970	970	970	100.00%	
2402 - Life Insurance	-	231	231	266	266	35	15.15%	
2404 - Health Insurance	45,139	46,880	46,880	50,160	50,160	3,280	7.00%	
2410 - Workers' Comp	728	3,677	3,677	3,677	3,677	-	0.00%	
9237 - Tr to Special Obligation Bonds	11,955	12,971	12,971	16,458	16,458	3,487	26.88%	
<b>Personal Services</b>	<b>482,631</b>	<b>497,990</b>	<b>497,990</b>	<b>522,696</b>	<b>522,696</b>	<b>24,706</b>	<b>4.96%</b>	
3101 - Acct & Auditing	5,986	5,955	5,955	4,900	4,900	(1,055)	(17.72%)	Accounting & Auditing Fees Charged to Fleet.
3199 - Other Prof Serv	32,752	32,588	32,588	36,684	36,684	4,096	12.57%	Fuel Hedging Consultant and Environmental - \$29,046 and Sustainability Management System (ESMS) Audit - \$7,638.
3216 - Costs/Fees/Permits	36,336	20,000	20,000	20,000	20,000	-	0.00%	Tags/Titles, Hazardous Material Management Facility Licenses, and Storage Tank
3222 - Custodial Services	931	2,000	2,000	2,000	2,000	-	0.00%	Monthly Fleet office janitorial service.
3240 - Mgmt/Oper Serv	5,811,012	6,028,926	6,028,926	6,131,284	6,149,505	120,579	2.00%	Vehicle maintenance contract with First Vehicle Services.
3241 - Mgmt/Oper Serv Non Contract	756,505	694,402	694,402	742,404	742,404	48,002	6.91%	Funding for vehicle maintenance contract services.
3243 - Prizes & Awards	800	500	500	500	500	-	0.00%	100 Best Fleet and Green Fleet Banners, and Neighbor Support Night giveaway items.
3299 - Other Services	129	170	170	174	174	4	2.35%	Exterminator services.
3304 - Office Equip Rent	1,867	2,295	2,295	2,363	2,363	68	2.96%	Lease for copier and color printer.
3316 - Building Leases	321,280	321,280	321,280	321,280	321,280	-	0.00%	Lease charges for Fleet facility.
3401 - Computer Maint	450	4,000	4,000	4,867	4,867	867	21.68%	Fuel management program annual maintenance.

Public Works

Fleet Services - Vehicle Rental

Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3404 - Components/Parts	75,962	88,037	88,037	88,037	88,037	-	0.00%	CANceivers for vehicles, replacement parts for fuel pumps, fire suppressions, EJ Ward terminals, and the purchase of fuel fobs.
3407 - Equip Rep & Maint	71,245	93,299	93,299	93,299	93,299	-	0.00%	Maintenance of Police motorcycles \$35,000 and repairs and maintenance of fuel stations - \$58,299.
3425 - Bldg Rep Materials	12	-	-	-	-	-	0.00%	
3428 - Bldg Rep & Maint	12,656	5,000	5,000	5,000	5,000	-	0.00%	Miscellaneous building repairs, stormwater system cleaning and fire inspection remediation.
3437 - Imp Rep & Maint	9,753	-	-	-	-	-	0.00%	
3613 - Special Delivery	107	100	100	100	100	-	0.00%	UPS/FedEx shipments for auction paperwork.
3616 - Postage	88	-	-	-	-	-	0.00%	
3628 - Telephone/Cable TV	427	500	500	500	500	-	0.00%	
3801 - Gasoline	2,190,469	2,242,265	2,242,265	1,705,738	1,705,738	(536,527)	(23.93%)	
3804 - Diesel Fuel	1,116,752	1,122,481	1,122,481	869,038	869,038	(253,443)	(22.58%)	
3807 - Oil & Lubricants	1,780	32,250	32,250	32,250	25,980	(6,270)	(19.44%)	DeeZol (diesel fuel additive) for storage tanks and Deisel Exhaust Fluid (DEF) used in diesel vehicles.
3907 - Data Proc Supplies	352,640	365,000	365,000	365,000	365,000	-	0.00%	GPS unit license fees.
3925 - Office Equip < \$5000	648	1,000	1,000	1,000	1,000	-	0.00%	Replacement computer monitors, phones, etc.
3928 - Office Supplies	2,978	3,000	3,000	3,000	3,000	-	0.00%	
3946 - Tools/Equip < \$5000	9,127	5,030	5,030	5,030	105,030	100,000	1,988.07%	Light duty tire changer replacement and small equipment and tools for the garage. Fire-Rescue Apparatus tools and equipment.
3949 - Uniforms	217	175	175	175	175	-	0.00%	Uniform shirts for Fleet Services employees.
3999 - Other Supplies	7,318	7,433	7,433	7,433	7,433	-	0.00%	City logo door decals and graphic materials used on City vehicles, and banners for the 100 Best Fleet and Green Fleet Award.
4101 - Certification Train	886	-	-	-	-	-	0.00%	
4104 - Conferences	4,008	-	-	-	-	-	0.00%	
4107 - Investigative Trips	618	1,500	1,500	1,500	1,500	-	0.00%	Vehicle and equipment pre-delivery factory inspections.
4113 - Memberships/Dues	584	-	-	-	-	-	0.00%	
4119 - Training & Travel	-	9,000	9,000	9,200	9,200	200	2.22%	
4304 - Indirect Admin Serv	513,731	534,851	534,851	505,096	505,096	(29,755)	(5.56%)	
4343 - Servchg-Info Sys	34,967	36,634	36,634	36,634	36,634	-	0.00%	
4355 - Servchg-Print Shop	80	250	250	250	250	-	0.00%	Business cards and signs.
4361 - Servchg-Pub Works	6,744	65,650	65,650	65,650	55,369	(10,281)	(15.66%)	Distribution of charges for Assistant Public Works Director (Sustainability) and Administrative staff.
4373 - Servchg-Fleet O&M	192,177	191,769	191,769	208,905	208,905	17,136	8.94%	

**Public Works**

**Fleet Services - Vehicle Rental**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
4401 - Auto Liability	30,959	56,497	56,497	56,497	56,497	-	0.00%	
4404 - Fidelity Bonds	-	39	39	39	39	-	0.00%	
4407 - Emp Proceedings	549	674	674	674	674	-	0.00%	
4410 - General Liability	3,645	2,094	2,094	2,094	2,094	-	0.00%	
4416 - Other Ins Charges	-	1,921	1,921	1,921	1,921	-	0.00%	
4428 - Prop/Fire Insurance	5,627	5,444	5,444	5,444	5,444	-	0.00%	
4431 - Pub Officials Liab	392	172	172	172	172	-	0.00%	
<b>Operating Expenses</b>	<b>11,615,195</b>	<b>11,984,181</b>	<b>11,984,181</b>	<b>11,336,132</b>	<b>11,437,802</b>	<b>(546,379)</b>	<b>(4.56%)</b>	
6401 - Communications Equip	28,700	-	-	-	-	-	0.00%	
6416 - Vehicles	7,712,219	5,252,326	5,252,326	6,092,377	6,092,377	840,051	15.99%	Fleet Replacement Schedule for FY 2021
6499 - Other Equipment	164,838	215,673	215,673	240,000	240,000	24,327	11.28%	\$240,000 - ITS mobile upfitting equipment for Police (60 vehicles \$4,000)
<b>Capital Outlay</b>	<b>7,905,756</b>	<b>5,467,999</b>	<b>5,467,999</b>	<b>6,332,377</b>	<b>6,332,377</b>	<b>864,378</b>	<b>15.81%</b>	
<b>Fleet Services - Vehicle Rental Total</b>	<b>20,003,583</b>	<b>17,950,170</b>	<b>17,950,170</b>	<b>18,191,205</b>	<b>18,292,875</b>	<b>342,705</b>	<b>1.91%</b>	

# ~ Notes ~

**DRAFT**



# CITY OF FORT LAUDERDALE FY 2021 DEPARTMENT REQUEST

## Transportation and Mobility



# Transportation and Mobility Department

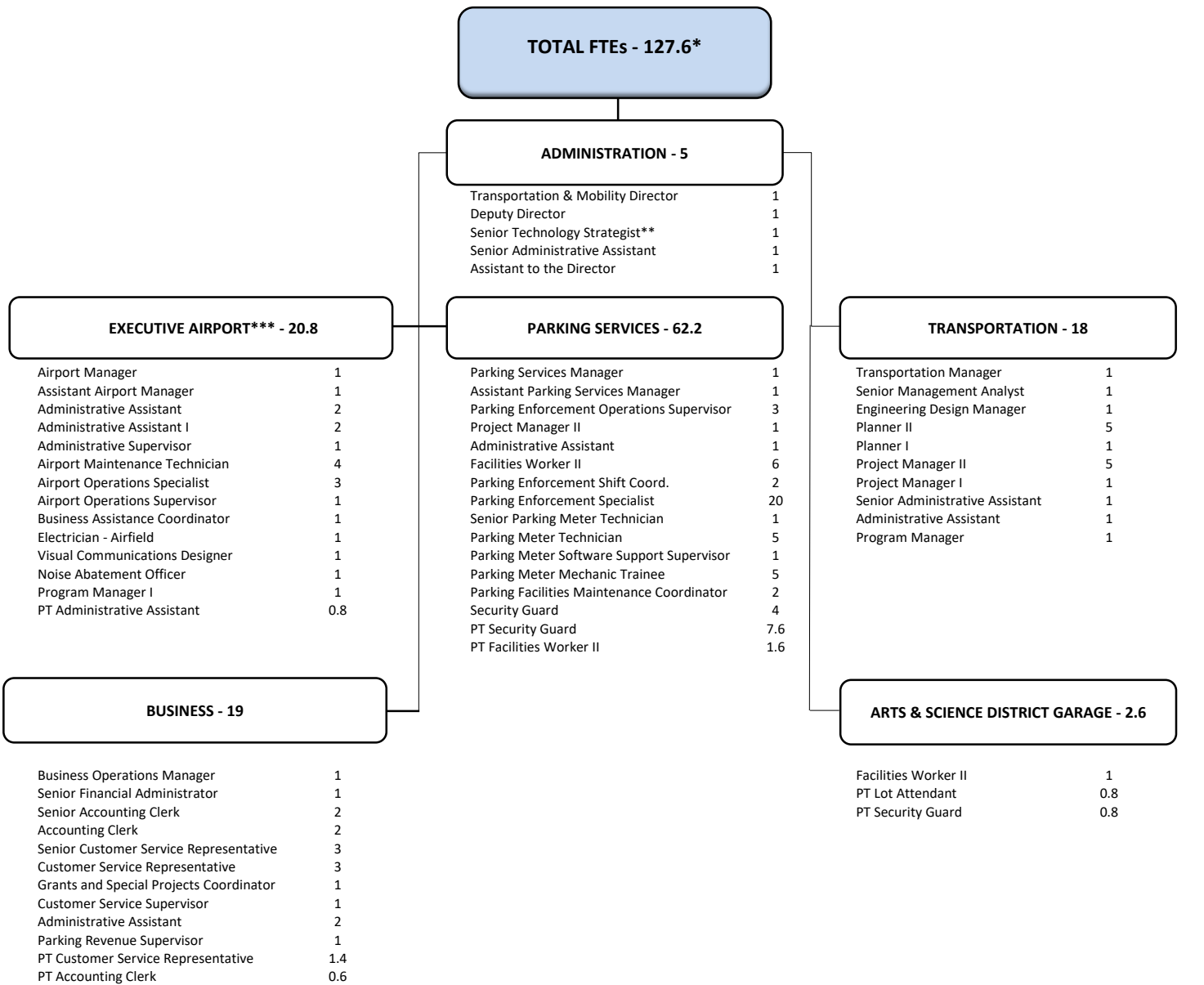
## Department Description

The Transportation and Mobility Department (TAM) was formed in 2011 to strategically elevate transportation planning and policy in order to combine all modes of transportation within the City under one umbrella: Parking Services and Transportation, as well as support of the Transportation Management Association's (TMA) Sun Trolley community bus system. With the new organizational structure of the City, The Fort Lauderdale Executive Airport has been transitioned to the City Manager's Office to allow the department to focus on parking and transportation needs.

The Transportation and Mobility Department's mission aligns with the Fast Forward Fort Lauderdale 2035 Vision of "We are Connected: We move seamlessly and easily through a safe transportation system where the pedestrian is first" and continues to be focused on building that multi-modal network in alignment with the most recent Strategic Plan 2024 goals to "Build a multi-modal and pedestrian friendly community" and "Build a healthy and engaging community." The Complete Street policy, Connecting the Blocks program, and Vision Zero program were the start of building a safe, Citywide network for pedestrians, cyclists, vehicles, trains, and public transit.

# Transportation and Mobility Department

## FY 2020 Adopted Budget Organizational Chart



\*Full Time Equivalent (FTE) includes new position(s)

\*\*Senior Technology Strategist reports to the Information Technology Department

\*\*\*The Executive Airport Division will be moved to the City Manager's Department in FY 2021

Adopted FY 2019	Adopted FY 2020	Difference
127.6	127.6	0.0



# Transportation and Mobility Department General Fund





# Transportation and Mobility Department

## Business Center

### Division Description

The Business Center encompasses quality support services for the two operating divisions within the Transportation and Mobility Department: Transportation and Parking Services. The main functions within the Business Center include the development and coordination of the Department's budget, grants management and required reporting to grantors, processing of accounts payable invoices from vendors, and accurate accounting of revenue generated through parking permits, parking meters, special events and valet parking. The Business Center also encompasses the Parking Customer Service Center, which provides our neighbors and guests with assistance regarding parking citations as well as information on our parking programs. The team processes payments for parking citations issued and works collaboratively with the Broward County Clerk's Office in order to provide neighbors with the opportunity to appeal their citations.

### FY 2020 Major Accomplishments

- Initiated the implementation of a new parking demand management system for the City of Fort Lauderdale that will include new features and benefits such as guided enforcement routes to inform enforcement officers of locations of parking violators, a new digital and on-line permitting platform, and a state-of-the-art mobile application that will allow neighbors to pay for their parking sessions, permits and citation on their mobile devices.
- Collaborated with the Colee Hammock and Beverly Heights neighborhood associations to continue their residential parking permit programs which have been successful in improving the quality of life in those neighborhoods.
- Improved the parking citations appeal process by removing the requirement to have a notarized application in order to save our neighbors time.

### FY 2021 Major Projects and Initiatives

- Fully implement parking management system, LauderParking, to the public in order to improve operations and streamline permit, citation and parking payment processes.
- Implement a new location-based parking rate structure for the City. The location-based parking rate structure will not only generate more funding for new parking technologies to improve the parking experience for our neighbors but eliminate the confusion of having multiple rates for parking facility locations.
- Transition to an all-digital parking permit platform that allows our neighbors to purchase parking permits online.
- Implement a proactive customer service philosophy to reach out to neighbors and the community on new parking projects and programs.
- Collaborate with neighborhood associations to formalize the public request/inquiry process to improve transparency and HOA input.

# Transportation and Mobility Department

## Transportation

### Division Description

The Transportation Division is charged with implementing the City's Fast Forward Fort Lauderdale Vision of being a multimodal, connected community by 2035, where the single occupancy vehicle is not the only choice, and Neighbors are able to walk, bike, and use transit to travel to their many destinations. The division is responsible for traffic and multi-modal service analysis, transportation planning and programming, program development and implementation, coordination with agency partners on roadway projects, maintenance of traffic (MOT), traffic calming practices, implementation of better ways to move vehicles and people, community bus program, and coordination with area partners to create a more sustainable community while improving traffic flow in the City.

FY 2021 will be a transition year for the Transportation division with transportation planning services being contracted to the Broward Metropolitan Planning Organization through a newly approved Interlocal Agreement. The Transportation Division will continue to include transit planning and operations, traffic engineering, transportation development review, and maintenance of traffic application reviews.

### FY 2020 Major Accomplishments

- Improved coordination with Florida Department of Transportation and Broward County Traffic Engineering Department.
- Coordinated with Broward County Transit on securing Transportation Surtax funding of the Community Bus Program.
- Continued the joint partnership with Broward County in completing a feasibility study to analyze the need for the creation of one-way Pairs in downtown Fort Lauderdale to assist with traffic operation.
- Enhanced coordination with Public Works on the construction of transportation projects
- Installed Bluetooth Sensors that share data with Broward County Traffic Management Center partners – FDOT and Broward County
- Created a new partnership with the Broward Metropolitan Planning Organization (BMPO) for planning services for the City.

# Transportation and Mobility Department

## Transportation, continued

### FY 2021 Major Projects and Initiatives

- Finalize the concept design and construction for the Tunnel Top Pedestrian Plaza with a connection to the New River and the Laura Ward Riverwalk Plaza.
- Implement a Micro-Transit program to provide alternative options for transit and improve traffic congestions
- Continue to implement annual Speed Radar Sign Program to provide traffic calming in requested areas where speeding occurs
- Implement an annual Bluetooth Sensor Program to gather more traffic data and understand the transportation network to make recommendations to improve traffic flow
- Partner with Broward County to leverage Surtax funding for projects and services within the City such as reinstating and improving on Community Bus Routes that were previously suspended due to a lack of funding and completing key roadway infrastructure projects.
- Partner with the Las Olas Corridor Working Group on the Las Olas Corridor Mobility Plan to enhance the safety and mobility of the corridor. Improvements include enhanced crosswalks, landscaping modifications, pedestrian lighting, Americans with Disabilities Act (ADA) upgrades and bicycle facilities.
- Continue to work with the LauderTrail working group to develop a seven-mile pedestrian and bicycle trail connecting various local and regional destinations within the City of Fort Lauderdale.
- Realign staff resources and organizational structure to focus on addressing the top Commission and neighbor priority of improving traffic within the City.
- Collaborate with the Public Works Department to complete design of the breakers avenue project to reimagine and improve the corridor to improve safety, sustainability and economic/community development.
- Implement the BMPO Planning Services Agreement and begin to complete critical planning projects and programs.
- Improve the Maintenance of Traffic process to increase automation and improve compliance through enforcement and inspections.

# Transportation and Mobility Department

## Department Core Processes and Performance Measures

 <b>INFRASTRUCTURE</b>	<p><b>STRATEGIC GOALS</b></p> <p><b>Goal 2: Build a multi-modal and pedestrian friendly community.</b></p> <p><b>Goal 3: Build a healthy and engaging community.</b></p> <p><b>Goal 5: Build an attractive global and local economic community marketplace.</b></p>
 <b>PUBLIC PLACES</b>	
 <b>BUSINESS DEVELOPMENT</b>	

Department Core Process	Performance Measures	Objective	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Projection	FY 2021 Target
Create and manage a network of safe and accessible transportation options	Average number of days to complete a neighbor request (resulting in a proposed project or a future project funding list for a City-controlled roadway)	Maintain	90	90	85	85	90
	Average number of days to complete a neighbor request resulting in a repair/maintenance project	Monitor	45	30	40	40	40
	Number of roadway improvement projects completed through our Connecting the Blocks Program	Increase	21	16	10	10	15
	Number of multimodal improvements completed through the Development Review Process	Increase	143	122	70	70	100
	Percentage of neighbor satisfaction with overall flow of traffic in our annual Neighbor Survey	Improve	15%	18%	20%	20%	20%
	<b>Performance Measures</b>	<b>Objective</b>	<b>CY 2018 Actual</b>	<b>CY 2019 Actual</b>	<b>CY 2020 Target</b>	<b>CY 2020 Projection</b>	<b>CY 2020 Target</b>
	Number of traffic fatalities <sup>1</sup>	Decrease	30	<sup>35</sup>	16	35	30

<sup>1</sup>This data collected for this measure is reported for the calendar year

**Transportation & Mobility**  
**Department Financial Summary**

**Financial Summary - Funding Source**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
General Fund - 001	\$ 3,308,446	3,406,781	3,530,213	123,432	3.6%
<b>Total Funding</b>	<b>3,308,446</b>	<b>3,406,781</b>	<b>3,530,213</b>	<b>123,432</b>	<b>3.6%</b>

**Financial Summary - Program Expenditures**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Transportation	2,622,341	2,429,541	2,173,143	(256,398)	(10.6%)
Community Bus	679,447	974,840	1,354,570	379,730	39.0%
Vehicles for Hire	6,657	2,400	2,500	100	4.2%
<b>Total Expenditures</b>	<b>3,308,446</b>	<b>3,406,781</b>	<b>3,530,213</b>	<b>123,432</b>	<b>3.6%</b>

**Financial Summary - Category Expenditures**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Personal Services	1,660,004	1,905,678	1,108,821	(796,857)	(41.8%)
Operating Expenses	1,562,880	1,501,103	2,421,392	920,289	61.3%
Capital Outlay	85,562	-	-	-	0.0%
<b>Total Expenditures</b>	<b>\$ 3,308,446</b>	<b>3,406,781</b>	<b>3,530,213</b>	<b>123,432</b>	<b>3.6%</b>

**Financial Summary - Category FTE**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
*FTE	18.0	17.0	9.0	(8.0)	(47.1%)
<b>Total FTE</b>	<b>18.0</b>	<b>17.0</b>	<b>9.0</b>	<b>(8.0)</b>	<b>(47.1%)</b>

\*Grant Funded (FTEs) are not included

**FY 2021 Major Variances**

**Personal Services**

Reduction due to mid-year reduction of seven (7) positions to enter into an agreement with the Metropolitan Planning Organization: four (4) Planner II's, one (1) Admin Assistant, one (1) Planner I, and one (1) Project Manager II	\$ (703,484)
Reduction due to the mid-year transfer of one (1) Senior Administrative Assistant to the Parking Fund and one (1) Engineer Design Manager to the Project Management Fund	201,148
Increase due to the mid-year addition of one (1) Code Compliance Officer in FY 2020 to enforce Maintenance of Traffic (MOT) compliance	73,463

**Operating Expenses**

Increase in operational subsidies in the Transportation division for the Broward Metropolitan Planning Organization agreement	577,500
Increase in operational subsidies in the Community Bus division to account for the pass-through of Broward County's gas tax contribution towards the operation of the Transportation Management Association (TMA) Community Bus Trolleys	474,766
Decrease in farebox collection expenses for the Community Bus Sun Trolley related to a pass-through expense from the fare box collection of revenues by the Transportation Management Association (TMA)	(95,000)



# Descriptions & Line Items By Division





## Transportation & Mobility

### Vehicles for Hire - General Fund

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3201 - Ad/Marketing	232	500	500	500	500	-	0.00%	Public notices are necessary for Vehicles for Hire during the year.
3616 - Postage	33	-	-	100	100	100	100.00%	
3907 - Data Proc Supplies	4,500	-	-	-	-	-	0.00%	
3999 - Other Supplies	1,892	1,900	1,900	2,500	1,900	-	0.00%	Taxicabs are permitted through the Vehicles for Hire program permit decals
<b>Operating Expenses</b>	<b>6,657</b>	<b>2,400</b>	<b>2,400</b>	<b>3,100</b>	<b>2,500</b>	<b>100</b>	<b>4.17%</b>	
<b>Vehicles for Hire - General Fund Total</b>	<b>6,657</b>	<b>2,400</b>	<b>2,400</b>	<b>3,100</b>	<b>2,500</b>	<b>100</b>	<b>4.17%</b>	

## Transportation & Mobility

### Transportation - General Fund

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	1,163,693	1,381,565	933,000	787,364	787,364	(594,201)	(43.01%)	
1104 - Temporary Salaries	-	21,840	21,840	-	-	(21,840)	(100.00%)	
1107 - Part Time Salaries	13,220	-	-	22,830	22,830	22,830	100.00%	
1113 - Vac Mgmt Conv	925	-	-	-	-	-	0.00%	
1119 - Payroll Accrual	(19,484)	-	-	-	-	-	0.00%	
1201 - Longevity Pay	1,833	1,833	1,833	-	-	(1,833)	(100.00%)	
1316 - Upgrade Pay	1,203	-	-	-	-	-	0.00%	
1401 - Car Allowances	22,950	27,240	24,490	20,160	20,160	(7,080)	(25.99%)	
1407 - Expense Allowances	10,520	11,040	4,560	2,880	2,880	(8,160)	(73.91%)	
1413 - Cellphone Allowance	6,880	8,160	5,880	-	-	(8,160)	(100.00%)	
1501 - Overtime 1.5X Pay	1,119	-	-	-	-	-	0.00%	
1504 - Overtime 1X Pay	5	-	-	-	-	-	0.00%	
1601 - Direct Labor Charges	15,122	-	-	-	-	-	0.00%	
1707 - Sick Termination Pay	1,155	-	-	-	-	-	0.00%	
1710 - Vacation Term Pay	6,248	-	-	-	-	-	0.00%	
2104 - Mileage Reimburse	1,295	1,000	1,000	1,000	1,000	-	0.00%	
2119 - Wellness Incentives	5,000	5,000	5,000	5,000	5,000	-	0.00%	
2204 - Pension - General Emp	19,863	20,169	20,169	24,393	24,393	4,224	20.94%	
2299 - Pension - Def Cont	89,994	114,272	67,977	60,603	60,603	(53,669)	(46.97%)	
2301 - Soc Sec/Medicare	91,962	107,648	68,185	61,994	61,994	(45,654)	(42.41%)	
2304 - Supplemental FICA	-	-	-	1,700	1,700	1,700	100.00%	
2307 - Year End FICA Accr	(1,533)	-	-	-	-	-	0.00%	
2401 - Disability Insurance	2,165	-	-	2,182	2,182	2,182	100.00%	
2402 - Life Insurance	-	920	920	568	568	(352)	(38.26%)	
2404 - Health Insurance	186,131	173,108	173,108	81,408	81,408	(91,700)	(52.97%)	
2410 - Workers' Comp	19,354	9,471	9,471	9,471	9,471	-	0.00%	
9237 - Tr to Special Obligation Bonds	20,384	22,412	22,412	27,268	27,268	4,856	21.67%	
<b>Personal Services</b>	<b>1,660,004</b>	<b>1,905,678</b>	<b>1,359,845</b>	<b>1,108,821</b>	<b>1,108,821</b>	<b>(796,857)</b>	<b>(41.81%)</b>	
3101 - Acct & Auditing	-	6,181	6,181	-	-	(6,181)	(100.00%)	
3104 - Arch/Eng Serv	24,842	40,000	40,000	40,000	40,000	-	0.00%	Funding is for traffic studies that come about through the DRC process. The customer/ contractor will pay the City for the study. A payment in the amount of \$4,000 (average cost of a study) is collected in advance of the work. The City hires an outside consultant to perform the study and pays the consultant from the funds received. Once study is completed any unused funds are returned to the customer/ contractor that paid.
3199 - Other Prof Serv	179,500	-	-	-	-	-	0.00%	

## Transportation & Mobility

### Transportation - General Fund

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3201 - Ad/Marketing	7,787	16,200	16,200	10,000	10,000	(6,200)	(38.27%)	Funding for public outreach meeting ads; legal notices; promotional materials to educate the public about planned projects, construction impacts, and timeliness; development of bike/pedestrian program materials. Advertising for City events such as Open Streets and Family Fun Bike Ride.
3210 - Clerical Services	-	800	800	-	-	(800)	(100.00%)	
3216 - Costs/Fees/Permits	(659)	3,000	3,000	3,000	1,120	(1,880)	(62.67%)	Permits and license fees related to transportation projects and programs.
3222 - Custodial Services	1,638	4,370	4,370	4,370	3,125	(1,245)	(28.49%)	Division share of office janitorial costs at the 290 administration building.
3231 - Food Services	399	100	100	100	100	-	0.00%	
3243 - Prizes & Awards	-	150	150	150	150	-	0.00%	
3299 - Other Services	10,300	20,000	20,000	20,000	20,000	-	0.00%	This funding is spent on utility boxes wraps as a neighborhood beautification
3304 - Office Equip Rent	3,368	5,000	5,000	5,000	5,000	-	0.00%	Share costs of the copier used by the Transportation Division.
3401 - Computer Maint	-	900	900	-	-	(900)	(100.00%)	
3404 - Components/Parts	575	-	-	-	-	-	0.00%	
3407 - Equip Rep & Maint	710	-	-	-	-	-	0.00%	
3437 - Imp Rep & Maint	41,473	-	-	-	-	-	0.00%	
3513 - Photography	-	1,000	1,000	-	-	(1,000)	(100.00%)	
3516 - Printing Serv - Ext	50	6,000	6,000	4,000	4,000	(2,000)	(33.33%)	Outsourced printing of maps, flyers, program brochures, public documents, and informational posters when not possible to print through our in-house resources.
3601 - Electricity	4,208	4,707	4,707	4,400	4,400	(307)	(6.52%)	Share of electricity costs at the Transportation and Mobility 290 administration building
3616 - Postage	700	100	100	500	500	400	400.00%	
3628 - Telephone/Cable TV	6,832	2,100	2,100	6,900	6,900	4,800	228.57%	
3634 - Water/Sew/Storm	2,532	4,692	4,692	3,000	3,000	(1,692)	(36.06%)	
3904 - Books & Manuals	730	500	500	-	-	(500)	(100.00%)	
3907 - Data Proc Supplies	9,904	16,200	16,200	15,739	15,739	(461)	(2.85%)	Annual renewals and new employee software licenses such as Synchro (\$3,295), Adobe Create Cloud (\$1,785), Adobe Acrobat DC (\$579), GIS Software (\$1,000), Smart Sheet (\$1,080), Acela License (\$8,000)
3916 - Janitorial Supplies	1,098	1,800	1,800	1,800	1,800	-	0.00%	Transportation Division share of the janitorial supplies costs of the 290 administration building

## Transportation & Mobility

### Transportation - General Fund

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3925 - Office Equip < \$5000	6,361	-	-	-	-	-	0.00%	
3926 - Furniture < \$5000	1,635	-	-	-	-	-	0.00%	
3928 - Office Supplies	1,912	5,200	5,200	5,200	3,300	(1,900)	(36.54%)	Cost of poster boards, public meeting drawing supplies, markers, chalk, oversize flip chart paper pads, and share of general office supplies for the Transportation Division workgroup.
3940 - Safety Shoes	-	-	-	-	125	125	100.00%	
3946 - Tools/Equip < \$5000	20,210	-	-	-	-	-	0.00%	
3949 - Uniforms	-	-	-	-	500	500	100.00%	
3999 - Other Supplies	38,302	17,786	17,786	17,786	17,786	-	0.00%	Purchases for multiple supplies are posted to this sub-object such as: Radar Signs batteries, signs supplies, radar signs license, traffic safety supplies, paint, bike racks, and other operational needed supplies.
4101 - Certification Train	3,371	-	-	-	-	-	0.00%	
4104 - Conferences	36,962	-	-	-	-	-	0.00%	
4110 - Meetings	502	-	-	-	-	-	0.00%	
4113 - Memberships/Dues	13,235	-	-	-	-	-	0.00%	
4116 - Schools	1,022	-	-	-	-	-	0.00%	
4119 - Training & Travel	-	37,000	37,000	19,200	19,200	(17,800)	(48.11%)	
4204 - Oper Subsidies	-	-	545,833	550,000	577,500	577,500	100.00%	Metropolitan Planning Organization (MPO) Agreement
4343 - Servchg-Info Sys	232,589	233,075	233,075	233,075	233,075	-	0.00%	
4346 - Servchg-Pking Sys	178,322	62,778	62,778	62,778	62,778	-	0.00%	Parking administration salaries
4355 - Servchg-Print Shop	5,996	8,000	8,000	8,000	8,000	-	0.00%	
4407 - Emp Proceedings	3,914	2,427	2,427	2,427	2,427	-	0.00%	
4410 - General Liability	11,525	7,539	7,539	7,539	7,539	-	0.00%	
4416 - Other Ins Charges	12,597	5,284	5,284	5,284	5,284	-	0.00%	
4428 - Prop/Fire Insurance	10,853	9,595	9,595	9,595	9,595	-	0.00%	
4431 - Pub Officials Liab	1,480	1,379	1,379	1,379	1,379	-	0.00%	
<b>Operating Expenses</b>	<b>876,776</b>	<b>523,863</b>	<b>1,069,696</b>	<b>1,041,222</b>	<b>1,064,322</b>	<b>540,459</b>	<b>103.17%</b>	
6499 - Other Equipment	85,562	-	-	-	-	-	0.00%	
<b>Capital Outlay</b>	<b>85,562</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	
<b>Transportation - General Fund Total</b>	<b>2,622,341</b>	<b>2,429,541</b>	<b>2,429,541</b>	<b>2,150,043</b>	<b>2,173,143</b>	<b>(256,398)</b>	<b>(10.55%)</b>	

## Transportation & Mobility

### Community Bus - General Fund

#### Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3201 - Ad/Marketing	40	1,000	1,000	1,000	1,000	-	0.00%	Funding for legal adds and/or community information about the Sun Trolley
3299 - Other Services	140	-	-	-	-	-	0.00%	
4204 - Oper Subsidies	180,579	388,544	1,108,570	1,108,570	1,108,570	720,026	185.31%	This is a reimbursable expense from the Broward County's gas tax contribution towards the operation of the Community Bus Trolleys. The increase was agreed upon last fiscal year.
4208 - Transportation Subsidies	237,659	245,296	-	-	-	(245,296)	(100.00%)	City Gas tax contribution no longer budgeted
4214 - Farebox Collection Subsidy	81,657	95,000	95,000	95,000	-	(95,000)	(100.00%)	
4299 - Other Contributions	179,372	245,000	245,000	245,000	245,000	-	0.00%	Parking Fund contribution towards the operation of the water trolley.
<b>Operating Expenses</b>	<b>679,447</b>	<b>974,840</b>	<b>1,449,570</b>	<b>1,449,570</b>	<b>1,354,570</b>	<b>379,730</b>	<b>38.95%</b>	
<b>Community Bus - General Fund Total</b>	<b>679,447</b>	<b>974,840</b>	<b>1,449,570</b>	<b>1,449,570</b>	<b>1,354,570</b>	<b>379,730</b>	<b>38.95%</b>	



# FY 2021 Decision Package Requests





# FY 2021 Decision Package Summary

## Transportation & Mobility - 001 General Fund Fund

Priority	Request Type	Title of Request	# of Positions	Year 1 Net Cost	Year 2 Net Cost (Ongoing)
1	Program - New	Blue Tooth Sensor Annual Program	-	61,250	61,250
2	Program - New	Annual Speed Radar Sign Program	-	50,000	50,000
3	Program - New	Fort Lauderdale Micro Transit Program	-	816,000	816,000
			-	<b>\$927,250</b>	<b>\$927,250</b>

## FY 2021 Decision Package Form

### Transportation & Mobility - 001 General Fund

**Priority Number:** 1  
**Title of Request:** Blue Tooth Sensor Annual Program  
**Request Type:** Program - New

New Position(s) Requested:	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:
0.00	0.00	0.00	0.00

**Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?**

There is a great amount of new big data that has come on the market to help cities analyzes what is happening real time on their streets and make improvements. This includes such things as cell phone data and blue tooth data. Staff would like to be able to use this data to be able to use this data to develop suggested improvements that will improve vehicle travel time. Such technology includes the Blue Toad technology used by the Florida Department of Transportation and Streetlight Data being used by the City on the SE 17th Street Mobility Plan Project.

In partnership with the Florida Department of Transportation, we are requesting an annual purchase of 10 blue tooth sensors for a total of \$56,250 and \$5,000 for maintenance and repairs. These sensors collect data from blue tooth enabled vehicles in order to analyze traffic patterns. These sensors will allow us to collect data from vehicles to view live traffic data, perform on the spot traffic analysis and create custom dashboards for monitoring and reporting. \_FOOT purchases these readers every year to place on their arterials , however in an effort to expand this effort we are requesting funds to add more sensors on major corridors within the City. These sensors will be placed on high traffic corridors in order monitor roadway conditions and propose Potential traffic signalization and roadway improvements to address any problems in those corridors. - \$61,250

#### Performance Measures:

Measure Description	Next Year Target	Next Year Target with Modification
Number of traffic Signals Re-Timed	5	10
Number of Traffic Studies Conducted	1	5

#### Strategic Connections:

Focus Area: Public Safety  
 Goal: InfraSt-1-Build a multi-modal and pedestrian friendly community  
 Objective: IS-10 Integrate sustainability and resiliency into daily operations  
 Source of Justification: 2035 Vision Plan: Fast Forward Fort Lauderdale

#### Funding Requests:

Index	Sub Object	SubObject Title	Cost Description	Budget Request	Year 2 (Ongoing)
<b>Expenditures</b>					
TAM040101	3437	Imp Rep & Maint	Blue Tooth Sensor Program	5,000	5,000
TAM040101	3946	Tools/Equip < \$5000	Blue Tooth Sensor Program	56,250	56,250
<b>Total Expenditures</b>				<b>61,250</b>	<b>61,250</b>
<b>Net</b>				<b>\$61,250</b>	<b>\$61,250</b>

#### Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	61,250	61,250

## FY 2021 Decision Package Form

### Transportation & Mobility - 001 General Fund

**Priority Number:** 2  
**Title of Request:** Annual Speed Radar Sign Program  
**Request Type:** Program - New

New Position(s) Requested:	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:
0.00	0.00	0.00	0.00

**Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?**

In order to satisfy requests from neighborhoods for the installation of speed radar signs as a traffic calming measure, the Transportation and Mobility Department is requesting the creation of an annual speed radar sign program where 8 radar signs will be purchased per year. The Department will use this data to collect traffic data for potential synchronization improvements and to slow down drivers that are driving past the speed limit.

#### Performance Measures:

Measure Description	Next Year Target	Next Year Target with Modification
Decrease in Average Daily Speeds	0	10%
Decrease number of vehicles	0	20%

#### Strategic Connections:

Focus Area: Public Safety  
 Goal: PubSfty-1-Build a safe and well-prepared community  
 Objective: IN-10 Improve roads, sidewalks, and trails to prioritize a safer, more walkable and bikeable community  
 Source of Justification: 2035 Vision Plan: Fast Forward Fort Lauderdale

#### Funding Requests:

Index	Sub Object	SubObject Title	Cost Description	Budget Request	Year 2 (Ongoing)
<b>Expenditures</b>					
TAM040101	3437	Imp Rep & Maint	Maintenance of Speed Radar Sign Program	10,000	10,000
TAM040101	6499	Other Equipment	Annual purchase of Speed Radar Signs	40,000	40,000
<b>Total Expenditures</b>				<b>50,000</b>	<b>50,000</b>
<b>Net</b>				<b>\$50,000</b>	<b>\$50,000</b>

#### Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	50,000	50,000

## FY 2021 Decision Package Form

### Transportation & Mobility - 001 General Fund

**Priority Number:** 3  
**Title of Request:** Fort Lauderdale Micro Transit Program  
**Request Type:** Program - New

New Position(s) Requested:	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:
0.00	0.00	0.00	0.00

**Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?**

The Transportation and Mobility is requesting \$816,000 to create an annual Microtransit program for the City. This microtransit program will provide point to point transportation services utilizing a mobile application within the boundaries of the City. Currently there is an independent company servicing the downtown area utilizing microtransit vehicles. By expanding this service and selecting a vendor through a competitive process, we can ensure that we provide a service that works towards the goal of improving mobility and reducing traffic congestion. Microtransit vehicles may vary in specifications depending on the proposals submitted by the microtransit companies.

#### Performance Measures:

Measure Description	Next Year Target	Next Year Target with Modification
Number of Passengers Per Year	0	10,000
Average wait time from request to pick up	0	10 minutes
Number of Returning Users	0	5,000

#### Strategic Connections:

Focus Area: Infrastructure  
 Goal: InfraSt-1-Build a multi-modal and pedestrian friendly community  
 Objective: IN-9 Improve transportation options and reduce congestion by working with partners  
 Source of Justification: 2035 Vision Plan: Fast Forward Fort Lauderdale

#### Funding Requests:

Index	Sub Object	SubObject Title	Cost Description	Budget Request	Year 2 (Ongoing)
<b>Expenditures</b>					
TAM040101	3299	Other Services	Micro Transit service program	816,000	816,000
<b>Total Expenditures</b>				<b>816,000</b>	<b>816,000</b>
<b>Net</b>				<b>\$816,000</b>	<b>\$816,000</b>

#### Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	816,000	816,000

# Transportation and Mobility Department Parking Fund





# Transportation and Mobility Department

## Parking Services

### Division Description

The Parking Services division manages, operates, and maintains approximately 11,000 parking spaces Citywide, including four garages, and 45 lots. Parking Services is dedicated to increasing sustainable parking initiatives at all facilities. The division strives to “green” our facilities with emerging technologies using innovative practices and programs, such as Pay-by-Phone parking service, designed to keep expenses stable and allow for a reallocation of resources. The division is currently implementing parking demand technologies to assist in reducing the environmental impact of drivers searching for available parking spaces and improve customer experience; new meter technology to increase the usage of credit/debit card payments; a smartphone application linked with Global Positioning Systems (GPS) to assist drivers in locating nearby available spaces as well as informing drivers of the meter rates of those spaces. This technology, along with the License Plate Recognition (LPR) system, provides for targeted and efficient enforcement and increases public safety. FY 2021 will see changes to our Parking Rates and Residential Parking Permits.

### FY 2020 Major Accomplishments

- Improved the parking area along the West side of SE 1st Avenue, between Broward Boulevard and SE 1st Street.
  - Modified existing parallel parking spaces to angled parking spaces.
  - Added ten additional parking spaces which included five vehicle and five motorcycle/scooter spaces.
  - Revenue increased by approximately 11.5% the first 10 months after project completion.
- Improved the parking area along SW 3rd Avenue, between Broward Boulevard and SE 2nd Street.
  - Increased the amount of available parking spaces from 17 to 28. This included 18 vehicle spaces, nine motorcycle spaces and an additional Americans with Disabilities Act (ADA) compliant parking space.
  - Installed solar powered light poles.
- Installed 36 additional angled parking spaces along SW 2nd Avenue and SW 30th Street.
- Installed sustainable solar lighting that utilizes green energy instead of electricity in the Pelican Lot (SE 2nd Court and SE 15th Avenue), which becomes a cost savings to the City.
- Meter Conversion Program
  - Completed Phase 1 of the Citywide initiative of meter conversion. This conversion entailed upgrading meter technology to offer PCI (Payment Card Industry) compliant credit card payment options.
  - Eliminated coin transactions in the beach area.

# Transportation and Mobility Department

## Parking Services, continued

- Completed sustainable renovations of some of the City's public parking lots. These renovations entailed landscaping, solar lighting and Electric Vehicle (EV) charging stations.
- Increased the number of Electric Vehicle charging stations in the City Hall Garage, Riverwalk Center Garage, PACA (Performing Arts Center Authority) Garage and additional parking lots to meet the needs of the growing number of neighbors who drive electric and hybrid vehicles.

### **FY 2021 Major Projects and Initiatives**

- Commence the North Galt Shoppe Renovation Project
- Install additional sustainable parking lot renovations at Heron and Venice Lot.
- Complete new meter technology installations (Phase 2).
- Create financial planning strategies to improve reserve account and address capital and maintenance needs.

# Transportation and Mobility Department

## Department Core Processes and Performance Measures, continued

Department Core Process	Performance Measures	Objective	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Projection	FY 2021 Target
Manage and Maintain a thriving parking operation	Percentage of calls abandoned	Decrease	7.35%	13.08%	4.50%	4.50%	10.00%
	Average handle time (min)	Decrease	3:19	3:10	3:00	3:10	3:20
	Revenue generated from Parking Space Inventory	Increase	***	***	***	1%	15%
	Average percent change in pay-by-phone transactions	Maintain	18%	15%	10%	10%	10%
	Percent change in parking citations Issued	Monitor	-2%	-1%	0% <sup>1</sup>	0%	0% <sup>1</sup>

\*\*\*New measure, historical information not available

<sup>1</sup>Citations are monitored to project citations revenue and to identify potential education opportunities on parking procedures for our neighbors.

**Transportation & Mobility**  
**Department Financial Summary**

**Financial Summary - Funding Source**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Parking System - 461	\$ 17,643,723	25,934,516	19,044,812	(6,889,704)	(26.6%)
<b>Total Funding</b>	<b>17,643,723</b>	<b>25,934,516</b>	<b>19,044,812</b>	<b>(6,889,704)</b>	<b>(26.6%)</b>

**Financial Summary - Program Expenditures**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Loans and Notes	114,241	117,459	120,768	3,309	2.8%
Parking Services	16,563,993	17,617,353	17,696,087	78,734	0.4%
Revenue Bonds	84,553	7,203,699	-	(7,203,699)	(100.0%)
Transp. & Mobility Admin Support	880,936	996,005	1,277,957	231,952	23.3%
<b>Total Expenditures</b>	<b>17,643,723</b>	<b>25,934,516</b>	<b>19,044,812</b>	<b>(6,889,704)</b>	<b>(26.6%)</b>

**Financial Summary - Category Expenditures**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Personal Services	5,780,347	6,525,077	6,524,839	(238)	(0.0%)
Operating Expenses	11,547,584	11,629,396	12,028,733	399,337	3.4%
Capital Outlay	116,997	458,885	370,472	(88,413)	(19.3%)
Debt Services	198,795	7,321,158	120,768	(7,200,390)	(98.4%)
<b>Total Expenditures</b>	<b>\$ 17,643,723</b>	<b>25,934,516</b>	<b>19,044,812</b>	<b>(6,889,704)</b>	<b>(26.6%)</b>

**Financial Summary - Category FTE**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
FTE	87.2	86.2	86.2	0.0	0.0%
<b>Total FTE</b>	<b>87.2</b>	<b>86.2</b>	<b>86.2</b>	<b>0.0</b>	<b>0.0%</b>

**FY 2021 Major Variances**

**Operating Expenses**

Decrease due to an outside contract for parking lot cleaning in lieu of a Parks & Recreation service charge	(117,275)
Increase in water/sewer/stormwater expenses based on FY19 usage	91,894
Increase in operating expenses to manage the City Hall and the Bridgeside Square Parking Garages	330,412
Increase in custodial services expenses	51,625
Increase in other supplies for permit decals, parking signs, and parking meter battery expenses	69,600

**Capital Outlay**

Decrease due to one-time purchase of two license plate recognition systems with wheel imaging capability	(90,000)
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**Debt Service**

Decrease due to the repayment of the Parking Line of Credit in FY 2020	(7,200,390)
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# Descriptions & Line Items By Division





## Transportation & Mobility

### Transportation & Mobility - Parking System

#### Department-Fund Budget by SubObject - Revenues

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Revenues
J375 - Mtr-AA Lot-SE 15th Street	139,687	140,000	140,000	140,000	140,000	-	0.00%	
J376 - Mtr-ZN1 Central Business	3,003,760	3,022,000	3,022,000	3,050,000	3,050,000	28,000	0.93%	
J377 - Mtr-ZN2 S of River	175,792	181,200	181,200	141,200	151,200	(30,000)	(16.56%)	
J378 - Mtr-ZN3 N of Broward Blvd	157,772	163,000	163,000	163,000	173,000	10,000	6.13%	
J379 - Mtr-ZN4A Beach/S of Sunrise	1,516,736	1,440,000	1,440,000	1,440,000	1,440,000	-	0.00%	
J381 - Mtr-ZN5 Galt Mile Area	430,335	370,000	370,000	370,000	370,000	-	0.00%	
J382 - Mtr-ZN6 N of Sunrise/W	126,349	120,000	120,000	113,000	120,000	-	0.00%	
J383 - Mtr-Breakers Avenue	184,746	180,000	180,000	190,000	180,000	-	0.00%	
J384 - Mtr-North Beach	600,715	600,000	600,000	600,000	600,000	-	0.00%	
J392 - Mtr-City Hall-One Broward	110,493	135,316	135,316	165,000	165,000	29,684	21.94%	
J393 - Mtr-Validations-One Broward	31,760	56,156	56,156	47,000	47,000	(9,156)	(16.30%)	
J404 - Mtr-Oceanside Lot	331,028	-	-	-	-	-	0.00%	
J406 - Mtr-N Lot 1000 Bk/SE 4 St	178,873	184,000	184,000	184,000	184,000	-	0.00%	
J407 - Mtr-W Lot 1308 E Las Olas Bl	19,424	-	-	-	-	-	0.00%	
J408 - Mtr-A Lot 500 Bk/NE 7 Ave	4,047	3,500	3,500	3,500	-	(3,500)	(100.00%)	
J409 - Mtr-H Lot 800 Bk/SE 2 CT	312,977	375,000	375,000	350,000	350,000	(25,000)	(6.67%)	
J410 - Mtr-A1A and Sebastian	241,228	230,000	230,000	230,000	230,000	-	0.00%	
J411 - Mtr-O Lot City Hall	133,117	135,000	135,000	125,000	125,000	(10,000)	(7.41%)	
J412 - Mtr-County Lot II	58,412	55,000	55,000	55,000	70,000	15,000	27.27%	
J413 - Mtr-G Lot Galt Ocean	66,450	70,000	70,000	70,000	50,000	(20,000)	(28.57%)	
J414 - Mtr-T Lot-SHOF Pool	57,163	85,000	85,000	85,000	-	(85,000)	(100.00%)	
J416 - Mtr-X Lot NE 33 St/32 Ave	17,302	15,000	15,000	15,000	15,000	-	0.00%	
J419 - Mtr-V Lot SE 2 Ct/13 Ave	104,706	95,000	95,000	95,000	95,000	-	0.00%	
J420 - Mtr-P Lot Se 2 Ct/15Th Ave	83,647	70,000	70,000	70,000	75,000	5,000	7.14%	
J421 - Mtr-U Lot Seabreeze Blvd	139,285	-	-	-	-	-	0.00%	
J426 - Mtr-County Lot I	58,948	75,000	75,000	75,000	75,000	-	0.00%	
J430 - Pmt-R Lot A1A & Sebastian	2,655	1,500	1,500	4,000	4,000	2,500	166.67%	
J431 - Mtr-EE Lot-Geo English Park	37,186	35,000	35,000	35,000	35,000	-	0.00%	
J432 - Pmt-V Lot SE 2 Ct/13 Ave	2,793	-	-	-	-	-	0.00%	
J434 - Mtr-Lot 301 N Andrews	1,775	5,500	5,500	5,500	5,500	-	0.00%	
J438 - Mtr-Lot Bridgeside Square	359,602	300,000	300,000	350,000	350,000	50,000	16.67%	
J439 - Mtr-Lot Ocean Park	68,832	70,000	70,000	70,000	70,000	-	0.00%	

## Transportation & Mobility

### Transportation & Mobility - Parking System

#### Department-Fund Budget by SubObject - Revenues

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Revenues
J440 - Mtr-Lot 17th Street Causeway	118,152	100,000	100,000	100,000	100,000	-	0.00%	
J441 - Mtr-Cooleys Landing	23,795	22,000	22,000	22,000	22,000	-	0.00%	
J444 - Mtr- Coral Lot	22,770	13,000	13,000	13,000	13,000	-	0.00%	
J446 - Mtr- Osprey Lot/ Commercial Blvd	4,894	5,700	5,700	5,700	5,700	-	0.00%	
J483 - Mtr-Birch (E Lot)	101,762	-	-	-	-	-	0.00%	
J484 - Mtr-Ft Laud Beach Park Lot	1,542,398	1,500,000	1,500,000	1,500,000	1,500,000	-	0.00%	
J485 - Mtr-Beach Residency Card	61,986	68,000	68,000	65,000	65,000	(3,000)	(4.41%)	
J487 - Mtr - Barnacle Lot	1,513	-	-	-	-	-	0.00%	
J525 - Pmt - River House Lot	5,460	5,000	5,000	5,000	5,000	-	0.00%	
J526 - Pmt-H Lot 800 Bk/SE 2nd	3,240	4,500	4,500	4,500	9,030	4,530	100.67%	
J527 - Pmt-E Lot Birch	22,813	28,125	28,125	5,000	45,000	16,875	60.00%	
J528 - Pmt-City Parking Garage	1,780,398	1,650,000	1,650,000	1,800,000	1,800,000	150,000	9.09%	
J529 - Pmt-EE-Geo Eng Pk	6,130	4,500	4,500	4,500	4,500	-	0.00%	
J530 - Pmt-G Lot Galt Ocean Mile	22,278	22,000	22,000	22,000	22,000	-	0.00%	
J531 - Pmt-Lot O	238,161	230,000	230,000	230,000	230,000	-	0.00%	
J532 - Pmt-ZN5 North Galt	67,816	60,000	60,000	91,000	91,000	31,000	51.67%	
J536 - Pmt-AA Lot-Se 15th Street	8,200	10,000	10,000	10,000	10,000	-	0.00%	
J537 - Pmt-P Lot SE 2 Ct/15th St	585	400	400	400	-	(400)	(100.00%)	
J539 - Pmt-N Lot 1000 SE 4th	540	-	-	-	-	-	0.00%	
J545 - Pmt-Casa Vecchia Valet Lot	50,550	60,660	60,660	60,660	60,660	-	0.00%	
J547 - Pmt-Bridgeside Square	218,020	130,000	130,000	140,000	220,000	90,000	69.23%	
J554 - Pmt-SW 13 St(Bgmc)	10,710	9,225	9,225	9,225	9,225	-	0.00%	
J555 - Pmt- Tunnel	6,863	7,425	7,425	12,000	7,425	-	0.00%	
J557 - Pmt- NE 25 Ave	4,320	3,240	3,240	3,240	3,240	-	0.00%	
J558 - Pmt- Andrews Ave	1,080	1,080	1,080	1,080	1,080	-	0.00%	
J559 - Pmt- SE 2nd Court	9,675	8,730	8,730	18,000	12,000	3,270	37.46%	
J561 - Pmt- Crossroads	3,240	3,000	3,000	3,000	3,000	-	0.00%	
J562 - Permit - Coral Lot	10,665	17,500	17,500	17,500	17,500	-	0.00%	
J565 - Pmt-Osprey Lot/ Commercial Blvd	4,921	3,500	3,500	3,500	3,500	-	0.00%	
J566 - Pmt - Las Olas Garage	7,280	75,000	75,000	16,000	16,000	(59,000)	(78.67%)	
J567 - Pmt - City Hall-One Broward	596,118	892,183	892,183	894,000	894,000	1,817	0.20%	
J569 - Pmt- Misc Parking Pmts	540	-	-	2,070	2,070	2,070	100.00%	
J571 - Pmt- Broward County Garage	135,000	180,000	180,000	180,000	180,000	-	0.00%	
J576 - Mtr-City Parking Garage	605,433	525,000	525,000	625,000	625,000	100,000	19.05%	
J577 - Pmt-17th St Causeway	1,810	3,000	3,000	3,000	3,000	-	0.00%	

## Transportation & Mobility

### Transportation & Mobility - Parking System

#### Department-Fund Budget by SubObject - Revenues

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Revenues
J578 - Pmt-RPPP (Residential Parking Permits)	11,396	20,000	20,000	12,000	17,500	(2,500)	(12.50%)	
J582 - Mtr - Las Olas Garage	460,205	575,000	575,000	500,000	500,000	(75,000)	(13.04%)	
J583 - South Side Facility Parking Fees	590	-	-	-	-	-	0.00%	
J584 - Pmt - Las Olas Employee Pmt	81,369	64,500	64,500	100,000	65,000	500	0.78%	
J674 - Admin Service Charges	8,100	47,209	47,209	47,209	47,209	-	0.00%	
M105 - Parking Citations	3,015,902	2,874,000	2,874,000	3,200,000	2,800,000	(74,000)	(2.57%)	
N103 - Earn-Pooled Investments	1,000,527	281,712	281,712	-	264,523	(17,189)	(6.10%)	
N352 - ASD Garage Joint Venture Earnings	296,760	235,174	235,174	235,174	235,174	-	0.00%	
N404 - Vehicle Sale Proceeds	28,300	-	-	-	-	-	0.00%	
N547 - Airport - Interfund Svc Chg	124,259	-	-	-	-	-	0.00%	
N571 - Misc Charges to Other Funds	9,360	4,000	4,000	9,360	9,800	5,800	145.00%	
N597 - Chgs to Other Fds	178,471	186,882	186,882	186,882	186,882	-	0.00%	
N900 - Miscellaneous Income	25,544	167,520	167,520	16,000	16,000	(151,520)	(90.45%)	
<b>Revenue</b>	<b>19,697,492</b>	<b>18,310,937</b>	<b>18,310,937</b>	<b>18,414,200</b>	<b>18,291,718</b>	<b>(19,219)</b>	<b>(0.10%)</b>	
<b>Transportation &amp; Mobility - Parking System Total</b>	<b>19,697,492</b>	<b>18,310,937</b>	<b>18,310,937</b>	<b>18,414,200</b>	<b>18,291,718</b>	<b>(19,219)</b>	<b>(0.10%)</b>	



## Transportation & Mobility

### Transp. & Mobility Admin Support - Parking System

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	402,980	554,988	554,988	510,211	510,211	(44,777)	(8.07%)	
1113 - Vac Mgmt Conv	8,484	-	-	-	-	-	0.00%	
1119 - Payroll Accrual	(7,983)	-	-	-	-	-	0.00%	
1201 - Longevity Pay	47,740	3,938	3,938	1,899	1,899	(2,039)	(51.78%)	
1316 - Upgrade Pay	237	-	-	-	-	-	0.00%	
1401 - Car Allowances	11,420	16,440	16,440	15,840	15,840	(600)	(3.65%)	
1407 - Expense Allowances	1,680	1,440	1,440	1,440	1,440	-	0.00%	
1413 - Cellphone Allowance	1,240	1,440	1,440	480	480	(960)	(66.67%)	
1501 - Overtime 1.5X Pay	56	1,147	1,147	1,200	1,200	53	4.62%	
1504 - Overtime 1X Pay	-	229	229	240	240	11	4.80%	
1604 - Direct Labor Credits	(2,420)	(2,214)	(2,214)	(2,214)	(2,214)	-	0.00%	
1707 - Sick Termination Pay	14,974	-	-	-	-	-	0.00%	
1710 - Vacation Term Pay	29,255	-	-	-	-	-	0.00%	
2107 - Moving Expense	8,490	-	-	-	-	-	0.00%	
2119 - Wellness Incentives	1,500	1,500	1,500	1,500	1,500	-	0.00%	
2204 - Pension - General Emp	45,142	28,420	28,420	14,163	14,163	(14,257)	(50.17%)	
2210 - Pension - FRS	-	-	-	49,610	49,610	49,610	100.00%	
2299 - Pension - Def Cont	20,301	35,886	35,886	23,602	23,602	(12,284)	(34.23%)	
2301 - Soc Sec/Medicare	34,727	42,758	42,758	37,513	37,513	(5,245)	(12.27%)	
2304 - Supplemental FICA	-	-	-	120	120	120	100.00%	
2307 - Year End FICA Accr	(428)	-	-	-	-	-	0.00%	
2401 - Disability Insurance	454	-	-	1,439	1,439	1,439	100.00%	
2402 - Life Insurance	-	358	358	368	368	10	2.79%	
2404 - Health Insurance	54,671	36,727	36,727	51,627	51,627	14,900	40.57%	
2410 - Workers' Comp	1,733	829	829	829	829	-	0.00%	
9237 - Tr to Special Obligation Bonds	46,326	31,581	31,581	15,832	15,832	(15,749)	(49.87%)	
<b>Personal Services</b>	<b>720,578</b>	<b>755,467</b>	<b>755,467</b>	<b>725,699</b>	<b>725,699</b>	<b>(29,768)</b>	<b>(3.94%)</b>	
3101 - Acct & Auditing	403	-	-	200	200	200	100.00%	
3199 - Other Prof Serv	12,454	13,000	13,000	11,840	11,840	(1,160)	(8.92%)	Financial Sustainability Analysis conducted by Stantec
3201 - Ad/Marketing	545	7,500	7,500	7,500	5,400	(2,100)	(28.00%)	Parking maps and other advertising for special events such as St. Patrick's Day and Fourth of July.
3216 - Costs/Fees/Permits	40	-	-	-	-	-	0.00%	
3222 - Custodial Services	-	10,600	10,600	10,600	10,600	-	0.00%	Services provided by outside vendors for the cleaning of parking lots and the Parking administration building.
3243 - Prizes & Awards	250	-	-	-	-	-	0.00%	
3299 - Other Services	164	500	500	500	500	-	0.00%	Shared costs of services for the 290 Parking administration building, such as the security system.

## Transportation & Mobility

### Transp. & Mobility Admin Support - Parking System

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3304 - Office Equip Rent	842	1,500	1,500	1,500	1,500	-	0.00%	Shared costs of the Toshiba color copier on the 2nd floor of the 290 building.
3407 - Equip Rep & Maint	178	-	-	-	-	-	0.00%	
3428 - Bldg Rep & Maint	-	2,000	2,000	-	-	(2,000)	(100.00%)	
3601 - Electricity	844	495	8,357	73,400	73,400	72,905	14,728.28%	Shared costs of services for the electricity charges for the 290 building
3616 - Postage	-	100	100	100	100	-	0.00%	Occasional postage needed for mailing contracts to vendors, and other administrative mailings
3628 - Telephone/Cable TV	3,803	2,100	2,100	3,900	3,900	1,800	85.71%	Cable services for main conference room, and mi-fi wireless services
3634 - Water/Sew/Storm	1,147	571	7,037	209,000	209,000	208,429	36,502.45%	Shared costs of the water/sewer bill for the 290 parking building.
3904 - Books & Manuals	-	100	100	-	-	(100)	(100.00%)	
3907 - Data Proc Supplies	(2,635)	500	500	4,000	4,000	3,500	700.00%	Software renewals-AutoCadd, Photoshop, Adobe Reader (\$2,000) Accella license (\$2,000)
3916 - Janitorial Supplies	656	600	600	600	600	-	0.00%	All janitorial supplies for the 290 building
3925 - Office Equip < \$5000	1,096	4,000	4,000	-	-	(4,000)	(100.00%)	
3928 - Office Supplies	915	4,000	4,000	4,000	2,780	(1,220)	(30.50%)	Office supplies for 2nd floor of the 290 parking building such as copier paper, adding machine paper, folders, envelopes, etc.
3937 - Safety/Train Mat	-	-	-	250	250	250	100.00%	First aid kit for office (replacement)
3999 - Other Supplies	900	-	-	1,000	1,000	1,000	100.00%	Operational expenses (paint, Home Depot, etc...)
4104 - Conferences	5,775	-	-	-	-	-	0.00%	
4107 - Investigative Trips	83	-	-	-	-	-	0.00%	
4113 - Memberships/Dues	1,190	-	-	-	-	-	0.00%	
4119 - Training & Travel	-	13,200	13,200	12,800	12,800	(400)	(3.03%)	
4213 - Retiree Health Bene	9,200	14,400	14,400	14,400	14,400	-	0.00%	
4316 - ROI Admin Chg	72,443	72,443	72,443	72,443	72,443	-	0.00%	
4346 - Servchg-Pking Sys	-	60,939	60,939	60,939	-	(60,939)	(100.00%)	
4355 - Servchg-Print Shop	178	300	300	300	300	-	0.00%	
4399 - Servchg-Other Funds	41,917	-	-	-	45,555	45,555	100.00%	This is 50% of position -Senior Management Analyst
4404 - Fidelity Bonds	-	373	373	373	373	-	0.00%	
4407 - Emp Proceedings	932	674	674	674	674	-	0.00%	
4410 - General Liability	2,744	2,094	2,094	2,094	2,094	-	0.00%	
4416 - Other Ins Charges	3,555	27,859	27,859	27,859	27,859	-	0.00%	
4431 - Pub Officials Liab	740	690	690	690	690	-	0.00%	
<b>Operating Expenses</b>	<b>160,358</b>	<b>240,538</b>	<b>254,866</b>	<b>520,962</b>	<b>502,258</b>	<b>261,720</b>	<b>108.81%</b>	
<b>Transp. &amp; Mobility Admin Support - Parking System Total</b>	<b>880,936</b>	<b>996,005</b>	<b>1,010,333</b>	<b>1,246,661</b>	<b>1,227,957</b>	<b>231,952</b>	<b>23.29%</b>	

## Transportation & Mobility

### Parking Services - Parking System

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	3,172,876	3,664,079	3,664,079	3,584,752	3,584,752	(79,327)	(2.16%)	
1104 - Temporary Salaries	-	45,290	45,290	47,340	47,340	2,050	4.53%	
1107 - Part Time Salaries	334,966	275,242	275,242	287,640	287,640	12,398	4.50%	
1110 - Sick Conv to Cash	2,766	-	-	-	-	-	0.00%	
1113 - Vac Mgmt Conv	9,190	-	-	-	-	-	0.00%	
1116 - Comp Absences	(46,990)	-	-	-	-	-	0.00%	
1119 - Payroll Accrual	(100,180)	-	-	-	-	-	0.00%	
1199 - Other Reg Salaries	3,489	-	-	-	-	-	0.00%	
1201 - Longevity Pay	26,180	20,310	20,310	16,458	16,458	(3,852)	(18.97%)	
1204 - Longevity Accr	(31,914)	-	-	-	-	-	0.00%	
1304 - Assignment Pay	1,560	-	-	-	-	-	0.00%	
1310 - Shift Differential	5,650	5,330	5,330	5,330	5,330	-	0.00%	
1316 - Upgrade Pay	6,305	-	-	-	-	-	0.00%	
1401 - Car Allowances	19,200	21,240	21,240	21,240	21,240	-	0.00%	
1407 - Expense Allowances	6,440	6,720	6,720	8,640	8,640	1,920	28.57%	
1413 - Cellphone Allowance	1,160	2,160	2,160	-	-	(2,160)	(100.00%)	
1501 - Overtime 1.5X Pay	97,343	131,858	131,858	137,790	137,790	5,932	4.50%	
1504 - Overtime 1X Pay	202	764	764	800	800	36	4.71%	
1601 - Direct Labor Charges	237	-	-	-	-	-	0.00%	
1604 - Direct Labor Credits	(20,497)	(22,278)	(22,278)	(26,925)	(26,925)	(4,647)	20.86%	
1707 - Sick Termination Pay	12,573	-	-	-	-	-	0.00%	
1710 - Vacation Term Pay	23,256	-	-	-	-	-	0.00%	
2104 - Mileage Reimburse	86	-	-	-	-	-	0.00%	
2119 - Wellness Incentives	5,500	5,500	5,500	5,500	5,500	-	0.00%	
2204 - Pension - General Emp	197,536	201,301	201,301	215,701	215,701	14,400	7.15%	
2210 - Pension - FRS	-	-	-	28,764	28,764	28,764	100.00%	
2299 - Pension - Def Cont	173,691	229,466	229,466	215,166	215,166	(14,300)	(6.23%)	
2301 - Soc Sec/Medicare	272,133	282,266	282,266	277,783	277,783	(4,483)	(1.59%)	
2304 - Supplemental FICA	-	-	-	36,230	36,230	36,230	100.00%	
2307 - Year End FICA Accr	(13,722)	-	-	-	-	-	0.00%	
2401 - Disability Insurance	3,935	-	-	8,079	8,079	8,079	100.00%	
2402 - Life Insurance	-	2,397	2,397	2,524	2,524	127	5.30%	
2404 - Health Insurance	591,596	612,066	612,066	623,002	623,002	10,936	1.79%	
2407 - Unemployment Comp	-	6,500	6,500	6,500	6,500	-	0.00%	
2410 - Workers' Comp	102,493	55,706	55,706	55,706	55,706	-	0.00%	
9237 - Tr to Special Obligation Bonds	202,710	223,693	223,693	241,120	241,120	17,427	7.79%	
<b>Personal Services</b>	<b>5,059,769</b>	<b>5,769,610</b>	<b>5,769,610</b>	<b>5,799,140</b>	<b>5,799,140</b>	<b>29,530</b>	<b>0.51%</b>	
3101 - Acct & Auditing	35,565	100	100	5,130	5,130	5,030	5,030.00%	Finance Department charges to the Parking fund for accounting and auditing services.
3113 - Fin & Bank Serv	907,215	884,000	884,000	892,918	892,918	8,918	1.01%	Bank service fees for credit card transactions online and in person payments. Financial Processing Recovery Charge

## Transportation & Mobility

### Parking Services - Parking System

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3198 - Backflow Program	-	12,725	12,725	12,725	12,725	-	0.00%	
3199 - Other Prof Serv	64,523	1,000	1,000	61,500	61,500	60,500	6,050.00%	New collection agency contract (\$60,000) plus (\$1,500) for a professional trainer
3201 - Ad/Marketing	3,698	5,500	5,500	6,000	6,000	500	9.09%	Funding was based on an estimate of what the City spends on advertising for major events.
3216 - Costs/Fees/Permits	7,122	1,700	1,700	726	2,000	300	17.65%	Various permits and fees needed for general parking projects and buildings, such as Fort Lauderdale Beach Park Infrastructure Maintenance permit, Transportation & Mobility 290 NE 3rd Avenue Elevator Permit, Riverwalk Center Garage Storage Tank, CPG/ Riverwalk Center Garage Elevator permit, Las Olas Blvd Parking Garage - Car 1 and 2 Elevator Permit
3222 - Custodial Services	133,813	109,506	168,106	161,131	161,131	51,625	47.14%	Services provided by outside vendors for the cleaning of parking lots and the Parking administration building.
3231 - Food Services	345	-	-	-	-	-	0.00%	
3237 - Lawn & Tree Service	110,657	100,138	111,238	111,238	111,238	11,100	11.08%	Payments for lawn and hedge maintenance and/or debris removal services on City parking lots and garages.
3240 - Mgmt/Oper Serv	1,150,629	957,765	957,765	1,298,177	1,288,177	330,412	34.50%	Payments for the operational management of City assets such as the City Hall Parking Garage (\$938K) and the Bridgeside Square Parking Garage (\$350K)
3243 - Prizes & Awards	350	-	-	-	-	-	0.00%	
3249 - Security Services	7,529	12,074	12,074	9,654	9,654	(2,420)	(20.04%)	Armored Security Services, pick up and drop off of funds collected from cashiers, parking meters, and lot attendants.
3299 - Other Services	1,048,573	1,367,034	1,367,034	1,312,374	1,279,198	(87,836)	(6.43%)	Global Parking System (\$216,502), Premier Exterminators (\$1,000), Passport charges (\$167,500), Paybyphone PP190466 (\$614,372), Honeywell-ADI (\$9,851), Broward County pass through of permit revenue with Auto Nation (\$185,000), Penn Credit (74,390), and Law Enforcement Systems (10,583).
3304 - Office Equip Rent	4,493	6,182	6,182	6,124	6,124	(58)	(0.94%)	Funding for Toshiba copier leases.
3322 - Other Facil Rent	11,542	-	-	-	-	-	0.00%	
3401 - Computer Maint	55,088	56,893	56,893	87,082	56,893	-	0.00%	Funding associated with maintenance expense for T2 System.
3404 - Components/Parts	45,593	-	-	-	-	-	0.00%	

**Transportation & Mobility**

**Parking Services - Parking System**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3407 - Equip Rep & Maint	10,491	32,738	32,738	10,000	10,000	(22,738)	(69.45%)	Maintenance and repair services for Parking facilities, most common expense are elevator and electrical repairs and services. Elevators locations: Parking Administration Building, City Park Garage/Riverwalk Center, City Hall Garage, and the Las Olas Garage.
3425 - Bldg Rep Materials	851	-	-	-	-	-	0.00%	
3428 - Bldg Rep & Maint	3,526	10,000	10,000	10,000	10,000	-	0.00%	Maintenance and repair services for Parking facilities, most common expense are elevator and electrical repairs and services. Elevators locations: Parking Administration Building, City Park Garage/Riverwalk Center, City Hall Garage, and the Las Olas Garage.
3434 - Imp Rep Materials	2,334	-	-	-	-	-	0.00%	
3437 - Imp Rep & Maint	480	-	-	-	-	-	0.00%	
3513 - Photography	255	-	-	-	-	-	0.00%	
3601 - Electricity	69,786	116,021	108,159	-	-	(116,021)	(100.00%)	Electricity operational expense for all Parking facilities including the administration building.
3613 - Special Delivery	597	200	200	600	600	400	200.00%	Currier service delivery of appeals to the courthouse
3616 - Postage	44,257	60,750	60,750	60,750	45,000	(15,750)	(25.93%)	Customer correspondence, courtesy and late notices for citations, boot notices to customers having three or more unpaid citations.
3628 - Telephone/Cable TV	33,930	21,100	21,100	34,200	34,200	13,100	62.09%	
3634 - Water/Sew/Storm	188,111	116,545	158,379	-	-	(116,545)	(100.00%)	Water/sewer operational expense for all parking facilities.
3799 - Other Chemicals	14	-	-	-	-	-	0.00%	
3801 - Gasoline	33,104	36,344	36,344	26,302	26,302	(10,042)	(27.63%)	Gasoline operational expense for all Parking Fund vehicles including enforcement and security.
3804 - Diesel Fuel	2,744	2,755	2,755	1,324	1,324	(1,431)	(51.94%)	Diesel fuel operational expense for all Parking Fund vehicles and equipment.
3807 - Oil & Lubricants	32	-	-	-	35	35	100.00%	
3904 - Books & Manuals	761	-	-	-	-	-	0.00%	
3907 - Data Proc Supplies	22,921	5,200	5,200	8,863	8,863	3,663	70.44%	Funding for software licenses, software renewal fees, and software upgrades.
3913 - Horticultural Sup	1,750	-	-	-	-	-	0.00%	
3916 - Janitorial Supplies	14,848	19,100	19,100	12,100	12,100	(7,000)	(36.65%)	Janitorial supplies for parking services facilities, such as: cleaning chemicals, trash bags, paper towels.
3925 - Office Equip < \$5000	2,279	-	-	-	-	-	0.00%	
3926 - Furniture < \$5000	4,635	-	-	-	-	-	0.00%	

## Transportation & Mobility

### Parking Services - Parking System

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3928 - Office Supplies	9,720	11,250	11,250	10,250	10,250	(1,000)	(8.89%)	Copier paper, printer supplies, forms, file folders, notepads, cashier receipt paper.
3937 - Safety/Train Mat	195	1,000	1,000	1,000	1,000	-	0.00%	Required equipment for enforcement and security personnel.
3940 - Safety Shoes	4,257	4,475	4,475	9,000	9,000	4,525	101.12%	Required equipment for enforcement and security personnel.
3946 - Tools/Equip < \$5000	8,202	8,500	8,500	7,500	7,500	(1,000)	(11.76%)	Small tools and equipment purchases on a as needed basis for parking services operations. 72 x \$125 (2 pairs)
3949 - Uniforms	17,727	33,450	33,450	48,014	48,014	14,564	43.54%	Required by contract for customer service, enforcement, security, and maintenance personnel
3999 - Other Supplies	169,843	82,500	82,500	151,600	151,600	69,100	83.76%	Funding is utilized for various supplies such as Dri-Stick permit decals, parking signs, parking meter batteries, parking meter receipt paper, etc.
4101 - Certification Train	3,849	-	-	-	-	-	0.00%	
4104 - Conferences	16,058	-	-	-	-	-	0.00%	
4107 - Investigative Trips	64	-	-	-	-	-	0.00%	
4113 - Memberships/Dues	2,334	-	-	-	-	-	0.00%	
4116 - Schools	697	-	-	-	-	-	0.00%	
4119 - Training & Travel	-	25,800	25,800	28,200	28,200	2,400	9.30%	
4204 - Oper Subsidies	192,357	200,000	200,000	200,000	200,000	-	0.00%	Tram operations
4210 - Social Contr	300,881	235,174	235,174	235,174	235,174	-	0.00%	Performing Arts Center
4213 - Retiree Health Bene	13,435	14,300	14,300	14,300	14,300	-	0.00%	
4299 - Other Contributions	700	-	-	-	-	-	0.00%	
4304 - Indirect Admin Serv	1,005,291	991,983	991,983	1,094,897	1,094,897	102,914	10.37%	
4308 - Overhead-Fleet	23,388	22,090	22,090	22,971	22,971	881	3.99%	
4316 - ROI Admin Chg	3,091,252	3,091,252	3,091,252	3,091,252	3,091,252	-	0.00%	
4337 - Servchg-Fire	1,179,204	1,179,204	1,179,204	1,179,204	1,179,204	-	0.00%	
4343 - Servchg-Info Sys	775,397	728,291	728,291	728,291	728,291	-	0.00%	
4349 - Servchg-Parks & Rec	-	180,000	62,000	-	-	(180,000)	(100.00%)	
4352 - Servchg-Police	138,931	237,424	237,424	175,000	175,000	(62,424)	(26.29%)	Riverwalk Center Garage
4355 - Servchg-Print Shop	20,819	33,780	33,780	34,680	34,680	900	2.66%	Printing of citation notices and other customer letters
4361 - Servchg-Pub Works	5,451	1,500	1,500	1,500	1,500	-	0.00%	
4373 - Servchg-Fleet O&M	50,050	42,000	42,000	52,092	52,092	10,092	24.03%	
4374 - Servchg-Non Fleet	-	5,000	5,000	-	-	(5,000)	(100.00%)	
4399 - Servchg-Other Funds	100,000	121,803	121,803	121,803	<b>197,726</b>	75,923	62.33%	Roadway Maintenance
4401 - Auto Liability	45,258	53,524	53,524	53,524	53,524	-	0.00%	
4407 - Emp Proceedings	12,676	9,576	9,576	9,576	9,576	-	0.00%	
4410 - General Liability	37,320	29,738	29,738	29,738	29,738	-	0.00%	
4416 - Other Ins Charges	28,722	-	-	-	-	-	0.00%	

**Transportation & Mobility**

**Parking Services - Parking System**

**Division-Fund Budget by SubObject - Expenditures**

<b>Sub-Object - Name</b>	<b>FY 2019 Actuals</b>	<b>FY 2020 Adopted Budget</b>	<b>FY 2020 Amended Budget</b>	<b>FY 2021 Department Requested</b>	<b>FY 2021 Budget Recommended</b>	<b>FY 2020 Adopted vs FY 2021 Budget Recommended</b>	<b>% Dif</b>	<b>Basis of Expenditures</b>
4428 - Prop/Fire Insurance	106,488	108,840	108,840	108,840	108,840	-	0.00%	
4431 - Pub Officials Liab	2,220	1,034	1,034	1,034	1,034	-	0.00%	
<b>Operating Expenses</b>	<b>11,387,227</b>	<b>11,388,858</b>	<b>11,374,530</b>	<b>11,538,358</b>	<b>11,526,475</b>	<b>137,617</b>	<b>1.21%</b>	
6410 - New Services/Meters	-	250,000	250,000	250,000	250,000	-	0.00%	Single and Multi Space Meter Replacement
6416 - Vehicles	116,997	118,885	118,885	120,472	120,472	1,587	1.33%	
6499 - Other Equipment	-	90,000	90,000	-	-	(90,000)	(100.00%)	
<b>Capital Outlay</b>	<b>116,997</b>	<b>458,885</b>	<b>458,885</b>	<b>370,472</b>	<b>370,472</b>	<b>(88,413)</b>	<b>(19.27%)</b>	
<b>Parking Services - Parking System Total</b>	<b>16,563,993</b>	<b>17,617,353</b>	<b>17,603,025</b>	<b>17,707,970</b>	<b>17,696,087</b>	<b>78,734</b>	<b>0.45%</b>	

## Debt Service

### Revenue Bonds - Parking System

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommend ed	% Dif	Basis of Expenditures
7103 - Loan Principal	-	7,018,919	7,018,919	-	-	(7,018,919)	(100.00%)	
7203 - Loan Interest	84,553	184,780	184,780	-	-	(184,780)	(100.00%)	
<b>Debt Services</b>	<b>84,553</b>	<b>7,203,699</b>	<b>7,203,699</b>	<b>-</b>	<b>-</b>	<b>(7,203,699)</b>	<b>(100.00%)</b>	
<b>Revenue Bonds - Parking System Total</b>	<b>84,553</b>	<b>7,203,699</b>	<b>7,203,699</b>	<b>-</b>	<b>-</b>	<b>(7,203,699)</b>	<b>(100.00%)</b>	

## Debt Service

### Loans and Notes - Parking System

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommend ed	% Dif	Basis of Expenditures
7103 - Loan Principal	89,175	94,157	94,157	99,329	99,329	5,172	5.49%	
7203 - Loan Interest	25,066	23,302	23,302	21,439	21,439	(1,863)	(8.00%)	
<b>Debt Services</b>	<b>114,241</b>	<b>117,459</b>	<b>117,459</b>	<b>120,768</b>	<b>120,768</b>	<b>3,309</b>	<b>2.82%</b>	
<b>Loans And Notes - Parking System Total</b>	<b>114,241</b>	<b>117,459</b>	<b>117,459</b>	<b>120,768</b>	<b>120,768</b>	<b>3,309</b>	<b>2.82%</b>	



# FY 2021 Decision Package Requests





## FY 2021 Decision Package Summary

### Transportation & Mobility - 461 Parking System Fund

Priority	Request Type	Title of Request	# of Positions	Year 1 Net Cost	Year 2 Net Cost (Ongoing)
1	Program - New	Las Olas Garage Maintenance	-	90,000	70,000
2	Program - New	Micro Mobility Program	-	(164,929)	(164,929)
			-	<b>(\$74,929)</b>	<b>(\$94,929)</b>



## FY 2021 Decision Package Form

### Transportation & Mobility - 461 Parking System

**Priority Number:** 1  
**Title of Request:** Las Olas Garage Maintenance  
**Request Type:** Program - New

New Position(s) Requested:	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:
0.00	0.00	0.00	0.00

**Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?**

Transportation and Mobility is requesting funding for an annual repair and maintenance program for the exterior of the Las Olas Garage. The Parking Fund will be responsible for the repair and maintenance contract beginning in FY21 for both the exterior mesh cleaning and the façade lighting. The department is currently receiving quotes for services and has based this request on estimates and actual costs incurred by the current provider. In addition, the light strands are being discontinued by the manufacturer and the department would like to place an order for an additional strands for future needs.

#### Performance Measures:

Measure Description	Next Year Target	Next Year Target with Modification

#### Strategic Connections:

Focus Area: Infrastructure  
 Goal: BD-1-Build an attractive global and local economic community marketplace  
 Objective: BD-1 Create a responsive and proactive business climate to attract emerging industries  
 Source of Justification: 2035 Vision Plan: Fast Forward Fort Lauderdale

#### Funding Requests:

Index	Sub Object	SubObject Title	Cost Description	Budget Request	Year 2 (Ongoing)
<b>Expenditures</b>					
TAM020404	3299	Other Services	Third party vendor maintenance and repairs contract. I increased year two a little to account for increases	65,000	70,000
TAM020404	3999	Other Supplies	replacement lights for garage sign.	25,000	-
<b>Total Expenditures</b>				<b>90,000</b>	<b>70,000</b>
<b>Net</b>				<b>\$90,000</b>	<b>\$70,000</b>

#### Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
Parking System	90,000	70,000

## FY 2021 Decision Package Form

### Transportation & Mobility - 461 Parking System

**Priority Number:** 2  
**Title of Request:** Micro Mobility Program  
**Request Type:** Program - New

New Position(s) Requested:	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:
0.00	0.00	0.00	0.00

**Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?**

Following the adoption of new Florida Statutes, the City of Fort Lauderdale amended Chapter 27 of the Code of Ordinances on February 18, 2020 to streamline the permitting process. There are corresponding micromobility permit (annual operating fees, application fees, etc.) and enforcement fees that must be appropriated. The Transportation and Mobility Department is requesting to use the revenues from the program to fund corresponding personnel and operational needs to maintain the program such as the construction of corrals (and the maintenance of those corrals), the creation of safety materials and personnel to manage and enforce the program. (this request is just to add budget to FY21, the program has been approved by commission) The excess revenues will be used to offset payroll expenditures that are derived from the Micro Mobility program.

#### Performance Measures:

Measure Description	Next Year Target	Next Year Target with Modification
Average Ride Duration in Minutes	0	25
Monthly Average Daily Riders	0	800
Total Miles Traveled on Scooter	0	175,000
Total Number of Rides	0	100,000

#### Strategic Connections:

Focus Area: Public Safety  
 Goal: InfraSt-1-Build a multi-modal and pedestrian friendly community  
 Objective: IN-9 Improve transportation options and reduce congestion by working with partners  
 Source of Justification: Not identified in approved plan

#### Funding Requests:

Index	Sub Object	SubObject Title	Cost Description	Budget Request	Year 2 (Ongoing)
<b>Expenditures</b>					
TAM020107	3299	Other Services	new corrals for scooter parking, signage	25,000	25,000
TAM020107	3437	Imp Rep & Maint	maintenance of corrals and any other damage cause by scooters	10,000	10,000
TAM020107	3801	Gasoline	Gas estimate for enforcement vehicle	600	600
TAM020107	3907	Data Proc Supplies	re-occurring software subscriptions costs	10,000	10,000
TAM020107	3928	Office Supplies	supplies	1,150	1,150
TAM020107	3940	Safety Shoes	safety shoes for one employee	125	125
TAM020107	3946	Tools/Equip < \$5000	City issued cell phones and IPADS (monthly maintenance)	1,440	1,440
TAM020107	3949	Uniforms	uniforms	806	806
TAM020107	4119	Training & Travel	Senior Administrative Assistant	2,200	2,200
<b>Total Expenditures</b>				<b>51,321</b>	<b>51,321</b>

#### Revenues

## FY 2021 Decision Package Form

### Transportation & Mobility - 461 Parking System

**Funding Requests:**

Index	Sub Object	SubObject Title	Cost Description	Budget Request	Year 2 (Ongoing)
TAM020107	J676	Annual Scooter and Bike Permit Costs	Applications and Filing Costs	1,750	1,750
TAM020107	M100	Storage Fee Dock/Micro	Scooter storage fees	27,000	27,000
TAM020107	M114	Micro Mobility App and Filing Costs	Annual Scooter Permit Fees	187,500	187,500
<b>Total Revenues</b>				<b>216,250</b>	<b>216,250</b>
<b>Net</b>				<b>(\$164,929)</b>	<b>(\$164,929)</b>

**Funding Impacts (Net):**

Fund	Budget Request	Year 2 (Ongoing)
Parking System	(164,929)	(164,929)



**Transportation  
and Mobility  
Department  
Arts and  
Science District  
Garage Fund**





**Transportation & Mobility**  
**Department Financial Summary**

**Financial Summary - Funding Source**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Arts And Science District Garage - 643	\$ 2,412,879	1,900,805	1,842,365	(58,440)	(3.1%)
<b>Total Funding</b>	<b>2,412,879</b>	<b>1,900,805</b>	<b>1,842,365</b>	<b>(58,440)</b>	<b>(3.1%)</b>

**Financial Summary - Program Expenditures**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Arts & Science District Garage	2,412,879	1,900,805	1,842,365	(58,440)	(3.1%)
<b>Total Expenditures</b>	<b>2,412,879</b>	<b>1,900,805</b>	<b>1,842,365</b>	<b>(58,440)</b>	<b>(3.1%)</b>

**Financial Summary - Category Expenditures**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Personal Services	309,727	216,889	243,613	26,724	12.3%
Operating Expenses	2,103,152	1,683,916	1,598,752	(85,164)	(5.1%)
<b>Total Expenditures</b>	<b>\$ 2,412,879</b>	<b>1,900,805</b>	<b>1,842,365</b>	<b>(58,440)</b>	<b>(3.1%)</b>

**Financial Summary - Category FTE**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
FTE	2.6	2.6	2.6	0.0	0.0%
<b>Total FTE</b>	<b>2.6</b>	<b>2.6</b>	<b>2.6</b>	<b>0.0</b>	<b>0.0%</b>

**FY 2021 Major Variances**

**Operating Expenses**

Decrease due to reduction in operational services per the parking operations agreement \$ (68,510)



# Descriptions & Line Items By Division





**Transportation & Mobility**

**Arts & Science District Garage**

**Division Budget by SubObject - Revenues**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Revenues
J401 - Mtr-Day/Weekday-Multispace (6AM-6PM)	107,804	120,000	120,000	100,000	100,000	(20,000)	(16.67%)	
J402 - Mtr-Other Hours-Multispace	247,655	220,000	220,000	250,000	250,000	30,000	13.64%	
J478 - Attend-Day/Weekday	223,000	140,000	140,000	120,000	120,000	(20,000)	(14.29%)	
J479 - Pmt-Day/Weekday (6AM-6PM)	19,975	20,000	20,000	30,000	30,000	10,000	50.00%	
J481 - Attend-Other Hours	1,809,471	1,398,805	1,398,805	1,400,000	1,340,365	(58,440)	(4.18%)	
J486 - Pmt Paca Other Hrs 6PM-6AM	4,575	2,000	2,000	2,000	2,000	-	0.00%	
<b>Revenue</b>	<b>2,412,479</b>	<b>1,900,805</b>	<b>1,900,805</b>	<b>1,902,000</b>	<b>1,842,365</b>	<b>(58,440)</b>	<b>(3.07%)</b>	
<b>Arts &amp; Science District Garage Total</b>	<b>2,412,479</b>	<b>1,900,805</b>	<b>1,900,805</b>	<b>1,902,000</b>	<b>1,842,365</b>	<b>(58,440)</b>	<b>(3.07%)</b>	

## Transportation & Mobility

### Arts & Science District Garage - Arts And Science District Garage

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	40,483	41,949	41,949	42,645	42,645	696	1.66%	
1104 - Temporary Salaries	-	84,415	84,415	88,220	88,220	3,805	4.51%	
1107 - Part Time Salaries	212,926	48,853	48,853	51,060	51,060	2,207	4.52%	
1116 - Comp Absences	492	-	-	-	-	-	0.00%	
1119 - Payroll Accrual	(3,778)	-	-	-	-	-	0.00%	
1501 - Overtime 1.5X Pay	1,694	-	-	-	-	-	0.00%	
1601 - Direct Labor Charges	22,917	21,359	21,359	24,492	24,492	3,133	14.67%	
2210 - Pension - FRS	-	-	-	5,106	5,106	5,106	100.00%	
2299 - Pension - Def Cont	3,478	3,775	3,775	3,838	3,838	63	1.67%	
2301 - Soc Sec/Medicare	19,337	3,209	3,209	3,262	3,262	53	1.65%	
2304 - Supplemental FICA	-	-	-	10,700	10,700	10,700	100.00%	
2307 - Year End FICA Accr	(250)	-	-	-	-	-	0.00%	
2401 - Disability Insurance	79	-	-	138	138	138	100.00%	
2402 - Life Insurance	-	28	28	31	31	3	10.71%	
2404 - Health Insurance	10,188	10,968	10,968	11,788	11,788	820	7.48%	
2407 - Unemployment Comp	(58)	1,000	1,000	1,000	1,000	-	0.00%	
2410 - Workers' Comp	2,220	1,333	1,333	1,333	1,333	-	0.00%	
<b>Personal Services</b>	<b>309,727</b>	<b>216,889</b>	<b>216,889</b>	<b>243,613</b>	<b>243,613</b>	<b>26,724</b>	<b>12.32%</b>	
3113 - Fin & Bank Serv	29,436	50,019	50,019	35,000	35,000	(15,019)	(30.03%)	Funding for independent financial services including financial advisor services, accounting services, and credit card transactions.
3198 - Backflow Program	-	145	145	145	145	-	0.00%	
3216 - Costs/Fees/Permits	330	600	600	600	600	-	0.00%	
3222 - Custodial Services	15,334	14,200	14,200	14,200	14,200	-	0.00%	Funding for independent custodial services for parking deck.
3249 - Security Services	13,903	7,274	7,274	7,274	7,274	-	0.00%	Funding for security services. This includes alarm monitoring or security guards.
3299 - Other Services	1,872,004	1,427,190	1,427,190	1,358,680	1,358,680	(68,510)	(4.80%)	Funding for meter communication services for point-of-sale credit card authorizations, meter management alerts, and audit trails of collections and maintenance. Funding to City/Downtown Development Authority (DDA)/Performing Arts Center Garage per the parking operations agreement
3407 - Equip Rep & Maint	1,002	1,500	1,500	1,500	1,500	-	0.00%	Funding for repairs and maintenance for service contracts and various other software maintenance.
3428 - Bldg Rep & Maint	2,732	10,000	10,000	10,000	10,000	-	0.00%	Funding for non-capital related repairs and maintenance.
3601 - Electricity	6,797	7,471	7,471	7,100	7,100	(371)	(4.97%)	
3616 - Postage	8	-	-	-	-	-	0.00%	

**Transportation & Mobility**

**Arts & Science District Garage - Arts And Science District Garage**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3628 - Telephone/Cable TV	1,633	1,900	1,900	1,700	1,700	(200)	(10.53%)	
3634 - Water/Sew/Storm	8,682	9,473	9,473	10,000	10,000	527	5.56%	
3801 - Gasoline	1,195	913	913	978	978	65	7.12%	
3916 - Janitorial Supplies	1,459	2,000	2,000	2,000	2,000	-	0.00%	
3925 - Office Equip < \$5000	1,367	520	520	700	700	180	34.62%	Funding for equipment less than \$5,000 such as printers, office furniture and chairs.
3928 - Office Supplies	562	1,000	1,000	600	600	(400)	(40.00%)	Funding for materials and supplies such as toner, copier paper, parking notifications, drafting supplies, etc.
3940 - Safety Shoes	581	250	250	250	250	-	0.00%	Funding for safety shoes for part-time staff.
3946 - Tools/Equip < \$5000	3,261	-	-	-	-	-	0.00%	
3949 - Uniforms	2,393	3,700	3,700	3,100	3,100	(600)	(16.22%)	Funding for safety uniforms for part-time and temporary staff.
3999 - Other Supplies	5,293	8,000	8,000	6,000	6,000	(2,000)	(25.00%)	Funding for miscellaneous supplies, signs, hardware, insecticides, and rodent removal.
4213 - Retiree Health Bene	2,200	2,400	2,400	2,400	2,400	-	0.00%	
4304 - Indirect Admin Serv	25,179	26,516	26,516	26,658	26,658	142	0.54%	
4308 - Overhead-Fleet	732	652	652	1,299	1,299	647	99.23%	
4343 - Servchg-Info Sys	33,698	32,603	32,603	32,603	32,603	-	0.00%	
4355 - Servchg-Print Shop	3,668	4,000	4,000	4,000	4,000	-	0.00%	In-house printing of hangtags and dashboard permits
4372 - Servchg-Fleet Replacement	11,374	10,539	10,539	10,465	10,465	(74)	(0.70%)	
4373 - Servchg-Fleet O&M	301	1,098	1,098	1,547	1,547	449	40.89%	
4401 - Auto Liability	3,573	4,460	4,460	4,460	4,460	-	0.00%	
4404 - Fidelity Bonds	-	38	38	38	38	-	0.00%	
4407 - Emp Proceedings	186	135	135	135	135	-	0.00%	
4410 - General Liability	549	419	419	419	419	-	0.00%	
4416 - Other Ins Charges	477	480	480	480	480	-	0.00%	
4428 - Prop/Fire Insurance	53,244	54,421	54,421	54,421	54,421	-	0.00%	
<b>Operating Expenses</b>	<b>2,103,152</b>	<b>1,683,916</b>	<b>1,683,916</b>	<b>1,598,752</b>	<b>1,598,752</b>	<b>(85,164)</b>	<b>(5.06%)</b>	
<b>Arts &amp; Science District Garage - Arts And Science District Garage Total</b>	<b>2,412,879</b>	<b>1,900,805</b>	<b>1,900,805</b>	<b>1,842,365</b>	<b>1,842,365</b>	<b>(58,440)</b>	<b>(3.07%)</b>	

# ~ Notes ~

**DRAFT**



**CITY OF FORT LAUDERDALE  
FY 2021 DEPARTMENT REQUEST**

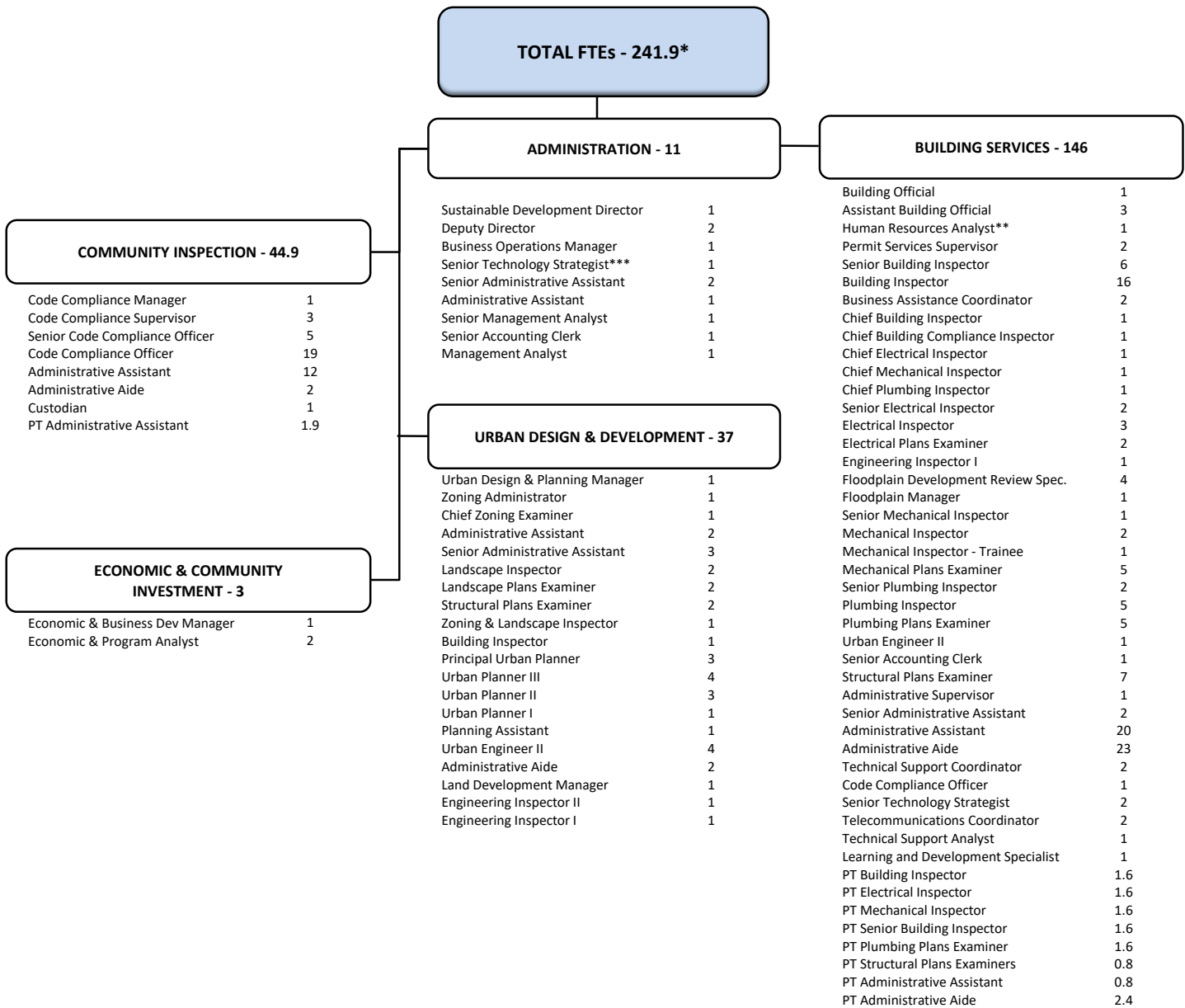
**Department of Sustainable Development**





# Sustainable Development Department

## FY 2020 Adopted Budget Organizational Chart



\*Full Time Equivalent (FTE) includes new position(s)

\*\*Human Resource Analyst reports to the Human Resources Department but is funded by the Sustainable Development Department

\*\*\*Senior Technology Strategist reports to the Information Technology Department

Adopted FY 2019	Adopted FY 2020	Difference
239.9	241.9	2.0



# **Sustainable Development Department**

## **Department Description**

The Department of Sustainable Development encourages and coordinates orderly growth of the City and promotes well-designed development through sound planning principles that focus on livability, urban revitalization, growth management, and historic preservation. The Department acts as the primary business liaison to the community by focusing on job growth as well as business attraction, retention, and expansion activities. To improve the overall welfare and appearance of the community, the department is responsible for working with property owners on property maintenance, appearance and code compliance by encouraging voluntary compliance and prompt correction of violations of City ordinances. The department issues building permits and conducts inspections to ensure safe and quality construction through the Florida Building Code.

# **Sustainable Development Department**

## **Administration**

### **Division Description**

The Administration Division is home to all the internal support services for the Department, including financial administration, budget, human resources and organizational development, information technology, performance management, and facilities management.

### **FY 2020 Major Accomplishments**

- Increased marketing efforts and training opportunities to boost community understanding and employee knowledge of LauderBuild, the new land management development software.
- Restructured the department's call center and reached a call abandonment rate of 8% or less.
- Purchased the Greg Brewton Sustainable Development Center from the General Fund.

### **FY 2021 Major Projects and Initiatives**

- Initiate a major rehabilitation program to renovate the Greg Brewton Sustainable Development Center existing structures, including but not limited to, major rehabilitation of the first-floor structure and structural reinforcement of the building to allow for a second story. Increasing space functionality and optimizing the workspace layout will allow employees to best perform their daily tasks and create a deep lasting impact on our neighbors.
- Continue lobby modernization improvements to aid the department in maintaining a leading organizational role and positive impact on our neighbors.
- Continue to strengthen the Department's building security enhancements in accordance with the Security Audit prepared by Fort Lauderdale Police Department, on behalf of the City.
- Remove and replace flooring throughout the building to improve employee health and maintain building upkeep as current flooring has reached the end of its life.

# Sustainable Development Department

## Building Services

### Division Description

The Building Service Division is responsible for all construction permitting services in the City. The Division provides records, issues permits, and performs building inspections. A major focus of the division is to ensure that commercial and residential buildings and structures comply with the Florida Building Code (FBC) and all other applicable laws and ordinances in addition to coordination of emergency management and disaster recovery.

### FY 2020 Major Accomplishments

- Fully implemented LauderBuild as part of the Land Management Development system, which automates all steps involved in the permitting process and enables quick collaboration between divisions. The software further empowers staff to make informed decisions, reduce front counter wait times, and expedite services to our neighbors.
- Initiated E-Permitting as part of the Land Management Development System to allow for electronic submittal of plans and drawings, which will further streamline processes and move the City toward a fully electronic plan review.
- Leased additional office space to allow for a more efficient work environment and accommodate the increased number of employees that have joined the organization within the last few years.
- Secured space in addition to allocating staff and equipment to implement a satellite operation center for permits, plan reviews, and inspections to better assist Broward County Convention Center and Port Everglades expansion projects; additionally, purchased 2 Gator crossover utility vehicles to support operations.
- Continued researching options for water-based seawall and dock inspections, as well as mooring spaces on public and private parcels. The lack of a dedicated vessel to assist inspectors reduces the efficiency and ability to perform inspections in a timely basis and limits flexibility in scheduling.

### FY 2021 Major Projects and Initiatives

- Continue expanding the Satellite Office operations providing permitting, plan reviews, as well as inspection services at the Broward County Convention Center and Port Everglades expansion projects according to current implementation and project goals.
- Implement a comprehensive solution for water-based seawall and dock inspections to increase efficiency by providing inspectors the ability to conduct inspections without the delays normally caused by scheduling conflicts.
- Research sustainable options to provide long-term comprehensive solutions to the department's insufficient employee parking options. The City's growth and development in recent years has created a need to increase our fleet in order to continue providing exceptional service, which has resulted in a shortage of available, convenient, and secure parking spaces.

# **Sustainable Development Department**

## **Building Services, continued**

- Implement lobby kiosks to allow external users to search permit records, as well as register and submit QuickStart applications. This initiative will enhance and facilitate our neighbor's overall experience by adding functionality to self-services, initiate E-Permit applications in the lobby, eliminate mandatory paper submittals, and manage other LauderBuild services.

# Sustainable Development Department

## Community Enhancement

### Division Description

The Community Enhancement and Compliance Division's purpose is to attain voluntary compliance with municipal zoning ordinances through civic engagement. The division works with the community to promote the health, safety, preservation, and enhancement of all properties within the City. Effective community enhancement has a positive impact on property values, encourages investment, and raises the overall quality of life within the City. The division protects the health, safety, and welfare of our neighbors by conducting a comprehensive community enhancement program which fosters voluntary compliance efforts and prompts correction of violations. The division provides quick response to remedy community concerns and oversees and administers quasi-judicial boards and hearings as prescribed in the state statute.

### FY 2020 Major Accomplishments

- Provided businesses with the required six months of educational outreach related to the newly adopted plastic straw ordinance per Section 16-140 prior to enforcement actions.
- Inspected at least 250 businesses per month to ensure compliance with the ban on plastic straws post enforcement of the ordinance on January 23, 2020.
- Executed a new contract to monitor vacation rentals within the City's boundaries with the purpose of increasing compliance through registration or enforcing unregistered rentals to cease the operation until they are registered. Vacation rentals are an increasingly important economic development factor, and the new contract offered a cost-effective solution to delivering services without compromising quality.
- Managed the Vacant Property Registration Program internally, improving the efficiency of the City's registration service as well as the enforcement of abandoned and neglected properties by ensuring contact information is provided and code violations are remedied.

### FY 2021 Major Projects and Initiatives

- Create and adopt a Landlord Tenant Registration Program by ordinance to provide the City with contact information for landlords with long term rentals.
- Implement a program to proactively identify properties with court ordered tenant eviction notices in order to notify owners of the requirement that their property must remain free of trash, rubbish, and debris. The goal of the program is to reduce the potential for neighborhood blight caused by evictions when personal belongings are abandoned outside a property.
- Create a program to proactively enforce illegal dock rentals and other violations that are visible exclusively from the waterway.
- Conduct a Neighborhood Enhancement Project in at least 11 unique residential neighborhoods throughout the City. The project will provide data illustrating the ten most common code violations and provide compliance information for those violations.

# Sustainable Development Department

## Economic and Community Investment

### Division Description

The Economic and Community Investment Division (ECI) brings knowledge, experience, and business resources to address the economic development challenges of the City. The Division is the primary point of contact for businesses and investors, with a focus on fostering a robust, dynamic economy and a business-friendly environment to enhance the success of the City and region. ECI creates and delivers programs, provides services, and conducts activities to promote Fort Lauderdale as a national and international business destination; stimulates effective business attraction, retention, and growth; creates, supports, and manages an entrepreneurial ecosystem that connects entrepreneurs with investors and other resources to create a robust local economy that fosters new technologies and the opening of new businesses; provides business and workforce development programs to meet the needs of our industries; and generally strengthens and diversifies the economic health of the City. ECI also oversees the Economic Development Advisory Board, appointed by and advising to the City Commission.

### FY 2020 Major Accomplishments

- Partnered with the Greater Fort Lauderdale Alliance (GFLA) and the Florida Department of Economic Opportunity (DEO) to maintain and secure new Qualified Target Industry (QTI) projects. Currently, active QTI projects are projected to create 1,882 new jobs (1,226 have been created to date), with wages higher than the Countywide average and bringing \$99.0 million in capital investment into the City of Fort Lauderdale. ECI has become the point of contact for DEO to maintain the validity of QTI contracts in Fort Lauderdale and process our Local Match payments.
- Negotiated a Memorandum of Understanding (MOU) with Florida International University (FIU) to collaborate on the implementation of the US Department of Energy's (DOE): Mission-to-Market for Inclusive Economic Development program (M2M). M2M seeks to tap the trillions of dollars of underutilized patented technologies developed by DOE Labs to foster economic development. The objective of the MOU is to develop a DOE technology transfer center in Fort Lauderdale.
  - Hosted the "Mission-to-Market Partnership Summit: Innovative Partnerships between Cities, Universities, and Investors" Conference.
  - Collaborated with Berger Singerman Law Group, FIU, and DOE to host a M2M event. Attendees included Intellectual Property and Venture Capital specialists, 15 local businesses (including all 6 Venture Capital firms in South Florida), and 40 firms from across the US.
  - Created an M2M subcommittee with the Economic Development Advisory Board.

# Sustainable Development Department

## Economic and Community Investment, continued

- Completed the fourth year of the BEAMs (Business Engagement Assistance and Mentorships) program and its centerpiece, the Business Academy, which invests in our local businesses by providing them with the knowledge and resources they need to be successful. Notable BEAMs accomplishments for FY 2020 included:
  - Increased the number of BEAMs Business Academy graduates by 22% compared to the previous year for a total of 44 graduates.
  - Obtained the highest exit survey ratings across all BEAM classes, with an average overall rating of 4.8 out of 5.0 for all three programs offered. BEAMs scored a unanimous 5.0 on, “Would Recommend BEAMs to Others.”
  - The ECI Division produced new promotional videos for the BEAMs program in FY 2020.
- Created a new economic development website that markets and promotes the City as a premier business location in South Florida and as an international business hub.
- Coordinated and hosted the 2020 Florida Business Israeli Accelerator (FIBA) Immersion Event where nine Israel based start-up companies made strategic business development connections with US based public and private companies.
- Produced a new promotional video highlighting the City of Fort Lauderdale as an economic destination hub and emphasizing the City’s economic attributes.
- Published an updated comprehensive package of marketing materials and data to support the retention and growth of existing City businesses and to attract new businesses and investments to the City.
- Participated in conferences, trade shows, expos, cultural events, seminars, workshops, and networking events to promote the City as an international business destination and develop new resources for the City’s businesses.
- Provided several presentations about Fort Lauderdale and Broward County to visiting international delegations.
- Continued to assist the Community Redevelopment Agency (CRA) in steering new businesses and private sector investments into the City, while collaborating to maintain and expand existing businesses.

### FY 2021 Major Projects and Initiatives

- Continue to work with the Greater Fort Lauderdale Alliance (GFLA) and the Florida Department of Economic Opportunity (DEO), to secure new Qualified Target Industry (QTI) projects and keep our approved QTI contracts active.
- Develop strategies and implement activities to capitalize on opportunities from our Memorandum of Understanding (MOU) agreement with Florida International University and the US Department of Energy (DOE): Mission-to-Market for Inclusive Economic Development program (M2M).

# Sustainable Development Department

## Economic and Community Investment, continued

- Capitalize on the growing entrepreneurial ecology with M2M and FIBA to establish Fort Lauderdale with a reputation as one of the best “Start-Up” environments in the US by creating strategies and implementing activities.
- Organize the fifth year of curriculum and opportunities for BEAMs (Business Engagement Assistance and Mentorships) and its Business Academy. Major BEAMs goals for FY 2021 include:
  - Increasing program enrollment and graduate totals.
  - Further improving ratings from exit surveys of all Business Academy classes.
  - Maintaining and/or expanding BEAMs list of “collaborative partners” and expanding our collaborative network as appropriate.
  - Identifying opportunities for special, one-session learning experiences at BEAMs Spotlight events.
- Continue activities to market and promote the City as the premier business location in South Florida and as an international business hub, including:
  - Continue to enhance and improve ECI’s new economic development webpages.
  - Produce new promotional videos of ECI initiatives to continuously promote recognition earned by the Division as well as further raise awareness of the program’s opportunities and ongoing development.
  - Publish an updated comprehensive package of marketing materials and data to support the retention and growth of existing City businesses and to attract new businesses and investments to the City.
  - Actively expand the City’s outreach to local consulate offices – introduce their delegations to Fort Lauderdale and Broward economic engines.
  - Assist with and support international business missions. Collaborate with Broward College and other institutions to promote Broward County and Fort Lauderdale as an international business destination.
  - Support Greater Fort Lauderdale Sister Cities International – be an active and contributing member of their Board of Directors.
  - Provide presentations about Fort Lauderdale and Broward County to visiting international delegations.

# Sustainable Development Department

## Urban Design and Planning

### Division Description

The Urban Design and Planning Division encourages and coordinates orderly growth and promotes sustainability and livability through quality redevelopment. To accomplish this mission, the team relies on community input and sound planning principles that focus on community development, urban revitalization, long-range planning, and historic preservation. These efforts strive to implement the goals and objectives of the City's Vision Plan, Comprehensive Plan, and Unified Land Development Regulations (ULDR), as well as various master planning and community planning initiatives intended to improve the City's neighborhoods. The Urban Design & Planning services portal includes the review and processing of development applications and the coordinated effort of presenting findings and recommendations before advisory boards, committees, and the City Commission.

### FY 2020 Major Accomplishments

- Prepared the Advance Fort Lauderdale Comprehensive Plan update after broad stakeholder input, including four meetings with the Planning and Zoning Board, a public open house, and presentations to City advisory boards. The new document has a concise, user-friendly format that matches the structure of the City's "Fast Forward" Vision Plan and the "Press Play" Strategic Plan. Final adoption of the Advance Fort Lauderdale Comprehensive Plan update will occur within FY 2021 following additional review by County and State entities to include the Florida Department of Economic Opportunity.
- Created development incentives for the Uptown Project Area for property owners seeking to rezone their property to the "Uptown Urban Village" zoning district through a City-initiated rezoning application completed by staff.
- Drafted a new Affordable Housing policy recommendation, in collaboration with the Affordable Housing Advisory Board and the Housing and Community Development Division, tied to the allocation of residential flexibility units. The policy recommendations include expedited review, density bonuses, and changes to the City's accessory dwelling unit regulations to increase affordable housing opportunities within the City. Broward County's Affordable Housing Policy Amendments were also analyzed to ensure that final staff recommendations presented to the City Commission were aligned with County and State policies and regulations.
- Incorporated options for historic preservation incentives to encourage property owners to designate historic resources through amendments to the ULDR. Incentives include parking reductions and exemptions, tax exemptions for commercial properties, and waivers for historic resources to allow for reductions in setback and distance separation requirements, as well as a potential Transfer of Development Rights Program, which is in development.
- Conducted an intensive level architectural resource survey through a State Historic Preservation Office grant of an area selected as Phase I of a City-wide architectural resource survey initiative.

# Sustainable Development Department

## Urban Design and Planning, continued

- Analyzed and drafted amendments to the Unified Land Development Regulations (ULDR) to be considered by the City Commission in FY 2020 to address:
  - Content neutrality for signs based on the Supreme Court ruling in Reed vs. Town of Gilbert to ensure that the language passes strict scrutiny;
  - Airport zoning districts to comply with Florida Statutes (F.S), Chapter 333, Airport Zoning, to adopt airport protection zoning and airport land-use compatibility zoning regulations;
  - Policy initiatives to incentivize affordable housing development;
  - Drafted revisions to the Landscape and Tree Preservation Requirements, to provide clearer and stronger standards for tree protection. The specification for irrigation standards were revised to be clearer and more concise, with the goal to make the entire Landscape section more user-friendly.
  - Addressed sidewalk construction/waiver criteria and addressed requirements for covered sidewalks and intermittent road closures during demolition and construction;
  - Implemented additional public participation requirements by development applicants into the ULDR.
  - Drafted revisions to ULDR Section 47-12, Central Beach Districts to require minimum standards for dimensional requirements, streetscape design, and public open space requirements. Revisions include updating the existing Point System language with more tangible criteria, providing for interim use requirements, developing language and incentives for adaptive reuse;
  - Drafted Transfer of Development Rights (TDR) program;
  - Drafted revisions to Section 47-13, Downtown Regional Activity Center District to update existing code language and codify Downtown Master Plan dimensional requirements including building height and length, floor plate size, podium heights and step backs, tower separation, streetscape design, transition zones and open space requirements.
- Completed a new fee study to address planning, zoning and landscape permit fees, and adopt a new fee structure that will match cost with level of services provided.
- Integrated the City's zoning code into the Zonar/Gridics software and developed a GIS application that provides parcel information such as zoning designation and lot size to be utilized as part of development review and staff analysis. An application was also developed that has the capabilities to assist planners and plan reviewers to project scenarios for proposed development.

# Sustainable Development Department

## Urban Design and Planning, continued

- Integrated water and sewer capacity analysis into the coordinated, multi-department Development Review Committee process.
- Continued participation in the Public-School Facility Planning Staff Working Group and prepared quarterly reports on residential development and five-year projections of residential certificates of occupancy.

### **FY 2021 Major Projects and Initiatives**

- Implement affordable housing zoning and policy regulations based on City Commission direction; initiate public outreach and hold stakeholder meetings; identify and adopt monitoring processes to track affordable housing units and any associated agreements.
- Update the City's Future Land Use Map to change the land use designation of several properties throughout the City where there are properties with one or more future land use designation that do not match the existing use or zoning and to provide a Conservation land use designation for recognized natural reserves.
- Develop a new zoning district to coincide with the City's Unified Flex Policy focused on mixed-use and multi-modal transportation to combine residential, commercial, cultural, entertainment, and transit areas where those functions are physically and functionally integrated.
- Draft new ordinances, upon coordination with other departments, for adoption into the City's ULDR and Code of Ordinances; finalize ordinances in progress including but not limited to: sidewalk construction, concurring reporting, dock rentals, landscape requirements, airport requirements, supplementary Downtown Master Plan code revisions and Central City Community Redevelopment Area development criteria.
- Create a 3-D Development Project Map utilizing Gridics/Zonar software to provide visual 3-D representation of the Downtown, Central Beach, Northwest, and Uptown areas of the City to visually illustrate existing and proposed development for staff analysis and to share information with public. The program will be integrated with LauderBuild for seamless efficiency.
- Prepare an updated Architectural Resource Survey of the Sailboat Bend Historic District to identify "Contributing" and "Non-Contributing" properties throughout the district and develop an update to the Sailboat Bend Historic District ordinance.
- Continue to develop proposed amendments to the ULDR to implement updates to the historic preservation program including additional incentives, archaeological review, and updates to the H-1 (Himmarshee) historic district.

# **Sustainable Development Department**

## **Urban Design and Planning, continued**

- Conduct architectural resource surveys of areas selected in Phase II of rapid building surveys with the intention to assess the entire City.
- Coordinate with the City of Oakland Park regarding the future development of the Florida Department of Transportation (FDOT) park and ride lot located in the Uptown Project Area to ensure proper oversight of the development between the City of Fort Lauderdale and City of Oakland Park.

# Sustainable Development Department

## Urban Engineering

### Division Description

The Urban Engineering Division reviews plats, site plans, administrative amendments and construction permits to verify that proposed developments comply with federal, state and City engineering standards and that the adequacy requirements of the City's Unified Land Development Regulations (ULDR) are met. The adequacy measures that are analyzed at the site plan review stage include water/wastewater system capacity, stormwater management, pollution control, roadway and pedestrian safety, transportation access and circulation. The division also administers all permits for work being done in the City rights-of-way or on City utilities by any private entity or franchise utility. These construction permit reviews are critical to protecting public health, safety and welfare and preserving the City's utilities, roadways, sidewalks and other public improvements in the right-of-way. These services must be provided in a way that protects the public interests while at the same time providing a fair and expeditious permit approval process for the permit applicants.

### FY 2020 Major Accomplishments

- Reduced the construction permit review turnaround time by more than 25% through implementation of the following measures:
  - Completed cross training for division staff and created a new review procedure that significantly improved efficiency by designating the responsibility of administering a development project to a single project manager throughout all stages of the approval process (platting, site plan, construction permitting and issuance of occupancy).
  - Trained DSD plumbing staff to conduct on-site residential and commercial drainage inspections and transferred those review responsibilities accordingly, which enabled Engineering staff to dedicate resources to more complex permit reviews and inspections.
  - Re-designed the Engineering web page by updating informational documents and creating new fillable forms for applicants. The new documents are in ISO format, ADA accessible, and more user friendly in both presentation and content.
  - Implemented more stringent submittal requirements for franchise utility permits to ensure appropriate due diligence has been conducted and safeguard City utilities from damage caused by either excavation or directional drilling.
  - Converted franchise utility permit submittals to an "All Electronic" format.
  - Updated standard details for the construction of stormwater systems installed under Engineering permits.
- Updated Engineering Permit review fees to recover the City's costs for providing those services with the objective of making up the current annual shortfall of approximately \$1.7 Million.

# Sustainable Development Department

## Urban Engineering, continued

- Re-initiated billing for Revocable Licenses to recover the City's costs dedicated to that effort with resulting estimated revenue gains for FY 2020 at \$85,000.
- Assisted the Public Works Department with the implementation of Capital Expansion Fees. The combined rate for water and sewer connections was increased by approximately 190%.
- In coordination with Public Works/Sustainability, implemented the first phase of permit review procedures for accessory structures in drainage easements. This action is anticipated to preserve the service life and level of service provided by drainage infrastructure in residential neighborhoods.
- Assisted with Accela customization of the following Engineering permitting functions: development of standard operating procedures, workflow design, and testing.

### **FY 2021 Major Projects and Initiatives**

- Continue coordination with the Public Works Department in the following areas:
  - Further develop procedures for reviewing accessory structures in drainage easements.
  - Develop new review policies and procedures to support the City's stormwater asset management program.
  - Continue updating the engineering standards for water, sewer and stormwater infrastructure.
- Identify and amend areas of the code requiring modification to align with the City's strategic initiatives, current industry practices, and development trends.
- In coordination with Public Works staff, develop practices, determine methodologies, acquire tools, and provide training to better conduct water and wastewater system capacity analyses more consistently and efficiently.
- Continue process improvements for the Engineering permitting system to further enhance effective delivery of development review services.
- Assist the Accela team with transitioning to the E-PermitHub, all electronic review process.

# **Sustainable Development Department**

## **Zoning and Landscaping**

### **Division Description**

The Zoning and Landscaping Division oversees the zoning and landscaping aspects of the City's development. The Landscaping Section ensures projects are evaluated based on compliance with the City's landscape ordinance, implementation of adequate horticultural standards, sustainability of the landscape design and layout, and the preservation of the City's tree canopy during the permit review process. The work involved includes review, inspection and enforcement of maintenance requirements to ensure landscape materials meet code and verify that equivalent replacement requirements are in place for tree removal applications. Technical guidance and direction are provided in the application of Landscape Best Management Practices. The Zoning Section reviews and evaluates zoning adverse impacts to the community, implements ordinances and maintains zoning codes along with proposed amendments to the City's Unified Land Development Regulations (ULDR).

In addition, the Zoning and Landscaping Division works closely with the Planning Division, providing code interpretations, ULDR compliance, preliminary project analysis, and project planning reviews for Administrative, and Development Review Committees. The division also plays a critical role in the City's Code and Building Compliance divisions as well as Business tax by providing code interpretations with Special Magistrate and Code Board determinations.

### **FY 2020 Major Accomplishments**

- In coordination with the Fort Lauderdale Executive Airport, completed the process of updating noise and height requirements that have been mandated by the Florida Aviation Administration (FAA) for increased public safety.
- Revised the dock measurement section and expanded protection for tree root and canopy systems within the Unified Land Development Regulations (ULDR).
- Added provisions to the ULDR for offsite sidewalk installation, Right of Way (ROW) temporary closures, and Maintenance of Traffic (MOT).

### **FY 2021 Major Projects and Initiatives**

- Work on the Central City CRA rezoning project, in coordination with the Urban Planning and Design Division, to establish a new zone within the CRA and revise the current rezoning code.
- Adopt a new zoning and landscape fee schedule that matches services rendered with full cost recovery.
- Initiate rewrite of current Zoning Code with the purpose of adding clarity, maintaining consistency with state laws and city ordinances, and incorporating mandated changes.

# **Sustainable Development Department**

## **Zoning and Landscaping, continued**

- Provide staff with the ability to visualize and evaluate the effects that proposed zoning regulations and zoning changes will have on existing built environments by using a 3-D development mapping process to construct imaging of build-out scenarios. The Zonar application will improve the review process when analyzing development projects.
- Revise the Central Beach Text Amendment with the purpose of making changes to the Unified Land Development Regulations (ULDR) in zoning districts.
- Review the Landscape Text Amendment to allow changes to the Unified Land Development Regulations (ULDR) in zoning districts.

# Sustainable Development Department

## Department Core Processes and Performance Measures

 <b>INFRASTRUCTURE</b>	 <b>PUBLIC PLACES</b>	<p><b>STRATEGIC GOALS</b></p> <p><b>Goal 1: Build a sustainable and resilient community.</b></p> <p><b>Goal 2: Build a multi-modal and pedestrian friendly community.</b></p> <p><b>Goal 3: Build a healthy engaging community.</b></p> <p><b>Goal 4: Build a thriving and inclusive community of neighborhoods.</b></p> <p><b>Goal 5: Build an attractive global and local economic community marketplace.</b></p>
 <b>BUSINESS DEVELOPMENT</b>	 <b>NEIGHBORHOOD ENHANCEMENT</b>	

Department Core Process	Performance Measures	Objective	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Projection	FY 2021 Target
Provide timely and efficient permitting to support sustainable growth and development in accordance with statutory requirements and local laws for access to online, publicly accessible services	Percent of permits taking more than 180 days to issue	Decrease	7.6%	7.9%	9.1%	9.1%	9.0%
	Total number of inspections completed annually <sup>1</sup>	Monitor	141,203	144,818	115,403	115,403	117,711
	Total annual number of plan reviews <sup>2</sup>	Monitor	124,915	119,453	116,882	116,882	119,220
	Number of building permits issued annually	Monitor	30,038**	30,858	26,290	27,444	28,267
Sustain and elevate a robust environment by fostering the success and growth of businesses to provide a better quality of life for neighbors	Number of jobs created for qualified target industries	Increase	345	425	475	475	480

\*\* Data Correction.

<sup>1</sup> Data includes inspections and re-inspections. Any permit with an inspection result of "cancel" or "not required" are excluded as they do not represent an actual inspection.

<sup>2</sup> All plan reviews with a review stop type of business tax, Code Enforcement, Fax Out, Plans RM or 86 are excluded as they do not represent an actual plan review

# Sustainable Development Department

## Department Core Processes and Performance Measures, continued

Department Core Process	Performance Measures	Objective	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Projection	FY 2021 Target
Assure compliance and enforce the City Code of Ordinances, including the ULDR, to promote community health, safety, property preservation and enhancement	Average number of days from complaint to first inspection <sup>3</sup>	Decrease	2.0	1.9	2.0	1.5	1.5
Provide a clear connection between the department's daily operations and overall strategic plan with a focus on departmental resources, performance, and financial stability	Percent of budgeted dollars spent/ appropriated from the General Fund	Maintain	98%	91%	98%	98%	98%
Improve the overall welfare of the City and neighborhoods by implementing the goals, objectives, and policies of the City's Code of Ordinances and existing Comprehensive Plan through the ULDR and administering applications through associated advisory boards	Development review applications submitted citywide <sup>4</sup>	Monitor	137	196	121	121	121

<sup>3</sup> Data includes only cases with an inspection date falling within the month and only cases with an inspection type of initial inspection or re-inspection

<sup>4</sup> DRC Site Plan reviews include all those requiring high level review: Development Review Committee, Planning & Zoning Board, and City Commission approval, as well as "minor" application types.

# Sustainable Development Department

## Department Core Processes and Performance Measures, continued

Department Core Process	Performance Measures	Objective	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Projection	FY 2021 Target
Review and inspect the design and construction of public infrastructure by private developments to meet established levels of service, maximize service life and protect public safety and quality of life	Engineering plans reviewed	Monitor	7,283**	8,933	7,516	7,516	7,666
	Engineering inspections	Monitor	28,801	19,917	19,307	19,307	19,693
Review and revise zoning codes and landscaping projects to augment development plans while preserving natural resources, ensuring design plans, and maintaining community aesthetics	Number of landscaping plans reviewed	Monitor	5,545	6,119	5,514	5,514	5,624
	Number of landscaping inspections	Monitor	3,490	4,161	3,504	3,504	3,574
	Number of zoning plans reviewed	Monitor	9,409	11,776	9,586	9,586	9,778
	Number of zoning plan inspections	Monitor	4,679	5,416	4,673	4,673	4,766

\*\*Data Correction



# Department of Sustainable Development General Fund





## Sustainable Development - General Fund

### Department - Fund Financial Summary

#### Financial Summary - Funding Source

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
General Fund - 001	\$ 12,984,368	14,081,285	14,444,683	363,398	2.6%
<b>Total Funding</b>	<b>12,984,368</b>	<b>14,081,285</b>	<b>14,444,683</b>	<b>363,398</b>	<b>2.6%</b>

#### Financial Summary - Program Expenditures

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Administration	1,851,209	2,276,590	3,026,964	750,374	33.0%
Community Appearance	2,260	9,100	9,100	-	0.0%
Community Inspections	4,417,890	4,674,487	4,552,324	(122,163)	(2.6%)
Economic Development	937,252	1,047,025	999,914	(47,111)	(4.5%)
Urban Design & Development	5,775,757	6,074,083	5,856,381	(217,702)	(3.6%)
<b>Total Expenditures</b>	<b>12,984,368</b>	<b>14,081,285</b>	<b>14,444,683</b>	<b>363,398</b>	<b>2.6%</b>

#### Financial Summary - Category Expenditures

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Personal Services	8,855,921	9,895,085	10,046,173	151,088	1.5%
Operating Expenses	4,043,266	4,186,200	4,398,510	212,310	5.1%
Capital Outlay	85,182	-	-	-	0.0%
<b>Total Expenditures</b>	<b>\$ 12,984,368</b>	<b>14,081,285</b>	<b>14,444,683</b>	<b>363,398</b>	<b>2.6%</b>

#### Financial Summary - Category FTE

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
FTE	97.9	95.9	95.9	-	0.0%
<b>Total FTE</b>	<b>97.9</b>	<b>95.9</b>	<b>95.9</b>	<b>-</b>	<b>0.0%</b>

#### FY 2021 Major Variances

##### Personal Services

Increase in General Employee Florida Retirement System and defined contribution pension allocations \$ 43,901

##### Operating Expenses

Decrease in costs reallocated to the Building Fund due to the transfer of the Greg Brewton Sustainable Development Center (158,704)  
 Decrease in computer maintenance (61,000)  
 Increase in rent to the Building Fund due to transfer of the Greg Brewton Sustainable Development Center 720,477  
 Decrease in service charges building, due to the reallocation of General Fund charges to the Building Fund (157,980)  
 Decrease in professional services due to reduced costs associated with vacation rental monitoring services and the transfer of funds for a participation agreement to the Other General Government Department. (120,000)



# Descriptions & Line Items By Division





## Sustainable Development

### Urban Design & Development - General Fund

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	2,522,100	3,091,489	3,091,489	3,015,666	3,015,666	(75,823)	(2.45%)	
1107 - Part Time Salaries	8,308	29,659	29,659	31,000	31,000	1,341	4.52%	
1110 - Sick Conv to Cash	1,705	-	-	-	-	-	0.00%	
1113 - Vac Mgmt Conv	11,268	-	-	-	-	-	0.00%	
1119 - Payroll Accrual	(45,988)	-	-	-	-	-	0.00%	
1199 - Other Reg Salaries	4,905	1,853	1,853	2,001	2,001	148	7.99%	
1201 - Longevity Pay	22,301	19,674	19,674	19,238	19,238	(436)	(2.22%)	
1304 - Assignment Pay	4,928	-	-	-	-	-	0.00%	
1316 - Upgrade Pay	3,399	-	-	-	-	-	0.00%	
1401 - Car Allowances	41,940	56,160	56,160	53,640	53,640	(2,520)	(4.49%)	
1407 - Expense Allowances	11,640	10,080	10,080	12,960	12,960	2,880	28.57%	
1413 - Cellphone Allowance	14,470	13,920	13,920	16,320	16,320	2,400	17.24%	
1501 - Overtime 1.5X Pay	90,835	2,910	2,910	3,040	3,040	130	4.47%	
1504 - Overtime 1X Pay	720	-	-	-	-	-	0.00%	
1511 - O/T - Unplanned - 1.5X Pay	92	-	-	-	-	-	0.00%	
1707 - Sick Termination Pay	2,679	-	-	-	-	-	0.00%	
1710 - Vacation Term Pay	6,982	-	-	-	-	-	0.00%	
2119 - Wellness Incentives	5,000	5,000	5,000	5,000	5,000	-	0.00%	
2204 - Pension - General Emp	150,857	137,016	137,016	120,572	120,572	(16,444)	(12.00%)	
2210 - Pension - FRS	-	-	-	3,100	3,100	3,100	100.00%	
2299 - Pension - Def Cont	137,637	182,287	182,287	214,953	214,953	32,666	17.92%	
2301 - Soc Sec/Medicare	200,071	240,415	240,415	237,365	237,365	(3,050)	(1.27%)	
2304 - Supplemental FICA	-	-	-	2,640	2,640	2,640	100.00%	
2307 - Year End FICA Accr	(3,661)	-	-	-	-	-	0.00%	
2401 - Disability Insurance	2,991	-	-	7,946	7,946	7,946	100.00%	
2402 - Life Insurance	-	1,992	1,992	2,173	2,173	181	9.09%	
2404 - Health Insurance	333,520	373,672	373,672	409,085	409,085	35,413	9.48%	
2410 - Workers' Comp	39,784	22,886	22,886	22,886	22,886	-	0.00%	
9237 - Tr to Special Obligation Bonds	154,810	152,257	152,257	134,781	134,781	(17,476)	(11.48%)	
<b>Personal Services</b>	<b>3,723,293</b>	<b>4,341,270</b>	<b>4,341,270</b>	<b>4,314,366</b>	<b>4,314,366</b>	<b>(26,904)</b>	<b>(0.62%)</b>	
3113 - Fin & Bank Serv	821	-	-	-	-	-	0.00%	
3199 - Other Prof Serv	995,057	587,800	587,800	587,800	<b>507,800</b>	(80,000)	(13.61%)	Fees for the Archaeological Consulting Services. Three full-time Engineering Inspectors-contract services. Three full-time Landscaping Inspectors-contract services.

Sustainable Development

Urban Design & Development - General Fund

Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3201 - Ad/Marketing	23,544	23,000	23,000	27,900	51,157	28,157	122.42%	Legal advertisements for Board meetings, ordinance amendments, and case hearing notices. Average of \$415 per advertisement (46 ads. per year). Planning and Zoning Board requested Special Meetings in addition to regular meetings. The Division anticipates potential special meetings in FY21 based on future ULDR amendments and other efforts (Affordable Housing initiative, Central City, etc.); Legal advertisement for Board of Adjustment Average of \$700 per advertisement (12 ads. per year). Number of meetings has increased. Comprehensive Plan Future Land Use Map Update: Legal Advertising, County Map Amendment Application and BCPC Recertification Application (\$23,257)
3210 - Clerical Services	8,634	8,500	8,500	9,957	9,957	1,457	17.14%	Clerical services take detailed summary minutes during Historic Preservation Board meetings (estimated 43 hrs. X \$115.50 per hr. = \$4,977). See Note for 3201 - The charges for Prototype will increase as per the justification above. Detailed minutes taking during Board of Adjustment Board meetings ( average 38 hrs. X \$115.50 per hr).
3216 - Costs/Fees/Permits	633	366	1,973	2,030	2,030	1,664	454.64%	Three official parking permits and Recording fees for easements; Official parking permit based on 4 staff members (01 split) at \$40 each
3231 - Food Services	984	700	700	1,150	1,150	450	64.29%	Refreshments for community meetings and workshops; Refreshments for monthly BOA meetings and workshops. Number of meetings have increased and the meetings are longer.
3299 - Other Services	863	3,000	3,000	3,000	3,000	-	0.00%	Miscellaneous services to support community outreach events \$500 and American Planning Association inquiry answer service for \$2,500 (25 hrs. X \$100 per hr.).
3304 - Office Equip Rent	13,104	14,000	14,000	14,000	14,000	-	0.00%	Monthly costs for copier and rentals; rental 12 months @ \$209.32= \$2511.84/ cost for additional copies ( black/white and color copies) \$11,489
3401 - Computer Maint	-	61,000	61,000	-	-	(61,000)	(100.00%)	
3407 - Equip Rep & Maint	-	675	675	1,075	1,075	400	59.26%	Repair of perforator
3516 - Printing Serv - Ext	775	500	500	500	500	-	0.00%	Miscellaneous printing charges as needed.
3616 - Postage	-	50	50	50	50	-	0.00%	Postal services as needed.

**Sustainable Development**

**Urban Design & Development - General Fund**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3628 - Telephone/Cable TV	11,268	9,100	7,493	-	-	(9,100)	(100.00%)	
3801 - Gasoline	4,068	4,499	4,499	3,329	3,329	(1,170)	(26.01%)	
3904 - Books & Manuals	1,472	3,000	3,000	2,600	2,600	(400)	(13.33%)	Professional reference books including updated Unified Land Development Regulations. AASHTO, APWA, Pedestrian Design Guide and Roadside Design Guide Professional references books.
3907 - Data Proc Supplies	1,662	8,573	8,573	8,500	8,500	(73)	(0.85%)	Costs for Acrobat Pro, Microsoft, and Creative Cloud licenses. 4 licenses for Adobe Pro Annual \$173.12 each and 2 AutoCAD Annual Licenses \$382.20 Adobe Acrobat Pro and other license renewals.
3925 - Office Equip < \$5000	11,025	6,000	6,000	6,000	6,000	-	0.00%	Computers monitors, keyboards, mouse, printers and shredders. Computer peripheral, chairs, stand up desks Computers monitors, keyboards, mouses, printers and shredders
3926 - Furniture < \$5000	84	-	-	-	-	-	0.00%	
3928 - Office Supplies	4,691	8,000	8,000	8,000	8,000	-	0.00%	Office supplies, materials for everyday tasks. daily office supplies Office supplies, materials for everyday tasks.
3931 - Periodicals & Mag	-	100	100	100	100	-	0.00%	Professional and technical periodicals and magazines.
3934 - Recreatn Equip/Sup	-	1,585	1,585	-	-	(1,585)	(100.00%)	
3940 - Safety Shoes	743	1,500	1,500	1,790	1,595	95	6.33%	Safety shoes for eleven employees, total amount per pair of shoes is \$145.00.
3946 - Tools/Equip < \$5000	798	400	400	-	-	(400)	(100.00%)	Miscellaneous tools and equipment as needed by division.
3949 - Uniforms	2,490	6,150	6,150	5,526	5,526	(624)	(10.15%)	Uniform and weather gear; administrative staff is entitled to receive polo shirts at \$16.10 per shirt. The funds we aren't using can be moved up to the sub-object for Ad/Marketing and Clerical Services. Uniform and weather gear; staff is entitled to receive a set of seven shirts, five pants, one hat, and one jacket per year, \$322 per set (07 sets of uniform and polo shirts for administrative staff). Uniform and weather gear; staff (8) is entitled to receive seven shirts, five pants, one hat, and one jacket per year \$322 per set (04 sets of uniform and polo shirts for administrative staff).
3999 - Other Supplies	2,945	3,000	3,000	3,000	3,000	-	0.00%	Miscellaneous supplies for outside workshops and community outreach events. Miscellaneous supplies needed by staff Office supplies, materials for everyday tasks.

**Sustainable Development**

**Urban Design & Development - General Fund**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
4101 - Certification Train	1,925	-	-	-	-	-	0.00%	
4104 - Conferences	14,685	-	-	-	-	-	0.00%	
4113 - Memberships/Dues	9,704	-	-	-	-	-	0.00%	
4116 - Schools	680	-	-	-	-	-	0.00%	
4119 - Training & Travel	-	55,600	55,600	57,400	57,400	1,800	3.24%	
4308 - Overhead-Fleet	6,396	2,974	2,974	3,042	3,042	68	2.29%	
4321 - Servchg-Building	191,987	182,109	182,109	108,696	108,696	(73,413)	(40.31%)	Divisional allocation of personnel services between Building and General Funds.
4343 - Servchg-Info Sys	542,257	616,415	616,415	616,415	616,415	-	0.00%	
4355 - Servchg-Print Shop	8,548	5,500	5,500	7,500	7,500	2,000	36.36%	Maps, flyers and various materials needed to perform daily operations.
4372 - Servchg-Fleet Replacement	22,609	22,358	22,358	21,360	21,360	(998)	(4.46%)	
4373 - Servchg-Fleet O&M	15,661	3,595	3,595	5,469	5,469	1,874	52.13%	
4401 - Auto Liability	10,719	10,407	10,407	10,407	10,407	-	0.00%	
4407 - Emp Proceedings	6,710	4,990	4,990	4,990	4,990	-	0.00%	
4410 - General Liability	19,758	15,497	15,497	15,497	15,497	-	0.00%	
4416 - Other Ins Charges	18,822	39,387	39,387	39,387	39,387	-	0.00%	
4428 - Prop/Fire Insurance	18,605	19,724	19,724	19,724	19,724	-	0.00%	
4431 - Pub Officials Liab	2,221	2,759	2,759	2,759	2,759	-	0.00%	
5604 - Writeoff A/R & Other	13,514	-	-	-	-	-	0.00%	
<b>Operating Expenses</b>	<b>1,990,459</b>	<b>1,732,813</b>	<b>1,732,813</b>	<b>1,598,953</b>	<b>1,542,015</b>	<b>(190,798)</b>	<b>(11.01%)</b>	
6405 - Computer Software	59,500	-	-	-	-	-	0.00%	
6499 - Other Equipment	2,505	-	-	-	-	-	0.00%	
<b>Capital Outlay</b>	<b>62,005</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	
<b>Urban Design &amp; Development - General Fund Total</b>	<b>5,775,757</b>	<b>6,074,083</b>	<b>6,074,083</b>	<b>5,913,319</b>	<b>5,856,381</b>	<b>(217,702)</b>	<b>(3.58%)</b>	

## Sustainable Development

### Community Inspections - General Fund

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	2,187,075	2,375,622	2,375,622	2,383,148	2,383,148	7,526	0.32%	
1107 - Part Time Salaries	86,560	89,880	89,880	93,930	93,930	4,050	4.51%	
1110 - Sick Conv to Cash	3,070	-	-	-	-	-	0.00%	
1113 - Vac Mgmt Conv	229	-	-	-	-	-	0.00%	
1119 - Payroll Accrual	(47,215)	-	-	-	-	-	0.00%	
1201 - Longevity Pay	20,116	19,415	19,415	11,495	11,495	(7,920)	(40.79%)	
1310 - Shift Differential	390	390	390	390	390	-	0.00%	
1401 - Car Allowances	11,400	13,080	13,080	13,080	13,080	-	0.00%	
1407 - Expense Allowances	480	-	-	-	-	-	0.00%	
1413 - Cellphone Allowance	2,850	2,880	2,880	-	-	(2,880)	(100.00%)	
1501 - Overtime 1.5X Pay	54,077	13,759	13,759	14,380	14,380	621	4.51%	
1504 - Overtime 1X Pay	1,065	-	-	-	-	-	0.00%	
1710 - Vacation Term Pay	7,588	-	-	-	-	-	0.00%	
2119 - Wellness Incentives	6,500	6,500	6,500	6,500	6,500	-	0.00%	
2204 - Pension - General Emp	163,461	139,260	139,260	121,606	121,606	(17,654)	(12.68%)	
2210 - Pension - FRS	-	-	-	9,393	9,393	9,393	100.00%	
2299 - Pension - Def Cont	120,953	140,697	140,697	163,336	163,336	22,639	16.09%	
2301 - Soc Sec/Medicare	174,125	190,130	190,130	184,189	184,189	(5,941)	(3.12%)	
2304 - Supplemental FICA	-	-	-	8,310	8,310	8,310	100.00%	
2307 - Year End FICA Accr	(3,428)	-	-	-	-	-	0.00%	
2401 - Disability Insurance	2,828	-	-	5,878	5,878	5,878	100.00%	
2402 - Life Insurance	-	1,576	1,576	1,717	1,717	141	8.95%	
2404 - Health Insurance	401,235	409,329	409,329	378,409	378,409	(30,920)	(7.55%)	
2410 - Workers' Comp	41,349	22,196	22,196	22,196	22,196	-	0.00%	
9237 - Tr to Special Obligation Bonds	167,746	154,750	154,750	135,937	135,937	(18,813)	(12.16%)	
<b>Personal Services</b>	<b>3,402,454</b>	<b>3,579,464</b>	<b>3,579,464</b>	<b>3,553,894</b>	<b>3,553,894</b>	<b>(25,570)</b>	<b>(0.71%)</b>	
3119 - Legal Services	22,763	-	-	26,800	-	-	0.00%	
3199 - Other Prof Serv	22,750	80,000	80,000	45,000	45,000	(35,000)	(43.75%)	Vacation Rental Monitoring services.
3201 - Ad/Marketing	2,072	2,500	2,500	2,500	2,500	-	0.00%	Giveaway items for events attended by division to promote its initiatives in job fairs and neighbors' appreciation.
3210 - Clerical Services	9,153	10,000	10,000	10,395	10,395	395	3.95%	Clerical services for detailed minutes during Code and Special Magistrate Boards (estimated 90 hrs.) meetings. Total estimated 90 hrs. X \$115.50 per hr. = \$10,395
3216 - Costs/Fees/Permits	41,383	80,000	80,000	45,000	45,000	(35,000)	(43.75%)	Services to retrieve copies of records for Special Magistrate \$12,000; parking permits for 5 staff \$200 each; public notary renewals \$1000. Legal & Professional Processing Fees for subpoenas and foreclosure \$20,000.

**Sustainable Development**

**Community Inspections - General Fund**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3231 - Food Services	1,024	1,200	1,200	1,200	1,200	-	0.00%	Refreshments for Special Magistrate Meetings with long agendas (average costs \$300 per meeting).
3299 - Other Services	3,350	2,300	2,300	2,300	-	(2,300)	(100.00%)	
3304 - Office Equip Rent	17,771	16,500	16,500	21,000	18,000	1,500	9.09%	Monthly copiers rent (charges between \$87.73 - \$217.65 per copier) and copies made (charged per copy, black/white \$0.005 and color \$0.045). Copiers are located in the west side copy room and code enforcement division.
3401 - Computer Maint	3,920	-	-	-	-	-	0.00%	
3404 - Components/Parts	-	150	150	-	-	(150)	(100.00%)	
3407 - Equip Rep & Maint	630	800	800	800	800	-	0.00%	Noise / sound machine repair and maintenance.
3628 - Telephone/Cable TV	36,702	26,900	26,900	-	-	(26,900)	(100.00%)	
3801 - Gasoline	22,843	23,905	23,905	18,602	18,602	(5,303)	(22.18%)	
3904 - Books & Manuals	91	300	300	300	300	-	0.00%	Florida Code Enforcement level I and II books.
3907 - Data Proc Supplies	3,396	3,540	3,540	3,540	3,540	-	0.00%	Software license renewals \$2475, Voice Robocall \$900 Data processing supplies / licenses
3925 - Office Equip < \$5000	4,684	8,100	8,100	7,752	7,752	(348)	(4.30%)	Headsets, desk phones, monitors, keyboards, iPad and laptops. Office equipment, iPad, laptops, keyboards and mouses.
3928 - Office Supplies	13,304	22,000	22,000	22,348	22,348	348	1.58%	Supplies required by staff to perform daily operations including print paper, folders, pens and binders. Adobe Pro Licenses renewal for staff.
3931 - Periodicals & Mag	-	500	500	500	500	-	0.00%	Annual subscriptions to job related periodicals and legal media.
3940 - Safety Shoes	2,800	4,375	4,375	4,375	4,375	-	0.00%	Safety shoes for employees=\$145 average per staff member
3946 - Tools/Equip < \$5000	1,213	3,000	3,000	3,000	3,000	-	0.00%	Safety equipment for vehicles and work related tools for field code employees including vehicle laptop mounts, new sound measurement equipment, and cameras.
3949 - Uniforms	9,700	14,200	14,200	14,200	14,200	-	0.00%	Uniform and weather gear; staff is entitled to receive seven shirts, five pants, one hat, and one jacket per year \$322 per set (04 sets of uniform and polo shirts for administrative staff).
3999 - Other Supplies	3,565	5,000	5,000	5,000	5,000	-	0.00%	Supplies including drawer / vehicle key replacements, badges, storage supplies, and head sets for the call center.
4101 - Certification Train	13,483	-	-	-	-	-	0.00%	
4104 - Conferences	29,764	-	-	-	-	-	0.00%	

**Sustainable Development**

**Community Inspections - General Fund**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
4113 - Memberships/Dues	3,698	-	-	-	-	-	0.00%	
4119 - Training & Travel	-	9,800	9,800	9,800	9,800	-	0.00%	
4308 - Overhead-Fleet	20,460	21,513	21,513	15,627	15,627	(5,886)	(27.36%)	
4321 - Servchg-Building	155,854	141,292	141,292	161,948	161,948	20,656	14.62%	Divisional allocation of personnel services between the Building and General Funds.
4343 - Servchg-Info Sys	333,548	411,196	411,196	411,196	411,196	-	0.00%	
4355 - Servchg-Print Shop	12,071	3,086	3,086	12,000	8,500	5,414	175.44%	Maps, flyers, forms and various materials needed to perform daily operations. Cost increased based city notices and staff turnovers.
4372 - Servchg-Fleet Replacement	52,740	66,187	66,187	66,681	66,681	494	0.75%	
4373 - Servchg-Fleet O&M	44,286	48,028	48,028	33,515	33,515	(14,513)	(30.22%)	
4401 - Auto Liability	28,583	40,143	40,143	40,143	40,143	-	0.00%	
4407 - Emp Proceedings	8,202	5,934	5,934	5,934	5,934	-	0.00%	
4410 - General Liability	24,149	18,429	18,429	18,429	18,429	-	0.00%	
4416 - Other Ins Charges	19,195	-	-	-	-	-	0.00%	
4428 - Prop/Fire Insurance	22,740	23,455	23,455	23,455	23,455	-	0.00%	
4431 - Pub Officials Liab	370	690	690	690	690	-	0.00%	
<b>Operating Expenses</b>	<b>992,260</b>	<b>1,095,023</b>	<b>1,095,023</b>	<b>1,034,030</b>	<b>998,430</b>	<b>(96,593)</b>	<b>(8.82%)</b>	
6405 - Computer Software	598	-	-	-	-	-	0.00%	
6416 - Vehicles	19,934	-	-	-	-	-	0.00%	
6499 - Other Equipment	2,644	-	-	-	-	-	0.00%	
<b>Capital Outlay</b>	<b>23,177</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	
<b>Community Inspections - General Fund Total</b>	<b>4,417,890</b>	<b>4,674,487</b>	<b>4,674,487</b>	<b>4,587,924</b>	<b>4,552,324</b>	<b>(122,163)</b>	<b>(2.61%)</b>	

## Sustainable Development

### Economic Development - General Fund

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	208,237	228,449	228,449	233,144	233,144	4,695	2.06%	
1113 - Vac Mgmt Conv	356	-	-	-	-	-	0.00%	
1119 - Payroll Accrual	(4,171)	-	-	-	-	-	0.00%	
1401 - Car Allowances	3,900	4,080	4,080	4,080	4,080	-	0.00%	
1413 - Cellphone Allowance	3,280	3,600	3,600	3,720	3,720	120	3.33%	
1501 - Overtime 1.5X Pay	6,443	-	-	-	-	-	0.00%	
1504 - Overtime 1X Pay	155	-	-	-	-	-	0.00%	
1707 - Sick Termination Pay	1,363	-	-	-	-	-	0.00%	
1710 - Vacation Term Pay	2,827	-	-	-	-	-	0.00%	
2104 - Mileage Reimburse	59	-	-	200	200	200	100.00%	
2119 - Wellness Incentives	500	500	500	500	500	-	0.00%	
2299 - Pension - Def Cont	18,368	20,561	20,561	20,983	20,983	422	2.05%	
2301 - Soc Sec/Medicare	16,799	17,476	17,476	18,261	18,261	785	4.49%	
2307 - Year End FICA Accr	(360)	-	-	-	-	-	0.00%	
2401 - Disability Insurance	401	-	-	755	755	755	100.00%	
2402 - Life Insurance	-	224	224	167	167	(57)	(25.45%)	
2404 - Health Insurance	31,771	23,096	23,096	12,948	12,948	(10,148)	(43.94%)	
2410 - Workers' Comp	1,941	1,195	1,195	1,195	1,195	-	0.00%	
<b>Personal Services</b>	<b>291,869</b>	<b>299,181</b>	<b>299,181</b>	<b>295,953</b>	<b>295,953</b>	<b>(3,228)</b>	<b>(1.08%)</b>	
3198 - Backflow Program	-	1,000	1,000	1,000	1,000	-	0.00%	
3201 - Ad/Marketing	23,537	58,200	58,200	31,890	31,890	(26,310)	(45.21%)	Constant Contact \$1,890, Local Intel \$15,500, Neighbor Nite/ Event Giveaways \$1,000, ED Video \$5,000, Broward and Beyond Sponsorship \$3,500, FITCE Sponsorship \$5,000.
3210 - Clerical Services	1,704	2,500	2,500	2,880	2,880	380	15.20%	Prototype Services: EDAB @ \$120 each meeting Mission to Market (M2M) Sub-Committee @ \$120 each.
3216 - Costs/Fees/Permits	467	-	-	-	-	-	0.00%	
3231 - Food Services	1,104	2,000	2,000	2,000	2,000	-	0.00%	Meeting Refreshments: BEAMs, AERO, etc.
3243 - Prizes & Awards	-	-	-	3,000	3,000	3,000	100.00%	BEAMs Certificates, Pins. \$3k transferred from 3201-Ad/Marketing
3299 - Other Services	950	-	-	-	-	-	0.00%	
3601 - Electricity	1,206	1,150	1,150	-	-	(1,150)	(100.00%)	
3616 - Postage	396	1,600	1,600	1,600	500	(1,100)	(68.75%)	mail-out to BEAM's participates
3628 - Telephone/Cable TV	1,241	1,200	1,200	-	-	(1,200)	(100.00%)	
3634 - Water/Sew/Storm	524	971	971	-	-	(971)	(100.00%)	
3904 - Books & Manuals	128	-	-	400	-	-	0.00%	ED Manuals/Textbooks
3907 - Data Proc Supplies	1,646	12,900	12,900	10,000	10,000	(2,900)	(22.48%)	CoStar and Envirionics subscriptions
3925 - Office Equip < \$5000	2,051	600	600	600	600	-	0.00%	Staff office equipment
3928 - Office Supplies	335	3,000	3,000	3,000	3,000	-	0.00%	Copy paper, pens, folders and misc office supplies

## Sustainable Development

### Economic Development - General Fund

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3931 - Periodicals & Mag	140	-	-	258	258	258	100.00%	Florida Trend \$13, South Florida Business Journal \$140 and Sun Sentinel \$105
3999 - Other Supplies	426	2,000	2,000	2,000	2,000	-	0.00%	BEAMs Shirts,Misc supplies to support ECI
4101 - Certification Train	911	-	-	-	-	-	0.00%	
4104 - Conferences	21,562	-	-	-	-	-	0.00%	
4110 - Meetings	1,535	-	-	-	-	-	0.00%	
4113 - Memberships/Dues	18,782	-	-	-	-	-	0.00%	
4119 - Training & Travel	-	2,600	2,600	2,600	2,600	-	0.00%	
4299 - Other Contributions	510,500	604,840	604,840	590,950	590,950	(13,890)	(2.30%)	Performing Arts Initiative Program \$300,000, Business First-business expansion program \$95,000 and QTI Local Match Payments \$195,950
4343 - Servchg-Info Sys	46,090	44,765	44,765	44,765	44,765	-	0.00%	
4355 - Servchg-Print Shop	4,812	4,000	4,000	5,000	4,000	-	0.00%	Publishing BEAMs/ECI collateral materials.
4407 - Emp Proceedings	559	539	539	539	539	-	0.00%	
4410 - General Liability	1,646	1,675	1,675	1,675	1,675	-	0.00%	
4416 - Other Ins Charges	1,211	-	-	-	-	-	0.00%	
4428 - Prop/Fire Insurance	1,550	2,132	2,132	2,132	2,132	-	0.00%	
4431 - Pub Officials Liab	370	172	172	172	172	-	0.00%	
<b>Operating Expenses</b>	<b>645,383</b>	<b>747,844</b>	<b>747,844</b>	<b>706,461</b>	<b>703,961</b>	<b>(43,883)</b>	<b>(5.87%)</b>	
<b>Economic Development - General Fund Total</b>	<b>937,252</b>	<b>1,047,025</b>	<b>1,047,025</b>	<b>1,002,414</b>	<b>999,914</b>	<b>(47,111)</b>	<b>(4.50%)</b>	

**Sustainable Development**

**Community Appearance - General Fund**

**Division-Fund Budget by SubObject - Expenditures**

<b>Sub-Object - Name</b>	<b>FY 2019 Actuals</b>	<b>FY 2020 Adopted Budget</b>	<b>FY 2020 Amended Budget</b>	<b>FY 2021 Department Requested</b>	<b>FY 2021 Budget Recommended</b>	<b>FY 2020 Adopted vs FY 2021 Budget Recommended</b>	<b>% Dif</b>	<b>Basis of Expenditures</b>
3243 - Prizes & Awards	1,050	6,000	6,000	16,000	6,000	-	0.00%	Items to support the division's initiatives and incentives.
3299 - Other Services	1,000	-	-	-	-	-	0.00%	
3322 - Other Facil Rent	-	3,100	3,100	3,100	3,100	-	0.00%	Location rental for the Annual Community Awards Ceremony.
5604 - Writeoff A/R & Other	210	-	-	-	-	-	0.00%	
<b>Operating Expenses</b>	<b>2,260</b>	<b>9,100</b>	<b>9,100</b>	<b>19,100</b>	<b>9,100</b>	<b>-</b>	<b>0.00%</b>	
<b>Community Appearance - General Fund Total</b>	<b>2,260</b>	<b>9,100</b>	<b>9,100</b>	<b>19,100</b>	<b>9,100</b>	<b>-</b>	<b>0.00%</b>	

**Sustainable Development**  
**Administration - General Fund**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	1,061,459	1,120,401	1,120,401	1,219,256	1,219,256	98,855	8.82%	
1113 - Vac Mgmt Conv	4,228	-	-	-	-	-	0.00%	
1119 - Payroll Accrual	(151,970)	-	-	-	-	-	0.00%	
1199 - Other Reg Salaries	3,179	-	-	-	-	-	0.00%	
1201 - Longevity Pay	9,209	9,183	9,183	10,585	10,585	1,402	15.27%	
1401 - Car Allowances	24,340	25,200	25,200	28,200	28,200	3,000	11.90%	
1407 - Expense Allowances	4,880	5,760	5,760	4,320	4,320	(1,440)	(25.00%)	
1413 - Cellphone Allowance	10,920	10,920	10,920	11,520	11,520	600	5.49%	
1501 - Overtime 1.5X Pay	9,254	-	-	-	-	-	0.00%	
1504 - Overtime 1X Pay	1,321	-	-	-	-	-	0.00%	
1707 - Sick Termination Pay	975	-	-	-	-	-	0.00%	
1710 - Vacation Term Pay	4,838	-	-	-	-	-	0.00%	
2119 - Wellness Incentives	2,500	2,500	2,500	2,500	2,500	-	0.00%	
2204 - Pension - General Emp	120,466	119,820	119,820	163,721	163,721	43,901	36.64%	
2299 - Pension - Def Cont	37,413	40,872	40,872	40,870	40,870	(2)	(0.00%)	
2301 - Soc Sec/Medicare	78,690	86,413	86,413	88,231	88,231	1,818	2.10%	
2307 - Year End FICA Accr	(12,385)	-	-	-	-	-	0.00%	
2401 - Disability Insurance	833	-	-	1,470	1,470	1,470	100.00%	
2402 - Life Insurance	-	722	722	877	877	155	21.47%	
2404 - Health Insurance	101,095	118,558	118,558	125,722	125,722	7,164	6.04%	
2410 - Workers' Comp	3,438	1,673	1,673	1,673	1,673	-	0.00%	
9237 - Tr to Special Obligation Bonds	123,623	133,148	133,148	183,015	183,015	49,867	37.45%	
<b>Personal Services</b>	<b>1,438,305</b>	<b>1,675,170</b>	<b>1,675,170</b>	<b>1,881,960</b>	<b>1,881,960</b>	<b>206,790</b>	<b>12.34%</b>	
3216 - Costs/Fees/Permits	130	200	200	282	282	82	41.00%	Official parking passes for 5 staff members, \$64 (split position). Broward County permits \$218.
3222 - Custodial Services	7,569	13,541	13,541	13,541	-	(13,541)	(100.00%)	Moved to the Building Fund
3231 - Food Services	483	3,000	3,000	3,000	3,000	-	0.00%	Refreshments for workshops, seminars, and meetings as Lunch and Learn sections, Budgeting, Neighbor Appreciation Night.
3237 - Lawn & Tree Service	96	195	195	612	-	(195)	(100.00%)	Moved to the Building Fund
3249 - Security Services	8,835	22,224	22,224	22,224	-	(22,224)	(100.00%)	Moved to the Building Fund
3299 - Other Services	1,804	5,941	5,941	7,625	-	(5,941)	(100.00%)	Moved to the Building Fund
3310 - Other Equip Rent	313	356	356	403	-	(356)	(100.00%)	Moved to the Building Fund
3316 - Building Leases	-	-	-	-	720,477	720,477	100.00%	Greg Brewton rent - Admin paying to Building Fund
3401 - Computer Maint	622	-	-	-	-	-	0.00%	
3404 - Components/Parts	123	-	-	-	-	-	0.00%	
3407 - Equip Rep & Maint	244	2,878	2,878	2,878	-	(2,878)	(100.00%)	Moved to the Building Fund
3425 - Bldg Rep Materials	-	638	638	638	-	(638)	(100.00%)	Moved to the Building Fund
3428 - Bldg Rep & Maint	-	1,852	1,852	1,852	-	(1,852)	(100.00%)	Moved to the Building Fund
3437 - Imp Rep & Maint	-	1,852	1,852	1,852	-	(1,852)	(100.00%)	Moved to the Building Fund

## Sustainable Development

### Administration - General Fund

#### Division-Fund Budget by SubObject - Expenditures

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3601 - Electricity	19,174	25,768	25,768	-	-	(25,768)	(100.00%)	Moved to the Building Fund
3628 - Telephone/Cable TV	3,046	2,100	2,100	-	-	(2,100)	(100.00%)	Moved to the Building Fund
3634 - Water/Sew/Storm	6,288	520	520	-	-	(520)	(100.00%)	Moved to the Building Fund
3904 - Books & Manuals	50	-	-	-	-	-	0.00%	
3907 - Data Proc Supplies	2,326	600	600	600	600	-	0.00%	Software subscription renewal as Adobe Pro, Power Bi and Tableau.
3916 - Janitorial Supplies	6,026	15,693	15,693	15,693	-	(15,693)	(100.00%)	Moved to the Building Fund
3925 - Office Equip < \$5000	1,327	2,200	2,200	2,200	2,200	-	0.00%	Upgrade/replace computers, monitors, and printers needed by staff.
3928 - Office Supplies	1,843	3,000	3,000	3,000	3,000	-	0.00%	Office equipment needed by staff as keyboards, shredder and calculators.
3946 - Tools/Equip < \$5000	2,198	-	-	-	-	-	0.00%	
3949 - Uniforms	-	300	300	300	300	-	0.00%	Uniforms for administrative staff and managers (\$32.10 for 02 polo shirts X 09 staff)
3999 - Other Supplies	1,280	2,000	2,000	2,000	2,000	-	0.00%	Division allocation of supplies needed by department and division needs: mounting wall inbox, monitor mounts, chargers, USB pen drives.
4101 - Certification Train	265	-	-	-	-	-	0.00%	
4104 - Conferences	10,010	-	-	-	-	-	0.00%	
4110 - Meetings	117	-	-	-	-	-	0.00%	
4113 - Memberships/Dues	1,040	-	-	-	-	-	0.00%	
4119 - Training & Travel	-	23,200	23,200	25,600	25,600	2,400	10.34%	
4321 - Servchg-Building	18,834	194,799	194,799	108,982	108,982	(85,817)	(44.05%)	Divisional allocation of personnel services between the Building and General Funds.
4343 - Servchg-Info Sys	294,371	265,425	265,425	265,425	265,425	-	0.00%	
4355 - Servchg-Print Shop	194	150	150	150	150	-	0.00%	Business cards, fliers, forms and various materials needed to perform daily operations.
4361 - Servchg-Pub Works	341	-	-	-	-	-	0.00%	
4407 - Emp Proceedings	2,237	1,483	1,483	1,483	1,483	-	0.00%	
4410 - General Liability	6,586	4,607	4,607	4,607	4,607	-	0.00%	
4416 - Other Ins Charges	7,449	-	-	-	-	-	0.00%	
4428 - Prop/Fire Insurance	6,202	5,864	5,864	5,864	5,864	-	0.00%	
4431 - Pub Officials Liab	1,480	1,034	1,034	1,034	1,034	-	0.00%	
<b>Operating Expenses</b>	<b>412,904</b>	<b>601,420</b>	<b>601,420</b>	<b>491,845</b>	<b>1,145,004</b>	<b>543,584</b>	<b>90.38%</b>	
<b>Administration - General Fund Total</b>	<b>1,851,209</b>	<b>2,276,590</b>	<b>2,276,590</b>	<b>2,373,805</b>	<b>3,026,964</b>	<b>750,374</b>	<b>32.96%</b>	

# FY 2021 Budget Modification Requests





## FY 2021 Decision Package Summary

### Sustainable Development - 001 General Fund Fund

Priority	Request Type	Title of Request	# of Positions	Year 1 Net Cost	Year 2 Net Cost (Ongoing)
1	Program - New	Affordable Housing Policy Implementation	-	100,000	100,000
2	Capital Outlay	Accela and Interface Development	-	78,648	-
3	Program - New	Florida-Israel Business Accelerator Immersion Event 2021	-	40,000	-
4	Program - New	New Business Exposure Event - Fort Lauderdale "Meet & Greet"	-	40,000	-
5	Program - New	Economic and Community Investment	-	65,000	-
6	Position Request - New	Zoning and Landscaping - New Positions	1.00	(2,360,115)	(2,377,315)
7	Program - New	3D Visualization	-	48,000	48,000
			<b>1.00</b>	<b>(\$1,988,467)</b>	<b>(\$2,229,315)</b>



## FY 2021 Decision Package Form

### Sustainable Development - 001 General Fund

**Priority Number:** 1  
**Title of Request:** Affordable Housing Policy Implementation  
**Request Type:** Program - New

New Position(s) Requested:	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:
0.00	0.00	0.00	0.00

**Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?**

The Urban and Design and Planning Division is requesting funding approval of \$100,000 for consulting services related to affordable housing as follows;

- \$20,000 for assistance in collecting and monitoring affordable housing data for Downtown Regional Activity Center. The City entered into an Interlocal Agreement (ILA) with Broward County regarding the monitoring and enforcement of the Downtown Regional Activity Center uses and entitlements, including the preparation of an affordable housing income data report.
- \$80,000 is requested to implement new affordable housing programs as recommended by the City Commission (policy details forthcoming). At the direction of the City Commission, staff developed affordable housing policy recommendations, which include a city-wide inclusionary zoning program.

Assistance will be needed implementing any new policies adopted.

**Can this function be better if performed by a third party? Why or why not?**

This request is to have these services performed by a third party.

#### Performance Measures:

Measure Description	Next Year Target	Next Year Target with Modification
Identify new housing projects in the City of Fort Lauderdale	0	0

#### Strategic Connections:

Focus Area: Neighborhood Enhancement  
 Goal: NE-2-Build a thriving and inclusive community of neighborhoods  
 Objective: NE-2 Ensure a range of affordable housing options  
 Source of Justification: 2035 Vision Plan: Fast Forward Fort Lauderdale

#### Funding Requests:

Index	Sub Object	SubObject Title	Cost Description	Budget Request	Year 2 (Ongoing)
<b>Expenditures</b>					
DSD010101	3199	Other Prof Serv	Affordable Housing Consultant Services	100,000	100,000
<b>Total Expenditures</b>				<b>100,000</b>	<b>100,000</b>
<b>Net</b>				<b>\$100,000</b>	<b>\$100,000</b>

#### Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	100,000	100,000

# FY 2021 Decision Package Form

## Sustainable Development

**Priority Number:** 2  
**Title of Request:** Accela and Interface Development  
**Request Type:** Capital Outlay

New Position(s) Requested:	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:
0.00	0.00	0.00	0.00

**Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?**

The requested budget modification for Accela is for anticipated ongoing enhancements related to:

1. Development and implementation of ERP two-way interface;
2. Improved document organization and storage between Accela and Laserfiche;
3. PCI-compliant payment options at DSD lobby;
4. Improved Neighbor experience via smart phone application development for permit status updates, and inspection scheduling;
5. Implementing a more effective and efficient reports development tool;
6. Associated project management and business analyst support for the above initiatives.

Budget is split Building Fund 79% and General Fund 21%.

- 1). ERP Interface Development, \$45,600
- 2). Laserfiche Interface Enhancements, \$30,400
- 3). PCI compliance payment adaptor enhancement, \$30,400
- 4). Smart phone app development, \$30,400
- 5). Power BI/Tableau Performance Reporting Enhancement, \$19,200
- 6). Project Management/Business Analyst Support, \$115,200

### Performance Measures:

Measure Description	Next Year Target	Next Year Target with Modification
Decrease lobby traffic by 30%	54,948	38,464

### Strategic Connections:

Focus Area: Infrastructure  
 Goal: InfraSt-2- Build a sustainable and resilient community  
 Objective: IS-10 Integrate sustainability and resiliency into daily operations  
 Source of Justification: Advance Fort Lauderdale Comprehensive Plan

### Funding Requests:

Index	Sub Object	SubObject Title	Cost Description	Budget Request	Year 2 (Ongoing)
<b>Expenditures</b>					
DSD010101	6405	Computer Software	Two-way interface between Accela and Infor (on hold until ERP Go-Live) Document storage enhancement for better organization. Needed in view of upcoming EPermitHub roll out Upgrades to payment adaptor interface to support credit card transactions via PCI compliant device at DSD lobby Developer support for smart phone app development for contractors/neighbors Enhanced reporting tool setup and licenses for Acceleration Team	45,240	-
DSD010101	6550	Administration	Professional services as needed to supplement staff. Senior Software System Engineer \$190 and Program Manager \$120.	33,408	-

## FY 2021 Decision Package Form

### Sustainable Development

#### Funding Requests:

Index	Sub Object	SubObject Title	Cost Description	Budget Request	Year 2 (Ongoing)
DSD034002	6405	Computer Software	Two-way interface between Accela and Infor (on hold until ERP Go-Live) Document storage enhancement for better organization. Needed in view of upcoming EPermitHub roll out Upgrades to payment adaptor interface to support credit card transactions via PCI compliant device at DSD lobby Developer support for smart phone app development for contractors/neighbors Enhanced reporting tool setup and licenses for Accelaration Team	110,760	-
DSD034002	6550	Administration	Professional services as needed to supplement staff. Senior Software System Engineer \$190 and Program Manager \$120.	81,792	-
<b>Total Expenditures</b>				<b>271,200</b>	<b>-</b>
<b>Net</b>				<b>\$271,200</b>	<b>\$-</b>

#### Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	78,648	-
Building Permits	192,552	-

## FY 2021 Decision Package Form

### Sustainable Development - 001 General Fund

**Priority Number:** 3  
**Title of Request:** Florida-Israel Business Accelerator Immersion Event 2021  
**Request Type:** Program - New

New Position(s) Requested:	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:
0.00	0.00	0.00	0.00

**Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?**

The Florida-Israel Business Accelerator (FIBA) is a business development program designed to establish and grow high-growth industries in Florida by researching and vetting tech startups in 6 key industries. FIBA was launched in 2016 by the Tampa Jewish Community Centers & Federation with 2 main goals:

1. Foster economic growth and stimulate innovation within the expanding business ecosystem in Tampa Bay.
2. To engage the Tampa Bay community with the organization and with Israel.

They have reached out to Fort Lauderdale to grow this effort in South Florida, which has resulted in the below event. In December 2019, FIBA approached city staff about bringing the 2020 business accelerator class to Fort Lauderdale as part of their Immersion Event 2020. The Fort Lauderdale - Immersion Event was held on Friday, March 6, 2020, at the Broward Performing Arts Center (201 SW 5th Avenue, Fort Lauderdale, FL 33312 and included nine start-up FIBA-selected companies, representing the healthcare and urban technology sectors, and a number of local businesses in the same. The event allowed the FIBA companies and organizations to share their technologies and meet industry decision makers to explore business opportunities.

The event includes expenses such as on-site catering at the Broward Center, charter transportation, and dinner hosted by city officials and business leaders.

#### Performance Measures:

Measure Description	Next Year Target	Next Year Target with Modification
Increase in the number of companies attending the event	9	15

#### Strategic Connections:

Focus Area: Business Development  
 Goal: BD-1-Build an attractive global and local economic community marketplace  
 Objective: BD-1 Create a responsive and proactive business climate to attract emerging industries  
 Source of Justification: 2035 Vision Plan: Fast Forward Fort Lauderdale

#### Funding Requests:

Index	Sub Object	SubObject Title	Cost Description	Budget Request	Year 2 (Ongoing)
<b>Expenditures</b>					
DSD050101	3201	Ad/Marketing		5,000	-
DSD050101	3231	Food Services		5,000	-
DSD050101	3299	Other Services	FIBA to support visit to Fort Lauderdale	25,000	-
DSD050101	3999	Other Supplies		5,000	-
<b>Total Expenditures</b>				<b>40,000</b>	<b>-</b>
<b>Net</b>				<b>\$40,000</b>	<b>\$-</b>

#### Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	40,000	-

## FY 2021 Decision Package Form

### Sustainable Development - 001 General Fund

**Priority Number:** 4  
**Title of Request:** New Business Exposure Event - Fort Lauderdale "Meet & Greet"  
**Request Type:** Program - New

New Position(s) Requested:	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:
0.00	0.00	0.00	0.00

**Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?**

According to the US Chamber of Commerce (Feb '20), Florida is recognized as an excellent place to start a business. The ability for new businesses to thrive in their early years is important to long-term success. ECI proposes to give new businesses exposure by introducing them to elected officials, city staff, services and resources – both public and private – in an attempt to boost the success of new businesses in Fort Lauderdale. The Business Exposure Event will be designed as a "Meet & Greet" where businesses who have secured a new business license will be invited. New businesses will be asked to attend the BEAMs program or work with the Procurement Division on exploring opportunities. We will also survey attendees to participants to continually learn how we can provide services.

#### Performance Measures:

Measure Description	Next Year Target	Next Year Target with Modification
Increase in the number of local companies attending the Fort Lauderdale bus	0	50

#### Strategic Connections:

Focus Area: Business Development  
 Goal: BD-1-Build an attractive global and local economic community marketplace  
 Objective: BD-1 Create a responsive and proactive business climate to attract emerging industries  
 Source of Justification: 2035 Vision Plan: Fast Forward Fort Lauderdale

#### Funding Requests:

Index	Sub Object	SubObject Title	Cost Description	Budget Request	Year 2 (Ongoing)
<b>Expenditures</b>					
DSD050101	3201	Ad/Marketing		10,000	-
DSD050101	3231	Food Services		20,000	-
DSD050101	3322	Other Facil Rent		10,000	-
<b>Total Expenditures</b>				<b>40,000</b>	<b>-</b>
<b>Net</b>				<b>\$40,000</b>	<b>\$-</b>

#### Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	40,000	-

## FY 2021 Decision Package Form

### Sustainable Development - 001 General Fund

**Priority Number:** 5  
**Title of Request:** Economic and Community Investment  
**Request Type:** Program - New

New Position(s) Requested:	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:
0.00	0.00	0.00	0.00

**Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?**

Economic and Community Investment recommends hiring a consultant to assist in developing a plan that would be adopted by the City Commission.

- 1). On January 8, 2019, the City Commission (CC) approved economic development priorities recommended by the Economic Development Advisory Board (EDAB). One of the priorities was to formally adopt an economic development strategic plan.
- 2). FY2019 Commission Annual Action Plan: Goal 6, Initiative 6 - City Economic Development Advisory Board: Strategic Plan and Short Term Action Plan.
- 3). 2020 Advance Fort Lauderdale Comprehensive Plan - Economic Development Element: POLICY ED 2.1.3a: Prepare and update an Economic Development Strategic Plan every three years.

Development of a strategic plan will identify targeted goals for economic development based on the city's needs and priorities.

**Can this function be better if performed by a third party? Why or why not?**

Not funding this request will leave this joint EDAB/CC priority unfulfilled and leave the City's economic development priorities undefined. Creating a Strategic Action Plan for the City's economic development function would be done by a professional consultant who specializes in this specific type of work.

#### Performance Measures:

Measure Description	Next Year Target	Next Year Target with Modification
Identify new targeted goals/asures for economic development	0	0

#### Strategic Connections:

Focus Area: Business Development  
 Goal: BD-1-Build an attractive global and local economic community marketplace  
 Objective: BD-1 Create a responsive and proactive business climate to attract emerging industries  
 Source of Justification: 2035 Vision Plan: Fast Forward Fort Lauderdale

#### Funding Requests:

Index	Sub Object	SubObject Title	Cost Description	Budget Request	Year 2 (Ongoing)
<b>Expenditures</b>					
DSD050101	3199	Other Prof Serv		65,000	-
<b>Total Expenditures</b>				<b>65,000</b>	<b>-</b>
<b>Net</b>				<b>\$65,000</b>	<b>\$-</b>

#### Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	65,000	-

## FY 2021 Decision Package Form

### Sustainable Development

**Priority Number:** 6  
**Title of Request:** Zoning and Landscaping - New Positions  
**Request Type:** Position Request - New

New Position(s) Requested:	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:
2	0.00	0.00	2

**Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?**

The division continues to experience significant growth due to increased permit activity, construction costs and zoning variance requests. A review of operational stats is documented to increase in all tasks, including but not limited to plan reviews, inspections, zoning variance requests, public phone calls. With the volume of work associated with zoning and landscaping needs throughout the city the needs of the division have expanded. The Zoning and Landscaping Division requests two (2) Full-Time positions; one (1) Senior Administrative Assistant, one (1) Building Inspector, and an increase in funding for travel/training.

The Senior Administrative Assistant: salary split of \$98,283 (Building 35% and General Fund 65%): will be accountable for specific areas of responsibility including budget management, scheduling and administrative support for the Zoning Administrator and Zoning Chief. The Administrative Assistant will also assist the team by handling daily influx of calls and request for information from our neighbors.

The Building Inspector salary split of \$111,919 (Building 53% and General Fund 47%): currently the division only have one building inspector for Zoning and the need for a building inspector is crucial. The City of Fort Lauderdale is experiencing growth resulting in a steady increase in activity related to construction for real estate development projects. The result of the increased growth is more permitting that requires more inspections. Funding for a building inspector to perform inspections for Zoning is recommended. The position will allow us to respond to increased work volume and projects or conditions requiring inspections to be available. Request approval for Training and Travel \$4,600: Zoning and Landscaping staff utilize conference, membership, and training funding to take advantage of opportunities to develop professional growth, training and certifications to remain up to date on current trends, requirements, and best practices in the fields of zoning and landscaping. Without the necessary funding, required certifications and professional growth needed to perform the related job functions may be limited.

Revenue-New Fee Study: An increase in revenue based on a Permit Fee Study performed for Zoning and Landscaping is expected. The division is conducting a fee study to identify and recover cost associated with the permit review process. The fee study results are not yet available; however, based on preliminary information and research that has been conducted, it is estimated that an additional \$2,500,000 would be generated as a result of the anticipated fee increase. In addition, the Division generates additional revenue from premium fees that causes a high demand for any projects that requires review or action by action of a Zoning or Landscaping discipline.

**Can this function be better if performed by a third party? Why or why not?**

The requested positions are necessary and cannot function efficiently by a third party due to additional security measures, increase rate for staffing, inability to create a steady structured environment.

#### Performance Measures:

Measure Description	Next Year Target	Next Year Target with Modification
Number of landscaping inspections/plan reviews	10,100	10,100
Number of zoning inspections/plan reviews	16,825	19,629

#### Strategic Connections:

Focus Area: Internal Support  
 Goal: IntSupp-2-Build a leading government organization that manages all resources wisely and sustainably.  
 Objective: IS-5 Be a diverse and inclusive organization  
 Source of Justification: 2035 Vision Plan: Fast Forward Fort Lauderdale

#### Position Requests:

Position Type	Job Code	Job Description	Count	Budgeted Salary and Benefits
Add Position	NB167	Senior Administrative Assistant	1	\$98,283
Add Position	TM015	Building Inspector	1	\$111,919
<b>Totals</b>			<b>2</b>	<b>\$210,202</b>

#### Funding Requests:

## FY 2021 Decision Package Form

### Sustainable Development

Index	Sub Object	SubObject Title	Cost Description	Budget Request	Year 2 (Ongoing)
<b>Expenditures</b>					
DSD010103	1101	Permanent Salaries	Senior Administrative Assistant	69,680	69,680
DSD010103	1407	Expense Allowances	Senior Administrative Assistant	1,440	1,440
DSD010103	2299	Pension - Def Cont	Senior Administrative Assistant	6,271	6,271
DSD010103	2301	Soc Sec/Medicare	Senior Administrative Assistant	5,440	5,440
DSD010103	2404	Health Insurance	Senior Administrative Assistant	13,252	13,252
DSD010103	3907	Data Proc Supplies	Accela packages (1) Building Inspector and Adobe Software for two (2) positions \$500	5,200	5,200
DSD010103	3925	Office Equip < \$5000	Two (2) workstations and furniture for two positions \$8,500, IPAD-Accela \$960, (2) 43" monitors \$1,992, Cisco Phones \$710, two (2) laptop \$4,000, two (2) printers \$1,000	17,200	-
DSD010103	3999	Other Supplies	Supplies for two (2) positions	1,000	1,000
DSD010103	4119	Training & Travel	Senior Administrative Assistant	2,200	2,200
DSD010103	4319	Servchg-Admin Serv	Net salary allocation of Building Inspector and Sr Admin Asst to General Fund	18,202	18,202
DSD034002	1101	Permanent Salaries	Building Inspector	85,839	85,839
DSD034002	2299	Pension - Def Cont	Building Inspector	7,725	7,725
DSD034002	2301	Soc Sec/Medicare	Building Inspector	6,567	6,567
DSD034002	2404	Health Insurance	Building Inspector	11,788	11,788
DSD034002	3628	Telephone/Cable TV	City cell phone for Building Inspector	780	780
DSD034002	4118	Training	Travel and Training for Building Inspector	4,600	4,600
DSD034002	4321	Servchg-Building	Net salary allocations of Sr Admin Assistant and Building Inspector to the Building Fund	(18,202)	(18,202)
<b>Total Expenditures</b>				<b>238,982</b>	<b>221,782</b>
<b>Revenues</b>					
DSD010103	B235	Landscaping Permits	New Fee Study	500,000	500,000
DSD010103	J040	Zoning Review	New Fee Study	1,500,000	1,500,000
DSD010103	J041	Zoning Inspection	New Fee Study	500,000	500,000
<b>Total Revenues</b>				<b>2,500,000</b>	<b>2,500,000</b>
<b>Net</b>				<b>(\$2,261,018)</b>	<b>(\$2,278,218)</b>

#### Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	(2,360,115)	(2,377,315)
Building Permits	99,097	99,097

## FY 2021 Decision Package Form

### Sustainable Development - 001 General Fund

**Priority Number:** 7  
**Title of Request:** 3D Visualization  
**Request Type:** Program - New

New Position(s) Requested:	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:
0.00	0.00	0.00	0.00

**Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?**

The Urban Design and Planning Division is requesting \$48,000 to extend services for an additional with Gridics LLC. City Commission approved the original contract for 3-D development mapping. If the Zonar application is not funded, planning staff, policy makers, and the public will not be able to visually evaluate the effects of proposed zoning regulations and zoning changes have on the existing built environment by imagining build-out scenarios or proposed zoning changes. In addition, staff will not have the ability to visualize the effects of development projects, as well as provide 3-D mapping of built projects such as in Downtown, North-West and Central Beach.

**Can this function be better if performed by a third party? Why or why not?**

This request is to have these services performed by a third party.

#### Performance Measures:

Measure Description	Next Year Target	Next Year Target with Modification
Make use of efficient visualization tool to run development scenarios	0	0

#### Strategic Connections:

Focus Area: Internal Support  
 Goal: IntSupp-1-Build a values-based organization dedicated to developing and retaining qualified employees  
 Objective: IS-4 Continuously improve service delivery to achieve excellence through innovation  
 Source of Justification: Press Play Fort Lauderdale 2024, A 5-Year Strategic Plan

#### Funding Requests:

Index	Sub Object	SubObject Title	Cost Description	Budget Request	Year 2 (Ongoing)
<b>Expenditures</b>					
DSD010101	6405	Computer Software	software	48,000	48,000
<b>Total Expenditures</b>				<b>48,000</b>	<b>48,000</b>
<b>Net</b>				<b>\$48,000</b>	<b>\$48,000</b>

#### Funding Impacts (Net):

Fund	Budget Request	Year 2 (Ongoing)
General Fund	48,000	48,000



# Department of Sustainable Development Building Fund





**Building**  
**Division Financial Summary**

**Financial Summary - Funding Source**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Building Certification Maintenance - 141	\$ 119,494	100,054	-	(100,054)	(100.0%)
Building Permits - 140	\$ 19,213,434	22,227,270	21,534,034	(693,236)	(3.1%)
Building Technology - 142	\$ 143,869	3,677	-	(3,677)	(100.0%)
<b>Total Funding</b>	<b>19,476,797</b>	<b>22,331,001</b>	<b>21,534,034</b>	<b>(796,967)</b>	<b>(3.6%)</b>

**Financial Summary - Program Expenditures**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Building	19,476,797	22,331,001	21,534,034	(796,967)	(3.6%)
<b>Total Expenditures</b>	<b>19,476,797</b>	<b>22,331,001</b>	<b>21,534,034</b>	<b>(796,967)</b>	<b>(3.6%)</b>

**Financial Summary - Category Expenditures**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Personal Services	12,594,557	14,099,336	14,204,979	105,643	0.7%
Operating Expenses	6,425,338	8,231,665	7,329,055	(902,610)	(11.0%)
Capital Outlay	456,902	-	-	-	0.0%
<b>Total Expenditures</b>	<b>\$ 19,476,797</b>	<b>22,331,001</b>	<b>21,534,034</b>	<b>(796,967)</b>	<b>(3.6%)</b>

**Financial Summary - Category FTE**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
FTE	142	146	146	-	0.0%
<b>Total FTE</b>	<b>142</b>	<b>146</b>	<b>146</b>	<b>-</b>	<b>0.0%</b>

**FY 2021 Major Variances**

**Personal Services**

Increase in General Employee Florida Retirement System and Defined Contribution pension allocations	\$ 89,751
Increase due to the addition of disability insurance	27,751

**Operating Expenses**

Reduction in building leases due to the transfer of the Greg Brewton Sustainable Development Center to the Building Fund	(491,515)
Increase for related costs reallocated from the General Fund to the Building Fund, due to the transfer of the Greg Brewton Sustainable Development Center	150,193
Decrease in board-up related expenses	(165,000)
Decrease due to a reduction in contract services for permit review	(325,000)
Decrease due to one-time furniture expenses in FY 2020	(154,750)



# Descriptions & Line Items By Division





## Sustainable Development

### Building

#### Division Budget by SubObject - Revenues

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Revenues
B205 - Building Permits	15,200,854	10,500,000	10,500,000	17,500,000	14,875,000	4,375,000	41.67%	
B210 - Electrical Permits	2,288,947	3,300,000	3,300,000	3,300,000	2,805,000	(495,000)	(15.00%)	
B215 - Plumbing Permits	2,832,969	5,000,000	5,000,000	3,000,000	2,550,000	(2,450,000)	(49.00%)	
B220 - Air Conditioning Permits	1,391,906	1,400,000	1,400,000	1,400,000	1,190,000	(210,000)	(15.00%)	
B225 - Reinspections/Penalties	182,027	215,000	215,000	215,000	182,750	(32,250)	(15.00%)	
B230 - Certification Maint	140,737	-	-	-	-	-	0.00%	
B232 - Const Technology Fees	566,671	-	-	-	-	-	0.00%	
J002 - Bldg Contractor Registration Fees	26	-	-	-	-	-	0.00%	
J024 - Other Building Fees	48,737	32,000	32,000	50,800	43,180	11,180	34.94%	
M103 - Code Enforcement Board Fines	28,052	27,000	27,000	20,000	17,000	(10,000)	(37.04%)	
M111 - Citation Fines	35,100	14,200	14,200	13,500	11,475	(2,725)	(19.19%)	
M112 - Special Magistrate Board Fines	97,669	80,000	80,000	85,000	72,250	(7,750)	(9.69%)	
N103 - Earn-Pooled Investments	2,062,497	478,015	478,015	500,140	548,190	70,175	14.68%	
N343 - Misc Property Rentals	-	-	-	-	720,477	720,477	100.00%	
N591 - Interfund Overtime Reimbursements	37	-	-	-	-	-	0.00%	
N597 - Chgs to Other Fds	297,709	518,201	518,201	379,626	379,626	(138,575)	(26.74%)	
N604 - Building/Economic Dev- Interfd Svc Chg	68,966	-	-	-	-	-	0.00%	
N900 - Miscellaneous Income	(17,959)	-	-	-	-	-	0.00%	
N969 - Demolition Reimb - Building Dept	152,824	92,605	92,605	134,077	113,965	21,360	23.07%	
N970 - Board Up Reimb - Building Dept	23,121	3,087	3,087	12,463	10,594	7,507	243.18%	
N978 - Tri-County PAV Reimbursements	20,262	18,440	18,440	12,000	10,200	(8,240)	(44.69%)	
N996 - Lien Reduction Program	116,537	-	-	30,000	25,500	25,500	100.00%	
<b>Revenue</b>	<b>25,537,687</b>	<b>21,678,548</b>	<b>21,678,548</b>	<b>26,652,606</b>	<b>23,555,207</b>	<b>1,876,659</b>	<b>8.66%</b>	
<b>Building Total</b>	<b>25,537,687</b>	<b>21,678,548</b>	<b>21,678,548</b>	<b>26,652,606</b>	<b>23,555,207</b>	<b>1,876,659</b>	<b>8.66%</b>	

**Sustainable Development**

**Building - Building Permits**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
1101 - Permanent Salaries	8,175,917	9,931,264	9,931,264	9,831,793	9,831,793	(99,471)	(1.00%)	
1107 - Part Time Salaries	110,520	486,953	486,953	508,870	508,870	21,917	4.50%	
1110 - Sick Conv to Cash	5,908	-	-	-	-	-	0.00%	
1113 - Vac Mgmt Conv	7,236	-	-	-	-	-	0.00%	
1116 - Comp Absences	(569)	-	-	-	-	-	0.00%	
1199 - Other Reg Salaries	13,700	-	-	-	-	-	0.00%	
1201 - Longevity Pay	24,685	16,290	16,290	16,340	16,340	50	0.31%	
1304 - Assignment Pay	100,437	-	-	-	-	-	0.00%	
1316 - Upgrade Pay	5,196	-	-	-	-	-	0.00%	
1401 - Car Allowances	41,700	83,520	83,520	84,360	84,360	840	1.01%	
1407 - Expense Allowances	11,240	8,640	8,640	8,640	8,640	-	0.00%	
1413 - Cellphone Allowance	16,380	12,120	12,120	21,000	21,000	8,880	73.27%	
1501 - Overtime 1.5X Pay	786,790	-	-	-	-	-	0.00%	
1504 - Overtime 1X Pay	16,243	-	-	-	-	-	0.00%	
1511 - O/T - Unplanned - 1.5X Pay	247	-	-	-	-	-	0.00%	
1512 - O/T - Unplanned - 1.0X Pay	8	-	-	-	-	-	0.00%	
1513 - Hol 2.5 X Pol	35	-	-	-	-	-	0.00%	
1701 - Retirement Gifts	350	-	-	-	-	-	0.00%	
1707 - Sick Termination Pay	31,740	-	-	-	-	-	0.00%	
1710 - Vacation Term Pay	42,098	-	-	-	-	-	0.00%	
2104 - Mileage Reimburse	48	-	-	-	-	-	0.00%	
2119 - Wellness Incentives	19,500	19,500	19,500	19,500	19,500	-	0.00%	
2204 - Pension - General Emp	275,489	238,189	238,189	271,191	271,191	33,002	13.86%	
2210 - Pension - FRS	-	-	-	50,887	50,887	50,887	100.00%	
2299 - Pension - Def Cont	609,268	771,151	771,151	777,013	777,013	5,862	0.76%	
2301 - Soc Sec/Medicare	688,159	798,239	798,239	758,664	758,664	(39,575)	(4.96%)	
2304 - Supplemental FICA	-	-	-	38,900	38,900	38,900	100.00%	
2307 - Year End FICA Accr	(44)	-	-	-	-	-	0.00%	
2401 - Disability Insurance	13,673	-	-	27,751	27,751	27,751	100.00%	
2402 - Life Insurance	-	6,401	6,401	7,086	7,086	685	10.70%	
2404 - Health Insurance	1,202,702	1,381,693	1,381,693	1,399,143	1,399,143	17,450	1.26%	
2410 - Workers' Comp	113,196	80,692	80,692	80,692	80,692	-	0.00%	
9237 - Tr to Special Obligation Bonds	282,707	264,684	264,684	303,149	303,149	38,465	14.53%	
<b>Personal Services</b>	<b>12,594,557</b>	<b>14,099,336</b>	<b>14,099,336</b>	<b>14,204,979</b>	<b>14,204,979</b>	<b>105,643</b>	<b>0.75%</b>	
3101 - Acct & Auditing	6,180	6,147	6,147	5,935	5,935	(212)	(3.45%)	
3113 - Fin & Bank Serv	287,932	300,000	300,000	300,000	300,000	-	0.00%	Department allocation of credit card usage.
3119 - Legal Services	7,364	14,500	14,500	14,500	14,500	-	0.00%	Legal services to prepare cases for Special Magistrate; \$400.00 from the first 03 hrs. and \$150.00 per hr. for the following hrs.

**Sustainable Development**

**Building - Building Permits**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3199 - Other Prof Serv	462,767	925,000	925,000	600,000	600,000	(325,000)	(35.14%)	Contract services related to structural, electrical, plumbing, engineering, landscaping, mechanical inspectors and examiners normal and overtime hours and Stantec Financial Sustainability study.
3201 - Ad/Marketing	8,809	9,000	9,000	9,000	9,000	-	0.00%	Giveaway items for events attended by division to promote its initiatives in job fairs and neighbors' appreciation. Marketing and survey subscriptions.
3210 - Clerical Services	6,057	10,511	10,511	10,511	10,511	-	0.00%	Clerical services to take detailed summary minutes during Building Code Enforcement Boards (estimated 69 hrs.) and Special Magistrate (new service estimated 22 hrs.) meetings. Total estimated 91 hrs. X \$115.50 per hr. = \$10,511.
3216 - Costs/Fees/Permits	9,266	10,400	10,400	14,471	12,371	1,971	18.95%	Recording fees for Building Code Enforcement Board \$10,400; parking permits for staff \$865.00 (\$40.00 X 24 passes "including split"), public notary renewals \$870. (\$87.00 per renewal). Permit condition costs \$236 from Environmental Program.
3222 - Custodial Services	17,662	34,919	34,919	34,919	48,460	13,541	38.78%	Building fund to cover the costs of building related items.
3225 - Demolitions	25,551	200,000	200,000	75,000	75,000	(125,000)	(62.50%)	Commercial and residential demolition services routed through a Special Magistrate. Charges vary according to property size and type.
3226 - Boardups	16,012	85,000	85,000	45,000	45,000	(40,000)	(47.06%)	Commercial and residential emergency board-ups services. Charges vary according to property type and size.
3231 - Food Services	2,914	5,000	5,000	5,000	5,000	-	0.00%	Refreshments for monthly Special Magistrate hearings and Accela training.
3237 - Lawn & Tree Service	247	-	-	1,500	2,112	2,112	100.00%	Tree trimming and landscaping maintenance outside the scheduled services.
3243 - Prizes & Awards	-	250	250	250	250	-	0.00%	Support for division's initiatives and incentives
3249 - Security Services	30,451	37,682	37,682	40,215	62,439	24,757	65.70%	Security 101 monitoring services @ \$405.00 monthly = \$340.80 and FPI Security guard services, 2-guards @ \$13.50 per hour \$39,874.

**Sustainable Development**

**Building - Building Permits**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3299 - Other Services	115,803	78,011	78,011	78,691	86,316	8,305	10.65%	Records management service to store and destroy documents \$20,000 yearly (Advance Data), scanning and indexing \$44,000 yearly (VRC). Interior and Exterior Pest Control \$3000, Monthly security armored truck \$5808, fire alarm panel repair / maintenance \$3,883, automatic fire panel annual recertification \$1,200, vehicle graphic designs \$400, window tinting services \$400.
3304 - Office Equip Rent	9,305	16,480	16,480	16,480	16,480	-	0.00%	Monthly copiers rent (charges between \$87.73 - \$209.00 per copier) and copies made (charged per copy, black/white \$0.006 and color \$0.045). Current copiers are located in the lobby area, public records unit, planning and service clerks room.
3307 - Vehicle Rental	-	25,164	25,164	25,164	25,164	-	0.00%	Vehicle rental monthly services, \$699.00 per vehicle per month.
3310 - Other Equip Rent	806	604	604	1,024	1,427	823	136.26%	Water system cooler rental of total cost ( \$119.90 monthly X 12 months= \$1,021). System upgraded June 2019 from \$79.90 to \$119.90 per month
3316 - Building Leases	491,515	491,515	491,515	-	-	(491,515)	(100.00%)	
3319 - Office Space Rent	-	264,561	264,561	264,561	264,561	-	0.00%	New DSD Building lease
3401 - Computer Maint	1,058	60,000	60,000	60,000	60,000	-	0.00%	Computer maintenance. Amount transferred from Building Technology DSD034204. Laserfiche expense for Maintenance & Support \$39,641.
3404 - Components/Parts	1,755	3,000	3,000	3,000	3,000	-	0.00%	Miscellaneous parts and components
3407 - Equip Rep & Maint	7,595	7,224	7,224	7,224	10,102	2,878	39.84%	Alarm system maintenance and repair \$1,500, large format scanner maintenance (\$99.00 X 12 months = \$1,188), NEMO-Q annual service agreement renewal (\$3,758). Perforator repairs \$410, Miscellaneous repairs \$350. Total of \$2,500 transferred from Building Technology DSD034204.
3425 - Bldg Rep Materials	-	1,082	1,082	1,082	1,720	638	58.96%	Materials and supplies to repair / maintain the location
3428 - Bldg Rep & Maint	4,663	3,141	3,141	3,141	4,993	1,852	58.96%	Services to maintain the location
3434 - Imp Rep Materials	-	180	180	180	2,032	1,852	1,028.89%	Materials and supplies to repair / maintain the location
3437 - Imp Rep & Maint	-	3,141	3,141	3,141	3,141	-	0.00%	Service to maintain the location
3516 - Printing Serv - Ext	67	100	100	100	100	-	0.00%	Miscellaneous printing services.
3601 - Electricity	49,305	66,261	66,261	72,500	72,500	6,239	9.42%	
3616 - Postage	6	250	250	250	250	-	0.00%	Material delivery charges as needed by division.
3628 - Telephone/Cable TV	83,577	106,800	106,800	153,500	153,500	46,700	43.73%	

**Sustainable Development**

**Building - Building Permits**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3634 - Water/Sew/Storm	27,050	20,461	20,461	38,000	38,000	17,539	85.72%	
3801 - Gasoline	52,680	33,503	38,903	42,529	42,529	9,026	26.94%	
3804 - Diesel Fuel	108	-	-	-	-	-	0.00%	
3904 - Books & Manuals	175	25,200	25,200	37,000	37,000	11,800	46.83%	Books and manuals for administrative staff and updated Building and Code books for technical staff \$16,000. \$21,000 to update manuals with the Building Code as of January, 2021.
3907 - Data Proc Supplies	14,214	36,712	36,712	36,712	36,712	-	0.00%	Computer licenses as well as renewals.
3916 - Janitorial Supplies	15,497	34,947	34,947	34,947	50,640	15,693	44.91%	Based on staff increase.
3925 - Office Equip < \$5000	152,404	41,550	41,550	56,650	56,650	15,100	36.34%	Upgrade/replace computers, monitors, and printers needed by staff.
3926 - Furniture < \$5000	30,232	154,750	154,750	25,000	-	(154,750)	(100.00%)	
3928 - Office Supplies	48,907	40,000	40,000	40,000	40,000	-	0.00%	Miscellaneous office supplies required by staff to perform daily operations including thermal paper for NEMO-Q devices, Stamps from Bradley Specialitys and copier staples from Toshiba
3931 - Periodicals & Mag	-	1,300	1,300	1,300	1,300	-	0.00%	Annual subscriptions to search candidates for hard to fill positions.
3940 - Safety Shoes	3,546	8,750	8,750	8,750	8,750	-	0.00%	Safety shoes for staff, total amount per pair of shoes is \$145.00 (\$125.000 per shoes and \$20.00 for inserts).
3946 - Tools/Equip < \$5000	9,350	34,700	94,700	12,000	12,000	(22,700)	(65.42%)	Tools and equipment as needed by division.
3949 - Uniforms	23,204	28,000	28,000	28,000	28,000	-	0.00%	Uniform, weather gear needed by staff, items for employees attending in job fairs / recruitment events, and polo shirt for administrative staff. Technical staff is entitled to receive a set of seven shirts, five pants, one hat, and one jacket per year, \$322 per set (86 staff X \$322 = \$27,692).
3999 - Other Supplies	31,850	27,500	27,500	27,500	40,000	12,500	45.45%	Miscellaneous supplies to support various City and Division initiatives. Including RFID tags for permit tracking, car key replacements, badges, storage supplies, and head sets for the call center.
4101 - Certification Train	2,657	-	-	-	-	-	0.00%	
4104 - Conferences	18,284	-	-	-	-	-	0.00%	
4110 - Meetings	198	-	-	-	-	-	0.00%	
4113 - Memberships/Dues	5,669	-	-	-	-	-	0.00%	
4118 - Training	-	-	-	100,000	100,000	100,000	100.00%	
4119 - Training & Travel	-	170,400	170,400	72,400	72,400	(98,000)	(57.51%)	
4213 - Retiree Health Bene	23,800	26,400	26,400	26,400	26,400	-	0.00%	
4304 - Indirect Admin Serv	1,213,626	1,333,120	1,333,120	1,432,059	1,432,059	98,939	7.42%	

**Sustainable Development**

**Building - Building Permits**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
4308 - Overhead-Fleet	21,888	40,727	40,727	32,812	32,812	(7,915)	(19.43%)	
4319 - Servchg-Admin Serv	901,860	981,597	981,597	1,010,157	1,010,157	28,560	2.91%	Divisional allocation of personnel services between the General and Building Funds.
4343 - Servchg-Info Sys	807,131	1,035,193	1,035,193	1,035,193	1,035,193	-	0.00%	
4352 - Servchg-Police	197,211	204,011	204,011	201,058	201,058	(2,953)	(1.45%)	
4355 - Servchg-Print Shop	14,121	12,000	12,000	12,000	12,000	-	0.00%	Maps, flyers, forms and various materials needed to perform daily operations.
4359 - Servchg-Planning	526,695	606,527	606,527	583,846	583,846	(22,681)	(3.74%)	
4361 - Servchg-Pub Works	1,451	-	-	-	-	-	0.00%	
4372 - Servchg-Fleet Replacement	107,188	91,253	91,253	132,514	132,514	41,261	45.22%	
4373 - Servchg-Fleet O&M	37,667	56,265	56,265	72,627	72,627	16,362	29.08%	
4399 - Servchg-Other Funds	87,866	95,880	95,880	109,279	109,279	13,399	13.97%	
4401 - Auto Liability	52,402	83,259	83,259	83,259	83,259	-	0.00%	
4404 - Fidelity Bonds	-	458	458	458	458	-	0.00%	
4407 - Emp Proceedings	20,504	18,071	18,071	18,071	18,071	-	0.00%	
4410 - General Liability	60,371	56,124	56,124	56,124	56,124	-	0.00%	
4416 - Other Ins Charges	48,747	59,560	59,560	59,560	59,560	-	0.00%	
4431 - Pub Officials Liab	740	3,793	3,793	3,793	3,793	-	0.00%	
<b>Operating Expenses</b>	<b>6,205,961</b>	<b>8,127,934</b>	<b>8,193,334</b>	<b>7,276,337</b>	<b>7,329,055</b>	<b>(798,879)</b>	<b>(9.83%)</b>	
6416 - Vehicles	394,930	-	90,000	-	-	-	0.00%	
6499 - Other Equipment	17,987	-	-	-	-	-	0.00%	
<b>Capital Outlay</b>	<b>412,917</b>	<b>-</b>	<b>90,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	
<b>Building - Building Permits Total</b>	<b>19,213,434</b>	<b>22,227,270</b>	<b>22,382,670</b>	<b>21,481,316</b>	<b>21,534,034</b>	<b>(693,236)</b>	<b>(3.12%)</b>	

**Sustainable Development**

**Building - Building Certification Maintenance**

**Division-Fund Budget by SubObject - Expenditures**

<b>Sub-Object - Name</b>	<b>FY 2019 Actuals</b>	<b>FY 2020 Adopted Budget</b>	<b>FY 2020 Amended Budget</b>	<b>FY 2021 Department Requested</b>	<b>FY 2021 Budget Recommended</b>	<b>FY 2020 Adopted vs FY 2021 Budget Recommended</b>	<b>% Dif</b>	<b>Basis of Expenditures</b>
3101 - Acct & Auditing	54	54	54	-	-	(54)	(100.00%)	Moved to the Building Division
3904 - Books & Manuals	13,499	-	-	-	-	-	0.00%	
4101 - Certification Train	21,265	-	-	-	-	-	0.00%	
4104 - Conferences	65,707	-	-	-	-	-	0.00%	
4110 - Meetings	144	-	-	-	-	-	0.00%	
4113 - Memberships/Dues	18,824	-	-	-	-	-	0.00%	
4119 - Training & Travel	-	100,000	100,000	-	-	(100,000)	(100.00%)	Moved to the Building Division
<b>Operating Expenses</b>	<b>119,494</b>	<b>100,054</b>	<b>100,054</b>	<b>-</b>	<b>-</b>	<b>(100,054)</b>	<b>(100.00%)</b>	
<b>Building - Building Certification Maintenance Total</b>	<b>119,494</b>	<b>100,054</b>	<b>100,054</b>	<b>-</b>	<b>-</b>	<b>(100,054)</b>	<b>(100.00%)</b>	

**Sustainable Development**

**Building - Building Technology**

**Division-Fund Budget by SubObject - Expenditures**

<b>Sub-Object - Name</b>	<b>FY 2019 Actuals</b>	<b>FY 2020 Adopted Budget</b>	<b>FY 2020 Amended Budget</b>	<b>FY 2021 Department Requested</b>	<b>FY 2021 Budget Recommended</b>	<b>FY 2020 Adopted vs FY 2021 Budget Recommended</b>	<b>% Dif</b>	<b>Basis of Expenditures</b>
3101 - Acct & Auditing	278	277	277	-	-	(277)	(100.00%)	Moved to the Building Division
3401 - Computer Maint	10,080	-	-	-	-	-	0.00%	
3428 - Bldg Rep & Maint	593	-	-	-	-	-	0.00%	
3628 - Telephone/Cable TV	17,231	3,400	3,400	-	-	(3,400)	(100.00%)	Moved to the Building Division
3904 - Books & Manuals	130	-	-	-	-	-	0.00%	
3907 - Data Proc Supplies	10,165	-	-	-	-	-	0.00%	
3925 - Office Equip < \$5000	61,407	-	-	-	-	-	0.00%	
<b>Operating Expenses</b>	<b>99,884</b>	<b>3,677</b>	<b>3,677</b>	<b>-</b>	<b>-</b>	<b>(3,677)</b>	<b>(100.00%)</b>	
6405 - Computer Software	43,985	-	-	-	-	-	0.00%	
<b>Capital Outlay</b>	<b>43,985</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	
<b>Building - Building Technology Total</b>	<b>143,869</b>	<b>3,677</b>	<b>3,677</b>	<b>-</b>	<b>-</b>	<b>(3,677)</b>	<b>(100.00%)</b>	

# FY 2021 Budget Modification Requests





# FY 2021 Decision Package Summary

## Sustainable Development

Priority	Request Type	Title of Request	# of Positions	Year 1 Net Cost	Year 2 Net Cost (Ongoing)
1	Program - New	Building Division - Satellite Office	-	162,904	97,904
			-	\$162,904	\$97,904



## FY 2021 Decision Package Form

### Sustainable Development - 140 Building Permits

**Priority Number:** 1  
**Title of Request:** Building Division - Satellite Office  
**Request Type:** Program - New

New Position(s) Requested:	Position(s) Eliminated:	Change in Part-Time:	Total Change in FTEs:
0.00	0.00	0.00	0.00

**Basis of Justification: Improvement, revenue generating, mandated, cost reduction, workload change. Please state what will be the consequence if this request is not funded?**

The Building Division is requesting funding for a satellite office space in the Art Institute building on 17th street. The Broward County Convention Center rehabilitation is a large project that will include enhancement to the existing exhibitor space, break out rooms and administrative offices. Anticipated construction costs will approach 1 billion dollars. It will also include a new expansion to the existing facility, to double the exhibitor space, relocate the existing loading docks, where vendors load/unload their displays, and a 26 story hotel complex with a parking garage. This will be accomplished in phases. Phase 1, which is underway, includes demolishing sections of the existing structures on the west side of the Convention Center and relocating the Energy Center to a new location. Phase 2 will be the demolition of the existing parking garage, to make way for the eastward expansion of the Center. Phase 3 will include the 26 story hotel complex and improvements to the hardscape and landscape surrounding the entire complex. Planning for this improvement has been 10 years in the making.

In order to meet the timelines set forth by Broward County and to avoid interference with the Fort Lauderdale International Boat Show, which takes place during the 4th quarter of each calendar year, the construction pace is very accelerated and must not be hampered by staffing delays. To that end, a Building Services Inspection team needs to be collocated and available to perform inspections on an hourly basis. At it's peak, while Phase 2 and 3 are ongoing, it is estimated that 700-800 construction workers will be on site, and as many as 10-15 inspections may be performed daily. Due to concrete and material delivery and installation, inspectors, at times, will need to be able to respond within one hour of a request. Assigning these inspections to inspectors that are performing inspections throughout the City, will not be efficient to the job pace.

During slower periods, this inspection team can also respond to construction inspections at the Port Everglades site and the Pier 66 site, both nearby. Both sites are also embarking on upgrades to anticipate the completion time of the Broward County Convention Center.

#### Performance Measures:

Measure Description	Next Year Target	Next Year Target with Modification

#### Strategic Connections:

Focus Area: Business Development  
 Goal: NE-1-Be a community of strong beautiful, and healthy neighborhoods  
 Objective: BD-1 Create a responsive and proactive business climate to attract emerging industries  
 Source of Justification: 2035 Vision Plan: Fast Forward Fort Lauderdale

#### Funding Requests:

Index	Sub Object	SubObject Title	Cost Description	Budget Request	Year 2 (Ongoing)
<b>Expenditures</b>					
DSD034002	3222	Custodial Services		15,000	15,000
DSD034002	3249	Security Services	Security Services, \$10x40= \$400 x 52 weeks= \$20,800	20,800	20,800
DSD034002	3299	Other Services	pest control	500	500
DSD034002	3310	Other Equip Rent	Water Coolers	604	604
DSD034002	3316	Building Leases	\$3.50 per square foot/month for lease. So, 800 square feet X \$3.50 = \$2,800.00, so let's use \$3,000.00 X 12 months = \$36,000.00/ year.	36,000	36,000
DSD034002	3404	Components/Parts	Misc. allowance for extending electrical outlets to the cubicles	5,000	5,000

## FY 2021 Decision Package Form

### Sustainable Development - 140 Building Permits

**Funding Requests:**

Index	Sub Object	SubObject Title	Cost Description	Budget Request	Year 2 (Ongoing)
DSD034002	3628	Telephone/Cable TV	MIFIs, phones, cable TV and other equipment	10,000	10,000
DSD034002	3925	Office Equip < \$5000	laptops, printers, iPads, scanners and PC towers	30,000	-
DSD034002	3926	Furniture < \$5000	2 large tables, 6 folding chairs and 4 cubicles or desks with chairs	35,000	-
DSD034002	3928	Office Supplies	office supplies	10,000	10,000
<b>Total Expenditures</b>				<b>162,904</b>	<b>97,904</b>
<b>Net</b>				<b>\$162,904</b>	<b>\$97,904</b>

**Funding Impacts (Net):**

Fund	Budget Request	Year 2 (Ongoing)
Building Permits	162,904	97,904

# Department of Sustainable Development Nuisance Abatement Fund





**Nuisance Abatement**  
**Division Financial Summary**

**Financial Summary - Funding Source**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Nuisance Abatement - 147	\$ 102,687	187,230	144,530	(42,700)	(22.8%)
<b>Total Funding</b>	<b>102,687</b>	<b>187,230</b>	<b>144,530</b>	<b>(42,700)</b>	<b>(22.8%)</b>

**Financial Summary - Program Expenditures**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Nuisance Abatement	102,687	187,230	144,530	(42,700)	(22.8%)
<b>Total Expenditures</b>	<b>102,687</b>	<b>187,230</b>	<b>144,530</b>	<b>(42,700)</b>	<b>(22.8%)</b>

**Financial Summary - Category Expenditures**

	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	Percent Difference
Operating Expenses	102,687	187,230	144,530	(42,700)	(22.8%)
<b>Total Expenditures</b>	<b>\$ 102,687</b>	<b>187,230</b>	<b>144,530</b>	<b>(42,700)</b>	<b>(22.8%)</b>

**FY 2021 Major Variances**

**Operating Expenses**

Decrease in board-ups due to a cost reduction	\$ (55,000)
Increase in other services due to higher fees paid to collections agencies	10,827



# Descriptions & Line Items By Division





## Sustainable Development

### Nuisance Abatement

#### Division Budget by SubObject - Revenues

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Revenues
J022 - Lot Clearing Admin Charges	105,190	100,000	100,000	109,311	109,311	9,311	9.31%	
J180 - Lot Cleaning Charges	175	-	-	-	-	-	0.00%	
N103 - Earn-Pooled Investments	16,346	2,759	2,759	6,251	5,548	2,789	101.09%	
N119 - Ad Valorem Interest Earnings	755	2,400	2,400	1,000	1,000	(1,400)	(58.33%)	
N133 - Interest On Paid Liens	1,428	190	190	500	500	310	163.16%	
N374 - Nuisance Abatement Assessment Fee	88,816	63,355	63,355	65,000	32,792	(30,563)	(48.24%)	
N970 - Board Up Reimb - Building Dept	19,459	7,000	7,000	129,000	7,000	-	0.00%	
<b>Revenue</b>	<b>232,168</b>	<b>175,704</b>	<b>175,704</b>	<b>311,062</b>	<b>156,151</b>	<b>(19,553)</b>	<b>(11.13%)</b>	
<b>Nuisance Abatement Total</b>	<b>232,168</b>	<b>175,704</b>	<b>175,704</b>	<b>311,062</b>	<b>156,151</b>	<b>(19,553)</b>	<b>(11.13%)</b>	

**Sustainable Development**

**Nuisance Abatement - Nuisance Abatement**

**Division-Fund Budget by SubObject - Expenditures**

Sub-Object - Name	FY 2019 Actuals	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2021 Department Requested	FY 2021 Budget Recommended	FY 2020 Adopted vs FY 2021 Budget Recommended	% Dif	Basis of Expenditures
3101 - Acct & Auditing	57	57	57	30	30	(27)	(47.37%)	
3119 - Legal Services	4,175	-	-	-	-	-	0.00%	Personal asset searches will no longer be conducted as of 2/14/2019.
3201 - Ad/Marketing	1,579	-	-	1,500	1,500	1,500	100.00%	Miscellaneous advertising based on division needs.
3216 - Costs/Fees/Permits	6,070	7,800	7,800	7,800	7,800	-	0.00%	Services to retrieve copies of records for Special Magistrate \$6,500 (estimated 650 copies X \$10.00 each) and motor vehicle title search \$1,300 (13 searches X average of \$95.00 each).
3226 - Boardups	18,578	100,000	100,000	45,000	45,000	(55,000)	(55.00%)	Boarding of open and abandoned structures to include swimming pools pursuant to Chapter 18 of the Code of Ordinances of the City of Fort Lauderdale which addresses nuisances.
3237 - Lawn & Tree Service	43,233	65,000	65,000	65,000	65,000	-	0.00%	Abatement of overgrowth, trash, rubbish, debris, and bulk trash pursuant to Chapter 18 of the Code of Ordinances of the City of Fort Lauderdale which addresses nuisances.
3299 - Other Services	28,995	14,173	14,173	25,000	25,000	10,827	76.39%	Costs to send unpaid nuisance charges to collections agency. The new contract is pending March approval by the City Commission. \$10,000 boats and vessels remover.
3999 - Other Supplies	-	200	200	200	200	-	0.00%	Miscellaneous supplies required by staff to perform daily operations.
<b>Operating Expenses</b>	<b>102,687</b>	<b>187,230</b>	<b>187,230</b>	<b>144,530</b>	<b>144,530</b>	<b>(42,700)</b>	<b>(22.81%)</b>	
<b>Nuisance Abatement - Nuisance Abatement Total</b>	<b>102,687</b>	<b>187,230</b>	<b>187,230</b>	<b>144,530</b>	<b>144,530</b>	<b>(42,700)</b>	<b>(22.81%)</b>	



# ~ Notes ~