



CITY OF FORT LAUDERDALE

**AVIATION ADVISORY BOARD MEETING MINUTES  
FORT LAUDERDALE EXECUTIVE AIRPORT  
ADMINISTRATIVE OFFICE – MULTIPURPOSE ROOM  
6000 NW 21 AVENUE, FORT LAUDERDALE, FLORIDA  
THURSDAY, SEPTEMBER 26, 2019 – 1:30 P.M.**

	Attendance	Cumulative Attendance 7/19 through 6/20	
		Present	Absent
Ed Kwoka, Chair	P	2	0
Edward Rebholz, Vice Chair	P	2	0
Louis Gavin	P	1	1
John Dool	P	2	0
Dana Pollitt	A	1	1
Wes Szymonik (Was scheduled to attend by phone, but was not connected in error)	A	1	1
Pierre Taschereau	A	1	1
John Watt	P	2	0
Valerie Vitale	P	2	0
Commissioner Marlon Bolton, City of Tamarac [non-voting]	P	2	0
Jeff Helyer, City of Oakland Park [non-voting]	P	2	0

**Airport Staff**

Rufus A. James, Airport Manager  
Carlton Harrison, Assistant Airport Manager  
Florence Straugh, Noise Abatement Officer  
Jeri Pryor, Programs Manager  
Taneil Mack, Business Assistance Coordinator  
Marie Cine, Administrative Assistant  
Sara Martinez, Intern  
Lisa Tayar, Recording Secretary, Prototype, Inc.

**Guests**

Tom O'Donnell, Kimley-Horn-and Associates  
Don Campion, Banyan Air Service

**CALL TO ORDER**

Chair Kwoka called the meeting to order at 1:39 p.m.

**1. Roll Call**

Roll was called, and a quorum was determined to be present.

## **APPROVAL OF MINUTES**

Chair Kwoka requested that a little more information be incorporated into the minutes.

- **August 22, 2019**

Mr. Kwoka referenced Page 2, at the bottom, and stated that it should read as, "Chair Kwoka mentioned that a past tenant had been challenged on "other than Airport aircraft" on their site. He asked if there was a provision in the lease to allow BSO to have non-Airport **vehicles** at their site".

**Motion** made by Mr. Dool, seconded by Mr. Watt, to approve the minutes of the August 22, 2019, meeting as presented. In a voice vote, the motion passed unanimously.

## **VOTING ITEMS**

1. **Taxiway Foxtrot Relocation-Contract Award-General Asphalt Co., Inc. – Project 12243**

Mr. Harrison read the staff report. The lowest bidder was General Asphalt of Miami with a bid amount of \$7,700,000.97, which was within 10% of the engineer's estimate. The FAA as well as the Florida Department of Transportation have agreed to provide grant funding and the airport will provide the rest of the funds in the project budget. Staff recommended awarding the contract to the low responsive bidder, General Asphalt Co., Inc., in the amount of \$7,700,000.97 for the Taxiway Foxtrot Relocation Project. It was noted that General Asphalt has done several projects for the airport. There were some concerns about the difference in pricing and primarily, the biggest difference was in the mobilization cost between proponents; however, it was believed that the reason for the price difference was because General Asphalt is a local company familiar with working at the airport.

In response to Chair Kwoka, Mr. Harrison advised that \$5.2 million was from the FAA, \$424,000 was from FDOT, and \$2 million was from the airport.

Mr. Watt questioned if General Asphalt was bound by a bid bond or any other guarantee that there would not be cost overruns.

Mr. Harrison indicated that there was a conversation with General Asphalt to be sure change orders would not be submitted.

In response to Mr. Rebholz, Mr. Harrison stated that the airport was satisfied with work done by General Asphalt. The same project managers were on the previous project within the last year and a half and they were on time and on budget.

**Motion** made by Mr. Rebholz, seconded by Mr. Watt, to accept staff's recommendation to award the bid to General Asphalt Co., Inc. In a voice vote, the motion passed unanimously.

**2. Taxiway Foxtrot Relocation-Project 12243-Kimley-Horn and Associates, Inc.-  
Task Order No. 2**

Mr. Harrison read the staff report and recommended approval of Task Order #2 with Kimley-Horn and Associates, in an amount not to exceed \$786,829 for providing construction inspection and administrative support services for the Taxiway Foxtrot Relocation Project.

Chair Kwoka questioned where traffic from Foxtrot would be directed.

Mr. Harrison stated that the approach would be to construct the new Foxtrot Taxiway section and then demolish the old section. It was noted that the FAA is part of the coordination process. There will be construction meetings and they have extended to airport stakeholders so they have a full understanding of what the closures and activity would look like around the airport.

In response to Mr. Rebholz, Mr. Harrison indicated that the project would take 16 months.

Chair Kwoka questioned if there would be anything preventative to keep debris from flying on the runway.

Mr. Harrison assured there would be silt screen material surrounding the entire job site and stated that there is a debris control plan. Kimley-Horn and Associates will be there as part of the process and safety meetings with the contractors in terms of site security and cleanup will be held, as well as routine inspections. This project is on the eastern portion of Foxtrot, basically from the entrance of Runway 13-31 all the way to Sierra.

Mr. James showed links on an aerial and the portion of Foxtrot that is being redone.

Chair Kwoka questioned if there has been communication with the FBO's.

Mr. Harrison advised that the FBO's are aware of the project and details will be discussed regarding the impact on operations and how the impact is minimized.

Chair Kwoka commented that the airport staff and Board have been challenged previously about not taking due consideration for the tenants and the impact of their business when doing runway and taxiway maintenance. There are supposed to be meetings prior to approving these types of projects because the monetary impact on businesses is not realized.

**Motion** made by Mr. Watt, seconded by Mr. Rebholz, to accept staff's recommendation to allow an amount not to exceed \$786,829 to Kimley-Horn and Associates for providing construction inspection and administrative support services. In a voice vote, the motion passed unanimously.

## **UPDATE ITEMS**

### **A. Noise Compatibility Program**

Ms. Straugh reported that over the past two weeks, the airport, as well as other airports in the area, have experienced an increase in aircraft operations primarily to the east. It is believed that the increase is attributed to the humanitarian efforts to islands, which will continue. Statistics were provided for August.

### **B. Development and Construction**

Mr. Harrison reported on the electrical improvement project. Next week is the final phase of the project where all regulators are completed, updates to the controllers are tested, as well as the permanent air handler air unit and landscaping. This project will end next month on time and on budget.

Chair Kwoka questioned why 500 square feet must be added.

Mr. Harrison stated that no one could barely walk in the previous vault because regulators were stacked on top of each other.

### **C. Arrearages**

Mr. James advised that last month it was reported that Cypress Commerce had an arrearage, but that has been resolved. Apparently, there was a mix up and the payment was sent to the real estate company and applied to rent rather than to the actual sales tax. Unfortunately, the 2018 sales tax is currently due, and the representative is aware and intends to take care of that within the next month.

Chair Kwoka clarified that the flaw was not communicating with airport staff. If this comes up on the agenda next month, the Board will probably have to send an equally firm message.

Mr. Rebholz mentioned sales tax on property taxes and questioned if that is 7%.

Mr. James commented that Florida is one of the few states that do sales tax on property taxes. It was noted that there was a webinar that said many Florida airports had been missing that application.

In response to Mr. Reholz, Mr. James stated that the sales tax is \$9,360 and the property tax is about \$139,000-\$140,000 a year.

Chair Kwoka found it interesting that airports have been missing the sales tax application because it is considered a Trust Fund and their neglect does not relieve them from their burden of responsibility. While they could go back to the tenants and say they owe it, ultimately, it is the airports problem.

Mr. James advised that a Proclamation was read during the September 17, 2019 Commission meeting in honor of Don Campion, owner of Banyan Air Service, for their 40<sup>th</sup> anniversary at the Fort Lauderdale Executive Airport. He read the Proclamation and noted that September 3, 2019 was proclaimed as "Banyan Air Service 40<sup>th</sup> Anniversary Day".

Mr. Campion thanked everyone and stated that it was exciting to have recognition from the Mayor. He provided a brief presentation starting on Labor Day weekend throughout the month of September and highlighted charity and business events.

**D. Communications to the City Commission - None**

**E. Other**

Chair Kwoka gave accolades to Trinity for hurricane assistance in the Bahamas as well as all the other people who provided support.

Mr. James introduced Sara Martinez, new Airport Intern.

**NEXT SCHEDULED MEETING DATE: THURSDAY, OCTOBER 24, 2019 – 1:30 P.M.**

There being no further business to come before the Board at this time, the meeting was adjourned at 2:16 p.m.

Any written public comments made 48 hours prior to the meeting regarding items discussed during the proceedings have been attached hereto.

[Minutes prepared by C. Guifarro, Prototype, Inc.]