

FIRE-RESCUE FACILITIES BOND ISSUE BLUE RIBBON COMMITTEE
100 NORTH ANDREWS AVENUE
8th FLOOR CONFERENCE ROOM, FORT LAUDERDALE, FLORIDA, 33301
THURSDAY, July 26, 2018
6:00 p.m. to 8:00 p.m.

<u>Committee Members</u>		<u>Attendance – January / December 2018</u>	
		<u>Present</u>	<u>Absent</u>
Thornie Jarrett, Chair	P	4	0
Douglas Meade, Vice Chair	P	3	1
Mark Booth	A	2	1
Raymond Dettmann	P	4	0
Patrick McTigue	P	4	0
Frederick Nesbitt	P	4	0
Frank Snedaker	A	2	1
Charles Tatelbaum	P	3	1

Staff

Khant Myat, Project Manager II
Rhoda Mae Kerr, Fire Chief
Lian Chan, Recording Secretary, Prototype, Inc.

1. Call to Order

Chair Jarrett called the meeting to order at 6:09 p.m.

• **Roll Call**

Roll was called and it was noted a quorum was present.

2. Approval of Previous Meeting Minutes

• **May 25, 2018**

Motion made by Mr. Dettman, seconded by Vice Chair Meade, to approve. In a voice vote, the **motion** passed unanimously.

3. Staff Liaison Report

• **Project Status – FS 8, FS 13, FS 54**

Fire Station #8: Mr. Myat reported that the bid package for this facility was advertised on May 7, 2018 and a pre-bid meeting held on May 18. Bids were opened on June 25. Staff has recommended a \$4.1 million bid from Burke Construction as the lowest and most responsible bid. This bid is below the engineer's cost estimate for construction, which was

\$4.9 million. The bid will go before the City Commission for approval at their August 21, 2018 meeting.

Fire Station #13: An initial site layout was submitted, and Staff provided comments for the final report, which was submitted to the City on June 29. The Assistant City Manager is scheduled to review the final programming report with the Fire Chief prior to acceptance.

Chair Jarrett pointed out that the Committee has not received a copy of this Site Plan, although they have requested it multiple times. Mr. Nesbitt noted that the Site Plan is part of the final report, which has not yet been reviewed by the Fire Chief. Chair Jarrett asserted that the Committee exists in part to review these plans.

Fire Chief Rhoda Mae Kerr advised that she has had one preliminary meeting with the Assistant City Manager, at which they discussed several options for the Site Plan. They are considering the possibility of incorporating Ocean Rescue into the plans, which would require roughly 24 additional parking spaces. Once it has been determined whether or not Ocean Rescue will be part of this station, they will be able to move forward with the Site Plan.

Chair Jarrett observed that Ocean Rescue is not part of the Committee's oversight under the Fire Rescue Facilities Bond; however, Staff has brought Ocean Rescue before the Committee in the past. Their facilities are currently located at the Swimming Hall of Fame.

Chief Kerr reiterated that the bid awarded for FS #13 does not include space for Ocean Rescue. The Department is leaning toward not including these operations at this station. Mr. Myat concluded that he would ensure the Site Plan is forwarded to the Committee. Chair Jarrett emphasized that the Committee is intended to be proactive rather than reactive and would like to see the plans in advance.

Fire Station #54: This facility is roughly 77% complete to date. Work has begun on the electrical room, stucco work, and installation of exterior doors. Phase 2 of the Maintenance of Traffic (MOT) along NE 32nd Street was completed on July 19. Phase 3 of MOT, which includes the northern portion of 33rd Avenue, is expected to be complete by July 27. The estimated completion date for the station is currently September 19, 2018.

EMS Substation: Engineering and Fire Department Staffs met with the consultant on April 27, 2018 to determine the scope of services for space programming and site layout of a proposed EMS Substation at FS #8. On May 2, the consultant submitted a draft task order for review and comment by Staff. Comments were submitted as part of the final draft of this task order for City review. The task order has been approved and notice to proceed has been provided.

Chief Kerr stated that she was not aware of the proposed size of the facilities at this time, although a station with at least two bays is recommended. The station would be able to

accommodate up to seven personnel at any one time. The substation must be located east of the railroad tracks.

Chair Jarrett commented that the EMS Substation is not part of the bond, although the City Manager has directed Staff to provide the Committee with updates on this facility. Funding for the substation will come from the City's Capital Improvement Program budget.

Chair Jarrett recalled the discussion at the June Committee meeting, at which it was recommended that the members reach out to their individual City Commissioners as well as they Mayor to ensure their opinions are heard regarding the location of FS #8. He advised that he had reached out to these officials, and has been kept apprised of discussions of a potential property on 8th Street and Federal Highway on which the station could be constructed.

Chief Kerr confirmed that she was aware of discussion of this potential location, and that the Department has prepared maps that reflect probable response times. If FS #8 is constructed at its current selected location, response times would significantly improve in the Rio Vista area. Chair Jarrett felt, however, that this location would not affect response times to other neighborhoods, such as Victoria Park, Beverly Heights, or Flagler Village, among others.

4. Communication to City Commission

None.

5. Adjournment – Next Regular Meeting: August 23, 2018

Mr. Nesbitt suggested that the Committee's August meeting be cancelled unless there is business at that time. Chair Jarrett noted that if a meeting will be held, the members will be provided with at least one week's notice.

Motion made by Mr. Nesbitt, seconded by Vice Chair Meade, to skip August and meet in September, subject to the call of the Chair. In a voice vote, the **motion** passed unanimously.

There being no further business to come before the Committee at this time, the meeting was adjourned at 6:43 p.m.

Any written public comments made 48 hours prior to the meeting regarding items discussed during the proceedings have been attached hereto.



Memorandum

To: Fire-Rescue Bond Committee
From: Marlon Lobban, Senior Project Manager
Date: June 13th, 2018
Re: Fire-Rescue Facilities Bond Issue Blue Ribbon Committee Update

The purpose of this memorandum is to provide an update on the remaining three (3) fire station and one (1) EMS substation projects.

Fire Station #8

Bid Package 12139-983 was advertised on May 7th. A pre – bid meeting was held on May 18th and the bid opening has been extended to June 18th. Staff intends to award the project during the July 10th Commission Meeting.

Fire Station #13

Staff met with the architectural consultant, ACAI, and reviewed the initial site layout options and draft programming report. Comments were provided to revise the site options per staff request. ACAI anticipate returning a final programming report to the City for review by June 18th.

Fire Station #54

Construction is approximately 62% complete. Burke has completed the manhole installation on NW 32nd Avenue along with electrical and other utility connections in the adjacent alley. Offsite drainage work has been impacted by the rain events from 5/14 to 5/25, extending the MOT and duration of work until the end of June. Burke continues to complete the off-site work, window and dry wall installation.

EMS Substation

Engineering and Fire Department staff met consultant, ACAI, on April 27th to define the scope of services for a task order outlining activities for space programming and site layout of a proposed EMS substation to Fire Station 8. On May 2nd ACAI submitted a draft task order for review and comment by staff. Comments were provided back a final draft of the task order, along with method of compensation, were submitted to the City on May 25th for review and approval. The signed task order has been routed for execution and issue of purchase order.

cc: Lee R. Feldman, ICMA-CM, City Manager
Christopher Lagerbloom, Assistant City Manager
Stanley D. Hawthorne, Assistant City Manager
Robert F. Hoecherl, Fire Chief
Chantal Botting, Deputy Fire Chief





Paul Berg, ICMA-CM, Public Works Director
Khant Myat, PE, Project Manager II
Dane Esdelle, PE, Project Manager II
Laura Reece, Budget Manager
Hal Barnes, Neighbor Services Manager
Jeff Modarelli, City Clerk

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Memorandum

To: Fire-Rescue Bond Committee
From: Marlon Lobban, Senior Project Manager
Date: July 20, 2018
Re: Fire-Rescue Facilities Bond Issue Blue Ribbon Committee Update

The purpose of this memorandum is to provide an update on the remaining three (3) fire station and one (1) EMS substation projects.

Fire Station #8

Bid Package 12139-983 was advertised May 7th. A pre bid meeting was held May 18th. Bids were opened on June 25th. Three (3) bids were received from West Construction, Burke Construction, and Di Pompeo Construction, respectively. Staff has thoroughly reviewed the submitted bids to determine the lowest most responsive and responsible bidder for recommendation to award to Burke Construction for \$4.1M, at the August 21st Commission Meeting. The recommended bid for award is less than the engineer's construction estimate of \$4.9M.

Fire Station #13

Initial site layout options were submitted by ACAI for review by staff. Staff reviewed a second draft of the report and provided comments for a final report. ACAI submitted the final programming report to the City of June 29th, for review and acceptance. Assistant City Manager is scheduled to review the final programming report with the Fire Chief, prior to acceptance.

Fire Station #54

Station 54 is roughly 77% completed to date. Installation of the electrical room has commenced, along with FPL's installation of 3-phase power. Stucco work has also commenced and exterior door hardware installed. Phase 2 of MOT along NE 32nd Street is scheduled to be complete by 7/19. Phase 3 of MOT, northern portion of NE 33 Avenue, is scheduled to be completed by 7/27.

EMS Substation

Engineering and Fire Department staff met consultant, ACAI, on April 27th to define the scope of services for a task order outlining activities for space programming and site layout of a proposed EMS substation to Fire Station 8. On May 2nd ACAI submitted a draft task order for review and comment by staff. Comments were provided back a final draft of the task order, along with method of compensation, were submitted to the City on May 25th for review and approval. Task order has been approved for issuance of a Notice to Proceed and Purchase Order to begin services contracted.





cc: Lee R. Feldman, ICMA-CM, City Manager
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Stanley D. Hawthorne, Assistant City Manager
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Chantal Botting, Deputy Fire Chief
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