



CITY OF FORT LAUDERDALE

**DRAFT**  
**AVIATION ADVISORY BOARD**  
**FORT LAUDERDALE EXECUTIVE AIRPORT**  
**ADMINISTRATIVE OFFICE – MULTIPURPOSE ROOM**  
**6000 NW 21 AVENUE, FORT LAUDERDALE, FLORIDA**  
**THURSDAY, JANUARY 25, 2018 1:30 P.M.**

	Attendance	Cumulative Attendance 7/17 through 6/18	
		Present	Absent
Ed Kwoka, Chair	P	5	0
Ed Rebholz, Vice Chair	P	5	0
Louis Gavin	P	3	2
Joshua Kroon	A	2	3
Vacant			
Tom Moody (arr. 1:37)	P	4	1
Stephen O'Malley	A	4	1
Dana Pollitt	P	4	1
Duke Siotkas	P	3	2
John Watt	P	5	0
Commissioner Marlon Bolton, City of Tamarac [non-voting]	P	4	1
Jeff Helyer, City of Oakland Park [non-voting]	P	5	0

**Airport Staff**

- Rufus A. James, Airport Manager
- Carlton Harrison, Assistant Airport Manager
- Spencer Thornton, Assistant Airport Manager
- Julie Leonard, Deputy Director of Transportation and Mobility
- Florence Straugh, Noise Abatement Officer
- Karen Reese, Business Assistance Coordinator
- Fernando Blanco, Airport Engineer
- Donna Varisco, Administrative Assistant I
- Nick Slagle, Operations Supervisor
- Jovan Daley, Airport Intern
- Michael Mitchel, Recording Secretary, Prototype, Inc.

**CALL TO ORDER**

Chair Kwoka called the meeting to order at 1:32 p.m.

**1. Roll Call**

Roll was called and it was noted a quorum was present.

## **VOTING ITEMS**

### **1. Approve Minutes of December 7, 2017 Meeting**

**Motion** made by Vice Chair Rebholz, seconded by Mr. Siotkas, to approve. In a voice vote, the **motion** passed unanimously.

### **2. Supplemental Joint Participation Agreement with FDOT for Taxiway Intersection Improvements – Project 12187**

Mr. Harrison advised that the Airport has reached out to the Florida Department of Transportation (FDOT) regarding a supplemental joint participation agreement for this project, which would correct confusing intersections and help provide direct access to runways. Staff recommends approval of the agreement, through which the Airport would accept \$365,163 from FDOT for up to 80% of costs associated with the project.

Mr. Harrison reviewed some of the details of the project, which would eliminate direct access from Taxiway November between Taxiway Golf and Runway 13/31. This will lessen confusion in the intersection between Taxiways Echo, Golf, and November.

Mr. Moody arrived at 1:37 p.m.

**Motion** made by Mr. Watt, seconded by Mr. Gavin, to approve. In a voice vote, the **motion** passed unanimously.

### **3. Executive Airport Administration Building Renovations – Contract Award – Danto Builders, LLC – Project 12188**

Chair Kwoka advised that he would abstain from discussing or voting upon this Item due to a conflict. He ceded the gavel to Vice Chair Rebholz at this time.

Mr. Blanco stated that this project includes landscaping improvements, replacement of parking lights, modifications to the entrance driveway, installation of a car charging station, and remodeling the office interiors and bathrooms. The bid was issued in October 2017 and 12 responses were received in December 2017. Danto Builders, LLC, provided the lowest cost-responsible bid in the amount of \$1,437,322 and meets all specifications of the solicitation. FDOT has agreed to write grant funding for this project in the amount of \$800,000 to reimburse construction costs. Staff recommends award of the contract to Danto Builders, LLC.

**Motion** made by Mr. Pollitt, seconded by Mr. Siotkas, to move forward with Staff's recommendation to award to Danto Builders for \$1,437,322. In a voice vote, the **motion** passed unanimously. (Chair Kwoka abstained. A memorandum of voting conflict is attached to these minutes.)

Chair Kwoka resumed the role of Chair at this time.

**4. Executive Airport Administration Building Renovation – HDR Engineering, Inc. -- \$210,870 Task Order 25**

Mr. Blanco stated that this contract is for the design of the administration building renovation project. HDR shall provide construction, engineering, and inspection services during the project's construction phase. A task order has been negotiated in the amount of \$210,870. The scope includes but is not limited to attending construction meetings, providing inspection services throughout the construction phase of the project, reviewing shop drawings, responding to bidders' requests for information, writing the agenda and minutes for all construction meetings, coordinating construction schedules, and providing inspection services for both substantial and final completion phases. Staff recommends approval of Task Order 25 in the amount of \$210,870.

**Motion** made by Vice Chair Rebholz, seconded by Mr. Watt, to approve. In a voice vote, the **motion** passed unanimously.

**UPDATE ITEMS**

**A. Noise Compatibility Program**

Ms. Straugh reported that a new aircraft identification accounting system is in use at the Downtown Heliport. This system, consisting of three cameras, counts the aircraft and identifies the operators using the Heliport. This automated system is expected to improve Airport Operations Staff's labor time.

Ms. Straugh continued that two U.S. Customs and Border Protection Automated Passport Control kiosks were installed in the pre-lobby waiting area and commissioned in December 2017. These kiosks are expected to increase efficiency and improve the customer experience.

Ms. Straugh stated that Airport staff is preparing a survey for Customs and would like to hear input from the Board on how this survey should be developed. She requested feedback from pilots and other individuals who actively use Customs at the Fort Lauderdale Executive Airport (FXE) or elsewhere.

Chair Kwoka recalled that the Fort Lauderdale-Hollywood International Airport (FLL) is planning to shut down its north runway in order to replace its surface, which is expected to lead to a substantial increase in traffic and Customs transactions at FXE. The shutdown will occur in 2019 and will last for approximately six months.

Ms. Straugh concluded that a project has begun to bring FXE into compliance with State Statute 333, which deals with Airport zoning.

## **B. Development and Construction**

Mr. Thornton recalled that the taxiway/intersection improvement project discussed earlier is roughly 35% complete at present. A section of Taxiway Golf is currently ready for sod and electrical work. Other sections located south of the runway will be brought up to grade as well. He showed aerial photographs of the project, adding that sweepers are on 24-hour standby to control sand intrusion onto the runway. The tower will assist in limiting the direction of jet blast from the center field run up area to prevent potential danger to workers.

Chair Kwoka asked if improvements to the administrative building would affect the location of future Board meetings. Mr. James showed how the building's footprint would be reconfigured and a new meeting area made available. The entryway into the building will be reconfigured as well. The project is expected to have minimal impact on day-to-day operations.

## **C. Arrearages**

None.

## **D. Communications to the City Commission**

None.

## **E FLL Update**

Ms. Straugh stated that the Broward County Aviation Department's Airport Noise Abatement Committee will meet on Monday, March 12, 2018 at 6 p.m.

## **Other Items and Information**

Chair Kwoka advised that he has met with a number of Airport tenants who are concerned with their opportunities to participate in discussions of forthcoming projects. He cited the recent resurfacing project, which resulted in runway closures, as an example of a project that affected contractors. For this reason, he stated he would like to invite City representatives and Airport staff to participate in a second meeting following the next regular Board meeting. The intent of this second meeting would be to provide an opportunity for open dialogue between tenants, organizations, and staff.

Mr. Hayden of Sheltair commented that a significant number of tenants feel projects frequently occur during peak times of operation. This may be due to a lack of understanding of the City's procurement process. Chair Kwoka added that some contractors may not realize that the Airport is not a stand-alone entity, but functions as an extension of the City. He emphasized the need to ensure positive dialogue and

education on both sides of the discussion. The discussion will focus on air-side rather than tenant-side operations.

Mr. Moody requested clarification of the date by which World Jet improvements are expected. Mr. James replied that World Jet has come into compliance on the east end, having completed striping and painting of the parking lot and curb stops. They have paid all outstanding fines associated with this noncompliance, although he noted that other violations may have arisen since compliance was achieved.

Mr. Pollitt reported that an open house event will be held on March 8, 2018 regarding land use plan amendments related to Envision Uptown. Chair Kwoka added that Mr. James represents the Airport as a member of the Greater Fort Lauderdale Chamber of Commerce. Mr. James has advised that there may be additional opportunities to bring greater Chamber involvement into this area of the City in order to emphasize the needs and challenges faced by the Uptown area. He also noted that Fort Lauderdale District 1 will have a new City Commissioner, Heather Moraitis, and emphasized the need to reach out to her and provide input on decisions affecting the Airport.

Mr. Watt presented FXE with a certificate of appreciation, on behalf of Imperial Point Homeowners Association thanking them for participating in their Fall Harvest event and reaching out to all of their residents.

Chair Kwoka thanked the Board for allowing him to attend the recent National Business Aviation Association (NBAA) meeting in West Palm Beach. Mr. James stated the next NBAA meeting will be held October 16-18, 2018 in Orlando, Florida. An Open House event is scheduled for Wednesday, January 31, 2018, at which Banyan Air will be recognized for its efforts to promote the Airport. A Safety Expo is scheduled for March 17, 2018, focusing on women in aviation.

**NEXT SCHEDULED MEETING DATE: Thursday, February 22, 2018 – 1:30 p.m.**

There being no further business to come before the Board at this time, the meeting was adjourned at 2:06 p.m.

Any written public comments made 48 hours prior to the meeting regarding items discussed during the proceedings have been attached hereto.

[Minutes prepared by K. McGuire, Prototype, Inc.]



Fort Lauderdale  
Executive Airport

Your community airport since 1947

# AVIATION ADVISORY BOARD

## January 25, 2018

### Sign-In Sheet

Name	Address	HOA/Organization	Phone/Fax	E-mail Address
John Hayden	Ap. #7	SHIELTAH	(954) 491-2041	JHayden@ SHIELTAHINNOVATIONS.COM
MARK KISNER	424 W. BAYSCOTT BLDG SITE 500 TAMPA FL 34630	MICHAEL BAKER	813-579-4340	MILSKER@ MBAKERTL.COM
Aaron McDaniel	110 East Broward Ft Lauderdale, FL	Michael Baker	561 812 6400	aaron.mcdaniel @mbakerintl.com
Debbie Danto	5601 Powerline Road Ft. Lauderdale, FL 33309	Danto Builders	954/229-2006	debbie@dantobuilders.com
Dou Campion	ON RICE	Banyo & Air	ON RICE	
Rich Sack	5550 NW 23RD	FAA ATCT	954 774 1046	

# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <b>Kwaka Edmund W</b>	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <b>Aviation Advisory Board</b>
MAILING ADDRESS <b>1101 Tringelo Isle Blvd</b>	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY      COUNTY <b>Fort Lauderdale, Florida 33315</b>	NAME OF POLITICAL SUBDIVISION:
DATE ON WHICH VOTE OCCURRED <b>1/25/18</b>	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE

## WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

\* \* \* \* \*

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

\* \* \* \* \*

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, Edmund Kraka, hereby disclose that on 1/25, 20 18:

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_;
- inured to the special gain or loss of my relative, \_\_\_\_\_;
- inured to the special gain or loss of \_\_\_\_\_, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Previously done business with Dist.


If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

1/25/18  
Date Filed

[Signature]  
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

## ITEM 2

DATE: February 22, 2018  
TO: Aviation Advisory Board   
BY: Fernando Blanco, Airport Engineer/PMI  
FROM: Rufus A. James, Airport Manager  
SUBJECT: Executive Airport South Perimeter Loop Road Project – Contract Award – Florida Blacktop, Inc. - Project 12260

Currently, service vehicles/equipment have to cross runway 13/31 in order to reposition from north to south – south to north on the Airport. . These crossings affect the tower operations, airfield traffic, and increase the possibility of unauthorized incursions. An asphalt perimeter road will be constructed along the southeastern end of runway 13/31 to minimize runway crossings, and to enhance the safety of airport operations (Exhibit 1).

On December 19, 2017, the Procurement Services Division issued Invitation to Bid Number 12029-683. The City received five bids in response to the solicitation, which were opened on January 31, 2018. All bids were reviewed for compliance with the solicitation specifications. The bid submitted by Florida Blacktop, Inc., of Pompano Beach, FL, in the amount of \$358,937, has met all of the specifications of the solicitation and has been deemed the lowest cost, responsive, and responsible bid. The contract amount includes allowance account items for additional labor and materials.

Bidder	Contract Amount
Florida Blacktop, Inc.	\$358,936.23
Weekley Asphalt Paving, Inc.	\$412,479.00
Sagaris Corp.	\$412,515.00
The Redland Company, Inc.	\$428,804.00
DP Development	\$652,697.50

The funds for this contract are available from within the project budget.

### **Staff Recommendation:**

Staff recommends award of the contract to the low responsive bidder, Florida Blacktop, Inc., in the amount of \$358,937 for the Fort Lauderdale Executive Airport South Perimeter Loop Road Project.



ITEM 2 Exhibit 1  
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2:1 APPROACH

## ITEM 3

DATE: February 22, 2018  
TO: Aviation Advisory Board  
FROM: Rufus A. James, Airport Manager  
SUBJECT: Reservation of Easement for an Alternate Access Road to Parcel 8 H



Southeast Toyota Distributors, LLC (Southeast Toyota) leases Parcel 8 H at Executive Airport consisting of 5.132 acres under terms of a lease expiring in March 2025. The property has been improved with the construction of two large hangars, totaling approximately 27,600 square feet, approximately 7,800 square feet of office space, a fuel farm, and associated aircraft and automobile parking. (Exhibit 1) Southeast Toyota utilizes the property to house their corporate flight department, which includes four Stage 3 business jets.

KC FXE Aviation Investments, LLC (KC FXE) leases Parcel 8 AB at Executive Airport (Exhibit 2) consisting of 8.683 acres under terms of a lease expiring in October 2039. The property has been improved with the construction of three existing medium size hangars for their FBO operation, and is currently under phase II development for two large hangars with office space totaling approximately 44,680 square feet.

KC FXE has approached the Airport with the interest of acquiring Parcel 8 G (Exhibit 3) as part of their phase III future development. Parcel 8 G consists of 1.092 acres of non-aviation property with improvements of a 20,000 square foot office building and parking lot, which is currently vacant.

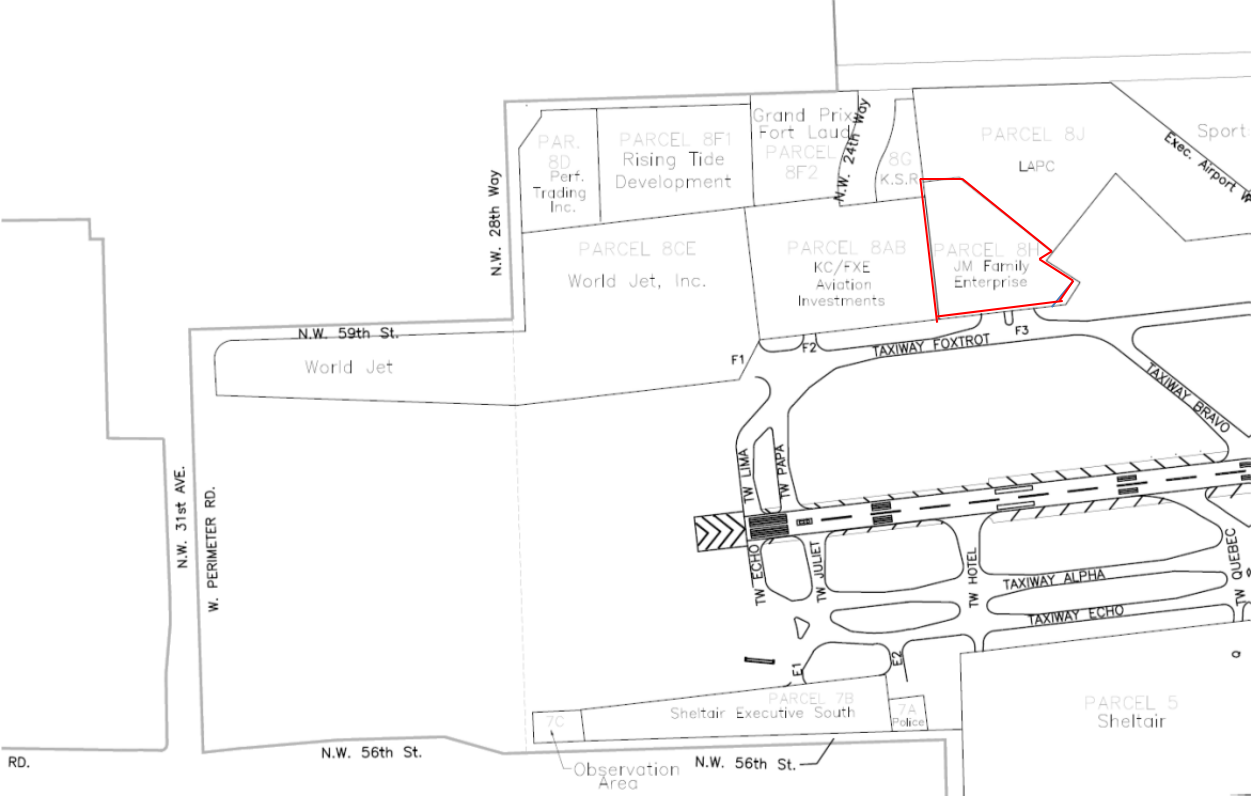
KC FXE proposes to renovate the office building for use as a terminal facility to accommodate their growing business operations. The effect of this anticipated growth will result in an impact to the Southeast Toyota entrance road. In an effort to ensure that Southeast Toyota is able to continue its operation in a safe and secure manner, we have identified an alternate access point, which is located adjacent to Parcel 8 J (Exhibit 4).

Airport staff evaluated the impact of the Easement and has determined that development of the proposed alternate access road will not have an impact on air navigation. Additionally, Broward County Engineering and Permitting Division reviewed the proposed site plan and confirmed that the location of the road will not be subject to the licensing, preservation, and mitigation requirements of the Broward County Code of Ordinances (Exhibit 5).

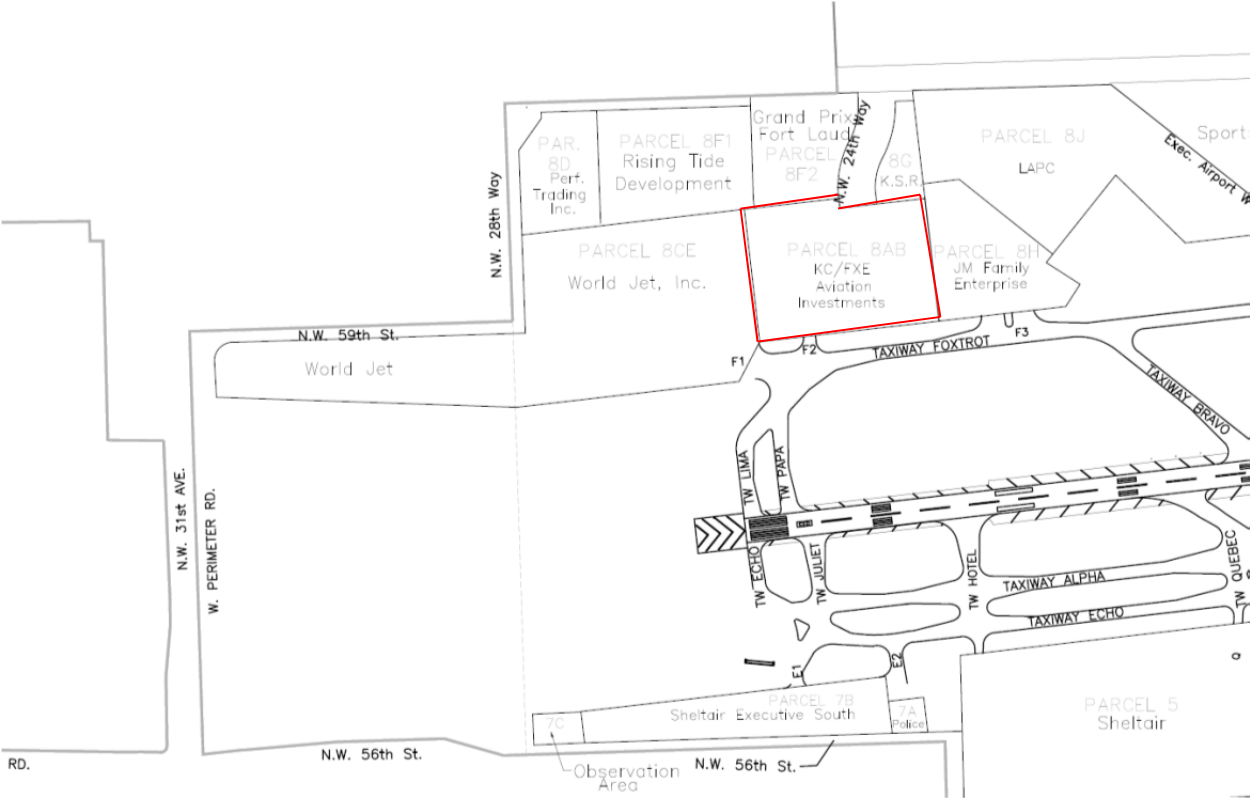
### **Staff Recommendation**

Staff recommends entering into an Easement Agreement with Southeast Toyota Distributors, LLC for an entrance and exit lane to be reserved as an alternate road to access Parcel 8 H.

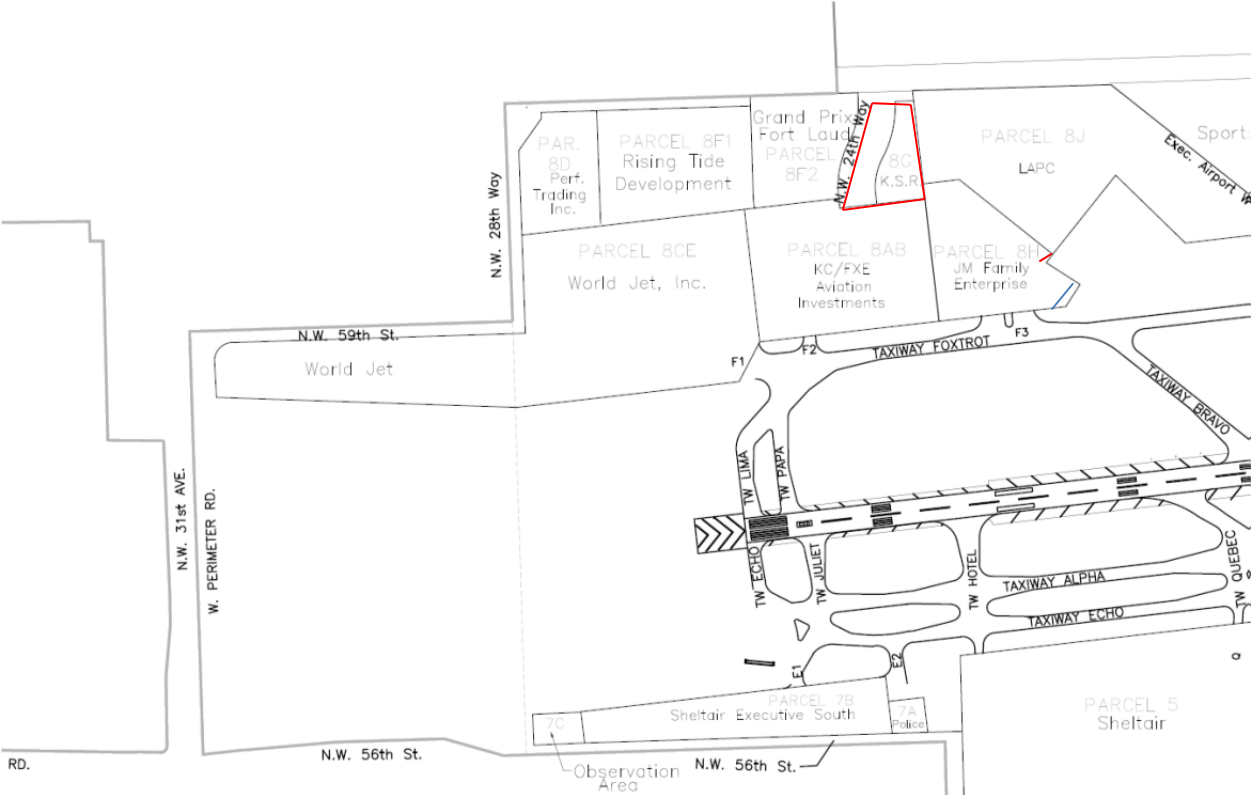
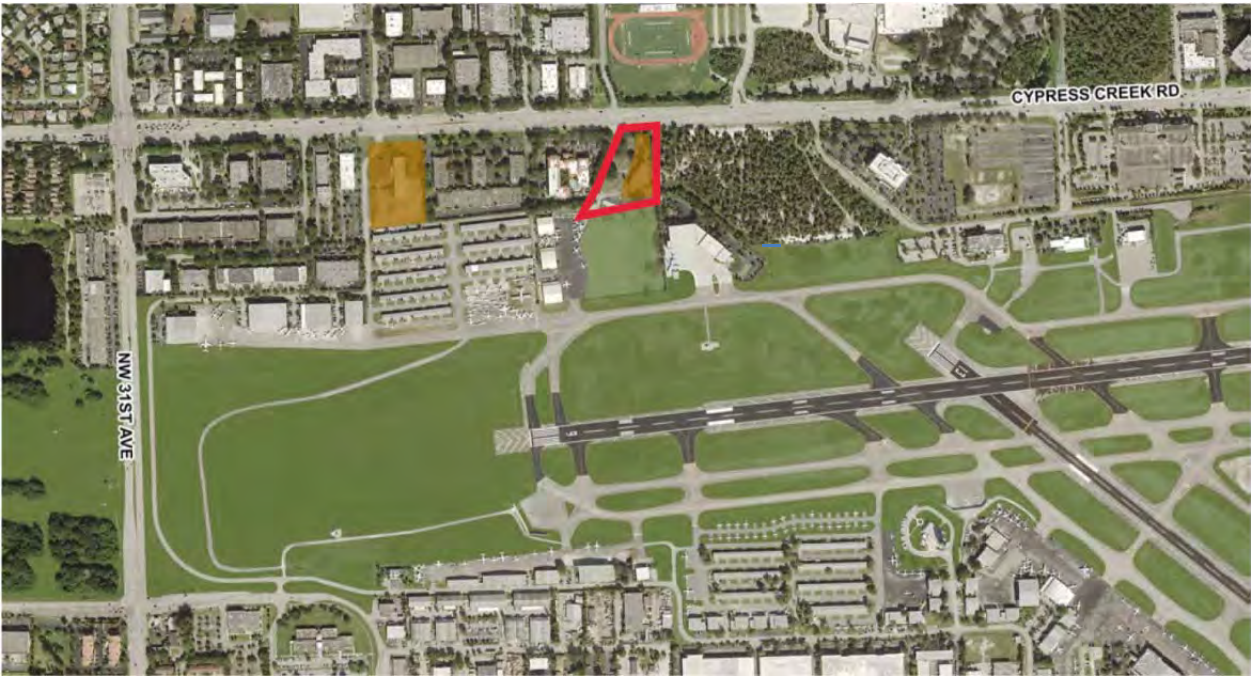
ITEM 3 Exhibit 1



ITEM 3 Exhibit 2



ITEM 3 Exhibit 3



ITEM 3 Exhibit 4





Environmental Protection and Growth Management Department  
**ENVIRONMENTAL ENGINEERING AND PERMITTING DIVISION**  
1 North University Drive, Mailbox 201, Plantation, Florida 33324 • 954-519-1483 • FAX 954-519-1412

January 23, 2018

Mr. Fernando Blanco  
Airport Engineer  
Fort Lauderdale Executive Airport  
6000 N.W. 21<sup>st</sup> Avenue  
Fort Lauderdale, Florida 33309

Re: Proposed Road Access Road

Dear Mr. Blanco:

You have submitted a proposed site plan for an access road for the JM Family Enterprises Facility located at the Fort Lauderdale Executive Airport. The proposed access road is on the south side of Broward County designated Local Area of Particular Concern (LAPC) # 61, also known as the gopher tortoise preserve. You have stated that the proposed access road will be constructed on the south side of a fence that is located on the south side of the preserve. If the road is placed on the south side of that fence it will be outside of the limits of the LAPC, and will not be subject to the licensing, preservation and mitigation requirements of Section 27-411 of the Broward County Code of Ordinances. Any construction proposed that is within the limits of the LAPC would be subject to those requirements.

If you have any questions concerning this matter please let me know.

Sincerely,

A handwritten signature in blue ink, appearing to read "Peter Burke", is written over the word "Sincerely,".

Peter Burke  
Program Manager  
Tree Preservation Program

## ITEM 4 Walk-On

DATE: February 22, 2018  
TO: Aviation Advisory Board  
FROM: Rufus A. James, Airport Manager  
SUBJECT: Parcel 9, 32, & 33 – Sheltair FXE Northside, LLC - First Amendment to Lease Agreement

Sheltair FXE Northside, LLC (Sheltair) Leases Parcel 9, 32, and 33 (Exhibit 1). Parcel 9, 32 & 33 consists of 18.16 acres of aviation property at the Fort Lauderdale Executive Airport (FXE) under a 30 year Lease Agreement dated November 1, 2015 and is scheduled to expire on October 31, 2045.

The Lease rental payment for Parcel 9 is \$293,310.60 (\$0.54 per square foot) per year and is adjusted annually in accordance with the Consumer Price Index (CPI). The annual base rent for Parcel 32 & 33 is \$0.37 per square foot, and was scheduled to commence upon receipt of a Certificate of Occupancy. According to the terms of the Lease, Sheltair is required to replace the existing buildings and redevelop the entire property with modern facilities valued at \$25,000,000. The improvements will consist of 8 corporate sized hangars with attached offices, workshops, and 1 terminal lobby (Exhibit 2).

Unfortunately, there has been a delay in the development as a result of a lawsuit by an adjacent fee simple property not owned by the Airport. The lawsuit has been settled and Sheltair will be acquiring the fee simple property for future development. Sheltair is requesting an additional two years due to the delays in commencing construction, which would extend the Lease expiration date to December 31, 2047. In consideration for the additional time, Sheltair has agreed to commence rental payments for Parcels 32 and 33, effective on the date of the Lease Amendment, increasing the annual rent to \$56,384.48 per year (\$0.185 psf) during construction. If the Certificate of Occupancy (CO) is received prior to November 1, 2019, rent shall be increased further to \$112,768.98 per year (\$0.37 psf). In the event a CO is not received by November 1, 2019 rent shall still increase to \$112,768.98 per year (\$0.37 psf).

The full development of Parcels 32 and 33 are affected by a drainage swale, which collects offsite storm runoff from the non-airport fee simple properties to the north (Exhibit 3). This offsite storm runoff agreement was established between the City and the developer at the time during the 1960's to promote economic development and job growth in the area when the Airport was still undeveloped. In an effort to resolve this issue and allow Sheltair to fully develop Parcels 32 & 33 as proposed, the Airport will be responsible for the percentage of storm runoff from those adjacent fee simple properties.

Sheltair designed the plans and has agreed to construct the infield drainage system, which will redirect the offsite storm runoff from the properties to the north (Exhibit 3). The cost to construct the infield drainage system is approximately \$1,500,000.00 however the Airport's percentage of the total cost is 70%, with the remaining 30% being Sheltair's responsibility.

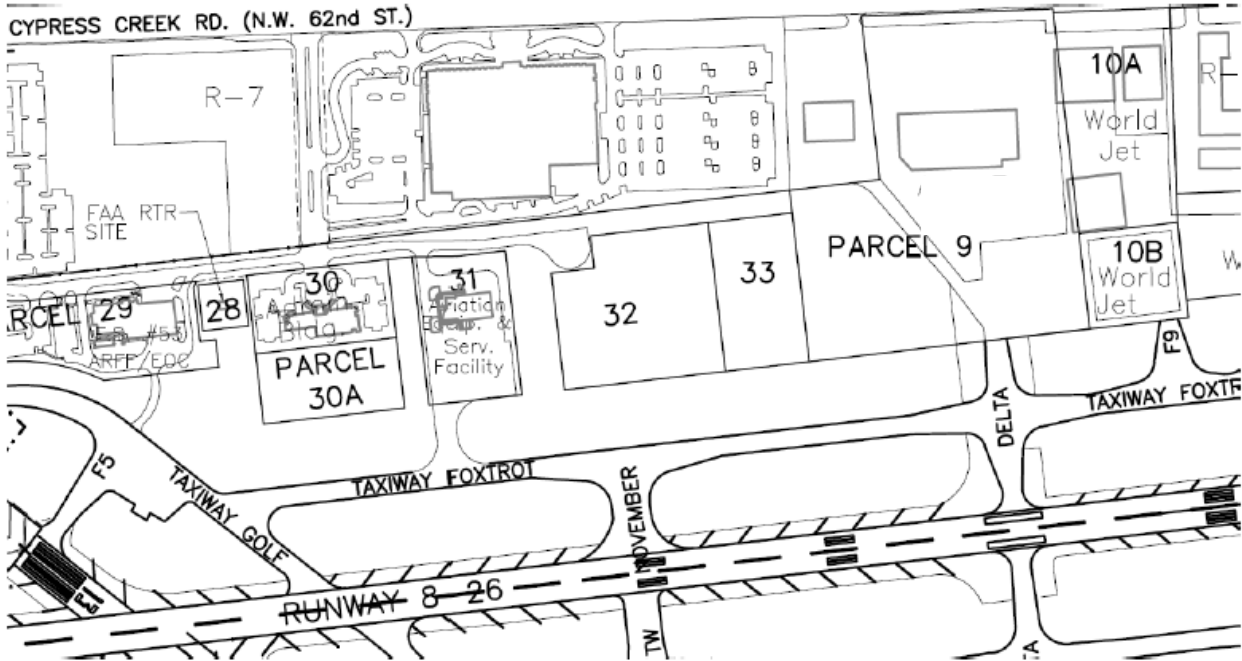
Sheltair will construct the infield drainage system to accommodate the offsite storm runoff in accordance with approved permitted plans, requirements of Sections 2-181 of the Code of Ordinances of the City of Fort Lauderdale, Sections 255.05, 255.0525 and 287.055, Florida Statutes, and the City of Fort Lauderdale's Procurement Manual. Sheltair will advance the actual construction costs to complete the project, and the Airport will reimburse its portion of the construction costs to Sheltair upon the issuance of a CO for the infield drainage system.

**Staff Recommendation**

Staff recommends a Lease Amendment to the Sheltair FXE Northside, LLC Lease for Parcel 9, 32, and 33 to include:

1. The addition of two years due to the delays in commencing construction, which would extend the Lease expiration date to December 31, 2047 in order to complete construction of 8 corporate sized hangars with attached offices, workshops, and 1 terminal lobby.
2. Increase the rent for Parcels 32 and 33 to \$56,384.48 per year (\$0.185 psf) during construction, effective on the date of the Lease Amendment.
3. Further rent increase for Parcels 32 and 33 to \$112,768.98 per year (\$0.37 psf) upon receipt of Certificate of Occupancy, or by November 1, 2019.
4. The construction of the infield drainage system, which will redirect the offsite storm runoff from the adjacent fee simple properties to the north.
5. Sheltair advancing the total construction costs to complete the infield drainage system project, and the Airport will reimburse its portion of the construction costs to Sheltair upon the issuance of a Certificate of Occupancy.

ITEM 4 Walk On - Exhibit 1



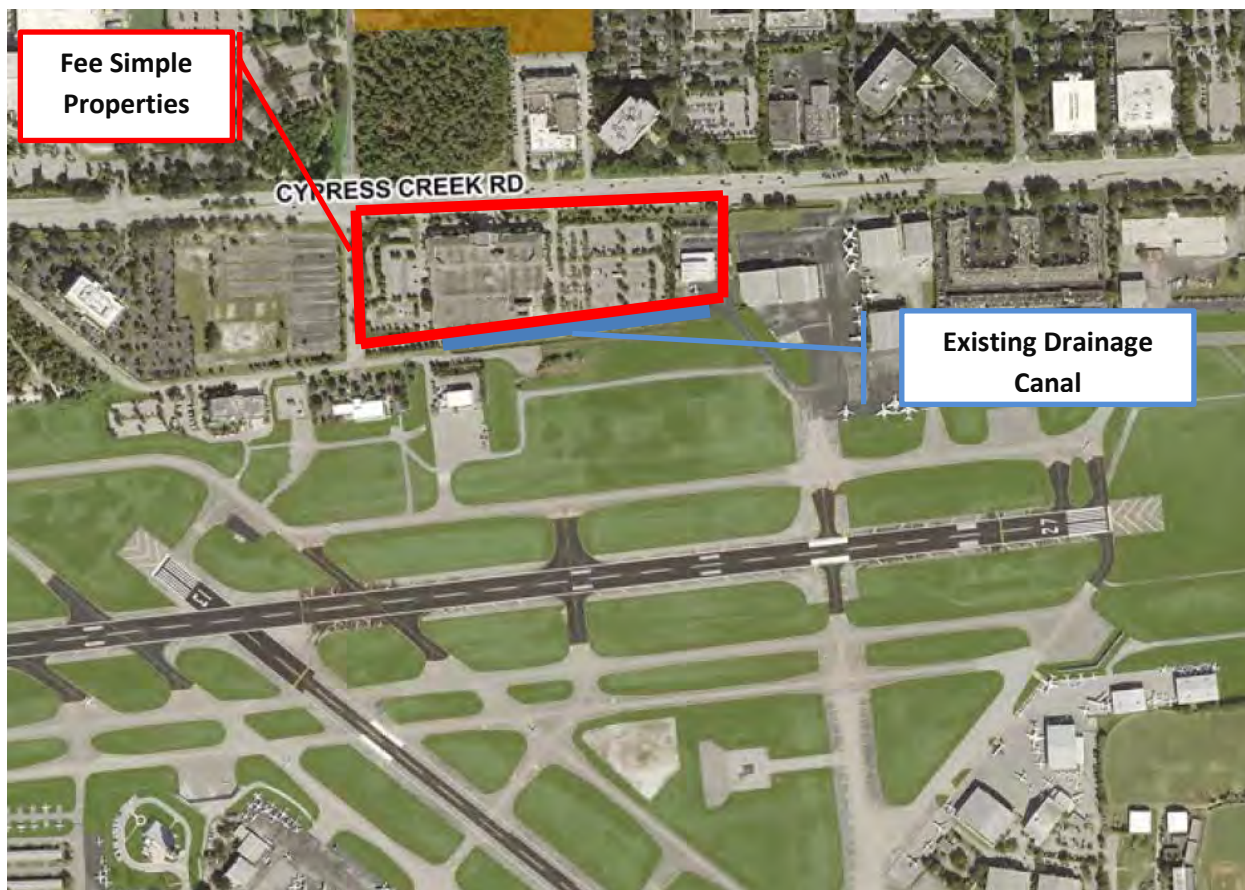
ITEM 4 Walk On - Exhibit 2



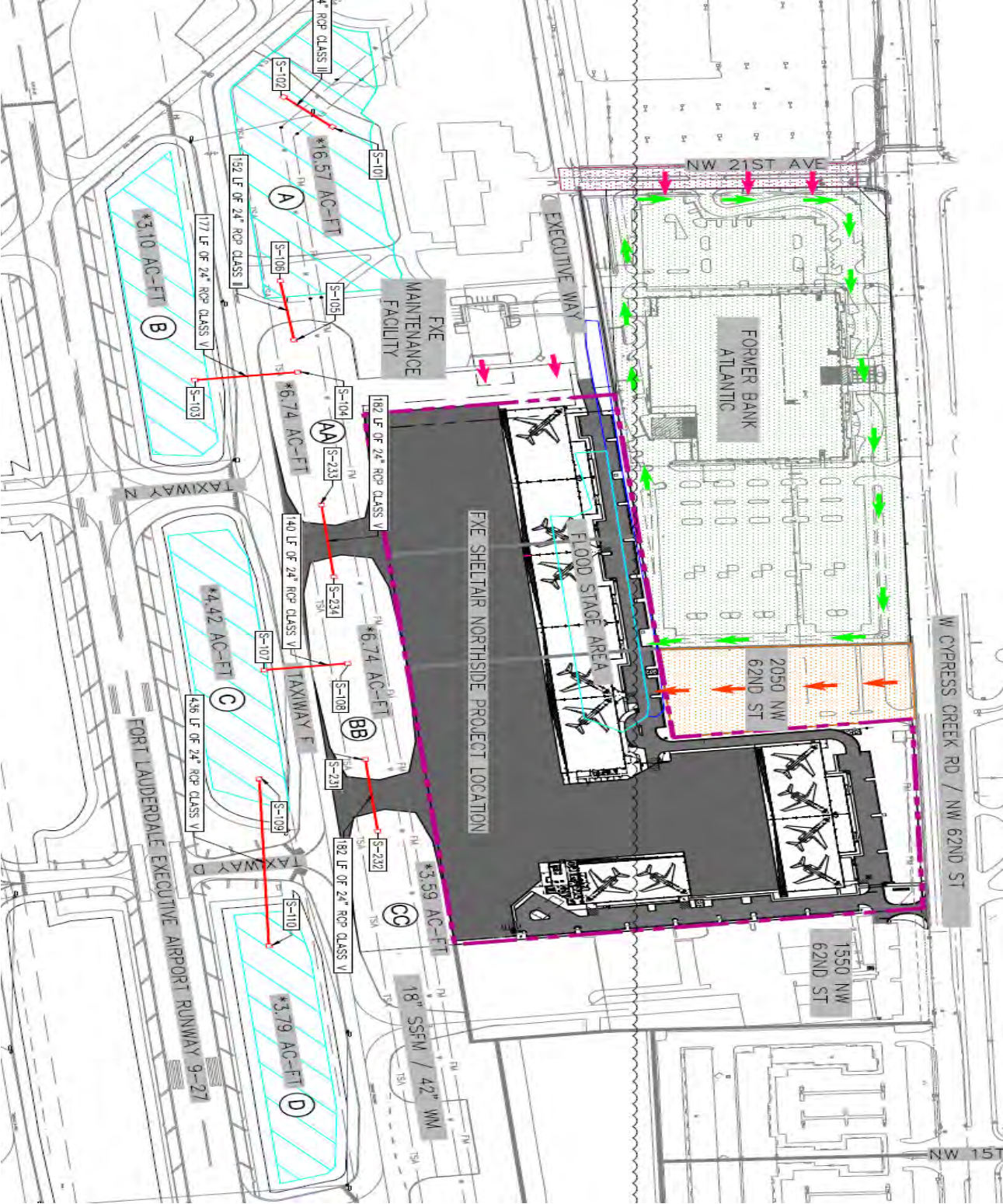
THE INFORMATION CONTAINED HEREIN IS FOR INFORMATIONAL PURPOSES ONLY AND IS NOT TO BE USED FOR ANY OTHER PURPOSE. THE USER SHALL NOT BE RESPONSIBLE FOR ANY DAMAGE TO PERSONS OR PROPERTY ARISING FROM THE USE OF THIS INFORMATION. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.

Produced: Tuesday, September 29, 2015

ITEM 4 Walk On – Exhibit 3



ITEM 4 Walk On - Exhibit 4



## UPDATE ITEM A

DATE: February 22, 2018  
TO: Aviation Advisory Board  
FROM: Rufus A. James, Airport Manager  
BY: Florence Straugh  
SUBJECT: Noise Compatibility Program Update



### **Automated Passport Control Kiosks at Customs and Border Protection-FXE**

Attached is a copy of the City's press release for the Automated Passport Control (APC) kiosks at Customs and Border Protection (CBP) at Executive Airport (FXE), which may be distributed.

### **WebTrak-FXE**

Attached is a copy of the City's press release for WebTrak-FXE, new online flight tracking system to self-investigate aircraft noise, which may be distributed.

At mid-February, it was reported that WebTrak-FXE was the Top Tweet for February with 3,109 impressions just after a few days being posted. In addition, several individuals gave us positive feedback and liked this service.

### **Monthly Noise**

During January 2018, helicopter noise made up over one-third of all noise calls, and was associated with the nighttime urban environmental training. Nearly all the callers were understanding after given information about the training operation.

### **Monthly Noise and Operations Tables**

Listed below is the summary of the monthly noise statistics for the month of January 2018. Attached are the noise tables.

	Jan-18
<b>Total Jet Departures</b>	1182
<b>Runway 27 Jet Departures</b>	392
<b>Runway 9 Jet Departures</b>	785
<b>Runway 13-31 Jet Departures</b>	5
<b>Total I-95 Turns - Rwy 9 Jet Deps</b>	476
<b>% I-95 Turns - Rwy 9 Jet Deps</b>	61%
<b>Jet Events over 80 dB at Monitor #1</b>	31
<b>Jet Events over 80 dB at Monitor #2</b>	6
<b>No. of Households Reporting</b>	18
<b>No. of Noise Reports</b>	39



## COOPERATIVE NOISE ABATEMENT EFFORT

Month of January

February 22, 2018

Operations	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18
<b>Total Jet Departures</b>	1258	811	1332	1241	876	701	713	814	1053	747	1209	1197	1182
Runway 27 Jet Departures	478	201	226	242	247	86	126	109	108	131	126	346	392
Runway 9 Jet Departures	777	606	1051	989	624	611	584	688	935	615	1081	845	785
Runway 13/31 Jet Departures	3	4	55	10	5	4	3	17	10	1	2	6	5
<b>Jet Departures Rwy 9</b>													
Total I-95 Turns	452	332	601	622	391	363	332	453	411	299	628	485	476
% I-95 Turns	58%	55%	57%	63%	63%	59%	57%	66%	44%	49%	58%	57%	61%
Jets over 80 dB at Monitor #2	6	7	7	4	1	2	1	1	15	10	9	5	6
<b>Prop Departures Rwy 9</b>													
Props over 80 dB at Monitor #2	3	14	11	14	12	17	14	13	7	11	6	18	11
<b>Nighttime Jet Deps (10 p.m. - 7 a.m.)</b>													
<b>Total Nighttime Jet Departures</b>	97	70	123	101	81	69	58	54	94	65	97	119	94
Nighttime Rwy 27 Jet Deps.	37	22	26	24	26	7	1	8	12	15	17	12	33
Nighttime Rwy 9 Jet Deps.	59	45	97	74	55	62	44	38	82	48	80	98	60
Nighttime Rwy 13/31 Jet Deps.	1	3	0	3	0	0	13	8	0	2	0	9	1
<b>Nighttime Jet Deps Runway 9</b>													
Nighttime I-95 Turns (11 p.m.-7 a.m.)	33	26	60	45	31	33	32	28	57	25	48	61	40
Nighttime Straight-Out (11 p.m. - 7 a.m.)	14	11	22	17	15	14	9	5	12	19	21	17	8
Nighttime Events Over 80 dB	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Noise Reports</b>													
	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18
<b>Noise Reports by Aircraft Category at FXE</b>													
# Noise Reports - Jets	14	2	5	28	15	2	2	6	6	15	18	21	11
# Noise Reports - Propellers	7	7	8	14	2	6	4	2	0	4	6	4	7
# Noise Reports - Helicopters	8	15	10	18	14	10	0	0	1	3	1	6	14
# Noise Reports - Unmatched	1	3	9	9	3	1	0	0	0	1	2	0	1
# Noise Reports - FLL & Other Overflights	1	5	10	9	4	3	2	0	0	0	0	1	6
<b>Total Noise Reports</b>	31	32	42	78	38	22	8	8	7	23	27	32	39
<b># Households Reporting</b>	14	10	10	14	14	7	5	6	6	11	11	13	18

**Notes:**

2017 February - NMT#1 missing data - unrecoverable - interrupted power  
 2017 May - NMT #1 & #2 missing data - unrecoverable, modems replaced.  
 2017 June NMT #1, #3, #4, & #7 missing data - unrecoverable, modems replaced.

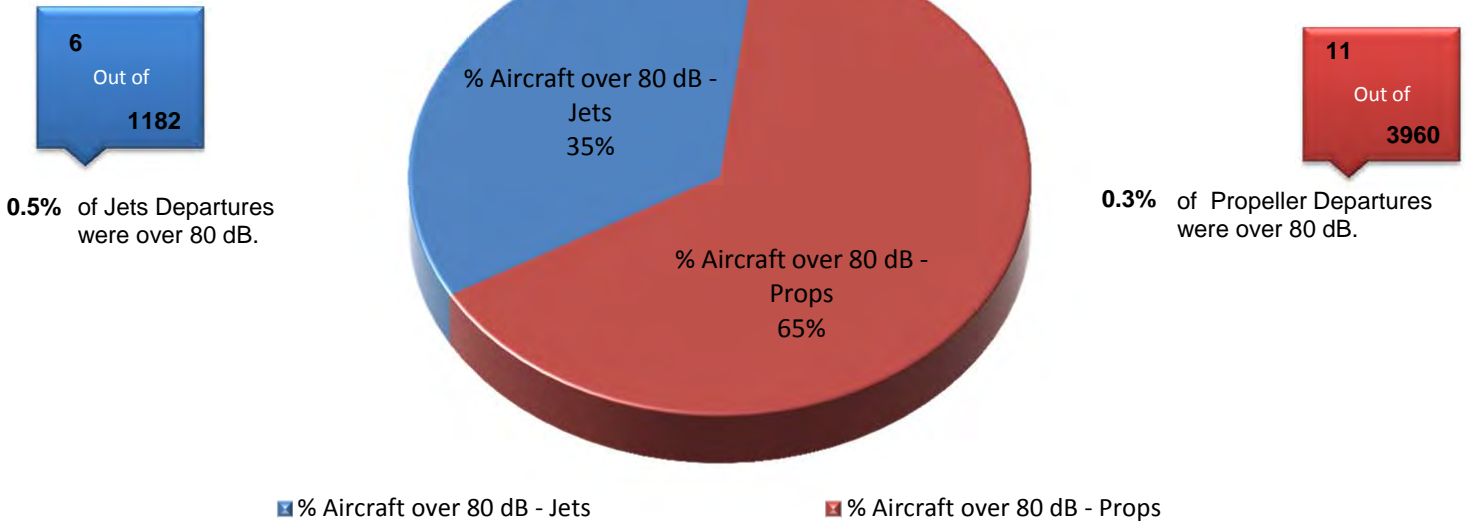
## COOPERATIVE NOISE ABATEMENT EFFORT

Month of January

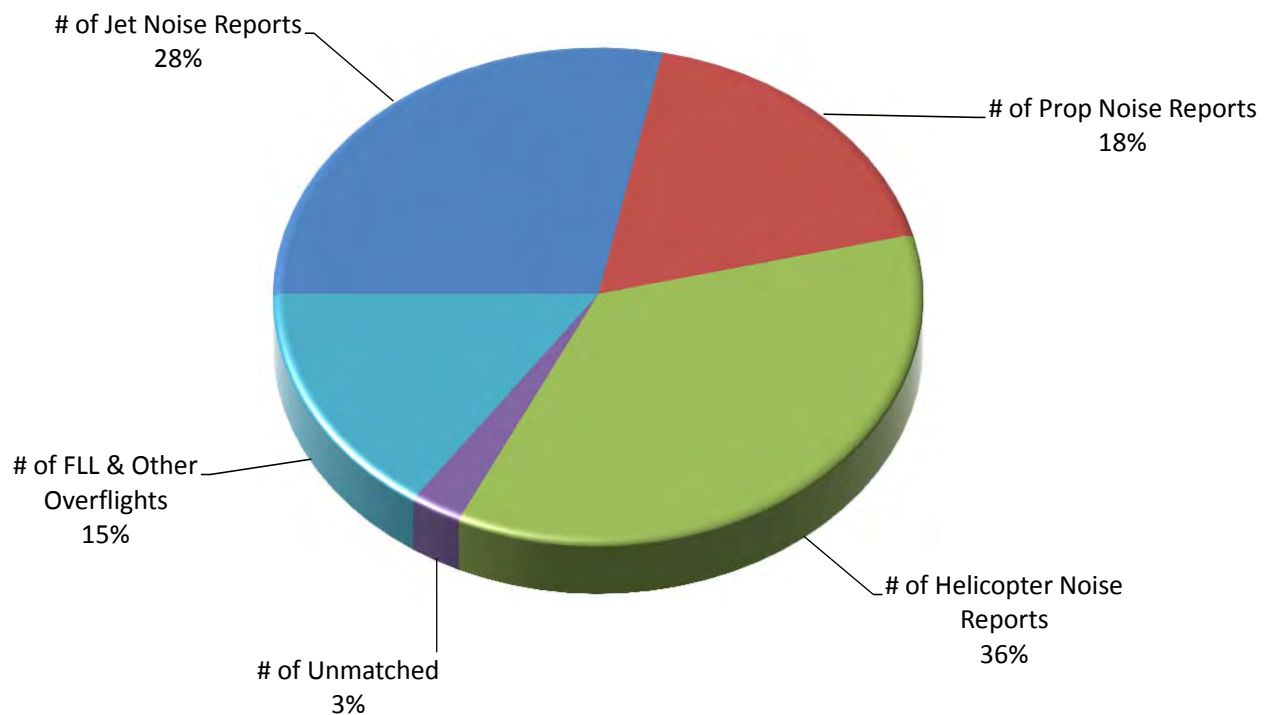
February 22, 2018

### Monthly Operations over 80dB Per Airplane Type

Percentage of Departures Over 80 dB per Airplane Type: 0.3%



### Monthly Noise Reports Per Airplane Type



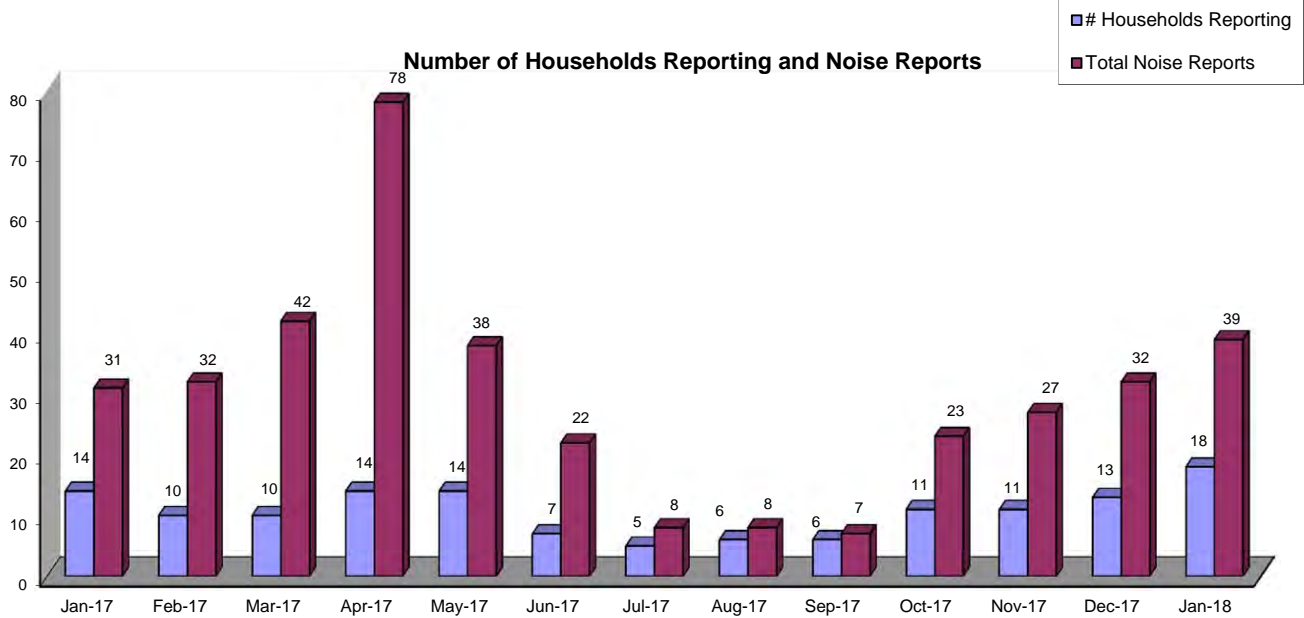
## COOPERATIVE NOISE ABATEMENT EFFORT

Month of January

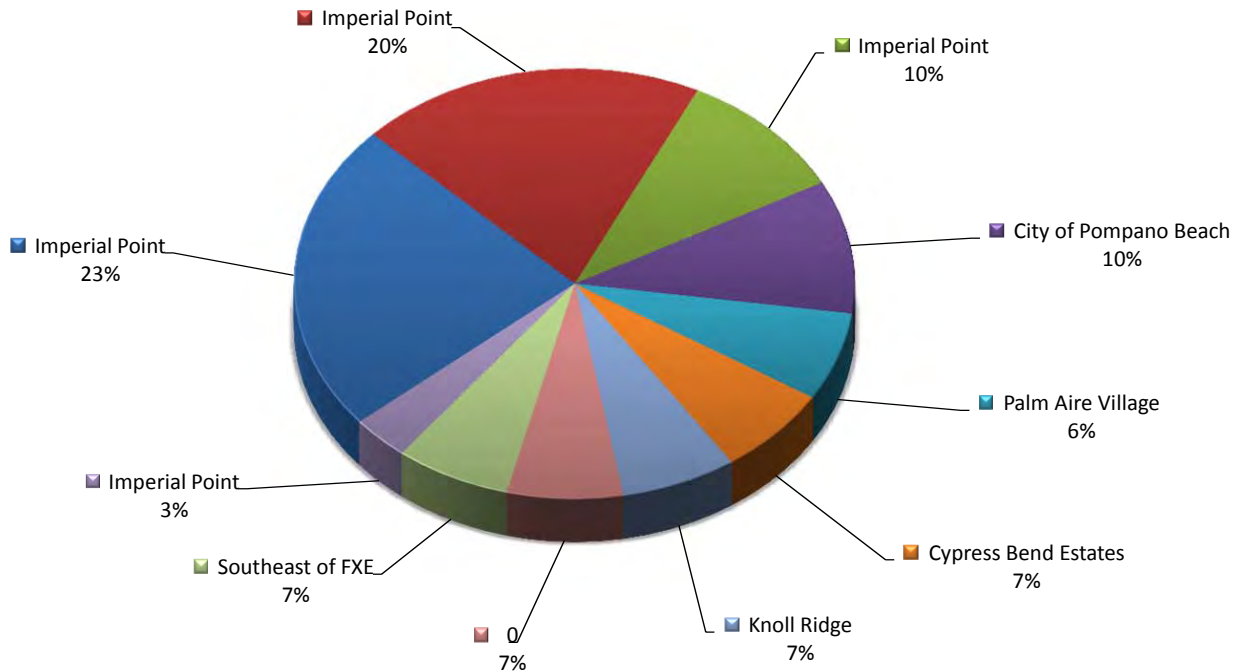
February 22, 2018

Number of households that contacted FXE to report aircraft noise this month:

**18**



**Noise Reports by Households**  
 10 Households Made 30 Aircraft Noise Reports or 77% of the 39 Total Noise Reports



# COOPERATIVE NOISE ABATEMENT EFFORT

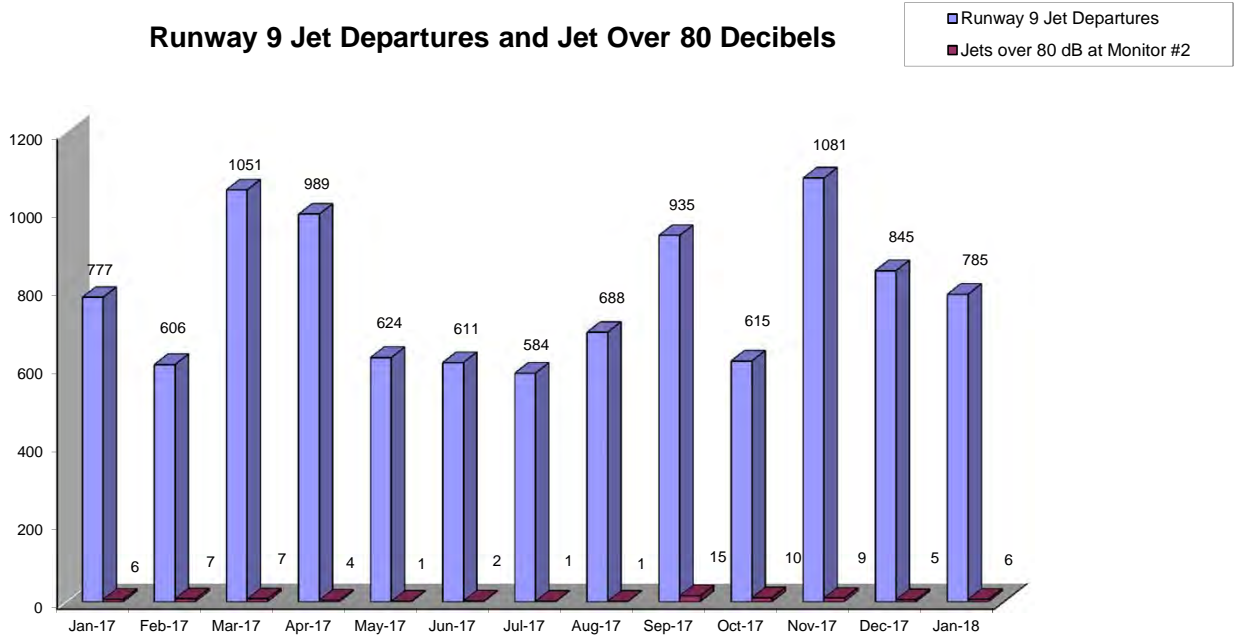
Month of January

February 22, 2018

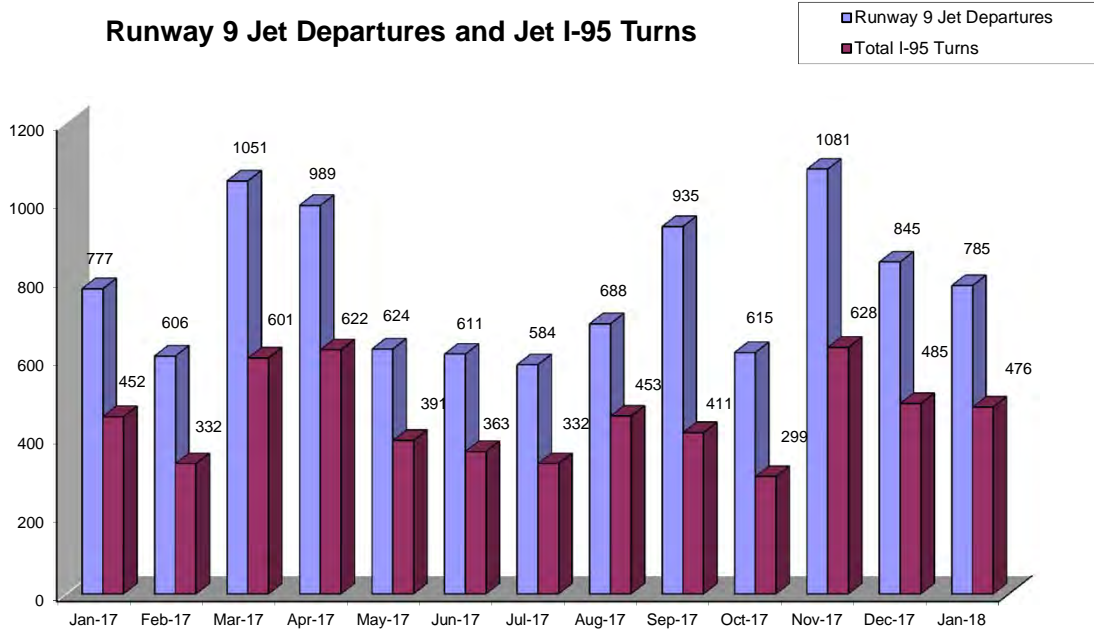
Number of Runway 9 Jet Departures over 80 decibels:

6

### Runway 9 Jet Departures and Jet Over 80 Decibels



### Runway 9 Jet Departures and Jet I-95 Turns

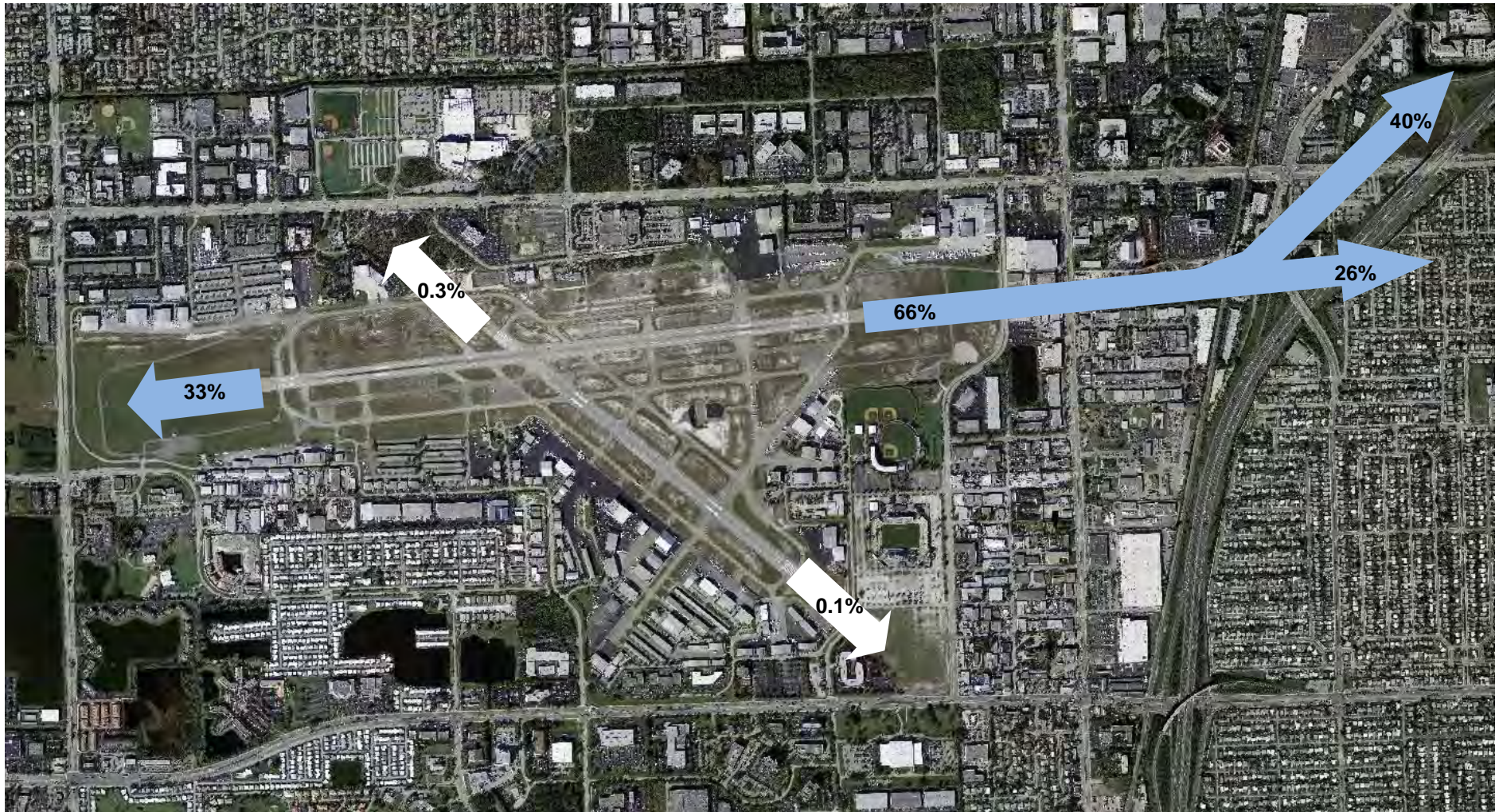


## COOPERATIVE NOISE ABATEMENT EFFORT

Month of January

February 22, 2018

### Percentage of Jet Departures Per Runway



## UPDATE ITEM B

DATE: February 22, 2018  
TO: Aviation Advisory Board  
FROM: Rufus A. James, Airport Manager  
BY: Spencer A. Thornton, Assistant Airport Manager  
SUBJECT: Airport Development and Construction



### **12187 – TAXIWAY INTERSECTION IMPROVEMENTS**

The contractor, Weekley Asphalt Paving Inc., is now 53% complete with the project and continues to work in phase 2 near the intersection of Taxiways Echo, Gulf, and November. The sub-base and base material has been compacted and brought to grade and is ready for the new asphalt. Work over the next two weeks will focus on the installation of the new LED taxiway edge lights in phase 2. The construction is scheduled for 189 calendar days and is on schedule to be completed by June of 2018. Total construction cost for the project is \$1,388,943.45 of which \$1,111,154.00 will be paid via FDOT grant.

### **11999 – TAXIWAY FOXTROT PAVEMENT REHABILITATION**

The project consists of the rehabilitation of the western half of Taxiway Foxtrot from Taxiway Golf to the approach end of Runway 9. The contractor, General Asphalt, began work on this project on February 19, 2018 with the excavation of two areas to improve taxiway turning geometry and safety. Other work on this project will include; milling and repaving of the taxiway in the project area, updates to taxiway edge lights, and replacement of taxiway signs in certain areas of the project. The project will be broken up into phases to limit the impact on airport tenants and is scheduled to be completed in 180 calendar days. Total construction cost for the project is \$2,138,102.36 of which \$1,924,291.00 will be paid via FAA reimbursable grant.


**UPDATE ITEM B  
PAGE 2 OF 2**

**January 2018**

<b>Airport Operations</b>	<b>Jan-17</b>	<b>Jan-18</b>
Total Operations	14,371	14,742
12 Month Cumulative	162,594	179,817
Operations 22:00 to 7:00	456	356
Average Operations per Night	15	14
<b>Customs Operations</b>	<b>Jan-17</b>	<b>Jan-18</b>
Total Aircraft Cleared	1,160	1,106
12 Month Cumulative	12,978	13,260
Total Passenger/Crew Cleared	4,534	4,895
12 Month Cumulative	48,347	50,431
<b>Helistop Operations</b>	<b>Jan-17</b>	<b>Jan-18</b>
Total Operations	86	26
12 Month Cumulative	1,061	764

<b>Date</b>	<b>Alert Level</b>	<b>AC Type</b>	<b>Problem</b>
1/5/18	II	Piper	Aircraft Landed with Hot Brakes
1/7/2018	II	Challenger	Hydraulic Issue
1/7/18	II	Lear Jet (REVA)	Auto Pilot Issue
1/17/18	II	Cessna 421	Unsafe Landing Gear Indication

## UPDATE ITEM C

DATE: February 22, 2018  
TO: Aviation Advisory Board  
FROM: Rufus A. James, Airport Manager   
BY: Diana McDowell, Administrative Assistant II  
SUBJECT: Arrearages

### **Rent**

There are no arrearages to report.

### **Fuel Flowage**

W Aviation – December 2017