



# SWALE ACKNOWLEDGEMENT FORM

Rev: 4 | Revision Date: 01/30/2025 | I.D. Number: SAF

## SWALE REQUIREMENT ACKNOWLEDGEMENT OWNER/CONTRACTOR/SUBCONTRACTOR

Important: This acknowledgement requires signature of both parties prior to permit issuance.

Property Owner’s Name(s): \_\_\_\_\_

Property Owner’s Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: Work: \_\_\_\_\_ Home: \_\_\_\_\_ Cell: \_\_\_\_\_

Contractors/Subcontractor Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: Work: \_\_\_\_\_ Cell: \_\_\_\_\_

THIS AGREEMENT made this date, \_\_\_\_\_, between the above mentioned Property Owner and Contractor/Subcontractor, is for the swale installment on the property located at:

\_\_\_\_\_  
(please print complete address of swale installment above)

The swale installment is to be in accordance with City Engineering Standard Detail D4.2R. Please refer to Engineering Standard Details – under [Driveway Plan Detail Sheets](#).

Contractor/Subcontractor is to be paid the sum of \$ \_\_\_\_\_ for completion of the work.  
Enter Value of Swale Installation Work

This acknowledgement is to protect both the Property Owner and Contractor from a delay in closing out permit related to the work to be completed at the address above.

The Property owner and Contractor/Subcontractor are in agreement that the price quoted above includes correct and complete swale installation for the above mentioned property.

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Contractor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_